

MEETING OF THE TOWN BOARD
TOWN OF GLENVILLE
MARCH 4, 2020
AT THE GLENVILLE MUNICIPAL CENTER
18 GLENRIDGE ROAD, GLENVILLE, NEW YORK

Supervisor Koetzle called the meeting to order at 7:00 PM;

Supervisor Koetzle asked the Town Clerk, Linda C. Neals, to call the roll.

Present: Supervisor Christopher A. Koetzle, Councilmen, James M. Martin, Michael Aragosa, Michael R. Godlewski and Councilwoman Gina M. Wierzbowski

Absent: None

Also present were Earl T. Redding, Attorney for the Town; Jason Cuthbert, Comptroller and Melissa Cherubino, Director of Community Development and Vicki Hillis, Director of Human Services

Town Council Reports:

Councilman Godlewski – “There is a fund raiser tomorrow night at Wolf Hollow from 5:30 to 7:30 for Scotia Relief. Scotia Relief helps families in need. It was a great event last year.”

Councilwoman Wierzbowski – “I attended the most recent meeting of the Glenville Town Chiefs Association last week. It was at Beukendaal Fire Department. It was great to meet a lot of the new officers that were sworn in at the recent banquets that they had. There was a lot of good discussion. Two events that I found out about that I would like to share with everyone here are Saturday morning the Alplaus Fire Department Explorer Post is having a pancake breakfast from 8:00 AM to 11:00 AM at the firehouse and the Beukendaal Fire Department’s Ladies Auxiliary on Sacandaga Road is going to be having their Annual Soups On.”

Councilman Martin – “I attended the agenda meeting of the Planning and Zoning Commission last Monday evening just to make a connection between the two boards and to convey our support for what they do and our appreciation for all of their volunteer effort. I also got to see the PUD on Dutch Meadow Lane is about to advance that will be on the next regular meeting if the Planning and Zoning Commission and it is working it’s way toward final approval.”

Councilman Aragosa – “Just a note that the new traffic lights at Freemans Bridge Road and Sunnyside Road are up and running today. Also, the census is coming next month. Downtown Schenectady has a request for people to nominate people for “Hometown Hero’s” for their banners for the upcoming season. The nomination form is on their website.”

Supervisor Koetzle – “Item No. 5 on the agenda is a public hearing consider a proposed petition for the establishment of an extension to Sewer District 9 to include 19 Maple Avenue.”

Supervisor Koetzle opened the public hearing at 7:05 PM

No one wished to speak; Supervisor Koetzle closed the public hearing at 7:06 PM.

Supervisor Koetzle presented a proclamation to Gregory Stevens for his outstanding service in Indian Meadows Park.

Privilege of the Floor

No one wished to exercise the privilege of the floor

Supervisor Koetzle had no comments to share this evening.

Supervisor Koetzle moved ahead with the agenda items

RESOLUTION NO. 78-2020

Moved by: Councilwoman Wierzbowski
Seconded by: Councilman Martin

WHEREAS, there is a vacancy in the Town of Glenville Police Department for the position of Sergeant, and

WHEREAS, a Civil Service competitive, promotional list for the Sergeant position was established in 2019; and

WHEREAS, a committee consisting of the two Lieutenants and the Chief of Police interviewed the three candidates from the certified Schenectady County Civil Service list, and selected Officer Laurence Borwhat, one of the officers eligible for appointment from said Civil Service list; and

WHEREAS, Officer Borwhat is an eleven-year veteran of the Glenville Police Department, performing admirably and well in the performance of his duties; and

WHEREAS, the Chief of Police hereby recommends that the promotion be approved by the Town Board;

NOW, THEREFORE, BE IT RESOLVED, that this Town Board does hereby authorize the Chief of Police to provisionally appoint Police Officer Laurence Borwhat to the position of Sergeant with the Glenville Police Department effective March 5, 2020; and

BE IT FURTHER RESOLVED, that the compensation and benefits for Laurence Borwhat as a first-year sergeant be as set forth in the current P.B.A. Contract; and

BE IT FURTHER RESOLVED, that the Town Clerk, on behalf of this Town Board, is hereby authorized and directed to notify said Officer Borwhat of the aforementioned appointment.

