

MEETING OF THE TOWN BOARD
TOWN OF GLENVILLE
SEPTEMBER 18, 2019
AT THE GLENVILLE MUNICIPAL CENTER
18 GLENRIDGE ROAD, GLENVILLE, NEW YORK

Supervisor Koetzle called the meeting to order at 7:00 PM;

Supervisor Koetzle asked the Town Clerk, Linda C. Neals, to call the roll.

Present: Supervisor Christopher A. Koetzle, Councilmen Michael Aragosa, Michael R. Godlewski and Councilwoman Gina M. Wierzbowski

Absent: Councilman John C. Pytlovany

Also present were Michael Cuevas, Attorney for the Town, Jason Cuthbert, Comptroller and Melissa Cherubino

Town Council Reports:

Councilman Godlewski – “People may have noticed the teal ribbons going up around parts of our town, parts of neighboring towns, Alplaus, Scotia and I’ve seen them in Ballston Spa and Niskayuna. Teal ribbons are symbolic of the town’s teal movement which is to bring awareness of ovarian cancer. September is Ovarian Cancer Awareness Month.

My wife and I welcomed our first born child and wanted to extend a heartfelt thanks to the staff over at Bellevue Hospital. They were fantastic so anyone that is in that situation should consider Bellevue Hospital.”

Supervisor Koetzle – “September is also Prostate Cancer Month as well. They are the blue ribbons. We actually know here some folks are dealing with that and so September is ovarian and prostate cancer awareness month.”

Councilwoman Wierzbowski – “This weekend is the Alplaus Lady Auxiliary is their Apple Festival from 1:00 to 4:00 PM on Saturday. I attended the 75th Anniversary celebration for the Beukendaal Fire Department. It was a really lovely ceremony. They recognized three fifty year members and they were all women, which I though was absolutely amazing. Congratulations!”

Supervisor Koetzle – “The Dutch Fair is this Saturday.”

Councilman Aragosa – “I was invited by Senator Tonko to go to an event on September 6th in Schenectady emphasizing the census and the importance of everybody being counted. The census people would love to come and do a presentation with us.

I’m still looking for help with the parking during Oktoberfest. Feel free to reach out to me.”

Supervisor Koetzle – “Item number 5 is a public hearing to hear all persons regarding a proposed local law to amend Chapter 270, “Zoning” of the Code of the Town of Glenville to add a new section entitled “Freemans Bridge Road Overlay District and Design Standards”. They include items such as canopies, drive thru, materials that can be used, architectural details, standards for a variety of different screening and service entrance locations, pedestrian conductivity, lighting, etc. We will be having this public hearing tonight, as many of you know we had public hearings at the last meeting as well on some of the zone change proposals on Freemans Bridge Road. With all of the confusion going on apparently on all the different things we are proposing for Freemans Bridge Road I thought it made a lot of sense to sit down with the landowners on Freemans Bridge Road. Jim Martin and I, Jim is leading the effort on this through the Code Review Committee, will be meeting with Freemans Bridge Road land owners this Friday morning.

We will be presenting all of this, our Community Development Director Melissa will be with us as well. We will be presenting to them and really just soliciting back their comments and talking more about what we are proposing and more of what they are looking to do with Freemans Bridge Road.”

Supervisor Koetzle opened the public hearing at 7:12 PM.

No one wished to speak; Supervisor Koetzle closed the public hearing at 7:13 PM.

No one wished to exercise the privilege of the floor.

Supervisor Koetzle presented his 2020 Budget Forum - available in its entirety at www.townofglenville.org

Supervisor Koetzle – “Thank you all for coming. This is an important part for me, ever since I became supervisor, to have a budget forum open to the community before the budget process starts, not after, so everybody has input into the budget early. We are doing two of these, this one and then next Tuesday at the Senior Center at 7:00 PM. It is important to me and I know it is important to the board that we hear from the residents and we talk about the issues facing the town. We don’t sugarcoat things here. We put budgets together, try to put very strong budgets together and we have done that for ten (10) years. We are going to be very honest and frank about what is going on in the Town of Glenville. If anyone has any questions or comments as we go along please feel free to join in because I really want it to be more of a discussion then just a presentation.”

