

MEETING OF THE TOWN BOARD
TOWN OF GLENVILLE
JULY 15, 2020
AT THE GLENVILLE MUNICIPAL CENTER
18 GLENRIDGE ROAD, GLENVILLE, NEW YORK

Supervisor Koetzle called the meeting to order at 7:00 PM;

Supervisor Koetzle asked the Town Clerk, Linda C. Neals, to call the roll.

Present: Supervisor Christopher A. Koetzle, Councilmen, James M. Martin, Michael Aragosa and Michael R. Godlewski Councilwoman Gina M. Wierzbowski

Absent: None

Also present were Earl T. Redding, Attorney for the Town; Vicki Hillis, Director of Human Services; Melissa Cherubino, Director of Community Development

Town Council Reports:

Councilman Godlewski – “I would like to commend the organizers of the July 4th Parade for a great event under the circumstances. I think it spread a lot of happiness in the community. Thank you!

I have walked the path in Glenville, that hugs the river that has been subject to, for the past couple of years, multiple applications for grant money and recently we were awarded money. I don't know what the status of that is with everything being held up right now but I just wanted to say it's a great area and the ability to turn that into something special is kind of at our feet here. I just want to encourage the board to keep that project in line. A great project to bridge our communities between us, Schenectady and Scotia.”

Councilwoman Wierzbowski – “The second traffic car is up and running at this moment. Officers Ferretti and Agostino are working opposite shifts and we have coverage pretty much every day during the week and some on the weekend as well. Their shifts are 6:00 AM to 2:00 PM and 2:00 PM to 10:00 PM. What this means to the residents is not only are they focusing their attention on people who are not obeying traffic laws but when complaints come in or issues come in that the residents are concerned about specific trouble spots it makes it so these officers can respond and we can target areas that need to be targeted. I think this has long been an area that we have wanted to be able to help manage. I know myself, as Councilwoman, for the last ten (10) years or so, I have often had people say “you know I live over here and it would be great to see an officer in my neighborhood” unfortunately sometimes it's just not been possible. I can understand when residents have concerns. I'd like to congratulate Chief Janik for his leadership. I think this is something that he has been talking about for a long time and I am glad to see that it is finally in place. I also want to point out that he sent us his report this week for his number of incidents and one thing that is of note is there was a large drop in traffic stops in the month of April obviously due to COVID19 and the officers kind of backed off on that, the courts were closed and there is a number of different reasons why but even with that large drop in the number of traffic stops the number of incidents within the town has grown fairly consistent so I find that to be very interesting and it is something to look at going forward. In keeping with my report on the police officers I know there is a lot of unrest, there seems to be a lot of concerns about police officers, I just want to make sure that I say for myself I know that our officers are very professional. They treat people with respect. They are people too, they live in our community, they want our community to be safe, they come to work every day. The tenor and the tone out there are one of mistrust. I can understand in certain instances there maybe but the officers go about and beyond and I am very proud of them. Chief Janik does a really good job of being a leader for them, he sets an excellent role model and I think that is part of the reason why they do so well. Leadership starts at the top and he sets a fabulous example for them.

I attended the first meeting since January of the Traffic Safety Committee today. One item of note is the low bridges that we have within our town. I learned

something today. There are a number of reasons why bridges get hit, drivers aren't paying attention, they are not following GPS or they are following a GPS and they don't see the signs, they don't know how tall their truck is, they are not familiar with the area, there are a number of reasons. Tom Melander has compiled a list of Glenville and surrounding towns of low bridges that dangerous of being struck and one thing that came out of the meeting that I thought was interesting is we have kind of said, well you know they are not following the truckers GPS system, well come to find out in NYS, which is probably where they would get the data from there is no master list of low hanging bridges to put into a GPS system. Unfortunately, until something like that happens I think the bridges are going to continue to be hit. I do think that we should press the state to, especially on Glenridge Road because Officer Agostino was on a call today and he was saying that the severity of the crashes is increasing. They had a roll over a couple of weeks ago that could have been serious especially if someone was following closely enough where they could not stop in time. I would just implore anybody who is driving their vehicle that's over the normal height to just be aware of how tall your vehicle is and pay attention.

So, they are working on putting that list together and I believe they were going to be reaching out to Senator Tedisco and to Assemblywoman Walsh to see if they would be willing to sponsor some legislation that makes it a law that they have to have this list.

The town chiefs had their meeting, I was not able to attend. The COVID car is still going strong and I think it is smart for them to keep it in place for now because we don't know what is going to happen. I know it has greatly eased some of the staffing burdens that our local fire departments have because they are all volunteer with the exception of Scotia fire. I am glad to see that they are continuing with that.

Lastly this is somewhat Councilman Martin's bailiwick but I would like to address some zoning things. I got recently tagged on Facebook in a post with a resident who was having an issue getting a permit for their pool. Long story short is, if you are thinking of doing anything on property, especially a fence, a pool, a shed, an addition any sort of modification to your property you may not need a permit but you need to check with the town before you do anything else. The vast majority of the comments it seemed like perhaps homework was not completely done and I felt terrible telling the resident that was having the issue that I'm sorry but this is the process and this is the way it goes. We follow the NYS codes and we can not change them except to make them more restrictive and I'm pretty sure nobody wants us to do that. Just reach out to our building department, they are more than willing to answer questions. The code is the code and there are restrictions you have to follow them or apply for a variance."

Councilman Martin - "I would like to reiterate Councilman Godlewski's comments on the Alplaus Parade. It was a wonderful day. There were a lot of folks out and it was a lot of fun. In this day and age, it was nice to see people celebrating the Fourth of July and the great country that we have.

I did attend the weekly Planning and Economic Development staff meeting a couple of weeks ago. Just got briefed on various things that they do each and every week. In terms of code violations, Planning Board agendas and Zoning Board agendas everything is working very well. I will be attending these meetings more often just to keep track of what is going on.

On the Zoning Revision Committee front you are going to be seeing a number of things both tonight and forth coming in August of the work that is being done there. Thanks to Melissa and Mike Burns, they have really taken this and run with it. There are some good, well needed changes coming that I think are certainly going to bolster the land use pattern here in the town. The land use that we find certainly promote economic development while keeping things looking neat and orderly and in line with what people want to see reflected in our comprehensive plan. There will be a lot of things coming here relating to the code in the coming weeks.

I just want to again say I appreciate and support our police department. I

think they are doing a fine job and as I said before everybody wants to have community policing, well we already have it here. It is wonderful to see and I am very proud of the men and women that serve in that department.”

Councilman Aragosa – “We did have a water restriction and after hearing about that I did some investigating as to why Glenville needed to jump on board with that as quickly as they did. One of the things I found out from local geologists was because our well heads are so far up the river as opposed to Niskayuna and Schenectady and some of the other neighboring areas we do get effected more by the lower water levels. There was some talk in the past of additional storage or an additional well farther down that maybe we should explore to consider those ideas to keep that from happening again.

As far as the parade it was a great time. I want to thank the police department for their efforts in keeping the traffic and helping the parade go as smoothly as it did. Chief Janik, Officer Ferretti and Agostino were there that day and traffic was good. I thank them for that.”

Supervisor Koetzle – “I just want to add to the water restriction issue, the real issue that we had was that the multiplier effect that we have a number of outside users so the amount of usage that was going outside the town was high. Other communities don’t have outside users.”

Privilege of the floor

The following people exercised the privilege of the floor.

Susan Booth-Binczik, 391 Green Corners Rd – She was disappointed that the proposed changes to the zoning code that were on tonight’s agenda were not posted on the website. She feels people should be provided with information that might affect their daily lives.

No one else wished to exercise the privilege of the floor.

Supervisor Koetzle – “We have a resolution on the agenda tonight to adopt the official town flag. The designer came up with six (6) options for us. We had over 500 votes. It was close. The flag is blue with the white stripe behind it. It won with 94 votes, the next closest had 90 votes, so it won by 4 votes. We will work with the manufacturer and we will have garden flags available for you to purchase. We will have a flag raising later in the year and this flag will fly with the American Flag and the state flag over all of our properties across town and in our parks. So, we will forever have a Town Flag!

I would ask Councilman Martin to start a discussion on the zoning code amendment recommendations and these are in relation to all the public hearings that we will be calling for in August and we have a couple of enactments tonight.”

Councilman Martin – “Actually by my count we have a series of eight (8) changes being made. These were summarized in a memo from Melissa, Director of Community Development, to the Planning and Zoning Commission.