Ayes: Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: None
Abstention: None

Motion Carried

Chief Janik – “We have had a pretty significant accomplishment within the police department over the last few months. Officer Ben Ferretti recently completed a dual phase drug recognition training sponsored by the Governor’s Traffic Safety Committee and the International Association of Chiefs of Police. The first phase was an intensive two-week classroom instruction that occurred in Western New York. Second phase was depended on the successful completion of Phase 1 and was held in Phoenix, AZ. This consisted of actual jail inmates who were under the influence of drugs. I am proud to say the Officer Ben Ferretti has successfully completed both phases and is now certified to conduct field testing in New York State. This certification will allow him to be utilized by surrounding agencies and successful DWAI and DWI investigations. He will be a valuable asset to not only our agency but potentially multiple agencies and communities in keeping impaired drivers off streets. Officer Ferretti was an easy choice for candidacy in this training. He has made twenty-three DWAI AND DWI arrests from 2018 to 2019, he has multiple DWI investigations in 2020. Congratulations Ben, great work!

I am also very happy about our latest hire Tyler Paluba. I’d like to welcome Tyler as the selection of the next Glenville police officer. Tyler is a resident of Glenville who lived here most of his life. He is a Burnt Hills/Ballston Lake graduate and SUNY Albany where he obtained his bachelor’s degree in communications. Tyler is also a recent graduate of Zone 5 Law Enforcement Academy. He was employed by the Schenectady Police Department and participating in field training until we hired him. Tyler will complete his field training with the Glenville Police Department beginning tomorrow. Tyler is here tonight with his fiancé. She is also a police officer with the Saratoga Springs Police

Department. Tyler is currently serving our country as a Senior Airman with the National Guard Security Force at Stratton as well. Congratulations Tyler and welcome aboard!”

Tyler was sworn in by Supervisor Koetzle.

Chief Janik – “Last but not least, Jay Borwhat. Jay is originally from Amsterdam. He moved to Glenville in 2001. He lives here with his wife Jessica and his two children. He is also joined this evening by his parents Don and Mary Borwhat. Jay received an Associate’s Degree in 1997 from Fulton-Montgomery Community College. He began his law enforcement career in November of 2000 as a Deputy Sheriff with the Montgomery County Sheriffs Department. He transferred to Schenectady Police Department in July of 2004. He then transferred to us, Glenville Police Department in 2008 where he has been serving our department and the community as a dedicated police officer. Jay is one of the departments senior investigators, field training officer and the current PBA President. I’d like to take this moment to congratulate Jay!”

Jay was sworn in by Supervisor Koetzle

RESOLUTION NO. 79-2020

Moved by: Councilman Martin
Seconded by: Councilwoman Wierzbowski

WHEREAS, the Town Parks Department has scheduled a public event for May 2nd, 2020 to celebrate Love My Parks, Arbor Day and Glenville’s 200th bicentennial by planting 200 trees; and

WHEREAS, the Town Community Development Director has applied to the New York State Urban Forestry Council Arbor Day grant for the purchase of trees to be planted in public parks and town owned properties; and

WHEREAS, the New York State Urban Forestry Council Arbor Day Community Grant requires a Town Board resolution approving the contract;

NOW, THEREFORE, BE IT RESOLVED, that Christopher Koetzle as Town Supervisor of Town of Glenville, is hereby authorized to enter a contract for the awarded Urban Forestry Council Arbor Day Program Community Grant in an amount not to exceed \$1,000 for financial assistance to Town of Glenville Arbor Day Bicentennial 2020; and

BE IT FURTHER RESOLVED the Town Clerk of the Town of Glenville, New York, do hereby certify that the following resolution was adopted at a *Regular* meeting of the Glenville Town Board held on March 4, 2020, and is incorporated in the original minutes of said meeting, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Ayes: Councilmen Martin, Aragosa, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: None
Abstentions: None

Motion Carried

RESOLUTION NO. 80-2020

Moved by: Councilman Martin
Seconded by: Councilwoman Wierzbowski

WHEREAS, the Economic Development and Planning Department is seeking annual certification as a Climate Smart Community and Clean Energy Community through NYS DEC and NYSERDA respectively; and

WHEREAS, both programs require Building Department use of the Unified Solar Permit to streamline submissions and standardize application review; and

WHEREAS, both programs require a Town Board resolution approving the

Unified Solar Permit as proof of meeting the standard;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Glenville approves use of the Unified Solar Permit for Building Department applications to install solar panels.

