

MEETING OF THE TOWN BOARD
TOWN OF GLENVILLE
DECEMBER 19, 2018
AT THE GLENVILLE MUNICIPAL CENTER
18 GLENRIDGE ROAD, GLENVILLE, NEW YORK

Supervisor Koetzle called the meeting to order at 7:00 PM;

Supervisor Koetzle asked the Town Clerk, Linda C. Neals, to call the roll.

Present: Supervisor Christopher A. Koetzle, Councilmen Michael Aragosa, Michael R. Godlewski and Councilwoman Gina M. Wierzbowski

Absent: Councilman John C. Pytlovany

Also present were Michael Cuevas, Attorney for the Town and Jason Cuthbert, Comptroller and Vicki Hillis, Director of Human Services

Town Council Reports:

Councilman Godlewski – “Yes, Mr. Supervisor, I had an opportunity to share this with you yesterday. With respect to the Yates Mansion you and I have talked and I have reached out to our County Clerk, John Woodward, seeking information on the history of the Yates Mansion. I received a package in the mail, here at town hall, essentially with a chain of title and deeds going back to 1858. There is some cool stuff in here particularly the deed transfer from 1858, it’s handwritten. It is a photocopy of the handwritten document. He enclosed a letter wishing us well with what he calls a worthwhile project and pointed us in the direction of Albany County. Prior to the 1850’s when Schenectady County was incorporated they would be our keeper of records. I did reach out to a friend I have on the Town of Colonie Board who gave me a contact with the Albany County Clerk’s Office so I will reach out to them in the next couple of days. I would like to give these documents to you tonight.”

Supervisor Koetzle – “Thank you, I do appreciate the work you have done on that and I do agree it is a worthwhile project, thank you.”

Councilwoman Wierzbowski – “I would like to wish the other board members and everyone here in attendance this evening a very Merry Christmas. It has been a pleasure to work with all of you this year.”

Councilman Aragosa – “The Highway Department is still working hard on the leaf pickup. They will continue as long as there is no snow. Monday night I had a meeting with the Glenville Environmental Conservation Commission. They are working hard on the solar regulations for ground mounted solar and they are also looking into this Wolf Hollow Bike Trail project.”

Supervisor Koetzle – “We are here tonight to honor and recognize the great work of the Burnt Hills/Ballston Lake 2018 Boys Varsity Cross Country Team. You guys had a great season. I know a few among you have had some highlights winning the New York State Class B Championship on November 10th. You guys had a great season, we have a proclamation that we are going to hand out to each of you.”

(The proclamations were handed out and a photo was taken of the team and the Town Board members.)

No one wished to exercise the privilege of the floor.

Supervisor Koetzle shared the following information:

It is tax season and the town will have the tax bills out by the end of the year. This is the first year that we actually brought the function of printing and doing all of the bills in house. We used to do it through a third party vendor. First of all we had issues

with that third party vendor the past couple of times and so we decided to bring it in house and use our talent. Not only did we do it cheaper, more efficient, quicker and we had a lot more control over the process, but our bills will actually be out in the mail on time for the first time in a couple of years. I think a kudos to our assessor, our receiver, our comptroller for all working together to get this done. I have been told that Glenville has become the model and that now Scotia and a few other municipalities are going to copy what we did because it is cheaper and more efficient.

The next meeting will be on January 2nd, organizational meeting. That's where we appoint our committees and have all those resolutions.

I have a copy it was provided to me, of the Alplaus Hamlet Plan which is a draft that was done by the ARA (Alplaus Residents Association). I have been working with the ARA on this. There are a variety of things in the plan. It isn't official yet. They do go over things like pedestrian safety, speed along Alplaus Avenue and Bruce Drive, poor road conditions and drainage issues, connectivity with bike/walking path to the rest of Glenville, Scotia and the bike path, improvements to property and other issues within the Hamlet. So once this is final it will be delivered to the Board. Obviously we have to make sure it meshes with our comprehensive plan. It is formalized but informal vision of the Hamlet for the town to consider as we go forward with what we are doing.

As we get to the end of the year our books stay open for a couple more months as we clean up, we have bills to pay and things like that. Generally speaking, Jason reports that we should be running the surplus in our general and outside the Village both the A & B funds at about or just below \$50,000 in each potentially. We are running a deficit in the highway D Fund at about \$120,000 this year which is significant. Most of that is a project on Stottle Lane that we have gotten into that is... unfortunately the drainage is starting to collapse and the road is collapsing along with it so like most projects you get into the further you get into it the deeper it goes. It really needs a complete rebuild and that is a \$100,000 price which is going to leave us in a deficit in that fund which means we will be dipping into fund balance.