On “Definitions” there were several things in there that required clean-up and clarification. Ranging from items from food vending business, things of that nature, really just a clean up of language on various words and terminology that are used in the Code and clarifications trying to make things clearer and more concise. I want to thank the staff for going through these with the diligence they did. I think there are some good changes here. They are too numerous to go through one by one, there’s like three and a half (3 1/2) pages of them but it was just in the spirit of making the definitions tighter and more concise.

“Districts and Boundaries”, this is a minor change. We are updating the section where we added the Freemans Bridge Road Corridor District to that list. So that will be formally added to our districts in the Code.

“Guidelines” we did a lot of work on guidelines. I know for the Freemans Bridge Corridor in terms of design guidelines, trying to standardized them across the commercial districts of the Town. I think this is really a cleanup hear too that was just basically a clerical error on how somethings were numbered.

“Fees” we are going to be discussing fees. I don’t think that is before us now but in the interest of finding revenue where ever we can and I think it is a worth while endeavor for this board to consider the fee schedule. Most of us have gone out and did an analysis of like towns in the region to draw comparisons to their schedules and ours. The other influence on this is the amount of time that staff has to spend on reviewing some of these applications, going through some of these processes and procedures does take time. Fees are never intended to pay for the entire cost but it is intended to be an offset against those costs. That is a wider discussion we can have but I do think it is time to bring our fees into alignment, number one based on our needs and time spent on administrating these procedures and also to bring us into alignment with other like towns in the area.”

Supervisor Koetzle – “Jim, just on the fees I have asked department heads because this is true for our parks department, it’s true for every department and we will be putting it into our budget discussions so we will be addressing town wide, the entire fee structure in our budget process.”

Councilman Martin – “Signs” this code is being unified into one section of the code that will be universally applied to all districts in the town. Right now, it is a reverse the sign regulations are split up and they are fractured among many different sections of the code. It makes it difficult to administer and if you have a change over in staff over the course of years things can get lost. So, it’s going to be centralized and also at the same time simplified. The principal thing there, as I understand it is, this is something that we may want to have a wider discussion on, is the elimination of the changeable copy LED signs as an allowed sign in the town. It was, I think, the consensus of the committee that we eliminate the changeable copy as an allowed sign in the town. It is allowed only in certain areas of the town right now and in certain instances and we do have some. Our experience with them has quite frankly not been good. It’s difficult to regulate and it varies widely on the quality of the technology that is used, the components of the sign. You can have signs out there that are very bright to the point of being a danger to the traveling public. Given the difficulty with these things in terms of the regulations and the ever-changing technology I think it is something that we just want to decide to move away from and prohibit them. I look forward to further discussion on that, I’m just sharing the opinion that has been brought forth from staff and the committee and myself to this point but it is certainly subject to wider discussion by this board before we enact anything.

“5G” is coming and it’s going to be a change in the landscape in the communities as it goes through because as I understand it, basically speaking 4G, if you can envision a large antenna that broadcasts or transmits to a large area. The 5G is going to operate on a different principal, it’s going to be many antennas down a streetscape and it’s going to be antenna to antenna contact in order to transmit the signal. It’s not a signal that can go through a building, it can’t go around a corner so there has to be a line of site between 5G antennas. The federal government in anticipation of the roll out of this technology has really hamstrung the local regulation of this new technology. They have mandated through the FCC the review time that can be taken whether it be a replacement antenna or a new antenna and it is also mandated if it is located on a town right a way and we want to get rent or payment for use of property in our right away. They limit the amount of money that can be charged for that use. This is going to be a change, everybody is anxious to have 5G but you are going to see these poles and antennas everywhere, even on your local roads, side roads, neighborhood streets. These are going to be present in order to transmit this signal. We are just trying to get to the extent we can regulate this use. We are trying to get out in front of this.

“Stormwater” I’m not a stormwater person and if people have detail questions I will refer this to Melissa. I will try and summarize it as best as I can. The regulation of stormwater has always come from the state down to the local municipalities. It’s basically a classic unfunded mandate. The communities that participate in this are

called MS4 communities and we are one of them and we are responsible for the regulation of stormwater within our boundary. As we heard from Tom Coppola several weeks ago as our stormwater officer, he provides an annual report. The MS4 records of the town are audited by DEC for compliance. DEC, just several years ago once again updated in further detail their regulations and basically speaking we are trying to fall in line with what the state did. If you look at the changes that are proposed its kind of technical in nature and that is reflective of our code falling into line with what's being required in the state code and we are catching up to that. From that stand point it is a positive thing that needs to be done.

"Grading" this is part and parcel to stormwater grading is an important part of that. These are more minor in nature but again we are bringing our selves into line with what is required in the state regulations.

That is a brief summary of what is being done. In reference to the comment made during privilege of the floor. I appreciate what was said there and we will do our best, Melissa if we can get these on the website for the August meeting, the changes that are being done, I would like to see that happen. Residents should be confident knowing that we are trying to make changes that are in terms of local codes, things that are called for in our comprehensive plan, input we have received from our staff who work with these regulations each and every day and input we have received informally from residents or in our day to day contact with residents, that's been the motivation behind making these changes. It's just some basic cleanup. I would welcome anybody that has questions or comments, this is an open process and I welcome any comments on this stuff."

Supervisor Koetzle – "Thank you Jim, I appreciate that. We could always do better. There is a tremendous amount of information here at the town and putting that out on the web isn't always something that we could get to easily or quickly based on our staffing. We can always do better but a resident ought to understand and a resident ought to have the responsibility as well to reach out anytime they have a question. We have a very responsive staff here and we handle a lot of calls, a lot of emails and a lot of requests for information. It's always available and we will do a better job of trying to get a lot of this on the website as much as we can but there is an opportunity to address the staff on these or myself or anyone of the board members. Please reach out and ask questions."

Councilman Martin – "We did schedule these public hearings at last months meeting so there has been a whole month to review theses in anticipation of the hearing tonight."

Councilman Godlewski – "Just one comment on LED signs. There are a number of communities that have already banned them, Queensbury for one with a huge commercial corridor and doesn't have any LED signs. When you get into the unity and enforcement it really does become a real problem trying to deal with them. I commend Jim for his work."

Supervisor's Comments

Supervisor Koetzle shared the following information:

Our tax cap has been confirmed and locked in for 2021. It's not good news, it's 1.56%, which is not where we were prior to COVID. So, we certainly have had an impact there. This is allowing us a levy increase in 2021 to be \$147,000, which you know there is not a lot of growth there. I just want to remind folks we still have to honor our Fire District 4 contract where we made an agreement for 2%. This is exactly why we tried to hold the line on that and when we made that agreement for 2% it was a good agreement prior to COVID. These are things we have to think about as we go through the budget this year. We are definitely going to have some challenges in 2021 based on the cap.

We offset an expected reduction of 2021 Metroplex sales tax revenue due to the pandemic. Tonight's budget amendment you'll see and we will talk about it. It includes a reduction of \$160,000 so far in 2020. This reduction may get worse before the end of the year. This is only a mid-year adjustment

We budget against uncertainty in the housing market which could negatively affect our mortgage tax and tonight we will see a reduction in revenue of \$40,000 in our mortgage tax revenue. We will absorb our normal health insurance increases. We have a little bit of good news on that front. Our two largest carriers have requested lower than average premiums. We usually have double digit increases, we are going to have about 5% on our health insurance, which is among the lowest we have seen in sometime. But that still adds \$100,000 to our budget. Remember the tax cap is \$147,000, we now have \$47,000 to work with. We are still in the dark concerning state aid and when we get to the add on for our paving plan this year we will talk about that. We are not sure what reduction we are going to take. I think it is becoming a little bit clear that we are going to take some reduction but we don't know when and we don't know what. My fear is that we are going to take a reduction in December after we have been through our spending year and we would have had to make all of our decisions prior to the end of the year. I am hoping the Governor doesn't do that, I am hoping the Governor comes out clearly and gives the municipalities the guidance that we need to make adjustments now, not at the end of the year when it's too late. Paving is one example of that.

We also have three (3) union contracts which combined includes a 2021 salary and benefit increase of \$120,000. If you are doing a tally in your head, we are already at \$220,000 and again it is a \$147,000 cap. That's a problem.

Those are some of the issues we are going to be facing in 2021. I will release my budget memo to the department heads by the end of July. We will work with them very closely and as you know we will have a tentative budget by September 30th. I am hoping we will have more clarity on the budget issues by then. It will be very helpful for the Governor to have what he is going to do with revenue before the tentative budget.

I want to congratulate Alplaus and Woodhaven for a great parade. It was a great day and it was great to see everybody out on their front lawns. You did a great job!

