



Town of Glenville - Town Clerk

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Julie Davenport

Town Clerk

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Information Required for Marriage License

Please provide ALL names as they appear on the Birth Certificate

BRIDE/GROOM/SPOUSE INFORMATION:

CURRENT FULL NAME: _____

MIDDLE NAME (after marriage): _____

SURNAME (after marriage): _____

BIRTH SURNAME NAME (if Different): _____

Social Security Number: ____ - ____ - ____

Residence Address: _____

City: _____ State: _____ Zip Code: _____

County: _____ Phone No.: (____) ____ - ____

Is residence within limits of a city or incorporated village?

(Check one) ____ YES ____ NO Specify _____

AGE: _____ DATE OF BIRTH: ____/____/____ SEX: (Optional) _____
(MM/DD/YYYY)

USUAL OCCUPATION:

TYPE OF INDUSTRY OR BUSINESS:

PLACE OF BIRTH: _____

(City & State as stated on Birth Certificate)

FULL NAME- FATHER OR PARENT INFORMATION (on current birth certificate):

Full Name: _____

Country of Birth: _____

FULL NAME-MOTHER OR PARENT INFORMATION (**Mother's Maiden Name** – on current birth certificate):

Full Name: _____

Country of Birth: _____

PREVIOUS MARRIAGE INFORMATION: Number of this Marriage: _____

Number of Previous Marriages which ended by: Divorce: _____ Civil Annulment: _____ Death: _____

How did last marriage end? (Check one): _____ Divorce _____ Annulment _____ Death

Date last marriage ended: _____/_____/_____
(MM/DD/YYYY)

Are any former spouses alive? (Check one):

_____ YES _____ NO

If previously divorced or annulled, provide the following information:

| | | | Against Whom | |
|------|-----|--|--------------|--------|
| | | | Self | Spouse |
| 1st: | / / | | | |
| 2nd: | / / | | | |
| 3rd: | / / | | | |
| 4th: | / / | | | |

ACTIVE DUTY? (Check one): _____ Yes _____ No

I declare that to the best of my knowledge and belief the information I provided is true and complete: Date:

Signature of Bride/Groom/Spouse: _____

Marriage Licenses...What you will need...

1) You must apply in person for a marriage license and the application for a license must be signed by both parties in the presence of the Town or City Clerk. A representative cannot apply for the license on behalf of either party. This applies even if the representative has been given the Power of Attorney. Notarized marriage license affidavits signed by either party cannot be substituted for their personal appearance. The License will be issued upon completion of the application.

2) Both parties must submit to the issuing clerk, one item from Column A and one item from Column B:

Column A (age related):

- Birth Certificate
- Baptismal record
- Naturalization record
- Census record

Column B (identity related):

- Driver's License
- Passport
- Employment picture ID
- Immigration Record

3) If you were married before, you must list all prior marriages. You must include your previous spouse's full name; the date the divorce decree was granted; and the city, state, and country where the divorce was issued. All divorces, annulments, and dissolutions must be finalized before you apply for a new Marriage License. A certified copy of the Decree of Divorce or a Certificate of Dissolution of Marriage must be presented to the clerk issuing the marriage license if you were married previously. If you are a widow or widower, you must provide a Certified Copy of the Death Certificate for your deceased spouse.

4) Although the marriage license is issued immediately, the marriage ceremony may not take place within 24 hours from the exact time that the license was issued. It is good for 60 days.

5) The cost of obtaining a marriage license is \$40 payable by cash, check, or credit card. This fee includes the issuance of a Certificate of Marriage Registration.