

MEETING OF THE TOWN BOARD
TOWN OF GLENVILLE
JUNE 21, 2017
AT THE GLENVILLE MUNICIPAL CENTER
18 GLENRIDGE ROAD, GLENVILLE, NEW YORK

Supervisor Koetzle called the meeting to order at 7:00 PM;

Supervisor Koetzle asked the Town Clerk, Linda C. Neals, to call the roll.

Present: Supervisor Christopher A. Koetzle, Councilman James M. Martin, Councilman John C. Pytlovany, Councilman David Hennel and Councilwoman Gina M. Wierzbowski

Absent: None

Also present – Michael Cuevas, Attorney for the Town, Jason Cuthbert, Comptroller and James MacFarland, Deputy Supervisor

Town Council Reports:

Councilman Hennel – “The Town of Glenville is very excited to be hosting a large youth soccer tournament this weekend at Maalwyck Park.”

Councilman Pytlovany – “Cruisin On the Avenue Father’s Day car show was held last Sunday in the Village of Scotia. We had about 178 cars and a lot of spectators. It was a great day had by all.”

Supervisor Koetzle – “I had the opportunity to go down and I want to congratulate you as the chairman of the event, it was great.”

The following exercised the privilege of the floor:

Peter Russo, 22 St. Stephens Lane – Informed the Board of an upcoming event to be held at the Aerospace Museum on July 29th. We are celebrating 90 years. We also have the Musicians of Maalwyck playing at 7:30 pm on July 28th.

Judy Rightmyer, 18 Velina Drive - Ms. Rightmyer resides in a neighborhood off High Mills Road called “Brookwood Park”. She presented a petition to the Board to take the resources and the staffing that is needed to fix the drainage issues and to conduct the paving this year in 2017. There were 72 signatures on the petition from the 110 homes in the neighborhood. They are all concerned about the condition of the neighborhood. She has been pursuing this since 2014. Ms. Rightmyer claims that she has been told several times, by the Highway Superintendent and the Supervisor that this was on the schedule but still has not been done.

Supervisor Koetzle – “I have never said anything about this being paved, ever. I have talked to Tom and Dana and they have also indicated they have not. I have said to you on many occasions that I nor the Town Board determine what town roads get paved. We only set the budget, the Highway Superintendent has complete authority over what gets paved and what doesn’t get paved. I know we have a paving plan and that neighborhood was always on for after 2017. The drainage work was talked about having to get done before we pave and that drainage work has been going on. The Highway Superintendent is working on the plan.”

Ms. Rightmyer stated that she was told by the Highway Superintendent each year that it was on the schedule for the next year. The correction of the drainage issue and the subsequent paving and that hasn’t happened. Just to let the Town Board know that that neighborhood is concerned and they are paying attention. The storm drains did get cleaned out.

Supervisor Koetzle shared the following information:

Jason has reported that the State has released its new tax based growth factor for all municipalities. I am proud to be able to report that within Schenectady County compared to our sister communities, we have the highest rate of growth between Niskayuna, Rotterdam and ourselves. We are second, this year only to Princetown which isn't really a good comparable and last year we were second to the Village of Delanson. Glenville is fairly the fastest growing community for two years in a row compared to our sister communities.

Our mortgage tax continues to track ahead of budget. We anticipated for 2017 about \$560,000 in mortgage tax and our budget tax for this year is \$533,000. In 2016 we ended at \$632,000 so we are still below 2016. Last year we did have a bump in the mortgage tax line with the hotel \$60,000. Our court revenue has appeared to have rebounded after their historic lows after a couple of years. Through May of this year revenues for 2017 are on track to exceed \$200,000 the first time since 2013.

The automatic water meter project is on track and these upgrades will reduce any of the opportunities for errors, misreads and the amount of time it takes to prepare the bills and also save the residents a lot of time too. We will also offer a credit card option with the automatic reads.

We continue to make progress implementing the new financial and building code software package. The finance is currently planned to go live on January 1st the new permitting software system which is mainly building and codes. It will also serve planning, assessing and public works and is planned to go live in October.

2018 preliminary health insurance costs estimates for two of our four carriers have been floated out and we are looking at about a 9% increase. If that follows through we will be facing about \$160,000 increase.

The 2018 tax cap will be at about 1.86% which would allow us \$164,000 in spending so that covers the increase in the health insurance.

The County Consolidation Committee meetings. The three ideas that the county came up with are to start a healthcare consortium, not a perfect idea. My idea has been to pressure the state to allow us all to be in one health plan. The particular concerns I have with the consortium is that we all get into the health insurance business so they would create a board, this board would be the chief executive board with the county, the city, the towns, the villages. We would then together as a group set the premium, so think about for example, the Town of Glenville currently has three bargaining units and management so you have at least three different plan designs there. Each municipality of the county has many different bargaining units so there will be a lot of different plans. So the premium will be set by the consortium and then going forward the increases to plans will be based on the blended experience. The unfair situation there is that let's just say Rotterdam has an extremely benefit rich plan that's driving utilization therefore driving rates and Niskayuna has a particular skinny down base plan so basically the folks getting not all of the benefits that other folks are getting are going to have to pick up those rate increases going forward. I don't think that is fair but their argument is that they are going to save money because we are coming together under one big employee group and supposedly have buying power. We are still working our way through it. I for one am very nervous about getting into the health insurance business because none of us know anything about health insurance. So now you start hiring your consultants, your lawyers and all of these folks, I don't know what the cost would be on that.

I think a prudent course of action is to say if you start it then maybe we watch our experience for three years and decide to get into after that. There is still some debate and question that if we get into it if we can go back to community rating or not. I think we need verification on that before we make any decisions. But I also think the county and the city ought to come wide open to this meeting and show us their experience because they are experience rating. They will be the one driving utilization they are the biggest group in that bigger group so we should be able to look at their experience rating before we make any decisions. We have to make a decision by August.

The other two ideas one is a solar farm idea that they want to share our properties with the municipalities and the county so that we can to a solar farm provider and get a better rate. Again in theory it sounds like it is something but actually I don't know. And the last one is pooling all of our LED street lights and trying to get a bigger discount. I reminded the county that Glenville wouldn't be interested because we just did that in Town Center and we had to take it from the county because the county wouldn't do it. So not a lot of earth shattering ideas so far.