I have met with the History Committee and it pains me to say that unfortunately we have another victim to the COVID, Thursdays in the Park will have to be cancelled. We made a decision last month to move forward with it and we reevaluated some of the issues that we are facing and it just...we just can't do it. The biggest disappointed and we haven't announced it yet is Oktoberfest will also be cancelled this year. There is no way we could manage nearly 10,000 people in this environment. It just got to a point where we can't do it. The opportunity here is next year we are coming back stronger and better. Because we had to cancel things we are trying to do things differently for the bi-centennial. The committee and I were here on Saturday selling t-shirts. We had a good turn-out, we sold about \$400 worth of merchandise. People were excited to get t-shirts and coins and things like that.

We are looking to re-bid the Maalwyck Park three different phases. As Councilman Godlewski mentioned we are still having issues with grant money flowing so we are looking at things very closely and on a case by case. If we can break that bigger project out into three smaller projects and make decisions on each of those. It may end up being three, it may end up being two, one or none. We have worked with Rotary, Kiwanis and service organizations and it looks like the playground is going to be pretty much largely funded by these service organizations. That's good news. But where the concession stand comes in and the pavilion, the electric we will just have to evaluate these as they come in and maybe we can do part of it but not all of it this year.

The same holds true for Yates. We awarded the bid last week for Yates. The back-west wing is now gone so the last part of the non-historic piece of that building is gone and the windows are on order. That will make a major impact on the visual of the building. What I can foresee, for additional work there this year is potentially repainting of the soffit, all external work, so there is a visual for folks to see and it looks from the outside done but the inside is another story.

I want to thank folks, I know Vicki worked hard on it as well, the tennis court is refurbished, the basketball court is refurbished and the second tennis court is getting

done. They look great. We already have folks that want to rent out the basketball courts for clinics so we are getting a lot of attention around these courts.

I had my second meeting since last met with the veterans, the Legacy Group that is looking to put their project in what will be our new park on Dutch Meadows. I don't have any news yet on Dutch Meadows going forward but we are looking on getting that land secured for the town and hoping that will happen before the fall and then we will continue to work with veterans on how we set up an agreement for them to do what they want to do in our park. I see it similar to working with our sports leagues, having the same kind of user agreement in place. Where they work on their stuff but it's in our park.

I have been working with Melissa on getting an RFP out for engineering services for the "Safe Way to School's" grant which (no new news on it). So, the risk on that one is going to be if we do not get that grant then we will not get reimbursed for the engineering study. My thought is let's keep this moving because if that money does become available and then we have to wait for the engineering study, now we are into another whole year. So, while we can let's get the engineering study done.

Court is going to begin hearing cases on July 21st but they do have a lot of restrictions as when we open we will have a lot of restrictions. This room will be different. We will be taking out probably 75% of the chairs. They can only see 30 defendants per night. One of the issues we are going to have is additional overtime, they will need two police officers so that will drive up overtime. I have offered the court, since they are so backlogged, and they can only take so many cases at a time, I have offered them the room on Wednesdays when we are not meeting. That will give them an additional night of court. We will be back opened to the public starting August 8th unless he extends it."

Supervisor Koetzle asked Melissa Cherubino, Director of Community Development to explain the two public hearings.

Melissa Cherubino – "We have gone through first with the stormwater legislation, there is a gap analysis on the DEC website it really focuses only minimum control measures four and five which has to do with construction site storm water and post construction site stormwater. The code updates that were required are ones that are in model local laws. They have one that past in 2006 and they have a draft dated 2016. The purpose of those really is to kind of add a little color when you have certain conditions, what types of SWIT responses are required. Those weren't laid out before in the model law in 2004, the first one that was put out by DEC and now they have added that language and they require municipalities that are MS4's to add that language in. We added things in like what conditions, just disturbing a site, if there is any kind of sensitive stream nearby, what types of things you have to do to control it in a post construction site, that you have to have certain preconstruction practices or make a good effort to do it and if you can't have a good reason why you can't.

The grading actually flows from that because anytime you disturb a site even if you are not doing a whole development. Say you have a large multi-family or a commercial site you are still creating a condition where sediment could go into a waterbody, a tributary, river or a pond and so the standards we put in it that if you are moving 30 cubic yards of fill and creating a different topography then is there now then you have the potential to be impacting how water is flowing and it may go into one of our tributaries or sub-tributaries. The other condition is if you are creating a 15% slope obvious reasons because the water will move a lot faster and pick up a lot of sediment and the volume and quality of it could have a negative impact."

Supervisor Koetzle – "Item #9 on the agenda is a public hearing to hear all persons interested in the proposed local law to amend Part II, "Legislation", Article VIII "Supplemental Regulations", Chapter 270-49, "Grading and Site Preparation," with accompanying amendments of the Code of the Town of Glenville."

Supervisor Koetzle opened the public hearing at 7:55 PM

No one wished to speak; Supervisor Koetzle closed the public hearing at

7:56 PM.

Supervisor Koetzle – Item #10 on the agenda is a public hearing to hear all persons interested in the proposed local law to amend Part II, “Legislation”, Article XI “Stormwater Management and Erosion Control,” Chapter 270-75 through 82.10 with accompanying amendments to the Code of the Town of Glenville.”

Supervisor Koetzle opened the public hearing at 7:57 PM

No one wished to speak; Supervisor Koetzle closed the public hearing at 7:58 PM.

RESOLUTION NO. 127-2020

Moved by: Councilwoman Wierzbowski

Seconded by: Councilman Aragosa

WHEREAS, pursuant to Section 2019-a of the Uniform Justice Act, the Town Board of the Town of Glenville is required to examine the records and docket of the Town Justice Court, or cause same to be examined and a report thereon submitted to the Board, and to enter in the minutes of its proceeding the fact that they have been duly examined and that the fines therein collected have been turned over to the proper officials of the Town; and

WHEREAS, the records of the Town Justice Court for the Town of Glenville for the year January 1, 2019 through December 31, 2019 have been audited pursuant to Section 2019-a of the Uniform Justice Court Act;

NOW, THEREFORE, BE IT RESOLVED, that upon review of the aforesaid audit, the Town Board of the Town of Glenville hereby accepts said audit report and finds and determines that the fines collected by the Town Justice Court during calendar year 2019 have been turned over to the proper officials of the Town, as required by law; and

BE IT FURTHER RESOLVED, that said audit report, together with a copy of this Resolution, shall be filed with the New York State Office of Court Administration.

Ayes: Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

Noes: None

Absent: None

Abstentions: None

Motion Carried

Discussion...

Supervisor Koetzle – “We use to do this annually and it got to be too much so now we do them every six months.

I do want to call out on the decrease of revenues under the A Fund Town General, you’ll see court fines \$18,000 reduction and in mortgage tax \$40,000 reduction. These are unusual reductions for us because of the COVID. Court has not been open. We are really starting to see revenue drops now in our lines. Mortgage tax is down. Interesting the housing market is fairly strong just fewer homes are on the market but the homes that are on the market are selling fast.

The B Fund – Town Outside Sales tax by Metroplex are down by \$76,800

The Highway Fund – decrease in revenue sales tax Metroplex \$83,000, that is a big chunk of our revenue fund there.

We are starting to see these things. I am concerned by the end of the year it's likely going to be worse than this. The good news out of this tonight is we are not tapping any fund balance to deal with these revenue drops. We were able to do this with adjustments. I want to thank Jason; we have been working together on looking at adjustments where we can make them. I will give you one example in the highway fund you will see we are reducing rental equipment by \$30,000, machinery equipment by \$45,000. That's basically two trucks. We talked about how we wouldn't be able to buy all the vehicles we said we would. That is how we are helping to meet some of these drops at this point.

Another example of that, in the A Fund, employees social security, dental/vision benefits, we didn't hire our new park person that was in the budget. That's how we are meeting some of these issues right now.

The A Fund, Senior Center – Assistance program \$24,000 went up as appropriation and then it decreased in the appropriations for that the offset expense. That is the money we raised for our senior meal program.”

Councilman Martin – “I would like to thank Jason for his efforts and the participating department heads in coming forth with some decreases that can help to offset this early. It's kind of a team effort here and it is much appreciated.”

Councilman Aragosa – “Let me just say for the residents, this is a time where we are going to have to really look at all of these things and see changes that we are not used to. If we are not used to them and Chris is not use to them and Jason is not use to them the residents are going to be fairly shocked by some to the things that they see going forward in the next year. I see it every day in my own business. Things that you used to do as a normal course of business just doesn't happen the way it used to.”