Supervisor Koetzle moved ahead with the agenda

RESOLUTION NO. 155-2019

Moved by: Councilman Godlewski

Seconded by: Councilman Aragosa

WHEREAS, Sandra Daly’s term on the Board of Assessment Review expires on September 30, 2019 and she has requested to be re-appointed,

NOW, THEREFORE, BE IT RESOLVED that Sandra Daly, 6 Rosemary Drive, Glenville, NY is hereby re-appointed to the Town of Glenville’s Board of Assessment Review for a term of five years according to Chapter 193 of the Real Property Tax Law of 1986, commencing October 1, 2019 and expiring September 30, 2024; and

BE IT FURTHER RESOLVED that the Board of Assessment Review members be compensated as follows: \$150.00 per person per day for Grievance Day and \$25.00 per person per hour for sessions following Grievance Day.

Ayes: Councilmen Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

Noes: None

Absent: Councilman Pytlovany

Abstention: None

Motion Carried

RESOLUTION NO. 156-2019

Moved by: Councilwoman Wierzbowski

Seconded by: Councilman Aragosa

WHEREAS, a written petition has been presented to and filed with the Town Clerk of the Town of Glenville requesting an extension to Water District

No. 11 of the Town of Glenville be established to include real property described by section, block and lot number in the petition and consisting of one parcel located at 175 Haigh Road in the Town of Glenville; and

WHEREAS, a map and plan prepared by Brett L. Steenburgh, P.E. dated September 3, 2019 was filed as an addendum to the petition and depicts the extension as an addition of one service lateral to the water main in Haigh Road and the report of the applicant confirms that information;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Glenville hereby adopts the following order:

ORDER

- 1. A petition to add an Extension to Water District No. 11 from an existing water line in the right of way of Haigh Road to 175 Haigh Road has been filed with the Town Clerk on or about August 12, 2019.**
- 2. The real property to be included in the extension is described by section, block and lot number as identified on the Schenectady County Real Property Tax Service Agency Tax Map as: 29.5-2-50.1**
- 3. The improvements proposed are the installation of a service lateral connection to the water main of approximately 100 feet for an individual service connection along the route described in "1" as indicated above.**
- 4. The amount proposed to be expended for the extension is approximately \$2000.00 to be borne entirely by the developer.**
- 5. No portion of the cost this extension will be attributable to Water District No. 11.**
- 6. The estimated annual cost to the typical property is:**
 - a. District: \$48.68**
 - b. O & M: \$74.31**
- 7. The requirement for a map, plan and report describing the extension has been met by the filing of the map and plan dated September 3, 2019 which describes the lateral connection.**
- 8. The proposed financing method to be employed in the construction of this connection in this Water district extension is private financing by the developer.**

NOW, THEREFORE BE IT RESOLVED that the Town Board of the Town of Glenville will hold a public hearing on the petition to establish this extension to Water District No. 11 on October 2, 2019 at 7:00 PM or as soon thereafter as the matter can be reached, at the Glenville Municipal Center at 18 Glenridge Road, Glenville, New York to hear all persons interested in the establishment of this extension to the Water district; and

BE IT FURTHER RESOLVED that a copy of this order certified by the Town Clerk shall be published at least once in the official newspaper of the Town and that said publication be not less than ten nor more than twenty days before the October 2, 2019 public hearing date.

Ayes: Councilmen Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: Councilman Pytlovany
Abstention: None

Motion Carried

RESOLUTION NO. 157-2019

Moved by: Councilwoman Wierzbowski
Seconded by: Councilman Godlewski

WHEREAS, the Town Board of the Town of Glenville has been considering a Local Law to add a new Chapter 105, "Graffiti" to the Code of the Town of Glenville; and

WHEREAS, this Town Board has held a public hearing on September 4, 2019 at 7:00 P.M., at which time all parties in interest were afforded an opportunity to be heard and to publicly comment on the amending of the Code of the Town of Glenville as set forth above;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Glenville does hereby establish a local law to amend the Code of the Town of Glenville, Local Law #5 of 2019, adding a new Chapter 105, "Graffiti" to read as set forth in the attached text.

BE IT FURTHER RESOLVED, that Local Law #5 of 2019 shall take effect twenty (20) days after filing with the Secretary of State of the State of New York.