The sidewalk down Glenridge is continuing. We are in a discussion with the county based on FAA regulations over where the airport is and now we are looking at using the state's right away and that's where the utilities are. We have to work with the FAA, the county, Verizon and Time Warner.

I had a chance to take the consultant from EDP and meet with the directors of the Regional CFA and talk about a town wide bike path.

I met with the Freemans Bridge Committee regarding the plan of the redevelopment. We actually walked on Freemans Bridge Road. It was quite an experience.

Met with the Events Committee today. We are moving forward on events for this year. We will have a bookmark went to print today and we will be handing them out at businesses. The flyers are going up. Thursdays in the park concert series and a benefit concert at the Yates Mansion in September.

We have received eleven applications for the joint Scotia-Glenville Vision Committee.

Councilman Pytlovany – "I just want to comment on the court revenue. We have consistently hired police officers to replace the ones that retired so we kept a full staff at the police department right along, however in the last five years we have had a lot of retirees. When somebody retires it takes two to three months to canvas for a new candidate and then it takes six months of school and three months of field training once they get back. So when you say you are going to hire a new officer it's almost a year before they are able to be on their one in a car. Currently right now, for the past few months we have a full staff of officers on the street and I believe that is the reason we are seeing an increase. Where in the past five years although we were at full staff we had a number of officers in school or in training. It's good to see we have a full complement on the road."

Supervisor Koetzle moved ahead with the agenda items.

RESOLUTION NO. 149-2017

Moved by: Councilman Hennel

Seconded by: Councilwoman Wierzbowski

WHEREAS, due to an employee retirement there is a vacancy in the Glenville Highway Department; and

WHEREAS, the Highway Superintendent conducted interviews for the position of Laborer to fill the vacancy; and

WHEREAS, the Highway Superintendent recommends that Sean Porter be appointed to the position;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Glenville hereby provisionally appoints Sean Porter, 79 Saratoga Rd, Glenville, New York to the position of Laborer, effective June 5, 2017, at a starting rate for such title of \$14.91 per hour and benefits as determined by the agreement between the Town and

the Highway Department Employees Association.

Ayes: Councilmen Martin, Pytlovany, Hennel, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: None
Abstention: None

Motion Carried

RESOLUTION NO. 150-2017

Moved by: Councilwoman Wierzbowski
Seconded by: Councilman Hennel

WHEREAS, the Water and Sewer User Fee Roll of the Town of Glenville has been approved for collection as of June 1, 2017; and

WHEREAS, such warrant for Water District #11 totals \$1,834,421.58 including water rents receivables, Special Contracts and Sewer;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Glenville hereby accepts such roll.

Ayes: Councilmen Martin, Pytlovany, Hennel, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: None
Abstentions: None

Motion Carried

RESOLUTION NO. 151-2017

Moved by: Councilwoman Wierzbowski
Seconded by: Councilman Hennel

WHEREAS, there are accounts as described and funded in the 2017 Adopted Budget which are anticipated to exceed budgeted appropriations; and

WHEREAS, there are sufficient funds within the 2017 Adopted Budget to fund these accounts without appropriation of additional unassigned fund balance; and

WHEREAS, the Town has undertaken a number of planned capital projects in 2017 which require transfers from appropriate dedicated reserve accounts; and

WHEREAS, the Town of Glenville Fund Balance Policy requires that unassigned and unappropriated fund balance amounts in excess of certain limits shall be transferred to dedicated reserve accounts for future use;

NOW, THEREFORE, BE IT RESOLVED, that the Glenville Town Board hereby authorizes the following 2017 budget amendments and interfund transfers:

TOWN GENERAL FUND

Increase Appropriation Codes

01.00.1110.4000 - Town Justice-Contractual, by \$7,200

01.00.1110.4500 - Town Justice-Fees For Service, by \$2,500

01.00.1220.4250 - Supervisor-Phones & Internet, by \$350
01.00.1355.4500 - Assessor-Fees For Service, by \$9,000
01.00.1620.2000 - Buildings & Grounds-Equipment, by \$14,894
01.00.1620.4109 - Buildings & Grounds-Renovations, by \$6,000
01.00.1620.4250 - Buildings & Grounds-Phones & Internet, by \$10,000
01.00.3121.4250 - Communications-Phones & Internet, by \$600
01.00.3510.4250 - Animal Control-Phones & Internet, by \$500
01.00.3510.4500 - Animal Control-Fees For Service, by \$400
01.00.5010.1000 - Highway Superintendent-Personal Services, by \$27,078
01.00.5010.1006 - Highway Superintendent-Longevity, by \$1,500
01.00.5010.4250 - Highway Superintendent-Phones & Internet, by \$2,200
01.00.5132.1003 - Highway Garage-1.5/Double OT, by \$100
01.00.5132.4250 - Highway Garage-Phones & Internet, by \$4,000
01.00.5182.4200 - Street Lighting-Utilities, by \$4,000
01.00.7110.2000 - Parks-Equipment, by \$15,000
01.00.7110.4000 - Parks-Contractual, by \$800
01.00.7110.4250 - Parks-Phones & Internet, by \$1,200
01.00.7510.4250 - Historian-Phones & Internet, by \$1,100
01.00.7520.2000 - Historical Properties-Equipment, by \$110,000
01.00.7520.4100 - Historical Properties-Supplies & Materials, by \$4,400
01.00.7520.4130 - Historical Properties-Signs, by \$600
01.00.7520.4500 - Historical Properties-Fees For Service, by \$25,000
01.00.7610.4250 - Senior Programs-Phones & Internet, by \$1,800
01.00.7610.4630 - Senior Programs-Senior Recreation, by \$6,500
01.00.9950.4000 - Transfer to Capital Projects-H63.A Tech Upgrades, \$6,000