RESOLUTION NO. 128-2020

Moved by: Councilwoman Wierzbowski

Seconded by: Councilman Martin

WHEREAS, there are expense accounts as described and funded in the 2020 Adopted Budget which are anticipated to exceed budgeted appropriations; and

WHEREAS, there are revenue accounts as described and funded in the 2020 Adopted Budget which, due to the Covid-19 pandemic, are not expected to meet the revenue amounts budgeted; and

WHEREAS, there are sufficient funds within the 2020 Adopted Budget to fund these accounts without appropriation of additional fund balance; and

WHEREAS, the Town Comptroller advises that additional 2020 budget amendments may be necessary depending on what actions, if any, are taken by the county, state, and federal governments to mitigate further potential negative economic consequences on local municipalities resulting from the Covid-19 pandemic;

NOW, THEREFORE, BE IT RESOLVED, that the Glenville Town Board hereby authorizes the following 2020 budget amendments:

TOWN GENERAL FUND

Increase Appropriation Codes

AA-000-1620-1003 – Buildings & Grounds-Overtime, by \$500

AA-000-1620-4109 – Buildings & Grounds-Renovations, by \$1,000

AA-000-3120-4500 – Communications-Fees for Services, by \$3,500

AA-000-6989-4100 – Economic Development-Supplies & Materials, by 1,500

AA-000-7520-4500 – Historical Properties-Fees for Services, by \$23,000

AA-000-7610-4637 – Senior Center-Senior Assistance Program, by \$24,400

Total Increases to AA Appropriation Codes = \$53,900

Decrease Appropriation Codes

AA-000-1990-4600 – Contingent Account-Miscellaneous, by \$20,000

AA-000-7110-1000 – Parks-Wages, Full-Time, by \$21,800

AA-000-7520-4001 – Historical Properties-Contractual: Interdepartmental, by \$15,000

AA-000-7550-4054 – Celebrations-Scotia/Glenville Memorial Day Parade, by \$2,100

AA-000-7550-4059 – Celebrations-Thursdays in the Park, by \$2,500

AA-000-9030-8938 – Employee Benefits-Social Security, by \$1,600

AA-000-9040-8948 – Employee Benefits-Workers' Compensation, by \$1,300

AA-000-9060-8968 – Employee Benefits-Health, Dental, Vision, by \$7,500

Total Decreases to AA Appropriation Codes = \$71,800

Increase Revenue Codes

AA-000-1280 – Senior Assistance Program, by \$24,400

AA-000-2089 – Other Culture & Recreation Income, by \$1,600

AA-000-2410 – Rental of Property, by \$3,500

AA-000-2544 – Dog Licenses, by \$4,000

AA-000-2701 – Refund of Prior Year Expense, by \$3,000

AA-000-5031 – Interfund Transfer, by \$12,500

Total Increases to AA Revenue Codes = \$49,000

Decrease Revenue Codes

AA-000-2401 – Interest Earnings, by \$8,900

AA-000-2610 – Court Fines, by \$18,000

AA-000-3005 – Mortgage Tax, by \$40,000

Total Decreases to AA Revenue Codes = \$66,900

TOWN OUTSIDE THE VILLAGE FUND

Increase Appropriation Codes

BB-000-1680-2000 – Central Data Processing-Equipment, by \$4,000

BB-000-3120-1012 – Police-Accrued Time Cash Out, by \$71,600

BB-000-3120-4300 – Police-Insurance, by \$2,600

BB-000-3620-1002 – Safety & Building Inspection-Straight Rate Overtime, by \$1,000

BB-000-3620-4100 – Safety & Building Inspection-Supplies & Materials, by \$800

BB-000-3620-4300 – Safety & Building Inspection-Insurance, by \$1,700

BB-000-8021-4500 – Planning-Fees for Services, by \$15,000

BB-000-9040-8948 – Employee Benefits-Workers' Compensation, by \$6,200

Total Increases to BB Appropriation Codes = \$102,900

Decrease Appropriation Codes

BB-000-1620-4200 – Buildings & Grounds-Utilities, by \$500

BB-000-1620-4250 – Buildings & Grounds-Phones & Internet, by \$3,200

BB-000-1620-4500 – Buildings & Grounds-Fees for Services, by \$6,000

BB-000-1990-4600 – Contingent Account-Miscellaneous, by \$100,700

BB-000-3120-4150 – Police-Vehicle Fuel, by \$9,000

BB-000-3120-4250 – Police-Phones & Internet, by \$3,000

BB-000-3620-2000 – Safety & Building Inspection-Equipment, by \$1,000

Total Decreases to BB Appropriation Codes = \$123,400

Increase Revenue Codes

BB-000-1560 – Safety Inspection Fees, by \$25,000

BB-000-2625 – Forfeiture of Crime Proceeds, by \$1,000

BB-000-2680 – Insurance Recovery, by \$35,000

BB-000-2701 – Refund of Prior Year Expense, by \$4,500

BB-000-5031 – Interfund Transfer, by \$2,300

Total Increases to BB Revenue Codes = \$67,800

Decrease Revenue Codes

BB-000-1125 – Sales Tax-Metroplex, by \$76,800
BB-000-2401 – Interest Earnings, by \$11,500
Total Decreases to BB Revenue Codes = \$88,300

HIGHWAY FUND

Increase Appropriation Codes

DB-000-5132-4200 – Highway Garage-Contractual, by \$1,500
DB-000-5140-4002 – Contractual-Property Maintenance, by \$4,500
DB-000-5142-4100 – Snow Removal-Supplies & Materials, by \$1,100
Total Increases to DB Appropriation Codes = \$7,100

Decrease Appropriation Codes

DB-000-1910-4300 – Insurance, by \$5,100
DB-000-5110-4477 – General Repairs-Rental Equipment, by \$30,000
DB-000-5130-1009 – Machinery-Health Insurance Waiver, by \$3,000
DB-000-5130-2000 – Machinery-Equipment, by \$45,000
DB-000-5132-4200 – Highway Garage-Utilities, by \$3,700
DB-000-5140-4000 – Brush & Trees-Contractual, by \$3,100
Total Decreases to DB Appropriation Codes = \$89,900

Increase Revenue Codes

DB-000-1589 – Property Maintenance Fees, by \$4,500
DB-000-2680 – Insurance Recovery, by \$12,400
DB-000-2701 – Refund of Prior Year Expense, by \$8,600
DB-000-5120 – Appropriated Debt Reserve, by \$1,900
Total Increases to DB Revenue Codes = \$27,400

Decrease Revenue Codes

DB-000-1125 – Sales Tax-Metroplex, by \$83,200
DB-000-2401 – Interest Earnings, by \$10,000
DB-000-2902 – Interfund Revenues-Fuel, by \$17,000
Total Decreases to DB Revenue Codes = \$110,200

SEWER FUND

Increase Appropriation Codes

SS-009-8130-1002 – District 9, Straight Rate Overtime, by \$2,000
SS-009-8130-4100 – District 9, Supplies & Materials, by \$5,200
SS-009-8130-4500 – District 9, Fees for Services, by \$2,000
Total Increases to SS-009 Appropriation Codes = \$9,200

Decrease Appropriation Codes

SS-009-8130-4150 – District 9, Vehicle Fuel, by \$2,400
SS-009-8130-4300 – District 9, Insurance, by \$5,000
Total Decreases to SS-009 Appropriation Codes = \$7,400

Increase Revenue Code

SS-009-2701 – District 9, Refund of Prior Year Expense, by \$1,800
Total Increases to SS-009 Revenue Codes = \$1,800

WATER FUND

Increase Appropriation Codes

SW-011-8310-4000 – District 11, Administration-Contractual, by \$2,000
SW-011-8330-1003 – District 11, Purification-Overtime, by \$5,000
SW-011-8330-1006 – District 11, Purification-Longevity, by \$500

SW-011-8330-4000 – District 11, Purification-Contractual, by \$2,500
SW-011-8330-4100 – District 11, Purification-Supplies & Materials, by \$12,000
SW-011-8330-4150 – District 11, Purification-Vehicle Fuel, by \$1,500
SW-011-8330-4417 – District 11, Purification-Maintenance & Repair, by \$10,000
SW-011-8330-4500 – District 11, Purification-Fees for Services, by \$35,000
SW-011-8340-1002 – District 11, Transmission-Straight Rate Overtime, by \$1,500
SW-011-8340-1005 – District 11, Transmission-Out of Title, by \$500
SW-011-8340-4000 – District 11, Transmission-Contractual, by \$5,000
SW-011-8340-4100 – District 11, Transmission-Supplies & Materials, by \$50,000
SW-011-8340-4477 – District 11, Transmission-Rental Equipment, by \$4,000
Total Increases to SW-011 Appropriation Codes = \$129,500