Ayes: Councilmen Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: Councilman Pytlovany
Abstentions: None

Motion Carried

RESOLUTION NO. 158-2019

Moved by: Councilman Aragosa
Seconded by: Councilman Godlewski

WHEREAS, Pursuant to the provisions of section 103(4) of the General Municipal Law of the State of New York, the Town Board of the Town of Glenville does hereby find and determine that a public emergency existed in the Town arising out of an unforeseen occurrence or condition whereby circumstances affecting the life, health, safety and or property of the Town and Town residents required immediate action which could not await competitive bidding in that portions of drainage pipe along Closson Road collapsed and threatened to undermine portions of the highway or to cause flooding of the roadway and adjoining properties; and

WHEREAS, the condition of the drainage were such that the Town was forced to close the road until repairs could be made; and

WHEREAS, the Commissioner of Public Works and the Town Board of the Town of Glenville have determined that it was essential that repair and installation of replacement pipe be installed at the earliest possible moment to protect the health and safety of Town residents and motorists; and

WHEREAS, the Commissioner of Public Works solicited an informal bid from Bellamy Construction dated July 22, 2019 which was accepted on the basis of time and material rates as quoted in the proposal;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Glenville hereby ratifies the actions of the Commissioner of Public

Works in entering into an agreement with Bellamy Construction, Inc. for the emergency repair and replacement of drainage pipe on Closson Road at a cost, based upon the time and materials charges quoted, of \$31,620.75, with said expense to be charged to budget line DB-000-5110-4000.

Ayes: Councilmen Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: Councilman Pytlovany
Abstention: None

Motion Carried

RESOLUTION NO. 159-2019

Moved by: Councilwoman Wierzbowski
Seconded by: Councilman Aragosa

WHEREAS, the Commissioner of Public Works has informed the Town Board that the Highway Department is in need of purchasing one new commercial leaf machine; and

WHEREAS, the 2019 Adopted Budget included funding for the purchase of one new commercial leaf machine; and

WHEREAS, the Commissioner of Public Works recommends purchase of one Xtreme Vac Model LCT600 Tow Behind Leaf Collector with a John Deere 4045TFC03 Tier 4 diesel engine, 74 HP to best meet the needs of the Town; and

WHEREAS, in order to achieve cost savings the Commissioner of Public Works recommends the utilization of pricing available to the Town under the New York State Contract list – Sourcewell contract #041217-ODB;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Glenville hereby authorizes the Commissioner of Public Works to purchase one Xtreme Vac Model LCT600 Tow Behind Leaf Collector with a John Deere 4045TFC03 Tier 4 diesel engine, 74 HP at New York State Contract pricing from Cyncon Equipment, Inc., 7494 West Henrietta Road, Rush NY 14543 in a total sum not to exceed thirty-nine thousand two hundred dollars (\$39,200), with said expense charged to account DB-000-5130-2000 as included in the 2019 Adopted Budget.

Ayes: Councilmen Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: Councilman Pytlovany
Abstentions: None

Motion Carried

RESOLUTION NO. 160-2019

Moved by: Councilwoman Wierzbowski
Seconded by: Councilman Godlewski

WHEREAS, the Commissioner of Public Works has informed the Town Board that the Parks Department is in need of purchasing one new commercial lawnmower; and

WHEREAS, the 2019 Adopted Budget included funding for the purchase of one new commercial lawnmower; and

WHEREAS, the Commissioner of Public Works recommends purchase of one Gravely Pro-Turn 472, 35hp Kawasaki FX1000 V-Twin lawnmower with bagging equipment to best meet the needs of the Town; and

WHEREAS, in order to achieve cost savings the Commissioner of Public Works recommends the utilization of pricing available to the Town under the New York State Contract list – Sourcewell contract #062117-ACO;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Glenville hereby authorizes the Commissioner of Public Works to purchase one Gravely Pro-Turn 472, 35hp Kawasaki FX1000 V-Twin lawnmower with bagging equipment at New York State Contract pricing from Ariens Company, 655 West Ryan Street, Brillion, WI 54110 in a total sum not to exceed thirteen thousand six hundred dollars (\$13,600), with said expense charged to account AA-000-7110-2000 as included in the 2019 Adopted Budget; and

BE IT FURTHER RESOLVED, that two existing Town of Glenville lawnmowers, the first a HR-5111 Hydraulic Rotary Mower 11ft sweeper with serial number ending in -6005 and the second a 628 Turfcut 4WD 26 hp Kubota Diesel with serial number ending in -0261, are deemed surplus property and are eligible for disposal in the most cost-effective manner as determined by the Town Comptroller.