Ayes: Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

Noes: None

Absent: None

Abstentions: None

Motion Carried

RESOLUTION NO. 81-2020

Moved by: Councilman Martin

Seconded by: Councilwoman Wierzbowski

WHEREAS, the Town of Glenville received grant funds from NYS Assembly/Senate of \$120,000 to construct a Homeland Security Public Safety Training Facility situated on an 11.6-acre parcel located north of the intersection of Vley Road and New York State Route 5 (Amsterdam Road); and

WHEREAS, the original proposal included Training facilities that would have been constructed over an estimated three year period and would have included an administration building, classrooms, fire training building, search house and simulated streetscape, while at this time the project scope has been altered to include site work to create a burn pad and parking lot; and

WHEREAS, the Economic Development and Planning Department hired a consultant in 2005 to conduct an environmental review, and completed a Full Environmental Assessment Form (FEAF) Part I, Part II and III to determine whether the preservation activities could result in any significant environmental impacts under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, the project meets Type I standards described in 6 CRR-NY §617.4(a)(i) which necessitates closer scrutiny for activities that physically alter over 10 acres; and

WHEREAS, in 2006 during the initial SEQR review the GECC found the project would not result in a significant potential adverse environmental impact. Consequently, the GECC recommended that the Town Board, as SEQR lead agency, issue a negative declaration with the following stipulations which have been addressed:

- The stormwater management plan must be reviewed by an independent engineer at the applicant's expense.
- The archeological survey must be completed, and reviewed by SHPO.
- A note should be placed on the site plan that states no chemicals should be located or stored on site due to the site's proximity to the aquifer.; and

WHEREAS, in 2020 the Town Board reopened SEQR to consider the amended site plan which eliminates construction of any buildings and requires only site work for a burn pad and parking, the Economic Development and Planning office issued letters to involved agencies, and now declares itself lead agency for SEQR purposes since involved agencies either relinquished the role or failed to respond during the requisite 30 day wait, specifically NYSDOT, NYSDEC and NYSDOH; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Glenville met at the Glenville Municipal Center, 18 Glenridge Road, Glenville, New York on Wednesday, March 4, 2020 at 7:00 P.M., and made a negative declaration for SEQR purposes based on the following findings with regard to SEQRA under TITLE 6. DEPARTMENT OF ENVIRONMENTAL CONSERVATION, CHAPTER VI. GENERAL REGULATIONS:

1. **Air Quality Impacts:** Concerns were raised that the proposed burn building would generate air pollution, which would ultimately degrade air quality in the residential neighborhood along Vley Road, which lies predominantly downwind from the PSTC site. The applicant has addressed this issue in the following ways.
 - The burn facility will only use propane and class I materials (predominantly straw) as fuel for the live burns. Propane burns tend to be “clean” with few pollutants generated. The maximum amount of class I materials to be burned at any one time is 150 pounds, which will not result in a significant amount of smoke or air pollutants.
 - The duration of the live burns is brief, typically no longer than 10 minutes.
 - During windy days when smoke and/or pollutants could drift over nearby residences, the PSTC facility operators will use only propane for their live burns.
 - Signs will be posted on-site prior to live burns to alert the public of pending burns.
2. **Impacts on the Underlying Aquifer:** The project site lies over the Great Flats Aquifer, the western ¼ of the site lies over Zone 2 (primary recharge) of the aquifer with the remaining portion of the site being located over Zone 3 (general recharge). The Intermunicipal Watershed Rules and Regulations restrict construction of underground storage facilities in Zone 2. The underground storm water collection and infiltration system is located in Zone 3.
3. **Noise Impacts:** A noise impact study was prepared for the PSTC application. Ambient noise levels varied by time of day, with the upper end of the ambient noise levels reaching into the mid to upper 60 decibels (dBA) range. The peak noise level recorded was 87 dBA from a train whistle at 180 feet. Truck traffic noise levels peaked at 76 dBA. Anticipated noise levels on the PSTC site will be comparable to existing ambient noise levels. Further, operations on the PSTC project site will largely comply with the Town’s Zoning Ordinance regulations pertaining to noise, which establish a maximum of 75dBA at the property line.
4. **Traffic Impacts:** A traffic impact study was prepared for the PSTC application that considers a worst-case traffic generation scenario, and that traffic study concludes that traffic impacts from the PSTC project will be negligible, noting that “the level of service analysis indicates that both site access driveways are expected to operate at good levels of service during the peak hours after full build-out.”
5. **Archeological/Historical Impacts:** A Phase 1A/1B archeological survey was prepared for the project site. New York State Historic Preservation Office (SHIPO) reviewed the documentation and concluded the project will not impact any known archeological or historical resources.
6. The PSTC project will not result in a substantial increase in potential for erosion, flooding, leaching or drainage problems. A combination of adequate storm water collection/storage systems and a flat, well-drained site minimize the potential for erosion, flooding, etc.
7. Pursuant to the Full Environmental Assessment Form prepared for this project, this action will not result in the removal or destruction of any significant habitat area, nor will it impact any threatened or endangered specials of animal or plant.
8. The property on which the PSTC will be built is reasonably suitable for this type of use, given that the property abuts railroad tracks and a four-lane state highway, is situated at the terminus of I-890, and is located near quasi-industrial uses to the west (Olson Sign Company and Greno Industries).
9. The PSTC project will not result in an impact to recreational or agricultural resources. A portion of this site contains the former roadbed of Vley Road, which was abandoned when the western end of this road was rerouted to accommodate the Exit 26 Bridge/I-890 extension project (1998). Portions of the site have also been used for dumping and clean fill, and some of the site was scraped and covered with crushed asphalt and gravel. Consequently, the site has remained vacant, and has never been contemplated as a suitable site for recreation or park use.