Decrease Appropriation Codes

SW-011-8310-4300 – District 11, Insurance, by \$23,000
SW-011-8330-4200 – District 11, Purification-Utilities, by \$15,000
SW-011-8340-1000 – District 11, Transmission-Wages, Full-Time, by \$40,000
SW-011-8340-1001 – District 11, Transmission-Wages, Part-Time, by \$11,000
SW-011-8340-1003 – District 11, Transmission-Overtime, by \$14,000
SW-011-8340-1006 – District 11, Transmission-Longevity, by \$2,300
SW-011-8340-4150 – District 11, Transmission-Vehicle Fuel, by \$6,000
SW-011-9030-8938 – District 11, Employee Benefits-Social Security, by \$4,300
SW-011-9040-8948 – District 11, Employee Benefits-Workers' Compensation, by \$5,000
SW-011-9060-8968 – District 11, Employee Benefits-Health, Dental, Vision, by \$7,800
Total Decreases to SW-011 Appropriation Codes = \$128,400

Increase Revenue Codes

SW-011-2148 – District 11, Interest & Penalties, by \$3,300
SW-011-2701 – District 11, Refund of Prior Year Expense, by \$2,800
Total Increases to SW-011 Revenue Codes = \$6,100

Decrease Revenue Code

SW-011-2401 – District 11, Interest Earnings, by \$5,000
Total Decreases to SW-011 Revenue Codes = \$5,000

Ayes: Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and
Supervisor Koetzle
Noes: None
Absent: None
Abstentions: None

Motion Carried

RESOLUTION 129-2020

Moved by: Councilman Godlewski
Seconded by: Councilman Aragosa

WHEREAS, the Town of Glenville is committed to improving and increasing its tree stock throughout the town as a quality of life amenity that benefits residents' health, neighborhood aesthetics and the environment; and

WHEREAS, to that end the Town of Glenville has taken numerous steps to address tree maintenance by designating a Tree Board, developing a maintenance manual, taking inventory of the existing tree stock and planting trees, culminating in an application to become and being deemed a Tree City USA by the Arbor Day Foundation; and

WHEREAS, National Grid has made funding available through its "10,000 Trees...And Growing!" tree planting program in which the town would like to participate,

NOW THEREFORE BE IT RESOLVED, that Christopher Koetzle, as Town Supervisor of Glenville is hereby authorized and directed to file an application for contributory reimbursement funds as part of the “10,000 Trees...And Growing!” tree planting program, and upon approval of said request, to enter into and execute a project agreement with Niagara Mohawk (dba National Grid) for such financial contribution to this municipality; and

BE IT FURTHER RESOLVED, that I, Linda C. Neals, the duly elected Town Clerk of the Town of Glenville, New York, do hereby certify that the following resolution was adopted at a regular meeting of the Glenville Town Board held on July 15, 2020, and is on file and on record, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Ayes: Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

Noes: None

Absent: None

Abstentions: None

Motion Carried

RESOLUTION NO. 130-2020

Moved by: Councilman Martin

Seconded by: Councilwoman Wierzbowski

WHEREAS, the Town of Glenville is proposing a Local Law (a copy of which is attached) that amends Article VIII, “Supplemental Regulations,” section 270-49 “Grading and Site Preparation,” of the Code of the Town of Glenville; and

WHEREAS, the intent of this section is to delineate the Town of Glenville zoning code requirements and limitations on grading; and

WHEREAS, the purpose of the amendment is to prevent erosion and sediment damage to natural bodies of water and gray stormwater sewer infrastructure resulting from the accumulation of sediment damaging water quality or an increase in slope increasing runoff speed and volume; and

WHEREAS, the Town of Glenville Planning and Zoning Commission (PZC) has reviewed the amendment to the town’s Zoning Law and has recommended that the Town Board approve such amendment; and

WHEREAS, Economic Development and Planning provided the County of Schenectady Department of Economic Development and Planning with a referral pursuant to General Municipal Law §239-m, from which the County has deferred to the Town; and

WHEREAS, the Glenville Town Board has determined that this zoning code amendment constitutes a “Type II Action” in accordance with 6 NYCRR Part 617.4(b)(2) of the State Environmental Quality Review Act in that it involves a clarification of an existing section of the zoning code; and

WHEREAS, New York State Town Law and the Code of the Town of Glenville, require that the Town Board hold a public hearing before a zoning code amendment or a local law may be adopted; and

WHEREAS, the Town Board of the Town of Glenville held a public hearing with respect to the zoning code amendment and adoption of said Local Law on Wednesday, July 15, 2020 at 7:00 PM, at which time and place were heard all persons interested in the amendment of Article VIII, “Supplemental Regulations,” section 270-49

“Grading and Site Prep,” of the Code of the Town of Glenville,

NOW, THEREFORE, BE IT RESOLVED, that the proposed Local Law amending Article VIII of Chapter 270 – 49 “Grading and Site Preparation” of the Code of the Town of Glenville be and hereby is adopted; and

BE IT FURTHER RESOLVED, that Local Law #7 of 2020 shall take effect twenty (20) days after filing with the Secretary of State of the State of New York.

Ayes: Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absents: None
Abstentions: None

Motion Carried

RESOLUTION NO. 131-2020

Moved by: Councilman Martin
Seconded by: Councilwoman Wierzbowski

WHEREAS, the Town of Glenville is proposing a Local Law (a copy of which is attached) that amends Article XI, sections 270-75 through 82.10 of “Stormwater Management and Erosion and Sediment Control,” of the Code of the Town of Glenville; and

WHEREAS, the intent of this section is to meet NYS Department of Environmental Conservation (NYSDEC) 2006 model local law and 2016 draft model local law as required under the town’s MS4 permit; and

WHEREAS, the Town of Glenville Planning and Zoning Commission (PZC) has reviewed the amendment to the town’s Zoning Law and has recommended that the Town Board approve such amendment; and

WHEREAS, Economic Development and Planning provided the County of Schenectady Department of Economic Development and Planning with a referral pursuant to General Municipal Law §239-m, from which the County has deferred to the Town; and

WHEREAS, the Glenville Town Board has determined that this zoning code amendment constitutes a “Type II Action” in accordance with 6 NYCRR Part 617.4(b)(2) of the State Environmental Quality Review Act in that it involves a clarification of an existing section of the zoning code; and

WHEREAS, New York State Town Law and the Code of the Town of Glenville, require that the Town Board hold a public hearing before a zoning code amendment or a local law may be adopted; and

WHEREAS, the Town Board of the Town of Glenville held a public hearing with respect to the zoning code amendment and adoption of said Local Law on Wednesday, July 15, 2020 at 7:00 PM, at which time and place were heard all persons interested in the amendment of Article XI, sections 270-75 through 82.10 of “Stormwater Management and Erosion and Sediment Control,” of the Code of the Town of Glenville,

NOW, THEREFORE, BE IT RESOLVED, that the proposed Local Law amending Article XI of Chapter 270 – “Stormwater Management and Erosion and Sediment Control” of the Code of the Town of Glenville be and hereby is adopted; and

BE IT FURTHER RESOLVED, that Local Law #8 of 2020 shall take

effect twenty (20) days after filing with the Secretary of State of the State of New York.

Ayes: Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski
and Supervisor Koetzle
Noes: None
Absents: None
Abstentions: None

Motion Carried

Discussion...

Supervisor Koetzle – “This is the 5G that Councilman Martin mentioned earlier. I just wanted to point out that Earl and I are both in contact with Verizon and actually Attorney Cuevas and I started conversation last year with Verizon on this. You are absolutely right there are going to be a whole bunch of little boxes around everyone’s town to support the 5G. We are working with Verizon on a user agreement. UCC has preempted us on a lot of issues so we are limited but Earl and I are working with them. This will allow us to make the highly technical changes to the code in order to accommodate the 5G wave that is coming.”

Councilman Martin – “Not to say all is lost, there is a review procedure provided for in here. So, there is opportunity provided for public notification of a series of poles coming into the community. There will be opportunity for review and public input.”

Supervisor Koetzle – “I would like to do an analysis on that because one of the things I am concern about and it may not be necessarily today although I think we are seeing the erosion already but our cable franchise fees are going to continue to drop. People are cutting that cord at amazing rates and it is only speeding up and 5G is going to make it go even faster. It is going to be a big revenue hit to us. I don’t know if 5G is going to make that up in revenue for us or not. We should do an analysis on that.”