Decrease Appropriation Codes

01.00.1220.4500 - Supervisor-Fees For Service, by \$350
01.00.1355.4000 - Assessor-Contractual, by \$3,000
01.00.1620.4200 - Buildings & Grounds-Utilities, by \$10,000
01.00.3121.4200 - Communications-Utilities, by \$600
01.00.3510.4100 - Animal Control-Supplies & Materials, by \$400
01.00.3510.4200 - Animal Control-Utilities, by \$500
01.00.5010.4200 - Highway Superintendent-Utilities, by \$1,500
01.00.5132.1000 - Highway Garage-Personal Services, by \$30,878
01.00.5132.1006 - Highway Garage-Longevity, by \$1,500
01.00.5132.4200 - Highway Garage-Utilities, by \$4,000
01.00.6989.4500 - Economic Assistance-Fees For Service, by \$5,000
01.00.7110.4200 - Parks-Utilities, by \$1,200
01.00.7110.4477 - Parks-Rental Equipment, by \$3,000
01.00.7510.4200 - Historian-Utilities, by \$1,100
01.00.7610.4200 - Senior Programs-Utilities, by \$1,800
01.00.7610.4500 - Senior Programs-Fees For Service, by \$6,500

Increase Revenue Codes

01.00.2701.0000 - Refund of Prior Year Expense, by \$4,600
01.00.3005.0000 - Mortgage Tax, by \$25,500
01.00.3089.0000 - State Aid-Other, by \$6,400

Appropriation from A878 Capital Reserve Account, \$140,000
Appropriation from A915 Assigned Unappropriated Fund Balance, \$14,894

TOWN OUTSIDE VILLAGE FUND

Increase Appropriation Codes

02.00.1620.2000 - Buildings & Grounds-Equipment, by \$20,869
02.00.1620.4109 - Buildings & Grounds-Renovations, by \$15,000
02.00.1620.4250 - Buildings & Grounds-Phones & Internet, by \$3,100
02.00.1620.4500 - Buildings & Grounds-Fees For Service, by \$12,000
02.00.3120.1012 - Police-Accrued Time Pay Out, by \$24,200
02.00.3120.2000 - Police-Equipment, by \$5,000

02.00.3120.4250 - Police-Phones & Internet, by \$15,400
02.00.3120.4412 - Police-Uniforms, by \$20,000
02.00.3620.4500 - Building Inspection-Fees For Service, by \$2,000
02.00.8021.4000 - Planning-Contractual, by \$1,200
02.00.9950.4000 - Transfer to Capital Projects-H63.B Tech Upgrades, by \$4,000

Decrease Appropriation Codes

02.00.1620.4200 - Buildings & Grounds-Utilities, by \$3,100
02.00.1990.4600 - Contingent-Miscellaneous, by \$35,800
02.00.3120.4100 - Police-Supplies & Materials, by \$11,900
02.00.3120.4200 - Police-Utilities, by \$15,400
02.00.8021.1001 - Planning-Personal Service-Part-Time, by \$10,000

Increase Revenue Codes

02.00.2545.0000 - Other Licenses, by \$5,100
02.00.2680.0000 - Insurance Recovery, by \$1,000
02.00.2701.0000 - Refund of Prior Year Expense, by \$14,000
02.00.3390.0000 - State Aid-Police Grant, by \$8,600

Appropriation from B915 Assigned Unappropriated Fund Balance, \$17,869

HIGHWAY FUND

Increase Appropriation Codes

04.00.5110.1012 - General Repairs-Accrued Time Pay Out, by \$36,000
04.00.5110.4250 - General Repairs-Phones & Internet, by \$800
04.00.5110.4477 - General Repairs-Rental Equipment, by \$10,000
04.00.5112.2200 - CHIPS, by \$111,767
04.00.5112.2201 - Extreme Winter Recovery, by \$38,251
04.00.5112.2202 - PAVE NY, by \$10,961
04.00.5130.1009 - Machinery-Health Insurance Waiver, by \$3,000
04.00.5130.2000 - Machinery-Equipment, by \$8,000
04.00.5130.4250 - Machinery-Phones & Internet, by \$500
04.00.5142.1002 - Snow Removal-Straight Time OT, by \$6,000
04.00.5142.1005 - Snow Removal-Out of Title, by \$500
04.00.5142.1012 - Snow Removal-Accrued Time Pay Out, by \$36,000
04.00.5410.4000 - Sidewalks-Contractual, by \$26,700

Decrease Appropriation Codes

04.00.1990.4600 - Contingent Account-Miscellaneous, by \$90,800
04.00.5110.4200 - General Repairs-Utilities, by \$800
04.00.5130.1011 - Machinery-Clothing Allowance, by \$1,300

Increase Revenue Codes

04.00.2665.0000 - Sale of Equipment, by \$9,500
04.00.2680.0000 - Insurance Recovery, by \$3,000
04.00.2701.0000 - Refund of Prior Year Expense, by \$22,100
04.00.3501.0000 - CHIPS, by \$111,767
04.00.3597.0000 - Extreme Winter Recovery, by \$38,251
04.00.3598.0000 - PAVE NY, by \$10,961

SEWER FUND

Increase Appropriation Codes

40.01.8130.4009 - District 1, Contractual-Intradepartmental, by \$28,843
40.01.8130.4250 - District 1, Phones & Internet, by \$2,000

Decrease Appropriation Codes

40.01.8130.1000 - District 1, Personal Services, by \$15,381
40.01.8130.1002 - District 1, Straight Time OT, by \$100

40.01.8130.1003 - District 1, 1.5/Double OT, by \$450
40.01.8130.1006 - District 1, Longevity, by \$400
40.01.8130.1011 - District 1, Clothing Allowance, by \$155
40.01.8130.4150 - District 1, Fuel, by \$1,200
40.01.8130.4200 - District 1, Utilities, by \$2,000
40.01.8130.4622 - District 1, Conferences & Training, by \$100
40.01.9010.8000 - District 1, State Retirement, by \$2,687
40.01.9030.8000 - District 1, Social Security, by \$1,479
40.01.9040.8000 - District 1, Workers Comp Insurance, by \$994
40.01.9055.8000 - District 1, Disability Insurance, by \$20
40.01.9060.8000 - District 1, Health, Dental, Vision Insurance, by \$5,867
40.01.9089.8000 - District 1, Employee Assistance Program, by \$10

