

MEETING OF THE TOWN BOARD
TOWN OF GLENVILLE
APRIL 7, 2021
AT THE GLENVILLE MUNICIPAL CENTER
18 GLENRIDGE ROAD, GLENVILLE, NEW YORK

Supervisor Koetzle called the meeting to order at 7:00 PM;

Supervisor Koetzle asked the Town Clerk, Linda C. Neals, to call the roll.

Present: Supervisor Christopher A. Koetzle, Councilmen James M. Martin, Michael Aragosa, Michael R. Godlewski and Councilwoman Gina M. Wierzbowski

Absent: None

Also present were Courtney Heinel, Attorney for the Town and Steve Janik, Chief of Police

Town Council Reports:

Councilman Godlewski – “I want to extend my condolences to the family of former Rotterdam Town Supervisor Frank DelGallo, who passed away a couple of weeks back.

Councilwoman Wierzbowski – “I would just like to take a moment, I’m sure that Firefighter LaBrie will also agree with me that this is an important message for our town residents to refrain from open burning at this time. The risk is extremely high with the underbrush and it is very dry so you should not be engaging in open burning.

As the weather gets warmer I just like to remind our residents that we have kids on bikes, people running or walking on our roadways to please take a moment and slow down a bit when you maneuver around them.”

Councilman Martin – “I would like to recognize a couple of items on our agenda tonight in regards to sidewalks and safe pathways to schools. I think this is a nice coordination between our Planning Office and in coordinating the grants to obtain these and get the process going. I also want to thank the Supervisor for his work on it. I used to live on Broad Street. This is a long sought out connection from the schools that exist near that street. It is a very heavily traveled thoroughfare for our kids walking to school. It is great to see that under construction and then on Lakehill that sidewalk and design. I also note the submission of a grant – the Northern Border Regional Commission for our water well. Again, a very active Community Development Planning Department there doing good work in terms of getting these grant applications in and offsetting these expenses. It is really good to see these projects moving along.”

Councilman Aragosa – “Met with the Glenville Environmental Conservation Committee (GECC) regarding the two (2) solar projects that are going forward in the town. The drive-thru food pantry that was held in Collins Park was a nasty, rainy horrible night. We had about 75 volunteers who came out and helped put food into people’s cars. The left-over food was donated to other food pantries.”

Firefighter LaBrie, from the East Glenville Fire Department, presented the Supervisor with a plaque for the Town of Glenville celebrating the town’s Bi-Centennial.

No one wished to exercise the Privilege of the Floor.

Supervisor Koetzle moved ahead with the agenda items

Discussion...

Chief Janik – “I would like to welcome Michael here tonight. He is here

with his wife Ashley and his two (2) boys Dominic and Dimitri. Mike is an eight-year veteran with the Saratoga County Sheriff's Department. The department that I worked for, for seven years also so we have some similar stories that we have already shared. We had a successful background investigation, several good interviews with Mike. I am very happy to take him on as an officer. He has got to fill some big shoes for the retiring officer Kevin Dunbar. Mike has got a real good set of skills. He is also a commercial vehicle inspector so he is going to work well with our traffic officers. I welcome Mike being here and thank you to the Town for tonight."

Councilwoman Wierzbowski – "Mike, I would like to welcome you to the Town of Glenville. I have been a paramedic in Saratoga County for a long time and I'm sure our paths have crossed. I have always found the Saratoga County Sheriffs to be very professional and they do a great job for their community and I know you will do the same for us in Glenville. Congratulations."

Councilman Aragosa – "I would just like to welcome you Mike and thank you for taking the step to come to work with us."

Michael R. Zappone II was sworn in by Supervisor Koetzle.