RESOLUTION NO. 132-2020

Moved by: Councilman Martin
Seconded by: Councilwoman Wierzbowski

WHEREAS, a Member of the Town Board of the Town of Glenville is introducing a Local Law to amend Article VIII, “Supplemental Regulations”, Section 270-46, “Personal Wireless Service Facilities” with accompanying amendments to the Zoning Code of the Town of Glenville (a copy of which is attached hereto); and

WHEREAS, this proposed Zoning Code amendment is the product of much study and discussion by the Town of Glenville Code Revision Commission; and

WHEREAS, the proposed new Zoning Code definitions was referred to the Planning & Zoning Commission for review and a recommendation as to the text and the Planning and Zoning Commission recommended the proposed Local Law for adoption; and

WHEREAS, the Local Law clarifies the existing regulations, and constitutes a Type II Action under the State Environmental Quality Review Act (SEQRA) which does not require further review; and

WHEREAS, Economic Development and Planning provided the County of Schenectady Department of Economic Development and Planning with a referral pursuant to General Municipal Law §239-m, from which the County has deferred to the Town; and

WHEREAS, a duly scheduled public hearing must be held in order to amend the existing code by Local Law;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Glenville will meet at the Glenville Municipal Center, 18 Glenridge Road, Glenville, New York on Wednesday, August 19, 2020 at 7:00 P.M., or as soon thereafter as possible, at which time it will hear all persons interested in the proposed amendments of Article VIII, "Supplemental Regulations," Section 270-46, "Personal Wireless Service Facilities" to Chapter 270, Zoning, of the Code of the Town of Glenville; and

BE IT FURTHER RESOLVED that the Town Clerk be, and she hereby is directed to prepare the proper notice of said hearing in accordance with law and to publish same at least ten days prior to the date of the public hearing and to provide same to the Village of Scotia and the City of Schenectady.

Ayes: Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: None
Abstentions: None

Motion Carried

RESOLUTION NO. 133-2020

Moved by: Councilman Martin
Seconded by: Councilwoman Wierzbowski

WHEREAS, a Member of the Town Board of the Town of Glenville is introducing a Local Law to amend Article II, "Terminology", Section 270-3, "Definitions" with accompanying amendments to the Zoning Code of the Town of Glenville (a copy of which is attached hereto); and

WHEREAS, this proposed Zoning Code amendment is the product of much study and discussion by the Town of Glenville Code Revision Commission; and

WHEREAS, the proposed new Zoning Code definitions was referred to the Planning & Zoning Commission for review and a recommendation as to the text and the Planning and Zoning Commission recommended the proposed Local Law for adoption; and

WHEREAS, the Local Law clarifies the existing regulations, and constitutes a Type II Action under the State Environmental Quality Review Act (SEQRA) which does not require further review; and

WHEREAS, Economic Development and Planning provided the County of Schenectady Department of Economic Development and Planning with a referral pursuant to General Municipal Law §239-m, from which the County has deferred to the Town; and

WHEREAS, a duly scheduled public hearing must be held in order to amend the existing code by Local Law;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Glenville will meet at the Glenville Municipal Center, 18 Glenridge Road, Glenville, New York on Wednesday, August 19, 2020 at 7:00 P.M., or as soon thereafter as possible, at which time it will hear all persons interested in the proposed amendments of Section 270-3, "Definitions" to Chapter 270, Zoning, of the Code of the Town of Glenville; and

BE IT FURTHER RESOLVED that the Town Clerk be, and she hereby is directed to prepare the proper notice of said hearing in accordance with law and to publish same at least ten days prior to the date of the public hearing and to provide

same to the Village of Scotia and the City of Schenectady; and

Ayes: Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: None
Abstentions: None

Motion Carried

RESOLUTION NO. 134-2020

Moved by: Councilman Martin
Seconded by: Councilwoman Wierzbowski

WHEREAS, a Member of the Town Board of the Town of Glenville is introducing a Local Law to amend Article V, “Districts and Boundaries”, Section 270-10 through 13, with accompanying amendments to the Zoning Code of the Town of Glenville (a copy of which is attached hereto); and

WHEREAS, this proposed Zoning Code amendment is the product of much study and discussion by the Town of Glenville Code Revision Commission; and

WHEREAS, the proposed new Zoning Code amendments was referred to the Planning & Zoning Commission for review and a recommendation as to the text and the Planning and Zoning Commission recommended the proposed Local Law for adoption; and

WHEREAS, the Local Law clarifies the existing regulations, and constitutes a Type II Action under the State Environmental Quality Review Act (SEQRA) which does not require further review; and

WHEREAS, Economic Development and Planning provided the County of Schenectady Department of Economic Development and Planning with a referral pursuant to General Municipal Law §239-m, from which the County has deferred to the Town; and

WHEREAS, a duly scheduled public hearing must be held in order to amend the existing code by Local Law;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Glenville will meet at the Glenville Municipal Center, 18 Glenridge Road, Glenville, New York on Wednesday, August 19, 2020 at 7:00 P.M., or as soon thereafter as possible, at which time it will hear all persons interested in the proposed amendments of Section 270-10 through 13, of Article V “Districts and Boundaries” to Chapter 270, Zoning, of the Code of the Town of Glenville; and

BE IT FURTHER RESOLVED that the Town Clerk be, and she hereby is directed to prepare the proper notice of said hearing in accordance with law and to publish same at least ten days prior to the date of the public hearing and to provide same to the Village of Scotia and the City of Schenectady; and

Ayes: Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: None
Abstentions: None

Motion Carried

RESOLUTION NO. 135-2020

Moved by: Councilman Martin
Seconded by: Councilwoman Wierzbowski

WHEREAS, a Member of the Town Board of the Town of Glenville is introducing a Local Law to amend Article XVIII, "Commercial Development Design Guidelines" Section 270-133 through 138.1, Town Code for the Town of Glenville (a copy of which is attached hereto); and

WHEREAS, this proposed new Code section is the product of much study and discussion by the Town of Glenville Code Revision Commission; and

WHEREAS, the Local Law clarifies the existing regulation, and constitutes a Type II Action under the State Environmental Quality Review Act (SEQRA) which does not require further review; and

WHEREAS, a duly scheduled public hearing must be held in order to amend the existing code by Local Law;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Glenville will meet at the Glenville Municipal Center, 18 Glenridge Road, Glenville, New York on Wednesday, August 19, 2020 at 7:00 P.M., or as soon thereafter as possible, at which time it will hear all persons interested in the proposed amendments of Article XVIII "Commercial Development Design Guidelines Section 270-133 through 138.1 of the Code of the Town of Glenville; and

BE IT FURTHER RESOLVED that the Town Clerk be, and she hereby is directed to prepare the proper notice of said hearing in accordance with law and to publish same at least ten days prior to the date of the public hearing and to provide same to the Village of Scotia and the City of Schenectady; and

Ayes: Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: None
Abstentions: None

Motion Carried

RESOLUTION NO. 136-2020

Moved by: Councilman Martin
Seconded by: Councilwoman Wierzbowski

WHEREAS, a Member of the Town Board of the Town of Glenville is introducing a Local Law to amend Article IX, "Sign Control", Sections 270-66 through 72, with accompanying amendments to the Zoning Code of the Town of Glenville (a copy of which is attached hereto); and

WHEREAS, this proposed Zoning Code amendment is the product of much study and discussion by the Town of Glenville Code Revision Commission; and

WHEREAS, the proposed new Zoning Code definitions was referred to the Planning & Zoning Commission for review and a recommendation as to the text and the Planning and Zoning Commission recommended the proposed Local Law for adoption; and

WHEREAS, the Local Law clarifies the existing regulations, and constitutes a Type II Action under the State Environmental Quality Review Act (SEQRA)

which does not require further review; and

WHEREAS, Economic Development and Planning provided the County of Schenectady Department of Economic Development and Planning with a referral pursuant to General Municipal Law §239-m, from which the County has deferred to the Town; and

WHEREAS, a duly scheduled public hearing must be held in order to amend the existing code by Local Law;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Glenville will meet at the Glenville Municipal Center, 18 Glenridge Road, Glenville, New York on Wednesday, August 19, 2020 at 7:00 P.M., or as soon thereafter as possible, at which time it will hear all persons interested in the proposed amendments of Article IX, "Sign Control," Sections 270-66-72, to Chapter 270, Zoning, of the Code of the Town of Glenville; and

BE IT FURTHER RESOLVED that the Town Clerk be, and she hereby is directed to prepare the proper notice of said hearing in accordance with law and to publish same at least ten days prior to the date of the public hearing and to provide same to the Village of Scotia and the City of Schenectady; and

Ayes: Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: None
Abstentions: None

Motion Carried

RESOLUTION NO. 137-2020

Moved by: Councilwoman Wierzbowski
Seconded by: Councilman Martin

WHEREAS, Burnt Hills Youth Field Hockey submitted an application on July 1, 2020 to use Maalwyck Park to operate a K-8th Grade Field Hockey Camp in the afternoon from August 10, 2020 through August 13, 2020; and

WHEREAS, Burnt Hills Youth Field Hockey is required to provide a Certificate of Insurance naming the Town of Glenville as additional insured; and

WHEREAS, Burnt Hills Youth Field Hockey has agreed to pay the established rental fee for use of the space; and

WHEREAS, the Town of Glenville recognizes the benefit of youth sports leagues in our community and agrees to allow Burnt Hills Youth Field Hockey to operate the program set forth herein,

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Glenville agrees to allow Burnt Hills Youth Field Hockey to utilize Maalwyck Park as a vendor to operate a K-8th grade Field Hockey Skills Camp in the afternoons on August 10, 2020 through August 13, 2020.

