

SPECIAL MEETING OF THE TOWN BOARD  
TOWN OF GLENVILLE  
JUNE 9, 2021  
AT THE GLENVILLE MUNICIPAL CENTER  
18 GLENRIDGE ROAD, GLENVILLE, NEW YORK

Supervisor Koetzle called the meeting to order at 8:22 PM;

Supervisor Koetzle asked the Town Clerk, Linda C. Neals, to call the roll.

**Present:** Supervisor Christopher A. Koetzle, Councilmen James M. Martin, Michael Aragosa, Michael R. Godlewski and Councilwoman Gina M. Wierzbowski

**Absent:** None

Also, present were Courtney Heinel, Attorney for the Town, and Melissa Cherubino, Director of Community Development

**RESOLUTION NO. 120-2021**

**Moved by:** Councilwoman Wierzbowski

**Seconded by:** Councilman Martin

**WHEREAS**, the 2021 amended budget includes funding for a new full-time Laborer position for the Glenville Parks Department; and

**WHEREAS**, the Town of Glenville advertisement for the position resulted in several applicants for the position; and

**WHEREAS**, the Director of Human Services and Deputy Highway Superintendent comprised the Town committee which conducted interviews to fill the vacancy; and

**WHEREAS**, the interview team recommends that Corey Kieru be appointed to the position;

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby provisionally appoints Corey Kieru, 20 Cuthbert Street, Glenville, New York to the position of Laborer effective June 7, 2021, at a starting rate for such title of \$16.02 per hour and benefits as determined by the agreement between the Town and the CSEA Highway Employees Unit.

**Ayes:** Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstention:** None

**Motion Carried**

**RESOLUTION NO. 121-2021**

**Moved by:** Councilwoman Wierzbowski

**Seconded by:** Councilman Martin

**WHEREAS**, there currently exists a vacancy in the position of Deputy Receiver of Taxes; and

**WHEREAS**, the Town of Glenville advertisement for the position resulted in several applicants for the position; and

**WHEREAS**, the Receiver of Taxes and Town Comptroller comprised the Town committee which conducted interviews to fill the vacancy; and

**WHEREAS**, the interview team recommends that Debbie Brewer be appointed to the position based upon her years of credit union and banking experience;

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby provisionally appoints Debbie Brewer, 220 Lorraine Avenue, Schenectady, New York to the position of Deputy Receiver of Taxes effective June 1, 2021, at a starting rate for such title of \$17.00 per hour.

**Ayes:** Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstention:** None

**Motion Carried**

**RESOLUTION NO. 122-2021**

**Moved by:** Councilman Martin

**Seconded by:** Councilwoman Wierzbowski

**WHEREAS** the Town of Glenville applied for and was awarded NYSDOS Local Waterfront Redevelopment grant funds for the construction inspections during reconstruction of a 1.3-mile bike trail between Schonowee Avenue and Freemans Bridge Road parallel to the river; and

**WHEREAS** the town Economic Development and Planning Office issued a Request for Proposals (RFP) for the bike trail design with a budget of \$59,000 presupposed in the grant application and Contract C1001643 Mohawk-Hudson Bike-Hike Trail Reconstruction; and

**WHEREAS** CME was the low bidder using subconsultant FOIT Albert for construction inspections at \$13,800;

**NOW, THEREFORE, BE IT RESOLVED THAT** the Glenville Town Board Authorizes the Supervisor to sign a contract for construction inspection services with FOIT ALBERT concerning the inspections of the one point three (1.3) mile trail along the Mohawk River between Schonowee Avenue and discharging to Freemans Bridge Road to create pedestrian and bicycle connectivity within the town.

This resolution will take effect immediately.

**Ayes:** Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstention:** None

**Motion Carried**

**RESOLUTION NO. 123-2021**

**Moved by:** Councilman Martin

**Seconded by:** Councilwoman Wierzbowski

**AUTHORIZATION TO SIGN A CONTRACT WITH CREIGHTON MANNING ENGINEERS FOR THE DESIGN OF THE MOHAWK HUDSON BIKE TRAIL**

**WHEREAS** the Town of Glenville applied for and was awarded NYSDOS Local Waterfront Redevelopment grant funds for the design and reconstruction of a 1.3-mile bike trail between Schonowee Avenue and Freemans Bridge Road parallel to the river; and

**WHEREAS** the town Economic Development and Planning Office issued a Request for Proposals (RFP) for the bike trail design with a budget of \$59,000 presupposed in the grant application and Contract C1001643 Mohawk-Hudson Bike-Hike Trail Reconstruction; and

**WHEREAS** Creighton Manning Engineers (CME) was the low bidder at \$39,015 for the survey, design and presentations at public meetings;

**NOW, THEREFORE, BE IT RESOLVED THAT** the Glenville Town Board Authorizes the Supervisor to sign a contract for design services with CME concerning the design of a one point three (1.3) mile trail along the Mohawk River between Schonowee Avenue and discharging to Freemans Bridge Road to create pedestrian and bicycle connectivity within the town.

This resolution will take effect immediately.