Ayes: Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

Noes: None

Absent: None

Abstentions: None

Motion Carried

RESOLUTION NO. 82-2020

Moved by: Councilman Godlewski

Seconded by: Councilman Aragosa

BE IT RESOLVED, that the minutes of the Organizational Meeting held on January 8, 2020 and the Regular meeting held on January 22, 2020 are hereby approved and accepted as entered.

Ayes: Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

Noes: None

Absent: None

Abstentions: None

Motion Carried

RESOLUTION NO. 83-2020

Moved by: Councilwoman Wierzbowski

Seconded by: Councilman Martin

WHEREAS, the Town Board of the Town of Glenville (herein called the "Town Board" and "Town," respectively), in the County of Schenectady, New York, has received a written petition, dated January 16, 2020, pursuant to section 191 of the Town Law, for the extension of Sewer District No. 9 (herein called "District") whose petition was signed by the owners of at least one-half (1/2) of the assessed valuation of all taxable real property situate in the proposed District and including the signatures of resident owners of at least one-half (1/2) of the assessed valuation of such taxable real property situate in the proposed District owned by resident owners, all as shown upon the latest completed assessment roll of said Town, and a map, plan and report for the extension of Sewer District No. 9 of the Town of Glenville and the construction of a Sewer system therein having previously been filed in conjunction with the Freemans Bridge Road, Route 50, Maple Avenue and Hetcheltown project dated March 28, 1997 which anticipated extensions and service connections along the routes of the mains and included land or rights in land, connections, fill, services, appurtenances and related site work (herein called the "Sewer Improvement") so as to make the current extension which consists of up to four lateral service connections for single family homes from the existing Sewer main in Maple Avenue to the lands of the petitioner known as 19 Maple Avenue (S/B/L 30.-1-16.1) possible, was prepared and is now on file in the office of the Town Clerk of the Town for public inspection; and

WHEREAS, pursuant to the Order duly adopted on February 19, 2020, the Town Board has determined to proceed with the establishment of the proposed extension to the District and adopted an Order reciting a description of the boundaries of the extension of the District in a manner sufficient to identify the lands included therein as in a deed of conveyance, the improvements proposed, the maximum amount proposed to be expended for the construction of the Sewer Improvement in the District, the proposed method of financing to be employed, the fact that a map, plan and report describing the same are on file in the Town Clerk's office for public inspection and specifying March 4, 2020, at 7:00 PM, as the time when, and the Glenville Municipal Center, 18 Glenridge Road, Glenville, New York, in the Town, as the place where, the Town Board would meet to consider the establishment of an extension of the District and to hear all person interested on the subject thereof concerning the same, and for such other action on the part of the Town Board in relation thereto, as may be required by Law ; and

WHEREAS, certified copies of such Order were duly published and posted pursuant to the provisions of the Town Law; and

WHEREAS, the Town Board has given due consideration to the impact that the proposed extension to the District may have on the environment and on the basis of such consideration, the Town Board has found that no substantial adverse environmental impact will be caused by the extension of the District; and

WHEREAS, the Town Board and the Town have complied in every respect with all applicable federal, state and local laws and regulations regarding environmental matters, including compliance with the New York State Environmental Quality Review Act, comprising article 8 of the Environmental Conservation Law and, in connection therewith, a duly processed Negative Declaration and/or other applicable documentation has been filed in the office of the Town Clerk; and

WHEREAS, a Public Hearing in the matter was duly held by the Town Board on said March 4, 2020, commencing at or about 7:00 PM, at the Glenville Municipal Center, 18 Glenridge Road, Glenville, New York, at which all interested persons desiring to be heard were heard, including those in favor of, and those opposed to, the proposed extension to the District.

