

MEETING OF THE TOWN BOARD  
TOWN OF GLENVILLE  
MARCH 21, 2018  
AT THE GLENVILLE MUNICIPAL CENTER  
18 GLENRIDGE ROAD, GLENVILLE, NEW YORK

Supervisor Koetzle called the meeting to order at 7:00 PM;

Supervisor Koetzle asked the Town Clerk, Linda C. Neals, to call the roll.

**Present:** Supervisor Christopher A. Koetzle, Councilmen John C. Pytlovany, Michael Aragosa, Michael R. Godlewski and Councilwoman Gina M. Wierzbowski

**Absent:** None

Also present were Michael Cuevas, Attorney for the Town

**Town Council Reports:**

Councilman Aragosa – “On Monday night the Glenville Environmental Commission reviewed the plan for the mixed use development on Dutch Meadows Lane. They came out with quite a lengthy list of questions for the developer. I spoke with a Scott Trudell, 7 Baldwin Road, he has some concerns about the Glen Meadows II project with water moving through his land and asking that we pay real close attention to it. I know Tom Coppola has also had conversations with him so we will make sure that the engineers are on board and that we are looking at it closely. We don’t want somebody else’s water draining across someone’s land.

Where do we stand on the Aldi project?”

Supervisor Koetzle – “They are working on submitting their final plans, breaking ground shortly and be opened by Labor Day.

I also have talked with Scott on a number of occasions. We have traded a variety of messages. We are very much aware this is not a new issue that he has brought forward. We are very much on top of it and it is not getting by us. He should know that, he has been told that many, many times.”

Councilman Godlewski – “We had our inaugural meeting for the Zoning and Codes Revision Committee. We met a week and a half ago and discussed the underlying purpose is to give a close look at the current state of our zoning codes, meet with a number of different people including our building inspector, our department heads here at Town Hall that deal with these issues on a daily basis as well as our Zoning Board of Appeals and our Planning and Zoning Board to get feedback on what areas need revision. We talked about a number of different things, it was a brain storming session and we will meet again on April 10th. We left with homework to come up with the top three areas of concern so we are not going page by page. We will then prioritize and that will point us in the direction of where we are going.”

Councilwoman Wierzbowski – “I attended Glenville Police Department’s fund raiser last week at Applebee’s. I had a lovely dinner served by our officers. The benefit was for the Special Olympics. It was well attended and I understand they did very, very well. This was done in conjunction with a number of law enforcement agencies and a great way to get out into the community and raise money for a great cause.

I also attended the Complete Street presentation last night. I thought that was very informative and interested in seeing the five plans and renderings. I am looking forward to that.”

No one exercised the privilege of the floor.

Supervisor Koetzle shared the following information

We do offer our “Congratulations” to the Mekeel Basketball Team! They won State Section Championship, Section D. They are on their way to the Federation this weekend. I was in contact with the headmaster there and we are going to plan a ceremony here to honor their achievement which will be held at our April 4<sup>th</sup> board meeting.

The History Committee did meet to discuss the Glenville 2020 Celebration. We are planning on a community wide meeting for the folks to come in and express their ideas and thoughts on how we should celebrate our 200<sup>th</sup> Anniversary. I don’t have a date yet but we would like to have an open discussion on what people would like to see happen. We also reached out to the businesses and local fire departments.

Small Business and Economic Development Committee (SBED) met and they embraced the idea of issuing a Glenville 2020 Card. This would be a royalty card that a resident would pay \$20.00 which would go toward the Glenville anniversary celebration and that card would be used at local businesses and that business would post specials on the 2020 website. So the resident would go to an establishment, show their card and receive the special that is being offered. We are still looking for any resident that would like to participate in the committee.

I met with the consultant that is working on the Business Technology Park Grant that we received. That is moving forward. We talked about a variety of business ideas in the park and what we need to do to enhance the park. There are a variety of things going on in the park, one of the big concerns is the infrastructure, roads obviously, and how to market.

Secondly I had a chance to tour one of the new businesses in there called Bio-Soil. They are in the business of making worm castings, it’s fascinating. They take food scraps and turn it into...not even soil yet but very interesting. We talked about a couple of possible pilot ideas with the town.

We are doing an Arbor Day event in each of the parks this year, which is April 21<sup>st</sup>. We are looking for people that would like to donate their time to assist in the planting of these trees. Indian Meadows would have trees up at the top of the sledding hill to define the amphitheater area. Maalwyck will have sugar maples going down the road and dogwoods in the dog park.