Ayes: Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: None
Abstention: None

Motion Carried

RESOLUTION NO. 138-2020

Moved by: Councilwoman Wierzbowski

Seconded by: Councilman Martin

WHEREAS, the Town Board of the Town of Glenville, desires to adopt an official Town flag to honor the Town's 200th anniversary; and,

WHEREAS, on June 29, 2020 several proposed flag designs, options A through F, were presented to the residents of the Town via the Town's webpage; and

WHEREAS, Town residents were asked to vote for their choice of flag and submit their choice to the Town by July 4, 2020; and

WHEREAS, the Town received a total of 453 votes on the proposed flag designs.

WHEREAS, Town flag design E, received a majority of the votes, with 94 total votes.

WHEREAS, it would be an honor and distinction to adopt said design for the official flag of the Town of Glenville.

NOW, THEREFORE BE IT RESOLVED AND ORDERED, that flag design E, attached hereto, be and is hereby adopted as the official flag of the Town of Glenville.

Ayes: Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

Noes: None

Absent: None

Abstention: None

Motion Carried

RESOLUTION NO. 139-2020

Moved by: Councilman Martin

Seconded by: Councilwoman Wierzbowski

**ESTABLISHING ENERGY BENCHMARKING REQUIREMENTS FOR
CERTAIN MUNICIPAL BUILDINGS**

WHEREAS, buildings are the single largest user of energy in the State of New York. The poorest performing buildings typically use several times the energy of the highest performing buildings—for the exact same building use; and

WHEREAS, collecting, reporting, and sharing building energy data on a regular basis allows municipal officials and the public to understand the energy performance of municipal buildings relative to similar buildings nationwide, and equipped with this information the Town of Glenville is able to make smarter, more cost-effective operational and capital investment decisions, reward efficiency, and drive widespread, continuous improvement; and

WHEREAS, the Glenville Town Board desires to use Building Energy Benchmarking - a process of measuring a building's energy use, tracking that use over time, and comparing performance to similar buildings - to promote the public health,

safety, and welfare by making available good, actionable information on municipal building energy use to help identify opportunities to cut costs and reduce pollution in the Town of Glenville; and

WHEREAS, the Glenville Town Board desires to establish procedure or guideline for Town of Glenville staff to conduct such Building Energy Benchmarking; and

NOW THEREFORE, IT IS HEREBY RESOLVED AND DETERMINED, that the following specific policies and procedures are hereby adopted;

BUILDING ENERGY BENCHMARKING POLICY/PROCEDURES

§1. DEFINITIONS

(A) “Benchmarking Information” shall mean information generated by Portfolio Manager, as herein defined including descriptive information about the physical building and its operational characteristics.

(B) “Building Energy Benchmarking” shall mean the process of measuring a building’s Energy use, tracking that use over time, and comparing performance to similar buildings.

(C) “Director” shall mean the head of the Department.

(4) “Covered Municipal Building” shall mean a building or facility that is owned or occupied by the Town of Glenville that is 1,000 square feet or larger in size.

(5) “Department” shall mean the Planning Department.

(6) “Energy” shall mean electricity, natural gas, steam, hot or chilled water, fuel oil, or other product for use in a building, or renewable on-site electricity generation, for purposes of providing heating, cooling, lighting, water heating, or for powering or fueling other end-uses in the building and related facilities, as reflected in Utility bills or other documentation of actual Energy use.

(7) “Energy Performance Score” shall mean the numeric rating generated by Portfolio Manager that compares the Energy usage of the building to that of similar buildings.

(8) “Energy Use Intensity (EUI)” shall mean the kBtUs (1,000 British Thermal Units) used per square foot of gross floor area.

(9) “Gross Floor Area” shall mean the total number of enclosed square feet measured between the exterior surfaces of the fixed walls within any structure used or intended for supporting or sheltering any use or occupancy.

(11) “Portfolio Manager” shall mean ENERGY STAR Portfolio Manager, the internet-based tool developed and maintained by the United States Environmental Protection Agency to track and assess the relative Energy performance of buildings nationwide, or successor.

(12) “Utility” shall mean an entity that distributes and sells Energy to Covered Municipal Buildings.

(13) “Weather Normalized Site EUI” shall mean the amount of Energy that would have been used by a property under 30-year average temperatures, accounting for the difference between average temperatures and yearly fluctuations.

§2. APPLICABILITY

(1) This policy is applicable to all Covered Municipal Buildings as defined in Section 2 of this policy.

(2) The Director may exempt a particular Covered Municipal Building from the

benchmarking requirement if the Director determines that it has characteristics that make benchmarking impractical.

§3. BENCHMARKING REQUIRED FOR COVERED MUNICIPAL BUILDINGS

(1) No later than May 1, 2017, and no later than May 1 every year thereafter, the Director or his or her designee from the Department shall enter into Portfolio Manager the total Energy consumed by each Covered Municipal Building, along with all other descriptive information required by Portfolio Manager for the previous calendar year.

(2) For new Covered Municipal Buildings that have not accumulated 12 months of Energy use data by the first applicable date following occupancy for inputting Energy use into Portfolio Manager, the Director or his or her designee from the Department shall begin inputting data in the following year.

§4. DISCLOSURE AND PUBLICATION OF BENCHMARKING INFORMATION

(1) The Department shall make available to the public on the internet Benchmarking Information for the previous calendar year:

(a) no later than September 1, 2020 and by September 1 of each year thereafter for Covered Municipal Buildings; and

(2) The Department shall make available to the public on the internet and update at least annually, the following Benchmarking Information:

(a) Summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information; and

(b) For each Covered Municipal Building individually:

(i) The status of compliance with the requirements of this Policy; and

(ii) The building address, primary use type, and gross floor area; and

(iii) Annual summary statistics, including site EUI, Weather Normalized Source EUI, annual GHG emissions, and an Energy Performance Score where available; and

(iv) A comparison of the annual summary statistics (as required by Section 5(2)(b)(iii) of this Policy) across calendar years for all years since annual reporting under this Policy has been required for said building.

§5. MAINTENANCE OF RECORDS

The Department shall maintain records as necessary for carrying out the purposes of this Policy, including but not limited to Energy bills and other documents received from tenants and/or Utilities. Such records shall be preserved by the Department for a period of three (3) years.

§6. ENFORCEMENT AND ADMINISTRATION

(1) The Director or his or her designee from the Department shall be the Chief Enforcement Officer of this Policy.

(2) The Chief Enforcement Officer of this Policy may promulgate regulations necessary for the administration of the requirements of this Policy.

(3) Within thirty days after each anniversary date of the effective date of this Policy, the Chief Enforcement Officer shall submit a report to the Glenville Town Board including but not limited to summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information, a list of all Covered Municipal Buildings identifying each Covered Municipal Building that the Director determined to be exempt from the benchmarking requirement and the reason for the exemption, and the status of compliance with the requirements of this Policy.

§7. EFFECTIVE DATE

This policy shall be effective immediately upon passage.

§8. SEVERABILITY

The invalidity or unenforceability of any section, subsection, paragraph, sentence, clause, provision, or phrase of the aforementioned sections, as declared by the valid

judgment of any court of competent jurisdiction to be unconstitutional, shall not affect the validity or enforceability of any other section, subsection, paragraph, sentence, clause, provision, or phrase, which shall remain in full force and effect.

Ayes: Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: None
Abstentions: None

Motion Carried

RESOLUTION NO. 140-2020

Moved by: Councilman Martin
Seconded by: Councilwoman Wierzbowski

BE IT RESOLVED, that the minutes of the Regular Town Board Meeting held on May 20, 2020 are hereby approved and accepted as entered.