RESOLUTION NO. 83-2021

Moved by: Councilwoman Wierzbowski

Seconded by: Councilman Martin

WHEREAS, a need exists in the Police Department for the position of police officer due to the retirement of one budgeted position as of January 22, 2021; and

WHEREAS, Michael R. Zappone II is a Saratoga County Sheriff Deputy who holds the necessary qualifications mandated by the Schenectady County Civil Service Commission; and

WHEREAS, after an extensive background investigation, an interview was conducted with Michael R. Zappone II on March 15, 2021 by the Chief of Police and Lieutenant; and

WHEREAS, Michael R. Zappone II is hereby recommended by the Chief of Police and Lieutenant as the candidate to fill the vacant police officer position within the police department; and

WHEREAS, Michael R. Zappone II was approved as a lateral transfer from the Saratoga County Sheriff Department by the Schenectady County Civil Service Commission on March 30, 2021; and

WHEREAS, the compensation for said position will be set forth in the current collective bargaining agreement between the Glenville PBA and the Town for a fourth-year officer; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby approve the appointment of Michael R. Zappone II of Mechanicville NY, for the position of Police Officer in the Glenville Police Department, with an effective date of Thursday, April 8, 2021; and

BE IT FURTHER RESOLVED, that in recognition of his prior law enforcement experience, the Town will use April 8, 2018 as the effective date for the purposes of calculating longevity payments, leave time accruals, and insurance benefits; and

BE IT STILL FURTHER RESOLVED, that the Town Clerk, on behalf of this Town Board, be and she hereby is authorized and directed to notify said officer of the aforementioned appointment.

Ayes: Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and

Supervisor Koetzle
Noes: None
Absent: None
Abstentions: None

Motion Carried

RESOLUTION NO. 84-2021

Moved by: Councilwoman Wierzbowski
Seconded by: Councilman Martin

WHEREAS, in order to provide for summertime maintenance and security needs in the Parks, Highway, and Water/Sewer Departments it is necessary to hire seasonal employees; and

WHEREAS, the Town of Glenville has provided funding for these seasonal employees in the 2021 budget; and

WHEREAS, these seasonal positions have in the past typically been filled by high school or college students who in some instances were able to begin employment prior to the end of the spring semester; and

WHEREAS, seasonal employment is allowable for a maximum of thirteen weeks per individual;

NOW, THEREFORE, BE IT RESOLVED, that seasonal employees be appointed to the following positions within budgeted appropriations at the budgeted rate of \$13.00 per hour with no benefits within the time period beginning on May 3, 2021 and ending on September 12, 2021:

Park Laborers - four to be appointed;

Park Security Worker – one to be appointed;

Water Laborers – three to be appointed;

Highway Laborers – three to be appointed; and

BE IT FURTHER RESOLVED, that the Commissioner of Public Works is hereby authorized to appoint qualified candidates to the vacant positions upon consultation with the Town Supervisor.

Ayes: Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: None
Abstention: None

Motion Carried

RESOLUTION NO. 85-2021

Moved by: Councilman Martin
Seconded by: Councilwoman Wierzbowski

WHEREAS, a Member of the Town Board of the Town of Glenville is introducing a Local Law to amend Article XXII, “Solar Energy”, Chapter 270-166 with accompanying amendments to the Code of the Town of Glenville (a copy of which is attached hereto); and

WHEREAS, this proposed Code amendment is the product of much study

and discussion by the Town of Glenville Code Revision Commission which found that the special use permit referenced is not defined in the town zoning code while conditional use permit is defined and offers the same review; and

WHEREAS, the Local Law clarifies the existing regulations regarding approval processes, and constitutes a Type II Action under the State Environmental Quality Review Act (SEQRA) which does not require further review; and

WHEREAS, a duly scheduled public hearing must be held in order to amend the existing code by Local Law;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Glenville will meet at the Glenville Municipal Center, 18 Glenridge Road, Glenville, New York on Wednesday, April 21, 2021 at 7:00 P.M., or as soon thereafter as possible, at which time it will hear all persons interested in the proposed amendments of Article XXII, "Solar Energy" Chapter 270-166 of the Code of the Town of Glenville; and