Increase Appropriation Codes

40.02.8130.2000 - District 2, Equipment, by \$19,000
40.02.8130.4009 - District 2, Contractual-Intradepartmental, by \$28,243
40.02.8130.4126 - District 2, Chemicals, by \$1,500
40.02.8130.4140 - District 2, Emergency Repairs, by \$2,000
40.02.8130.4250 - District 2, Phones & Internet, by \$600

Decrease Appropriation Codes

40.02.8130.1000 - District 2, Personal Services, by \$15,381
40.02.8130.1002 - District 2, Straight Time OT, by \$100
40.02.8130.1003 - District 2, 1.5/Double OT, by \$450
40.02.8130.1006 - District 2, Longevity, by \$400
40.02.8130.1011 - District 2, Clothing Allowance, by \$155
40.02.8130.4150 - District 2, Fuel, by \$700
40.02.8130.4200 - District 2, Utilities, by \$600
40.02.8130.4417 - District 2, Maintenance & Repair, by \$3,500
40.02.9010.8000 - District 2, State Retirement, by \$2,687
40.02.9030.8000 - District 2, Social Security, by \$1,479
40.02.9040.8000 - District 2, Workers Comp Insurance, by \$994
40.02.9055.8000 - District 2, Disability Insurance, by \$20
40.02.9060.8000 - District 2, Health, Dental, Vision Insurance, by \$5,867
40.02.9089.8000 - District 2, Employee Assistance Program, by \$10

Appropriation from SS878-2 District 2 Capital Reserve Account, \$19,000

Increase Appropriation Codes

40.06.8130.2000 - District 6, Equipment, by \$19,000
40.06.8130.4009 - District 6, Contractual-Intradepartmental, by \$29,243
40.06.8130.4250 - District 6, Phones & Internet, by \$600

Decrease Appropriation Codes

40.06.8130.1000 - District 6, Personal Services, by \$15,381
40.06.8130.1002 - District 6, Straight Time OT, by \$100
40.06.8130.1003 - District 6, 1.5/Double OT, by \$450
40.06.8130.1006 - District 6, Longevity, by \$400
40.06.8130.1011 - District 6, Clothing Allowance, by \$155
40.06.8130.4150 - District 6, Fuel, by \$1,600
40.06.8130.4200 - District 6, Utilities, by \$600
40.06.8130.4622 - District 6, Conferences & Training, by \$100
40.06.9010.8000 - District 6, State Retirement, by \$2,687
40.06.9030.8000 - District 6, Social Security, by \$1,479
40.06.9040.8000 - District 6, Workers Comp Insurance, by \$994
40.06.9055.8000 - District 6, Disability Insurance, by \$20
40.06.9060.8000 - District 6, Health, Dental, Vision Insurance, by \$5,867
40.06.9089.8000 - District 6, Employee Assistance Program, by \$10

Appropriation from SS878-6 District 6 Capital Reserve Account, \$19,000

Increase Appropriation Codes

40.09.8130.1000 - District 9, Personal Services, by \$41,943
40.09.8130.1001 - District 9, Personal Services-Part Time, by \$4,200
40.09.8130.1002 - District 9, Straight Time OT, by \$300
40.09.8130.1003 - District 9, 1.5/Double OT, by \$1,350
40.09.8130.1006 - District 9, Longevity, by \$1,200
40.09.8130.1011 - District 9, Clothing Allowance, by \$465
40.09.8130.4126 - District 9, Chemicals, by \$3,000
40.09.8130.4150 - District 9, Fuel, by \$3,500
40.09.8130.4250 - District 9, Phones & Internet, by \$2,500
40.09.8130.4622 - District 9, Conferences & Training, by \$200
40.09.9010.8000 - District 9, State Retirement, by \$8,061
40.09.9030.8000 - District 9, Social Security, by \$4,437
40.09.9040.8000 - District 9, Workers Comp Insurance, by \$2,982
40.09.9055.8000 - District 9, Disability Insurance, by \$60
40.09.9060.8000 - District 9, Health, Dental, Vision Insurance, by \$17,601
40.09.9089.8000 - District 9, Employee Assistance Program, by \$30

Decrease Appropriation Code

40.09.8130.4200 - District 9, Utilities, by \$2,500

Increase Revenue Codes

40.09.2803.0000 - District 9, Intrafund Revenues, by \$86,329
40.09.3902.0000 - District 9, State Aid-Feasibility Study, by \$3,000

WATER FUND

Increase Appropriation Codes

50.11.8310.4250 - District 11, Administration-Phones & Internet, by \$2,800
50.11.8330.4250 - District 11, Purification-Phones & Internet, by \$7,000
50.11.8340.4140 - District 11, Transmission-Emergency Repairs, by \$30,000
50.11.8340.4250 - District 11, Transmission-Phones & Internet, by \$2,400
50.11.9950.4000 - District 11, Transfer to Capital Projects-H63.SW Tech Upgrades, by \$4,000

Decrease Appropriation Codes

50.11.8310.4200 - District 11, Administration-Utilities, by \$2,800
50.11.8330.4200 - District 11, Purification-Utilities, by \$7,000
50.11.8340.4200 - District 11, Transmission-Utilities, by \$2,400
50.11.8340.4417 - District 11, Transmission-Maintenance & Repair, by \$23,600

Increase Revenue Codes

50.11.2680.0000 - District 11, Insurance Recovery, by \$4,600
50.11.2701.0000 - District 11, Refund of Prior Year Expense, by \$5,800

LIGHTING FUND

Increase Appropriation Code

20.11.5182.4000 - District 11, Contractual, by \$2,100

Appropriation from SL915-11 District 11 Fund Balance, \$2,100

INTERFUND TRANSFERS

From A899 Capital Reserve-Tech Upgrades to H63.A Capital-Technology Upgrades Project \$94,223
From A917 Unassigned Fund Balance to A878 Capital Reserve \$140,000
From A917 Unassigned Fund Balance to H82 Capital-Lighting Project \$283,000
From B899 Capital Reserve-Tech Upgrades to H63.B Capital-Technology Upgrades Project \$43,297