The bids will be opened for the Maalwyck Park archeology work on April 6<sup>th</sup> at 3:00 pm and the Senior Center expansion will be opened on March 30<sup>th</sup> at 3:00 pm.

I met with Creighton Manning to talk about the riverfront revitalization that is kicking off and which is kind of touching the Complete Streets grant. So we are working off the riverfront revitalization from Maple Avenue to the river and they are going to look at some ideas on how to make it more welcoming and how we can connect to the river better and that would tie into the streets better.

We also had a good meeting regarding the public safety training center down on Vley Road. We are working with the Village, the Town and fire departments. The plan that came back couldn’t fit everything on there so I am talking to the police chief. It looks like moving the shooting range back to the landfill which makes more sense so it won’t be on Vley Road.

We have a resolution on the agenda tonight regarding the Glenridge Road sidewalk/recreation path which we will discuss later. Also we are working on a fitness park in Indian Meadows. Rotary secured a \$5,000 grant, we have a \$500 grant from Clink, which is a business in the Business and Technology Park and the Town will be pitching in another \$4,000 for this fitness club.

Met with a broker today regarding our comp insurance, our worker’s comp and our liability insurance. We bid this out every three years and the bid is coming up this

summer.

Councilman Godlewski talked about the Codes Committee. Efficiency in Government (EIG) also met and we are planning a round-table discussion for our residents to come and join our highway department and department of public works on Thursday, April 5<sup>th</sup> at the Senior Center to discuss what they do and ask questions.

The 7<sup>th</sup> annual “Let’s Talk Business” date is set for Thursday, April 19<sup>th</sup> at 5:30 pm at the Lighthouse Terrace. We have a panel discussion this year and it is going to be a discussion on the vision for Glenville moving forward, the redevelopment that is happening in the business areas.

We had a meeting with the Senior Center Board to talk about the expansion and getting ready for the bids to be opened. We are trying to make a Plan B if the bids are higher than we anticipate them to be and we are looking at other alternatives.

Our staff is currently going to website training right now. We have a new website which Councilman Pytlovany worked on. It is a great improvement.

I talked with the Police Chief about training for our staff. We go through annual training with our staff every year, blood pathogens etc. and we want to add to it this year is an active shooter training. It’s not going to be extensive, no recreation but instructions on how our staff should react. We asked for an assessment of the building and we will be talking to the department heads in the next week or so. The reality is we don’t really have a lot in this building that we can do. We are stuck with what we are stuck with, a lot is physical space and how to harden that, how to make it safer. That is a certainly a driving force in either a remodel of the plan of the current space or a new space, whatever we decide to do and how we can make it safer. We have to balance the fact that we are here for the public and that is what we are here for and balance that with the fact that we use a common sense approach for safety.

Supervisor Koetzle moved ahead with the agenda items.

**RESOLUTION NO. 76-2018**

**Moved by:** Councilman Pytlovany  
**Seconded by:** Councilwoman Wierzbowski

**WHEREAS**, the Town Board of the Town of Glenville has been considering a Local Law to amend Chapter 255, “Vehicle and Traffic” of the Code of the Town of Glenville; and

**WHEREAS**, this Town Board has held a public hearing on March 7, 2018 at 7:00 P.M., at which time all parties in interest were afforded an opportunity to be heard and to publicly comment on the amending of the Code of the Town of Glenville as set forth above;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Glenville does hereby establish a local law to amend the Code of the Town of Glenville to adopt Local Law #1 of 2018, an amendment to Chapter 255, “Vehicle and Traffic” as set forth below:

**§ 255-4 – Yield Intersections.**

ADD:

The following intersections are hereby designated as yield intersections, and yield signs shall be erected on entrances thereto as indicated:

Name of Street	Yield Sign on	Entrance(s)
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Socha Lane                      Marilyn Drive                      North

**§ 255-6 F – Stopping of Vehicles.**

ADD:

The stopping of vehicles is hereby prohibited in any of the following locations and No Standing Any Time signs shall be erected thereto as indicated:

Name of Street	Side	Location
Viele Road	both	620 feet from Vley Road to its terminus
Viele Road	South	50 feet at the end of Viele Road

**§ 255-7 – Truck Exclusions.**

A. General weight exclusions.

(1) All trucks, tractors, tractor-trailers and commercial vehicles with a maximum gross weight of vehicle and load capacity in excess of four tons are hereby excluded from the following highways within this Town:

ADD:

