

APPLICANT INFORMATION

PLEASE PRINT OR TYPE

Name (First) (Middle) (Last)  
of  
Applicant

Mailing  
Address

Email Address

Date of  
Birth

Telephone #

Proof of Identity Presented ☐ Drivers License ☐ Passport

COUPLE TO BE MARRIED INFORMATION  
(as it appears on the marriage license)

PLEASE PRINT OR TYPE

Name (First) (Middle) (Last)  
of  
Spouse 1

Name (First) (Middle) (Last)  
of  
Spouse 2

Spouse 1  
Date of  
Birth

Spouse 2  
Date of  
Birth

Address  
of  
Spouse 1

Address  
of  
Spouse 2

Date of Marriage  
Ceremony

Register Number  
of Marriage License  
Issued

Signature of Applicant – **Signature must be notarized or  
witnessed by the Town Clerk**

*I duly swear/affirm that the information provided above is  
true and accurate*

AFFIX NOTARY  
STAMP HERE

Signature of Applicant

Date

*Please Note: This license is valid only for the parties to be married as described above and shall expire after the marriage ceremony or the expiration of the marriage license, whichever occurs first.*

OFFICE USE ONLY

Signature of Town Clerk/Deputy Town Clerk

Date

License granted this \_\_\_\_ day of \_\_\_\_\_, 20\_\_

**BE SURE YOUR APPLICATION INCLUDES THE FOLLOWING:**

- A completed application form, including a notarized signature.  
*Incomplete applications will be rejected!*
- A clear copy of your valid driver's license or non-driver's ID.  
Expired licenses are not accepted.
- A check or money order for \$25.00 made payable to  
"GLENVILLE TOWN CLERK"
- A self addressed, stamped envelope.

**PLEASE NOTE:**

- If paying by check, applications will be held seven (7) business days.
- This license is valid only for the parties to be married as described above and shall expire after the marriage ceremony or the expiration of the marriage license, whichever occurs first.

**SEND YOUR COMPLETED APPLICATION TO:**

**TOWN OF GLENVILLE  
ATTN: TOWN CLERK – MARRIAGE RECORDS  
18 GLENRIDGE ROAD  
GLENVILLE, NY 12302**

**QUESTIONS?**

By phone: (518) 688-1210

On the web: <http://www.townofglenville.org/town-clerk>