NOW, THEREFORE, upon the evidence adduced at such public hearing
be it

RESOLVED AND ORDERED by the Town Board of the Town of Glenville, in the County of Schenectady, New York as follows:

Section 1. It is hereby determined that:

- (a) The Notice of Public Hearing was published and posted as required by Law, and is otherwise sufficient;
- (b) All the property and property owners benefited included within the proposed extension to the District hereinabove referred to in the recitals hereof are benefited thereby;
- (c) All the property and property owners benefited are included within the limits of the proposed extension to the District; and
- (d) It is in the public interest to establish the extension to the District.

Section 2. The establishment of the proposed extension to the District is hereby approved, as hereinafter described, and said District shall be designated and known as Extension No. 20 to Sewer District 9 in the Town and shall include the property commonly known as 19 Maple Avenue (S/B/L # 30.-1-16.1).

Section 3. The Sewer Improvement is hereby authorized to be constructed in the District and the amount proposed to be expended therefor, including the expenses incurred in connection with the establishment of the extension to the District, is to be fully borne by the developer; the plan of financing is to be fully and completely borne by the

developer, at no cost to the Town or other users in the District.

Section 4. The permission of the State Comptroller is not required with respect to the extension of the District because the cost of the extension to the typical property is not above the Average Estimated Cost to the Typical Properties for the establishment of similar types of districts as computed by the State Comptroller.

Section 5. The Town Clerk of the Town is hereby authorized and directed within ten days after the adoption of this Resolution and Order, to file certified copies thereof, in duplicate, in the office of the State Department of Audit and Control in Albany, New York, record same in the office of the Clerk of the County in which the Town is located.

Section 6. This Resolution and Order shall take effect immediately.

Ayes: Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: None
Abstention: None

Motion Carried

RESOLUTION NO. 84-2020

Moved by: Councilwoman Wierzbowski
Seconded by: Councilman Martin

WHEREAS, Schenectady County (the “County”) is responsible for providing 911 call center services and emergency service dispatching/radio communications services throughout the County through the County’s Unified Communications Center (the “UCC”); and

WHEREAS, the County is in the process of upgrading its emergency radio communications system throughout the County in order to provide consistent radio communications system to emergency services providers; and

WHEREAS, the Town of Glenville (the “Town”) owns property on Church Road upon which a radio tower is sited that the County seeks to transmit radio signals pursuant to the upgrade; and

WHEREAS, the County and its contractors require access to the Town’s property in order to determine the feasibility of the use of the property for the radio system; and

WHEREAS, the County seeks to enter into a License Agreement, attached hereto setting forth the terms and conditions permitting the County, as Licensee, to utilize the property as set forth above; and

WHEREAS, the County will seek to enter into a ten (10) year lease with the Town for the communications equipment installation, construction, operation and maintenance of upgraded emergency radio communications system; and

WHEREAS, the Town recognizes the benefits of an upgraded emergency radio communications systems to the Police Department and other emergency services providers within the Town; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Glenville agrees to authorize the Town Supervisor to negotiate and execute

License and Lease Agreements with the County for the upgraded emergency radio communications systems on Church Road.

Ayes: Councilmen Martin, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: None
Abstentions: None

Motion Carried

New Business

Councilman Martin – “We have an upcoming “Love Our Parks Day” on May 2nd. It is part of our 200th Anniversary Celebration. More information to follow.”

Supervisor Koetzle – “We are planting at least one-hundred trees on that day so we need volunteers. There is a link on our website www.Glenville2020.com.

Councilman Aragosa – “It is restaurant week in Schenectady County. Two of our local restaurants are participating – Waters Edge Lighthouse and Jade Bistro.”

Supervisor Koetzle – “April 14th, Tuesday night, it is going to be our official birthday bash because it is the official day that the Town of Glenville was created in the State Legislature. It is at Wolf Hollow Brewery; they are unveiling a special commemorative can. They are also going to be selling a special bi-centennial beer as well. It’s a cream ale. We are going to have prizes and all sorts of things that we are working on right now. This is where you guys come in “Town Board Trivia”. We are going to ask our Town Board members to engage in a little trivia game and it is “Glenville History”. So, get ready.”

July 18th, the Gala is already set. The Turf Tavern will be the caterer at the ESAM hanger.

Joey Thomas Big Band will be the entertainer.

I met with Stewarts on the ice cream naming for the Town of Glenville. It is right now called Fire Works, it’s a vanilla ice cream with blue and red, very patriotic looking. They are going to do something like naming it the Bi-Centennial Blast. They will be naming it in May. Things are coming together. The Tug-of -War with Rotterdam is coming together.”

Supervisor Koetzle asked for a motion to adjourn; Moved by Councilwoman Wierzbowski, Seconded by Councilman Martin, everyone being in favor the meeting was adjourned at 7:35 PM.

ATTEST:

Linda C. Neals
Town Clerk