BE IT FURTHER RESOLVED that the Town Clerk be, and she hereby is directed to prepare the proper notice of said hearing in accordance with law and to publish same at least ten days prior to the date of the public hearing and to provide same to the Village of Scotia and the City of Schenectady; and

BE IT STILL FURTHER RESOLVED that the Town Clerk is directed to place the public hearing on the April 21, 2021 Town Board meeting agenda

Ayes: Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

Noes: None

Absent: None

Abstentions: None

Motion Carried

RESOLUTION NO. 86-2021

Moved by: Councilman Martin

Seconded by: Councilwoman Wierzbowski

WHEREAS, a Member of the Town Board of the Town of Glenville is introducing a Local Law to amend Article IX, "Sign Requirements", with accompanying amendments to the Code of the Town of Glenville (a copy of which is attached hereto); and

WHEREAS, this proposed Code amendment is the product of much study and discussion by the Town of Glenville Code Revision Commission; and

WHEREAS, the Local Law clarifies the existing regulations, and constitutes a Type II Action under the State Environmental Quality Review Act (SEQRA) which does not require further review; and

WHEREAS, a duly scheduled public hearing must be held in order to amend the existing code by Local Law;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Glenville will meet at the Glenville Municipal Center, 18 Glenridge Road, Glenville, New York on Wednesday, April 21, 2021 at 7:00 P.M., or as soon thereafter as possible, at which time it will hear all persons interested in the proposed amendments of Article IX, "Sign Requirements" of the Code of the Town of Glenville; and

BE IT FURTHER RESOLVED that the Town Clerk be, and she hereby is directed to prepare the proper notice of said hearing in accordance with law and to

publish same at least ten days prior to the date of the public hearing and to provide same to the Village of Scotia and the City of Schenectady; and

BE IT STILL FURTHER RESOLVED that the Town Clerk is directed to place the public hearing on the April 21, 2021 Town Board meeting agenda

Ayes: Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: None
Abstentions: None

Motion Carried

RESOLUTION NO. 87-2021

Moved by: Councilman Martin
Seconded by: Councilwoman Wierzbowski

WHEREAS Northern Border Regional Commission has announced the availability of funding under the Consolidated Funding Application (CFA); and

WHEREAS under the State Economic & Infrastructure Development Investment Program, approximately \$4.6 million is available to eligible communities within New York State; and

WHEREAS the Town of Glenville, Schenectady County, New York (hereinafter the "Town") has established the public benefit to the Town residents of construction of a 5th water well, (hereinafter the "Project"); and

WHEREAS the application requires that the governing body of the Applicant adopt or pass, as an official act, a resolution, motion or similar action authorizing the person identified as the official representative of the Applicant to submit the subject application and all understandings and assurances contained therein, and directs and authorizes the person identified as the official representative of the Applicant to act in connection with the submission of the application and to provide such additional information as may be required; now

NOW, THEREFORE, BE IT RESOLVED THAT, the Glenville Town Board Authorizes the Supervisor to sign and submit an application to the Northern Border Regional Commission for constructing a 5th Water Well.

The Supervisor shall act as the official representative of the Town to act in connection with the submission of the application and to provide such additional information as may be required; and

The Supervisor shall have permission to sign all required NBRC investment documents that bind the applicant; and

All applicable state laws pertaining to contracting, procurement, and bidding process adhere to or exceed the requirements detailed in 2 C.F.R 200 and shall be adhered to; and

Environmental review procedures contained in 24 CFR Part 58 applies to this program; and that the Town Board will assume all of the responsibilities for environmental review, decision making, and action pursuant to the National Environmental Policy Act of 1969 and the State Environmental Quality Review Act (SEQRA), if required by NBRC; and

This resolution will take effect immediately.