Ayes: Councilmen Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: Councilman Pytlovany
Abstentions: None

Motion Carried

RESOLUTION NO. 160-2019

Moved by: Councilwoman Wierzbowski
Seconded by: Councilman Godlewski

WHEREAS, the Commissioner of Public Works has informed the Town Board that the Parks Department is in need of purchasing one new commercial lawnmower; and

WHEREAS, the 2019 Adopted Budget included funding for the purchase of one new commercial lawnmower; and

WHEREAS, the Commissioner of Public Works recommends purchase of one Gravely Pro-Turn 472, 35hp Kawasaki FX1000 V-Twin lawnmower with bagging equipment to best meet the needs of the Town; and

WHEREAS, in order to achieve cost savings the Commissioner of Public Works recommends the utilization of pricing available to the Town under the New York State Contract list – Sourcewell contract #062117-ACO;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Glenville hereby authorizes the Commissioner of Public Works to purchase one Gravely Pro-Turn 472, 35hp Kawasaki FX1000 V-Twin lawnmower with bagging equipment at New York State Contract pricing from Ariens Company, 655 West Ryan Street, Brillion, WI 54110 in a total sum not to exceed thirteen thousand six hundred dollars (\$13,600), with said expense charged to account AA-000-7110-2000 as included in the 2019 Adopted Budget; and

BE IT FURTHER RESOLVED, that two existing Town of Glenville lawnmowers, the first a HR-5111 Hydraulic Rotary Mower 11ft sweeper with serial number ending in -6005 and the second a 628 Turfcut 4WD 26 hp Kubota Diesel with

serial number ending in -0261, are deemed surplus property and are eligible for disposal in the most cost-effective manner as determined by the Town Comptroller.

Ayes: Councilmen Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: Councilman Pytlovany
Abstentions: None

Motion Carried
RESOLUTION NO. 161-2019

Moved by: Councilwoman Wierzbowski
Seconded by: Councilman Godlewski

WHEREAS, in order to provide for autumn maintenance in the Highway Department it is necessary to hire seasonal employees; and

WHEREAS, the Town of Glenville has provided funding for these seasonal employees in the 2019 budget; and

WHEREAS, seasonal employment is allowable for a maximum of thirteen weeks per individual; and

NOW, THEREFORE, BE IT RESOLVED, that three seasonal employees be appointed to the position of Highway Laborer-Seasonal at the budgeted rate of \$12.50 per hour with no benefits for a period not to exceed September 9, 2019 through December 7, 2019; and

BE IT FURTHER RESOLVED, that the Commissioner of Public Works is hereby authorized to appoint qualified candidates to the seasonal positions upon consultation with the Town Supervisor.

Ayes: Councilmen Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: Councilman Pytlovany
Abstention: None

Motion Carried

RESOLUTION NO. 162-2019

Moved by: Councilwoman Wierzbowski
Seconded by: Councilman Godlewski

WHEREAS, a vacancy currently exist on the Town of Glenville Zoning Board of Appeals due to a resignation; and

WHEREAS, Town Law provides that in the event of such vacancies, the Town Board is empowered to appoint town residents to serve for the remainder of the unexpired terms; and

WHEREAS, the Town Board has maintained a list of candidates qualified to serve the Town well in different capacities; and

WHEREAS, members of the Town Board and staff have recommended Brian Peterson to fill the vacancy on the Zoning Board of Appeals; and

WHEREAS, Mr. Peterson has expressed his interest and willingness to serve as a member of the Zoning Board of Appeals and is qualified by current employment and experience as a contractor;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Glenville hereby appoints Brian Peterson of Scotia (Town of Glenville), New York to the position of Member of the Town of Glenville Zoning Board of Appeals to a term of office commencing September 18, 2019 and ending December 31, 2023.

Ayes: Councilmen Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: Councilman Pytlovany
Abstention: None

Motion Carried

RESOLUTION NO. 163-2019

Moved by: Councilman Godlewski
Seconded by: Councilman Aragosa

BE IT RESOLVED that the Monthly Departmental Reports for August, 2019 as received from the following:

Assessors Department
Economic Development & Planning Department
Justice Department
Police Department
Receiver of Taxes
Town Clerk's Office

be, and they hereby are accepted, approved for payment and ordered placed on file.