From B915 Unappropriated Fund Balance to B878 Capital Reserve \$160,000
From B915 Unappropriated Fund Balance to DB878 Capital Reserve \$200,000
From B915 Unappropriated Fund Balance to DB884 Debt Reserve \$70,000
From SS915-9 Unappropriated Fund Balance to SS878-9 Capital Reserve \$50,000
From SS915-9 Unappropriated Fund Balance to SS882-9 Repair Reserve \$20,000
From SS915-9 Unappropriated Fund Balance to SS884-9 Debt Reserve \$90,000
From SW915-11 Unappropriated Fund Balance to SW878-11 Capital Reserve \$275,000
From SW878-11 Capital Reserve to H74 Capital-Water Meter Upgrade Project \$863,500
From SW899-11 Capital Reserve-Tech Upgrades to H63.SW Capital-Technology Upgrades Project \$30,566

Ayes: Councilmen Martin, Pytlovany, Hennel, Councilwoman Wierzbowski and Supervisor Koetzle

Noes: None

Absent: None

Abstentions: None

Motion Carried

RESOLUTION NO. 152-2017

Moved by: Councilwoman Wierzbowski

Seconded by: Councilman Hennel

WHEREAS, the Town Board of the Town of Glenville has made it a priority to improve the efficiency of town government to better serve Town residents; and

WHEREAS, the Town of Glenville contains numerous special districts providing water and sewer services to residents in various areas of the Town; and

WHEREAS, certain water and sewer special districts contain extensions within a district, typically as a result of a prior district expansion which may or may not have required additional debt obligations borne by the new extension; and

WHEREAS, in some instances the Town now has certain special districts and extensions which share common infrastructure, revenues, and expenses, and for all intents and purposes are indistinguishable from one another; and

WHEREAS, the Town Assessor and the Town Comptroller advise that efficiencies would be gained in the administration and preparation of the Town tax and assessment rolls by merging special district extensions into the larger special district when said extensions and districts are subject to identical ad valorem tax rates, and carry only shared indebtedness or no indebtedness such that the merger of said extensions into the districts is mutually beneficial to the residents of both the affected extensions and the affected districts; and

WHEREAS, the Town Assessor and Town Comptroller further advise that there are several special district extensions which meet the criteria outlined above and can be merged into larger special districts with no negative consequence to any resident of any of the affected water or sewer districts of the Town of Glenville;

NOW, THEREFORE, BE IT RESOLVED, that that a public hearing will be held by the Town Board of the Town of Glenville, as Commissioners of Town Water and Sewer Districts, at 7:00 PM on July 19, 2017, at the Glenville Municipal Center, 18 Glenridge Road, Glenville, New York to hear all persons wishing to be heard with respect to the proposed consolidation of the following special district extensions into already existing special districts:

1. Sewer District 1 Extension 1 is to be merged into Sewer District 1
2. Water District 8 Extension 2 is to be merged into Water District 8
3. Water District 11 Extensions 1, 3, 4, 5, 6, 7, 8, 9, 11, 12, and 13 are to be merged

into Water District 11

BE IT STILL FURTHER RESOLVED, that the Town Clerk shall cause to be published the attached Notice of Hearing in accordance with law.

Ayes: Councilmen Martin, Pytlovany, Hennel, Councilwoman Wierzbowski and Supervisor Koetzle

Noes: None

Absent: None

Abstentions: None

Motion Carried

RESOLUTION NO. 153-2017

Moved by: Councilwoman Wierzbowski

Seconded by: Councilman Hennel

WHEREAS, the Commissioner of Public Works advises the Town Board that four sewage pumps servicing the Pleasantview and Woodhaven pump stations are more than ten years old, have reached the end of useful life, and need to be replaced; and

WHEREAS, in 2016 the Commissioner of Public Works recommended that replacement of these pumps be scheduled for 2017, with the result that this expense was anticipated and the necessary funds properly included within the capital reserve accounts of Sewer District #2, servicing the Pleasantview pump station, and Sewer District #6, servicing the Woodhaven pump station; and

WHEREAS, For reasons of efficiency and economy pursuant to authority conferred by GML 103-d (5) prior hereto the Town Board determined that there was a need for standardization in the purchase of submersible pumps for the Department of Public Works and standardized said item manufactured by EBARA so that the items could be purchased without advertising for competitive bids as authorized by State Comptroller Opinion 67-588; and

WHEREAS, the recommended EBARA four-inch sewage pumps carry an estimated useful life of ten years, and are available at a cost of nine thousand six hundred sixty-seven dollars (\$9,667) each from Siewert Equipment of Troy, New York under sole source procurement;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Glenville hereby authorizes the Commissioner of Public Works to purchase four four-inch EBARA sewage pumps, two for use at the Pleasantview pump station in Sewer District #2 and two for use at the Woodhaven pump station in Sewer District #6, from Siewert Equipment of Troy, New York for a total sum not to exceed thirty-eight thousand six hundred sixty-eight dollars (\$38,668); and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Glenville hereby authorizes the Town Comptroller to transfer nineteen thousand dollars (\$19,000) from the Sewer District #2 capital reserve account into the 2017 Sewer District #2 operating budget equipment line 40.02.8130.2000, and also to transfer nineteen thousand dollars (\$19,000) from the Sewer District #6 capital reserve account into the 2017 Sewer District #6 operating budget equipment line 40.06.8130.2000.

Ayes: Councilmen Martin, Pytlovany, Hennel, Councilwoman Wierzbowski and Supervisor Koetzle

Noes: None

Absent: None

Abstentions: None

Motion Carried

Discussion...

Councilman Martin – “I just want to say this is one of these things that is being done that I think is very very important and huge. It is noted in the resolution that over \$832,000 came from a reserve fund. That is really a testament to some good budgeting and good financial planning. That is a lot better than having to finance all of it. Nearly half of that is coming out of capital reserve.”

RESOLUTION NO. 154-2017

BOND RESOLUTION OF THE TOWN OF GLENVILLE, NEW YORK (THE “TOWN”), DATED JUNE 21, 2017 AUTHORIZING THE PURCHASE AND INSTALLATION OF RESIDENTIAL WATER METERS FOR TOWN WATER DISTRICT #11; ESTIMATING THE COST THEREOF TO BE \$1,782,777.34; APPROPRIATING SAID AMOUNT THEREFOR AND AUTHORIZING THE ISSUANCE OF \$950,000.00 BONDS OF THE TOWN TO FINANCE SAID COST.