Ayes: Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski

and Supervisor Koetzle
Noes: None
Absent: None
Abstention: None

Motion Carried

RESOLUTION NO. 88-2021

Moved by: Councilman Godlewski
Seconded by: Councilman Aragosa

BE IT RESOLVED, that the minutes of regular Town Board meeting held on March 17, 2021 are hereby approved and accepted as entered.

Ayes: Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: None
Abstentions: None

Motion Carried

Supervisor Koetzle – “I want to take a moment to talk about the sidewalks. As you see we will have another resolution here in a minute on Sacandaga Elementary School. Next month we will be approving a resolution to hire a design firm for the Hudson Mohawk Hike Bike Trail between Freemans Bridge Road and Schonowee Avenue. We are moving very quickly and we believe within the next two (2) months we will be ready to start talking about the Freemans Bridge Road trail from the bridge to Dutch Meadow. I do want to thank Legislature Osterlitz, who is here this evening, Legislature Pratt and Legislature Gatta have been working very closely with me and folks at the County and working on the Alpaus Avenue one. Legislature Pratt and I have a date to go door to door on Friday to talk to folks along the road and to indicate where they might want to be as far as how the sidewalk might actually lay out. We are getting there and I want to thank you for your dedicated work on that.”

RESOLUTION NO. 89-2021

Moved by: Councilman Martin
Seconded by: Councilwoman Wierzbowski

WHEREAS the Town of Glenville applied for and was awarded NYSDEC Climate Smart grant funds for the design and construction of a sidewalk serving O'Rourke Middle School; and

WHEREAS the town Economic Development and Planning Office issued a Request for Proposals (RFP) for the sidewalk design which resulted in a response from five consultants; and

WHEREAS a committee of interdepartmental town hall staff reviewed the RFP responses using a rating sheet and the scoring was aggregated to determine best value for the project; and

WHEREAS Prime AE was the low bidder at \$22,900 for the design as well as public meetings and best value based on the committee's review,

NOW, THEREFORE, BE IT RESOLVED THAT, the Glenville Town Board authorizes the Supervisor to sign a contract for design services with Prime AE concerning the design of a one (1) mile sidewalk along Lake Hill Road to create a safe pathway for school children to walk to O'Rourke Middle School.

Ayes: Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski

and Supervisor Koetzle
Noes: None
Absent: None
Abstention: None

Motion Carried

Discussion...

Councilman Martin – “This is utilizing proceeds from a NYS DEC Climate Smart Grant Fund that was awarded for the construction of the sidewalk along Broad Street. I used to live on Broad Street, I can tell you how important this is and it’s kind of misleading to say this is just going to serve the elementary school. There is a middle school beyond that, the kids walk along that path entire way and the high school is just across the football practice field. There are many students in that area and it is going to be well utilized long after sought.”

Councilman Godlewski – “Just to echo Councilman Martin’s sentiments about what a wonderful thing this is to see this going through. I also want to applaud the residents, the Broad Street residents and the surrounding areas who helped. It’s a reminder when there is something in your community...it’s your community folks and we are here to serve you and when things like this when there is a need speak up, speak your voice, get organized and good things can happen.”

Supervisor Koetzle – “I want to say a few words on this one because this one has been...I think this is a proud date for the Town of Glenville. This is an issue that has been going on as Councilman Martin has talked about, down there for thirty (30) years. The parents had said this is never going to get done and there were a hundred reasons why it couldn’t get done. We just put our heels in and said we are going to figure this out and after all of this time we got it figured out and it is going to happen now. The parents, not just on Broad Street, just not even in Sacandaga, designed a designated area for services to the school but the entire district is over the moon about it. They are just thrilled; people are very happy. We got a lot of good comments into the office this past week or so. I thank you all for that. But, I want to touch on something too that Councilman Martin talked about is this really ties into the Middle School and the High School. What was kind of overlooked because we did it kind of quietly but again it was another partnership with Metroplex, County Ray Gillen, Tom Coppola and I went down there and we finally got that save way between the Middle School to the High School on the cusp of the Industrial Park, that was done too so it is connecting into that. It is connecting the entire campus and there are bigger connections going on then just that. I want to take a moment to thank Ray Gillen who came down and made sure that got done with funding from Metroplex.