Ayes: Councilmen Martin, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: Councilmen Godlewski and Councilmen Aragosa
Absent: None
Abstentions: None

Motion Carried

RESOLUTION NO. 141-2020

Moved by: Councilman Godlewski
Seconded by: Councilman Aragosa

BE IT RESOLVED, that the minutes of the Regular Town Board Meeting held on June 17, 2020 are hereby approved and accepted as entered.

Ayes: Councilmen Martin, Aragosa, Godlewski, and Supervisor Koetzle
Noes: None
Absent: None
Abstentions: Councilwoman Wierzbowski

Motion Carried

RESOLUTION NO. 142-2020

Moved by: Councilman Godlewski
Seconded by: Councilman Aragosa

BE IT RESOLVED that the **Monthly Departmental Reports** for June, 2020 as received from the following:

Assessors Department
Justice Department
Police Department
Receiver of Taxes
Town Clerk's Office

be, and they hereby are accepted, approved for payment and ordered placed on file.

Ayes: Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: None

Abstentions: None

Motion Carried

Discussion...

Supervisor Koetzle – “I just want to talk a little bit about this and where we are. It’s a little tricky. We did a bid for three locations. We did reserve the right in the bid to take only some and a portion of that as you see here in the resolution. By doing this now there are a few benefits. One is we are getting a pretty good rate; we haven’t seen this kind of rate in a really long time. We are taking a little bit of a risk and one of the risks is we don’t know if CHIPS is going to be there are or not or a portion of CHIPS being taken back. I am expecting about a 20%. Our annual allocation of CHIPS is typically \$216,000 and then we put our winter recovery Pave New York money \$37,000 and \$45,000 so that is about \$298,000. So that gets us all the rest of Woodhaven pretty much done with a little left over. If we take our 20% cut on that so that is \$298,000 just call it \$60,000 we are risking a \$60,000 best case that we believe may happen is risking \$60,000 that would have to come out of capital funds. We are already as you know in the last budget tapping our capital funds in highway to the tune of \$150,000 to do Scotchbush area. We did that prior to COVID. We did that because we protected our fund balance this is what we use our fund balance for capital improvements. It was a prudent decision at the time. We will be going out on a limb in using \$150,000 out of capital, that is what you will be voting for. If we do get all of our CHIPS we are also below in Woodhaven and so there would be even less coming out of fund balance. There will be an allocation of six figures out of capital reserves. Potentially more if we lose, now the real gamble is if we lose CHIPS all together then we are in trouble but at this juncture we believe we have to pave when we have to pave we can’t wait until the end of the year. This is what you are voting on, there is a risk that revenue may not materialize.”

Councilman Aragosa – “The residents in Velina, Yolanda and Scotchbush area have been waiting for a long time for this and I think it will mean a lot to them if we do get it done.”

Councilwoman Wierzbowski – “I would like to thank Commissioner Coppola and his staff and you and Jason for looking at this and finding a way for the neighborhood area. Since I have been on the board they have been asking for this and I know that we had said tentatively next year. I think it is important to take a risk like this will have a positive impact on their quality of life especially now.”

RESOLUTION NO. 143-2020

Moved by: Councilman Martin

Seconded by: Councilman Aragosa

WHEREAS, the Highway Superintendent of the Town of Glenville has solicited sealed competitive bids for the resurfacing of three separate locations in the Town, said bids being returnable to the Town Clerk’s Office by 10:00 AM on July 29, 2020 to be publicly opened and read at that time and date; and

WHEREAS, the first location is the Woodhaven area: Glenridge Ct., Pinewood Dr., Acorn Dr., Valleywood Dr., Mountainwood Dr., Redwood Dr., Knollwood Dr., Glenwood Dr., Habel Ln., and Jordan Ln., the second location is the Scotchbush area: Yolanda Dr., Nicholas Dr., Velina Dr., Hollywood Dr., Kevin Dr., Sandstone Dr., and Brierwood Ct.; and the third location is the Hill Roads: Rector Rd., Closson Road, Goldfoot Road, and Dawson Road; and

WHEREAS, Best Paving & Sealcoating Inc. of 1349 Broadway St. 2B, Albany, New York submitted the low bid of \$282,087.96 for the first location and has met all bid specifications; and

WHEREAS, Best Paving & Sealcoating Inc. of 1349 Broadway St. 2B, Albany, New York submitted the low bid of \$128,569.08 for the second location and has met all

bid specifications; and

WHEREAS, although DelSignore Blacktop Paving Inc. of 42 Brick Church Road, Troy, New York submitted the low bid of \$241,148.75 for the third location and met all bid specifications, the Town of Glenville, upon examining the loss of revenue from the COVID-19 pandemic upon the Town Budget and the lack of need for the third location work to be performed at this time, believes the best financial direction for the Town would be to reject the bid out of economy and lack of necessity for the work to be performed; and

WHEREAS, the Town of Glenville reserves the right in the bid packet “to accept or reject any bid, or any part thereof”; and

WHEREAS, the Town of Glenville believes that the first and second locations are economically feasible at this time and there is need for the work to be performed; and

WHEREAS, it is recommended that the Town Board accept the bids of Best Paving & Sealcoating Inc. on the first and second locations at \$282,087.96 and \$128,569.08 respectively; and

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Glenville hereby rejects the bids for the third location based on economy and need, accepts the bids of Best Paving & Sealcoating Inc. as the lowest qualified bids on the first and second locations, and authorizes the Highway Superintendent to enter into an agreement with Best Paving & Sealcoating Inc. for the resurfacing of the first and second locations in the Town in the sum of \$282,087.96 for the first location and \$128,569.08 for the second; and

BE IT FURTHER RESOLVED, that said expenditure shall be made from the Highway Department Paving line DB-000-5112-2200.

Ayes: Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: None
Abstention: None

Motion Carried

New Business:

Councilman Godlewski – “Just a refrain that people are repeating over and over again. Remember to wear your mask. Wear your mask when you are at the grocery store. It is less than ideal but what we kind of all noticed over and over again. Tonight, everyone noticed it is less than ideal but it might not be your life you are saving but it could be somebody else’s. Science has determined that it helps so please wear a mask.”

Councilman Martin – “We got a technical assistance grant through the regional planning agency. That’s about to kick off. It is the corridor from Route 50 up to Town Center. That will be starting to kick off through the Zoning Revision Committee and I will be looking at that corridor on the bases of that grant.

The other thing is I think it is time for us to take up the Ethics Law again. I know we talked about it. Things are starting to quiet down or get back to normal especially if we re-open in August. I think it would be a good time to get that back on the docket.”

Councilman Aragosa – “I would just like to ask residents to try and be patient in these times as the demands for services of all kinds have increased. I thought about this when Gina was talking about the lady with the pool. If you look into the industry pool and fence building in these times have increased ten-fold and the

staffing in the building department hasn't increased so give our people here a chance to help you and be patient."

Supervisor Koetzle – "On that point we have had a record number of pool permits issued this year. Pool building companies aren't even doing any more this year, you have to put your money down for next year.

Not only are we super busy with pool permits but code issues seem to be out of control in this town all of a sudden. I am asking the residents to please think about the code, think about your neighbors, think about the impact your having on your community. We are seeing things that we haven't seen in town. Our code enforcers are running left and right based on just complaints, repeated complaints about things going on in the community. Understand if you need a permit for a shed or a pool or a fence but we are seeing people put junk to the front of their house, we are seeing an enormous amount of boats in the front yards, RV's, these are all things that are code violations and our people have to react to them. The courts are eventually going to get that and it kind of clogs up the court too. We are seeing a record number of those things happening, property violations happening across the town.

As we open up another unfunded mandate and it is pandemic related. We are going to have to do a lot more cleaning in this room. Every time this room is used just be mindful we have to bring a cleaning crew in and disinfect all the hard surfaces by the time we open the next morning. That means overnight cleaning. We are getting quotes now for what that will be but it's going to be more expensive, it's going to be an unbudgeted cleaning expense. This room will be used Monday through Thursday so it will have to be cleaned before we open the next day so four days out of the five. All the chairs, tables, doorknobs all surfaces will have to be disinfected.

On the good news side, we have started in our partnership with the County on our solar farm on the old landfill property is underway. We are excited about that. That is going to be a great project. I thank the County for that. It is something we tried to do for years and we were just too little to get it done. Partnering with the County has made that happen.

Get to your Stewarts and buy your bi-centennial blast ice cream.

Supervisor Koetzle asked for a motion to adjourn; Moved by Councilman Martin, Seconded by Councilwoman Wierzbowski, everyone being in favor the meeting was adjourned at 8:35 PM.

ATTEST:

Linda C. Neals
Town Clerk