Moved by: Councilwoman Wierzbowski

Seconded by: Councilman Hennel

WHEREAS, on June 14, 2017, the Town Board of the Town of Glenville (the “Board”), in response to a stated need to replace residential water meters for Town Water District #11, adopted resolutions pursuant to which it authorized the Town Supervisor to cause the Town to enter into contracts to purchase and have installed residential water meters for the Town Water District #11, as more particularly described in the Residential Water Meter Replacement Project No.1 – Residential Water Meter Procurement and Residential Water Meter Replacement Project No.2 – Residential Water Meter Installation (the “Project”), and that a portion of the cost of said purchase and installation would be paid from the proceeds of bonds; and

WHEREAS, the Board of the Town now seeks to authorize the issuance of serial bonds of the Town in order to finance the cost of the Project;

NOW, THEREFORE, IT IS HEREBY RESOLVED, by the Board as follows:

SECTION 1. Pursuant to Sections 31.00 and 32.00 of the Local Finance Law, constituting Chapter 33-A of the Consolidated Laws of the State of New York (the “Law”), the Town hereby authorizes the Project, the maximum cost thereof being hereby estimated to be \$1,782,777.34 appropriating said amount therefor and authorizing the issuance of up to \$950,000.00 serial bonds or bond anticipation notes to finance such cost.

SECTION 2. It is hereby determined that the period of probable usefulness of the Project is twenty (20) years pursuant to Section 11(a)(30) of the Law.

SECTION 3. The plan of financing includes the issuance of up to \$950,000.00 serial bonds, use of Town Water District #11 capital reserve funds in the amount of \$832,777.34, ad valorem taxes paid by Town Water District #11 users and, to the extent of any shortfall, a tax upon all real property located within the Town, to pay the principal of and interest on said bonds as the same shall become due and owing.

SECTION 4. The temporary use of available funds of the Town, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized to be expended pursuant to Section 165.10 of the Local Finance Law for the specific objects or purposes described in Section 1 of this resolution. If such temporary funds are used for any expenditure authorized in this resolution, the Town intends to reimburse such funds with the proceeds of the tax-exempt borrowing authorized and identified pursuant to Section 1 above.

SECTION 5. The proposed average maturity date of the bonds authorized pursuant to this resolution is expected to exceed five (5) years.

SECTION 6. The serial bonds issued to finance the cost of each object or purpose described in Section 1 above shall mature no later than the date of the expiration of the period of probable usefulness for each such object or purpose.

SECTION 7. The Town hereby covenants and agrees with the holders from time to time of the serial bonds of the Town issued pursuant to this resolution, and any bond anticipation notes of the Town issued in anticipation of the sale of said bonds, that the Town will duly and faithfully observe and comply with all provisions of the United States Internal Revenue Code of 1986, as amended (the "Code"), and any proposed or final regulations of the Internal Revenue Service issued pursuant thereto (the "Regulations") unless, in the opinion of Bond Counsel to the Town, such compliance is not required by the Code and Regulations to maintain the exemption of interest on said obligations from Federal income taxation.

SECTION 8. Each of the serial bonds authorized by this resolution and any bond anticipation notes issued in anticipation of said bonds shall contain the recital of validity prescribed by Section 52.00 of the Law and said serial bonds and any notes issued in anticipation of said bonds shall be general obligations of the Town, payable as to both principal and interest by a general tax upon all the real property within the Town without legal or constitutional limitation as to rate or amount. The faith and credit of the Town are hereby irrevocably pledged to the punctual payment of the principal of and interest on said serial bonds and any bond anticipation notes issued in anticipation of said bonds and provision shall be made annually in the budget of the Town by appropriation for (a) the amortization and redemption of the bonds and notes to mature in such year, and (b) the payment of interest to be due and payable in such year.

SECTION 9. Subject to the provisions of this Bond Resolution and the Law, pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of serial bonds and bond anticipation notes, or the renewals of said obligations and of Section 50.00 and Section 60.00 of the Law, the powers and duties of the Board relative to authorizing serial bonds and bond anticipation notes and prescribing the terms, form and content as to sale and issuance of the bonds herein authorized and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said notes, are hereby delegated to the Supervisor of the Town, the chief fiscal officer of the Town. Pursuant to the provisions of paragraph a of Section 56.00 of the Local Finance Law, the power to determine whether to issue bonds and bond anticipation notes having substantially level or declining annual debt service, as provided in paragraph d of Section 21.00 of the Local Finance Law, is hereby delegated to the Supervisor of the Town, the chief fiscal officer of said Town. In addition to the delegation of powers described above, the powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the Town Supervisor, who shall advertise such bonds for sale, conduct the sale and award the bonds in such manner as he shall deem best for the interests of the Town; provided, however, that in the exercise of these delegated powers, he shall comply fully with the provisions of the Local Finance Law and any other order or rule of the State Comptroller applicable to the

sale of municipal bonds.

SECTION 10. All costs and expenses in connection with the purchase and installation of the objects and purposes set forth in Section 1 above, and the financing thereof by the sale of bonds, including but not limited to, the fees and expenses of bond counsel, financial advisors, underwriters, feasibility consultants, counsel for the Town and other professionals, shall be paid to the extent permitted by law from the proceeds of the sale of such bonds.

SECTION 11. The validity of the bonds authorized by this bond resolution and of any notes issued in anticipation of said bonds may be contested only if:

- (a) Such obligations are authorized for any object or purpose for which the Town is not authorized to expend money; or
- (b) The provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or
- (c) Such obligations are authorized in violation of the provisions of the constitution.

SECTION 12. This resolution shall be published in full in the designated official newspapers of the Town for such purpose, together with a notice of the Town Clerk in substantially the form provided in Section 81.00 of the Law.

SECTION 13. This bond resolution shall take effect immediately upon its adoption by the required votes of the Town Board.