I would like to acknowledge another partner in this, not just the County but New York State Department of Environmental Conservation (NYS DEC) their Climate Smart Community Grant Title 15 of the Environmental Protection Fund has made this partially possible and matches Town funds for this. This is part of a Climate Smart Community Grant and it helps us also get closer to our goal being a climate smart community.”

RESOLUTION NO. 90-2021

Moved by: Councilman Martin
Seconded by: Councilwoman Wierzbowski

WHEREAS the Town of Glenville applied for and was awarded NYSDEC Climate Smart grant funds for the design and construction of a sidewalk along Broad Street serving Sacandaga Elementary School for the safety of school children walking to and from school; and

WHEREAS the town Economic Development and Planning Office issued a BID for the sidewalk construction which resulted in a response from three bidders; and

WHEREAS a committee of interdepartmental town hall staff reviewed the BIDs, requesting additional information from Newcastle as the low bidder, namely resumes, suppliers, subcontractors, safety plan and financial documents; and

WHEREAS that the Town Board of the Town of Glenville hereby authorizes the Supervisor to accept the lowest responsible bid as submitted by New Castle Paving of 1 Madison St, Suite 100, Troy, NY 12180 at \$141,338.00 for construction of the Broad Street sidewalk,

NOW, THEREFORE, BE IT RESOLVED THAT, the Glenville Town Board issues a Notice of Award to New Castle Paving LLC for construction of a sidewalk on Broad Street.

Ayes: Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

Noes: None

Absent: None

Abstention: None

Motion Carried

RESOLUTION NO. 91-2021

Moved by: Councilman Martin

Seconded by: Councilwoman Wierzbowski

WHEREAS the Capital District Transportation Committee (CDTC) and NYS Department of Transportation (NYSDOT) awarded the Town of Glenville State Transportation Improvement Program (STIP) funds for the design and construction of a 4800 LF multi-use path on Freemans Bridge Road between the bridge and Dutch Meadows Lane that includes three crosswalks and a pedestrian arm at the railroad (RR) crossing at Maple Ave (hereinafter the "Project"); and

WHEREAS the Town issued a Request for Qualifications (RFQ) for design; and

WHEREAS the Town of Glenville, Schenectady County, New York (hereinafter the "Town") has established that the proposed project is of significant public benefit to the Town residents; and

WHEREAS five consultant design professional firms with qualifications for locally administered federal aid projects (LAFAP) submitted qualifications and an interdepartmental committee in town hall selected Creighton Manning Engineers (CME) for the project design; now

NOW, THEREFORE, BE IT RESOLVED THAT, the Glenville Town Board Authorizes the Supervisor to sign a contract with CME for design of the Freemans Bridge Road Multi-Use Path.

This resolution will take effect immediately.

Ayes: Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

Noes: None

Absent: None

Abstention: None

Motion Carried

New Business:

Supervisor Koetzle – “Councilman Aragosa talked about the Solar Projects going through the GECC right now. We anticipate that tomorrow they should be able to give a neg dec on the two (2) projects coming through. If these two projects are approved and built the Town of Glenville, under our Solar for Parks Law, will receive over a half a million dollars for our parks. That’s astonishing I think. This has worked exactly the way we wanted this to work. That’s going to help us with our park projects going forward, it’s helping the environment with solar, it’s helping the tax payer by moving the burden of the parks off the tax payer and it is helping our parks by making investments in our parks. We have other solar folks interested in coming forward yet, so there will be more coming on that.”

Supervisor Koetzle asked for a motion to adjourn; motion to adjourn; Moved by Councilman Martin; Seconded by Councilwoman Wierzbowski, everyone being in favor the meeting was adjourned at 7:40 PM.

ATTEST:

Linda C. Neals
Town Clerk