Name of Street	Location
Church Road	Between its intersection with Sacandaga Road and its intersection with Ridge Road
Closson Road	Between its intersection with Sacandaga Road and its intersection with Ridge Road
Gower Road	Between its intersection with Amsterdam Road and its intersection with Sanders Road
Johnson Road	Between its intersection with Amsterdam Road and its intersection with West Glenville Road
Rector Road	Between its intersection with Amsterdam Road and its intersection with Ridge Road
Ridge Road	Between its intersection with Sacandaga Road and its intersection with West Glenville Road
Sanders Road	Between its intersection with Ridge Road and its intersection with Washout Road
Washout Road	Between its intersection with Amsterdam Road and its intersection with Ridge Road
Waters Road	Between its intersection with Amsterdam Road and its intersection with West Glenville Road

**BE IT FURTHER RESOLVED**, that this resolution shall take effect when filed with the Secretary of State of the State of New York.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 77-2018**

**Moved by:** Councilman Pytlovany  
**Seconded by:** Councilman Aragosa

**WHEREAS**, in order to maintain a safe and efficient fleet of vehicles to meet the public safety needs of the Town of Glenville, the Police Chief recommends the purchase of two marked police vehicles to replace the 2014 Ford Police Interceptor

SUV, VIN ending in 61622, and the 2013 Dodge Charger, VIN ending in 22574, which are marked police vehicles nearing the end of their use as patrol vehicles but which do maintain value as non-patrol vehicles for the Town; and

**WHEREAS**, the Police Department also presently has a 2012 Dodge Charger, VIN ending in 88005, which has reached its end of useful life and retains no value for any Town purpose; and

**WHEREAS**, the Town of Glenville Chief of Police has determined that the Glenville Police Department will be best served by purchasing two 2018 Ford Police Interceptor sedans utilizing the mini-bid process available through the NYS Office of General Services (OGS); and

**WHEREAS**, the Police Chief prepared appropriate vehicle specifications and completed mini bid #18020160 to obtain the lowest bid for the police vehicles desired by the department; and

**WHEREAS**, the Chief of Police and Town Comptroller recommend that the vehicles be purchased from the OGS mini bid low bidder, Metro Ford, 3601 State Street, Schenectady, New York, state contract #PC66990, at a total cost of \$49,857.18; and

**WHEREAS**, the purchase of said vehicles are provided for within the 2018 budget appropriations; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Chief of Police is hereby authorized to purchase two 2018 Ford Police Interceptor marked police vehicles at a total cost from Metro Ford at a total cost not to exceed forty nine thousand nine hundred dollars (\$49,900) with this expense charged to account 02.00.3120.2000 as included in the 2018 adopted budget; and

**BE IT FURTHER RESOLVED**, that the Chief of Police is hereby authorized to expend an additional amount not to exceed twenty-five thousand dollars (\$25,000) for the equipment and vehicle outfitting necessary to prepare the two 2018 Ford Police Interceptors for use as patrol vehicles with this expense charged to account 02.00.3120.2000 as included in the 2018 adopted budget; and

**BE IT STILL FURTHER RESOLVED**, that the 2012 Dodge Charger with VIN ending in 88005 is deemed surplus property and is eligible for disposal in the most cost-effective manner as determined by the Town Comptroller.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 78-2018**

**Moved by:** Councilman Pytlovany

**Seconded by:** Councilwoman Wierzbowski

**WHEREAS**, Resolution 246-2017 adopted on December 6, 2017 declared certain Town of Glenville vehicles and equipment as surplus; and

**WHEREAS**, the description for one of the vehicles, listed in Resolution 246-2017 as a 2011 Ford Mustang VIN ending in 14465, was incorrect and the Town wishes to correct the error to enable disposition of the vehicle;

**NOW, THEREFORE, BE IT RESOLVED**, that a 2004 Ford Mustang, VIN ending in 64668, is hereby declared surplus, and the Town Comptroller is authorized to dispose of said vehicle in the most cost effective manner possible.