Ayes: Councilmen Martin, Pytlovany, Hennel, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: None
Abstention: None

Motion Carried

RESOLUTION NO. 155-2017

Moved by: Councilman Hennel
Seconded by: Councilwoman

WHEREAS, the Town of Glenville's Efficiency in Government (EIG) Committee has received two resignations since appointments were made at the town's annual Organizational Meeting, and

WHEREAS, three new potential members have attended meetings and expressed interest in joining the EIG,

NOW, THEREFORE, BE IT RESOLVED that resignations from the EIG are hereby accepted from members Kimberly Krizan and Jeff Stuhr, and the following new members are appointed for a term from June 21st, 2017 through December 31st, 2017:

Myrtle Major, 36 Hill St., Alplaus, NY 12008

Carol Bates, 31 Valleywood Dr., Glenville NY 12302

Catherine Norr, 80 Saratoga Rd., Glenville, NY 12302

Ayes: Councilmen Martin, Pytlovany, Hennel, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: None
Abstention: None

Motion Carried

RESOLUTION NO. 156-2017

Moved by: Councilman Hennel
Seconded by: Councilwoman Wierzbowski

WHEREAS, in order to complete the Phase 3 archaeological requirements for development of Maalwyck Park, an archaeologist and a representative of the Stockbridge Munsee Mohican Nation must be present during site work development that includes topsoil stripping in proposed roadways, parking areas and the pavilion site, such areas having been identified as needing Phase 3 archaeological investigation, and

WHEREAS, coordination between the site work contractor and the archaeologists is necessary to perform the Phase 3 archaeological investigation in an efficient manner, and

WHEREAS, the Environmental Design Partnership has prepared a Request for Proposals for qualified contractors to perform site work for the development of Maalwyck Park in the areas that will require coordinated archaeological investigation,

NOW, THEREFORE, BE IT RESOLVED, that the Deputy Supervisor is hereby authorized to issue a request for proposals for site work contractors in order to begin development of Maalwyck Park, consistent with the park's master plan and as a required element of a Phase 3 archaeological investigation, such RFP meeting the specifications outlined under the town's bidding requirements and the Environmental Protection Fund grant that the town is a recipient of.

Ayes: Councilmen Martin, Pytlovany, Hennel, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: None
Abstention: None

Motion Carried

RESOLUTION NO. 157-2017

Moved by: Councilman Hennel
Seconded by: Councilwoman Wierzbowski

WHEREAS, in order to satisfy NY State Environmental Quality Review (SEQR) requirements for park development, an assessment of archaeological impacts is required, and

WHEREAS, the Town of Glenville has completed Phase 1 and Phase 2 archaeological investigation requirements for development of Maalwyck Park, with Phase 3 needing completion prior to park development, and

WHEREAS, the town's parks' consultant, the Environmental Design Partnership, has prepared a Phase 3 archaeological investigation Request for Proposals in consultation with town staff, the NYS Historic Preservation Office and the Stockbridge Munsee Mohican Nation which includes the necessary specifications to

satisfy the SEQR process thereby allowing for development of Maalwyck Park,

NOW, THEREFORE, BE IT RESOLVED, that the Deputy Supervisor is hereby authorized to issue a Request for Proposals for Phase 3 archaeological services consistent with Town bidding requirements, as well as the requirements specified under the Environmental Protection Fund Grant that will in part fund this project.

Ayes: Councilmen Martin, Pytlovany, Hennel, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: None
Abstention: None

Motion Carried

RESOLUTION NO. 158-2017

Moved by: Councilman Martin
Seconded by: Councilman Pytlovany

WHEREAS, a local law to extend a moratorium for a period of six months from the effective date of this local law, during which no application for building permits, special use permits, conditional use permits, business permits, site plan approval or subdivision approval shall be accepted or considered for projects in the Multi-Family Residential zoning districts that require conditional use permits or site plan review under Section 270-16. of the Town of Glenville Zoning Code for multifamily dwellings and during which the review of any pending applications for the forgoing shall be suspended for the duration of this moratorium, being proposed as Local Law No. _____ – 2017, entitled “**A LOCAL LAW EXTENDING A TEMPORARY MORATORIUM ON PERMITS FOR PROJECTS IN MULTI-FAMILY RESIDENTIAL (RM) ZONE DISTRICTS REQUIRING CONDITIONAL USE PERMITS OR SITE PLAN REVIEW FOR MULTI-FAMILY DWELLINGS**” a copy of which is attached hereto, was introduced at this meeting by a member of the Town Board of the Town of Glenville; and

WHEREAS, the Town Board wishes to hold a public hearing with respect to the adoption of said Local Law;

NOW, THEREFORE, BE IT RESOLVED, that a public hearing be held by the Town Board of the Town of Glenville with respect to the adoption of the aforesaid Local Law at 7:00 PM on July 12, 2017 at the Glenville Municipal Center, 18 Glenridge Road, Glenville New York, and it is further

RESOLVED that the Town Clerk is hereby authorized and directed to cause public notice of said hearing to be given as provided by law; and it is further

RESOLVED that the Town Clerk shall immediately send a referral notice to the County of Schenectady Department of Economic Development and Planning, pursuant to General Municipal Law section 239-m with a copy of the proposed Local Law and a request for comment; and it is further

RESOLVED that the Town Clerk immediately mail notice of the public hearing, together with a copy of the proposed Local Law to the City Clerk of the City of Schenectady, the Village Clerk of the Village of Scotia and the Town Clerk of the Town of Ballston; and it is further

RESOLVED, that the Town Clerk, on behalf of the Town Board, shall refer this matter, by transmitting a copy of this resolution, along with a copy of the proposed Local Law, to the Town of Glenville Planning and Zoning Commission for review, recommendation and report.

Ayes: Councilmen Martin, Pytlovany, Hennel, Councilwoman Wierzbowski and Supervisor Koetzle

Noes: None
Absent: None
Abstentions: None

Motion Carried

RESOLUTION NO. 159-2017

Moved by: Councilman Hennel
Seconded by: Councilwoman Wierzbowski

BE IT RESOLVED that the **Monthly Departmental Reports** for May, 2017 as received from the following:

Assessors Department
Economic Development & Planning Department
Justice Department
Town Clerk's Office

be, and they hereby are accepted, approved for payment and ordered placed on file.