Ayes: Councilmen Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: Councilman Pytlovany
Abstentions: None

Motion Carried

RESOLUTION NO. 164-2019

Moved by: Councilwoman Wierzbowski
Seconded by: Councilman Godlewski

WHEREAS, Scotia Glenville High School participates in a program titled the "Pre-Vocational Experience Program", the goal of which is to provide students with educational opportunities in a community workplace setting, and

WHEREAS, the Glenville Senior Center affords students such an educational opportunity in the form of an unpaid internship experience, and

WHEREAS, in order to comply with Federal and State Labor Department and NYS Education Department laws and regulations a memorandum of agreement that satisfies such requirements has been developed by the Scotia Glenville School District.

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor of the Town of Glenville is hereby authorized to sign a Memorandum of Agreement between the Scotia Glenville School District and the Town of Glenville (attached) to participate in the "Pre-Vocational Experience Program" thereby affording an unpaid internship experience to a specified high school student while satisfying all local, state and federal legal requirements.

Ayes: Councilmen Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

Noes: None

Absent: Councilman Pytlovany

Abstentions: None

Motion Carried

New Business

Councilman Godlewski – "I was just wondering, one I saw, Supervisor, the proposal as 9 million in capital requests is it 1.5 or 1.75 ...

Supervisor Koetzle – "1.75"

Councilman Godlewski – "Would it be possible to get a list of the proposed capital requests or numbers..."

Supervisor Koetzle – "You will get that."

Councilman Godlewski – "The other thing I was curious about it was mentioned that the, Glen Oaks is currently on Village water. What is the process for that? Is that something we negotiate, is that something that we are entitled to, how does..."

Supervisor Koetzle – "There are residents...as soon as we are able to bring infrastructure there they will become our customers. That as I am told is basically some sort of pumping pit and some other type of infrastructure that would have to be brought into Glen Oaks. Apparently whatever has happened in the past the town's infrastructure is within striking distance where in the past it has not been."

Councilman Godlewski – "The Dutch Meadows project was that property purchased, that mortgage fee going to the last budget cycle, was that an option, do we know?"

Supervisor Koetzle – "I think it is private equity. I don't think they are financing it or are you talking about the people that move into it. Is that what you are talking about?"

Councilman Godlewski – "I was talking more about the purchase of the property."

Supervisor Koetzle – "They haven't closed yet. It is my understanding there is not necessarily going to be a mortgage."

Councilman Godlewski – "I thought, and I could be wrong, that there was a restoration on the winter paving money. I know things got a little fuzzy at the very end of the state budget process. Maybe it's something you could take a look at."

Supervisor Koetzle – "It is very fuzzy. Everybody has a different, even AIM is very fuzzy with this whole, well tell the comptroller to take it out of sales tax...So if you talk to the Governor he's going to tell you AIM is in your budget but the comptroller says no. We will look into it."

Councilwoman Wierzbowski – "I know that we are very shortly going to be

removing the house on Swaggertown Road that is part of the dog park property. I am going to be looking with you to start looking at our community garden because I think that was one of the stumbling blocks. Now is the time to start planning for next year.”

Councilman Aragosa – “The event on Friday morning for the Freemans Bridge Road, were you able to reach out to them by email or...

Supervisor Koetzle – “They all got mailed invitations. It is at 9:00 AM on Friday at Mohawk Honda. We can accommodate as big of a crowd that comes. We will have a presentation and make sure everybody understands the proposal and solicit comments back.

Part of the presentation is going to be going through all of the work that has been done on Freemans Bridge Road over the years. There have been a significant amount of resources. We start back to the money we got from DEC to clean up the Kenco property, then you go back to the grants for Complete Streets and the grants for Waterfront Revitalization. There has been a lot of investment in Freemans Bridge Road over the years so now we are at a stage where we have to get the corridor ready for the 21st century. If we want to go to DOT now and say we have our studies done and now if we get this done now we have all of our ducks in a row and now we are ready to go to the TIP and get significant money for Complete Streets and the revitalization of Freemans Bridge Road. So this is a critical piece of that and that’s what we are going to talk about.”

Supervisor Koetzle asked for a motion to adjourn; motion to adjourn; Moved by Councilwoman Wierzbowski, Seconded by Councilman Aragosa, everyone being in favor the meeting was adjourned at 8:10 PM.

ATTEST:

Linda C. Neals
Town Clerk