**Ayes:** Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstention:** None

**Motion Carried**

**RESOLUTION NO. 124-2021**

**Moved by:** Councilman Martin  
**Seconded by:** Councilwoman Wierzbowski

**WHEREAS**, NYSDOT awarded the Town of Glenville Tip Set-Aside funds in the amount of \$1.7 million for the construction of a 4800 LF multi-use path along the north side of Freemans Bridge Road between the bridge and Dutch Meadows Lane; and

**WHEREAS**, the Town's Economic Development and Planning Department is required to submit grant administration paperwork through NYDOT's EBO system; and

**WHEREAS**, for that purpose the Town must appoint a Responsible Local Official (RLO) to login and administer the funds through the EBO system,

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby appoints Melissa Cherubino, Community Development Director, as the Responsible Local Official (RLO) to access and use the Internet Government Solutions (IGS) Equitable Business Opportunities (EBO) system.

**Ayes:** Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstention:** None

**Motion Carried**

Supervisor Koetzle – "Item No. 9 on the agenda was pulled from the agenda. It is already signed and sent to the County. It was under the requirement for a Town Board resolution so I just went ahead and signed it. We originally put it on there because we weren't sure what the amount was but it came in lower then when a

resolution is required.”

**RESOLUTION NO. 125-2021**

**Moved by:** Councilwoman Wierzbowski

**Seconded by:** Councilman Martin

**WHEREAS**, the Town of Glenville is committed to reducing its carbon footprint throughout the town as a benefit to residents’ health, a reduction in municipal expenses and an improvement to the environment; and

**WHEREAS**, to that end the Town of Glenville has taken numerous steps to address environmental conservation, including LED lighting upgrades at most Glenville municipal buildings; and

**WHEREAS**, National Grid has made funding available through its Energy Efficiency Program to install LED lighting upgrades to Town Hall at a cost of \$38,092.10 which includes incentives of \$12,861, a Return on Investment of 13% and an annual savings of \$4,860.96; and

**WHEREAS**, Rise Engineering is a sole source provider of the National Grid Energy Efficiency Program that files all paperwork and performs all grant administration of the program; and

**NOW THEREFORE BE IT RESOLVED** that Christopher Koetzle, as Town Supervisor of Glenville is hereby authorized and directed to enter into and execute a project agreement with Rise Engineering for the purpose of installing LED lighting under the National Grid Energy Efficiency Program for such financial contribution to this municipality.

**Ayes:** Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 126-2021**

**Moved by:** Councilwoman Wierzbowski

**Seconded by:** Councilman Martin

**WHEREAS**, the Water and Sewer User Fee Roll of the Town of Glenville has been approved for collection as of June 1, 2021; and

**WHEREAS**, such warrant for Water District #11 totals \$1,578,285.80 including water rents receivables, Special Contracts and Sewer;

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby accepts such roll.

**Ayes:** Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 127-2021**

**Moved by:** Councilman Martin

**Seconded by:** Councilwoman Wierzbowski

**WHEREAS**, a Member of the Town Board of the Town of Glenville is introducing a Zoning Map amendment to designate parcel 66 Freemans Bridge Rd SBL# 30.-1-3, as a Commercial Planned Development District in accordance with Article VII of the Zoning Code of the Town of Glenville; and

**WHEREAS**, the parcel is currently zoned Freemans Bridge Rd Corridor; and

**WHEREAS**, the proposal meets several of the Comprehensive Plan goals regarding commercial development and clean energy goals in the Town's commercial corridors; and

**WHEREAS**, the zoning map amendment is categorized as a Type I Action under section 617.4b(2) for a zoning change of 25 or more acres but will not result in any significant environmental impacts under the State Environmental Quality Review Act (SEQRA); and

**WHEREAS**, the proposed zoning map amendment was referred to the Glenville Environmental Conservation Commission (GECC) which

**WHEREAS**, the proposed zoning map amendment was referred to the Planning & Zoning Commission (PZC) for review and the PZC made a recommendation to approve the zoning change at its Monday May 10<sup>th</sup> 2021 meeting; and

**WHEREAS**, the PZC considered whether the zoning map amendment could result in any significant environmental impacts under the State Environmental Quality Review Act (SEQRA); and

**WHEREAS**, Economic Development and Planning provided the County of Schenectady Department of Economic Development and Planning with a referral pursuant to General Municipal Law §239-m; and

**WHEREAS**, the Town Board of the Town of Glenville held a public hearing with respect to the zoning map amendment Wednesday, May 19, 2021 at 7:00 PM, at which time and place were heard all persons interested in the zoning map amendment of the Town of Glenville and found the project meets the intent of the Commercial Planned Development District in Article VII:

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Glenville does hereby adopt Local Law No. 11 of 2021 designating parcel 66 Freemans Bridge Road, SBL #30.-1-3, as Commercial Planned Development District in accordance with Article VII, Chapter 270 of the Code of the Town of Glenville.

**BE IT FURTHER RESOLVED**, that this local law shall take effect twenty (20) days after filing with the Secretary of State of the State of New York.

**Ayes:** Councilman Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstentions:** None

**Motion Carried**

Supervisor Koetzle asked for a motion to adjourn; Moved by Councilman Martin; Seconded by Councilman Godlewski, everyone being in favor the meeting was adjourned at 8:37 PM.

ATTEST:

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Linda C. Neals  
Town Clerk