Ayes: Councilmen Martin, Pytlovany, Hennel, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: None
Abstentions: None

Motion Carried

RESOLUTION NO. 160-2017

Moved by: Councilman Hennel
Seconded by: Councilwoman Wierzbowski

BE IT RESOLVED, that the minutes of the regular meeting held on May 17, 2017 are hereby approved and accepted as entered.

Ayes: Councilmen Martin, Pytlovany, Hennel, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: None
Abstentions: None

Motion Carried

RESOLUTION NO. 161-2017

Moved by: Councilwoman Wierzbowski
Seconded by: Councilman Hennel

WHEREAS, Article 17-A of the General Municipal Law (GML) of the State of New York provides a process and procedure for the consolidation of units of local government, one of which involves the initiative of the units to be consolidated by proposing a Joint Consolidation Agreement pursuant to GML §752 ; and

WHEREAS, Sewer District No. 4 in the Town of Glenville is current comprised of just 18 parcels of real property and is adjacent and contiguous to Sewer District No. 6 which is currently comprised of 229 parcels of real property; and

WHEREAS, the members of the Town Board of the Town of Glenville served as the Commissioners of both sewer districts and in such capacity are proposing

a Joint Consolidation Agreement to consolidate Sewer District No. 4 into Sewer District No. 6 under the terms and conditions outlined in said Joint Consolidation Agreement, a copy of which is annexed hereto; and

WHEREAS, GML §753 requires that within five (5) business days of the date of the Joint Consolidation Plan, the Town make such plan available in certain public places; post such Joint Consolidation Plan and a summary thereof on the Town's website and publish such summary once per week for four (4) consecutive weeks in the town's official newspaper and hold a public hearing on said Joint Consolidation Plan no sooner than 35 days nor later than 90 days hereafter; and

WHEREAS, the Town Board wishes to comply with the notice requirements of GML §753 and wishes to hold a public hearing with respect to the proposed Joint Consolidation Plan for Town Sewer Districts Nos. 4 and 6;

NOW, THEREFORE, BE IT RESOLVED, that a public hearing be held by the Town Board of the Town of Glenville, as Commissioners of Town Sewer Districts Nos. 4 and 6, at 7:00 PM on August 16, 2017, at the Glenville Municipal Center, 18 Glenridge Road, Glenville, New York to hear all persons wishing to be heard with respect to the proposed Joint Consolidation Agreement for Town Sewer Districts Nos. 4 and 6, and it is further

RESOLVED that the Town Clerk is hereby authorized and directed to cause public notice of said hearing to be given as required by the General Municipal Law as stated above and to make the Joint Consolidation Plan available for public inspection at the office of the Town Clerk and at the Schenectady County Public Library, Town of Glenville branch and on the Town's website, together with a summary of the plan.

Ayes: Councilmen Martin, Pytlovany, Hennel, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: None
Abstentions: None

Motion Carried

RESOLUTION NO. 162-2017

Moved by: Councilwoman Wierzbowski
Seconded by: Councilman Hennel

WHEREAS, a written petition has been presented to and filed with the Town Clerk of the Town of Glenville requesting an extension to Sewer District No. 9 of the Town of Glenville be established to include real property described by section, block and lot number in the petition and consisting of one parcel located 7 Horstman Drive in the Town of Glenville; and

WHEREAS, a map, plan and report was previously filed in the office of the Town Clerk of the Town of Glenville with respect to the Extension to Sewer District No. 9 down Horstman Drive which anticipated lateral connections such as the one now proposed; and

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Glenville hereby adopts the following order:

ORDER

1. A petition to add an Extension to Sewer District No. 9 from an existing manhole in Horstman Drive has been filed with the Town Clerk on or about June 15, 2017.
2. The real property to be included in the extension is described by section, block

and lot number as identified on the Schenectady County Real Property Tax Service Agency Tax Map as: 30.10-1-14.

3. The improvements proposed are the installation of a grinder pump and lateral connection a distance of approximately 120 feet under the bed of Horstman Drive to the existing force main for one individual service connection at 7 Horstman Drive.
4. The amount proposed to be expended for the extension is approximately \$15,000.00 to be borne entirely by the property owner/developer.
5. No portion of the cost this extension will be attributable to Sewer District No.9.
6. The estimated annual cost to the typical property is:
 - a. District debt service: \$ 81.01
 - b. O & M: \$275.37
7. The prior map, plan and report describing the extension of Sewer District No. 9 down Horstman Drive is on file in the Town Clerk's Office and may be inspected by members of the public.
8. The proposed financing method to be employed in the construction of this connection in this sewer district extension is private financing by the developer.

NOW, THEREFORE BE IT RESOLVED that the Town Board of the Town of Glenville will hold a public hearing on the petition to establish this extension to Sewer District No. 9 on July 19, 2017 at 7:00 PM or as soon thereafter as the matter can be reached, at the Glenville Municipal Center at 18 Glenridge Road, Glenville, New York to hear all persons interested in the establishment of this extension to the sewer district; and

BE IT FURTHER RESOLVED that a copy of this order certified by the Town Clerk shall be published at least once in the official newspaper of the Town and that said publication be not less than ten nor more than twenty days before the July 19, 2017 public hearing date.

Ayes: Councilmen Martin, Pytlovany, Hennel, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: None
Abstention: None

Motion Carried

RESOLUTION NO. 163-2017

Moved by: Councilwoman Wierzbowski
Seconded by: Councilman Hennel

BE IT RESOLVED, that the Town Board of the Town of Glenville hereby adjourns into Executive Session to discuss a personnel matter.

Ayes: Councilmen Martin, Pytlovany, Hennel, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: None
Abstention: None

Motion Carried

Supervisor Koetzle adjourned this portion of the meeting at 7:44 PM and entered into Executive Session.

Time being 8:30 PM; Supervisor Koetzle reconvened the meeting and announced that no action was taken during the Executive Session.

Supervisor Koetzle asked for a motion to adjourn; motion to adjourn;
Moved by Councilman Martin; Seconded by Councilman Pytlovany, everyone being in
favor the meeting was adjourned at 8:31 PM.

ATTEST:

Linda C. Neals
Town Clerk