**Ayes:** Councilman Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstention:** None

**Motion Carried**

**RESOLUTION NO. 79-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS**, in order to provide for maintenance and security needs in Town of Glenville parks it is necessary to hire seasonal employees; and

**WHEREAS**, the Parks Department recommends the hiring of one part-time seasonal Park Security Worker for an estimated 15-20 hours per week for the months of April, May, and June 2018; and

**WHEREAS**, the 2018 adopted budget includes funding for seasonal employees;

**NOW, THEREFORE, BE IT RESOLVED** that Michael Archibald, 12 Irving Road, Scotia, is hereby appointed to the position of seasonal Park Security Worker effective April 1, 2018 through June 30, 2018 at the budgeted rate of \$10.40 per hour with no benefits.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstention:** None

**Motion Carried**

**RESOLUTION NO. 80-2018**

**Moved by:** Councilman Godlewski  
**Seconded by:** Councilman Aragosa

**BE IT RESOLVED** that the **Monthly Departmental Reports** for February, 2018 as received from the following:

Assessors Department  
Economic Development & Planning Department  
Justice Department  
Police Department  
Receiver of Taxes  
Town Clerk's Office

be, and they hereby are accepted, approved for payment and ordered placed on file.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 81-2018**

**Moved by:** Councilman Godlewski

**Seconded by:** Councilman Aragosa

**BE IT RESOLVED**, that the minutes of the special meeting held on February 4, 2018 and the Regular meetings held on February 21, and March 7, 2018 are hereby approved and accepted as entered.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstentions:** None

**Motion Carried**

**Discussion...**

Michael Cuevas, Attorney for the Town – “There are two commercial properties and private property down to Woodcrest Drive, some very small for the most part. We are trying to move the path off private property into the right-a-way so that we would minimize the impact this would have on private property. That would be the subject of the public hearing so everyone could see how the path has changed and have an opportunity to comment or to commit their declaration for public purpose. In the event that we can’t negotiate the easements we have the eminent domain process started so we can move forward and still complete the process this construction year. These are the normal steps we have to take for the eminent domain process. For those that don’t understand the eminent domain process, we are required to give people fair compensation, so that they can always, when we send out the letters, reserve their right to dispute the value of taking. It allows us to move the easement process forward and if need be go to court to rejuvenate what the value is. It will all be part of the process so people understand their options.”

Councilwoman Wierzbowski – “The public hearing will be held here at Town Hall on April 18<sup>th</sup> at 7:00 PM.”

**RESOLUTION NO. 82-2018**

**Moved by:** Councilwoman Wierzbowski

**Seconded by:** Councilman Pytlovany

**WHEREAS**, the State of New York Department of Transportation has granted the Town conceptual approval of plans to build a sidewalk and recreational path along about 2500 feet of Glenridge Road (NYS Route 914V) from the lands of MFB Glenville (“Target Plaza”) on the west, easterly to the intersection with Woodhaven Drive, (the “Action”) in the Town of Glenville; and

**WHEREAS**, MJ Engineering and Land Surveying, P.C. modified the original course of the recreational path across the lands of the County of Schenectady to place that portion of the path entirely in the NYS DOT right-of-way and to minimize the encroachment onto private property; and

**WHEREAS** by a resolution duly adopted, the Town Board issued a “Negative Declaration of Environmental Significance” in accordance with SEQRA as to the revised plan, and

**WHEREAS**, negotiations regarding approximately seven permanent and temporary easements for the project have not yet been completed, and

**WHEREAS**, the Town intends to pursue all means to complete these negotiations in a timely manner without necessitating legal measures, but must provide for the contingency that the easements in question may need to be acquired via eminent domain procedures as a last resort,

**NOW, THEREFORE, BE IT RESOLVED**, on recommendation of the Commissioner of Public Works, that the Town of Glenville Town Board conduct a public hearing pursuant to Section 201 of the Eminent Domain Procedure Law at the Glenville Municipal Center, 18 Glenridge Road, Glenville, NY on the 18th day of April, 2018, at 7:00 PM or as soon thereafter as possible; and

**BE IT FURTHER RESOLVED**, that the purpose of said hearing is to inform the public and to review the public use to be served by the construction of a sidewalk and recreational path along Glenridge Road (NYS Route 914V) in the Town of Glenville, and the impact on the environment and residents of the locality where said project will be constructed, and

**BE IT STILL FURTHER RESOLVED** that pursuant to Section 202 of the Eminent Domain Procedure Law, the Town Clerk shall cause to be published at least ten days and not more than thirty days prior to said hearing a notice of same in at least five consecutive issues of the *Daily Gazette*.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstention:** None

**Motion Carried**

Supervisor Koetzle asked for a motion to adjourn; motion to adjourn; Moved by Councilman Pytlovany; Seconded by Councilwoman Wierzbowski, everyone being in favor the meeting was adjourned at 7:30 PM.

ATTEST:

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Linda C. Neals  
Town Clerk