You all saw the Glenville/Glenfield debacle. I feel badly, I just wanted to publicly that I feel badly that DOT was somewhat embarrassed by that. That was never the intent of calling attention to it or trying to have fun with that. DOT I think in the end appreciated that there was a mistake. There was a sign placed on Route 5, coming in from Amsterdam to Glenville. I just want to take this opportunity to really point out the phenomenal response of DOT. I never in my wildest imagination did I think I would get a call from the Assistant Commissioner on a Sunday morning apologizing and having the sign removed on that very Sunday morning after they had just saw it on Saturday on Facebook. That was great work by DOT and I think it should be acknowledged.

Our Chairman of the Local Development Committee (LDC) is here tonight. He provided a copy of his report to each of us.

Dick Usas, Chairman of the LDC – "I will be stepping down as chairman in 2019 and taking the role as treasurer.

The support we have gotten from the board over the past five years has been tremendous. We started out with \$565,000 and we lent out the whole amount, it is gone. The good news is the payments that are coming back have now accumulated almost \$170,000. This grows at about a rate of \$7,000 a month. There are opportunities there for people like yourselves that are thinking about a business in Glenville, if your uncle has a business and he needs new equipment anything along those lines please talk to us."

Supervisor Koetzle – "The CFA's were awarded. We did receive a CFA for \$280,000 for a truck. We did not get funded for some of the really important projects that we wanted, one is the bike trail which is just astonishing to me and the Maalwyck Park."

Supervisor Koetzle moved ahead with the agenda items.

RESOLUTION NO. 200-2018

Moved by: Councilwoman Wierzbowski
Seconded by: Councilman Godlewski

WHEREAS, there is a vacancy in the Glenville Police Department for the position of Sergeant; and

WHEREAS, interviews conducted by the Chief of Police with the three candidates from the certified Schenectady County Civil Service list, resulted in Officer Casey Greene, one of the officers eligible for appointment from said Civil Service list, selected for the position by the Chief; and

WHEREAS, the Chief of Police hereby recommends that the promotion be approved by the Town Board;

NOW, THEREFORE, BE IT RESOLVED, that this Town Board does hereby authorize the Chief of Police to appoint Officer Casey Greene to the position of Sergeant with the Glenville Police Department, with an effective date of December 23, 2018; and

BE IT FURTHER RESOLVED, that the compensation for the said Officer Greene be as set forth in the current P.B.A. Contract for Sergeant; and

BE IT HEREBY FURTHER RESOLVED that the Town Clerk, on behalf of this Town Board, be and he hereby is authorized and directed to notify said Officer Greene of the aforementioned appointment.

Ayes: Councilmen Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: Councilman Pytlovany
Abstention: None

Motion Carried

Councilwoman Wierzbowski – “I would just like to say, congratulations to Casey. I had the pleasure of getting to know him a little bit during the ride a longs I did during the last year or so. I think you are a fine officer and you represent the town and your department very, very well. I am pleased that you will be stepping into this role and I am excited to see all of the great things that you do. If you ever need anything don’t hesitate to reach out.”

Supervisor Koetzle – “Congratulations, we are proud of you. It seems like yesterday we were just swearing you in as an officer. You don’t look any older.”

(Sergeant Casey was sworn in by Supervisor Koetzle)

RESOLUTION NO. 201-2018

Moved by: Councilwoman Wierzbowski
Seconded by: Councilman Aragosa

WHEREAS, the Town of Glenville utilizes Jaeger & Flynn Associates, Inc. to perform health insurance brokerage and other services related to employee benefits; and

WHEREAS, such services performed by Jaeger & Flynn involve Protected Health Information (PHI), thereby requiring compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA); and

WHEREAS, in order to perform such services in accordance with HIPAA it is necessary to enter into an agreement that sets forth the obligations of the Town and Jaeger and Flynn regarding use of employees' protected health information; and

WHEREAS, the attorney for the town finds that it is in the best interest of the Town to enter into an agreement with Jaeger & Flynn in order to set forth the understanding between the parties on HIPAA/PHI-related issues;

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor of the Town of Glenville is hereby authorized to execute a contract with Jaeger & Flynn Associates, Inc., 30 Corporate Drive, Clifton Park, NY, 12065, for the administration of health insurance and related professional services for calendar year 2019.

Ayes: Councilmen Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: Councilman Pytlovany
Abstentions: None

Motion Carried

Discussion...

Councilman Godlewski – “Anything totally unexpected in this or is it all pretty standard fare?”

Jason Cuthbert, Comptroller – “It’s pretty much all standard fare. You don’t really touch additional fund balance except for a couple of very small districts. We had unexpected repairs there, large for those districts. You’ll see some of the things for buildings and grounds on the first page, we had expected to do things in the town hall area but instead we renovated the highway garage. We moved money around.”

RESOLUTION NO. 202-2018

Moved by: Councilwoman Wierzbowski
Seconded by: Councilman Godlewski

WHEREAS, there are accounts as described and funded in the 2018 Adopted Budget which are anticipated to exceed budgeted appropriations; and

WHEREAS, there are sufficient funds within the 2018 Adopted Budget to fund these accounts without appropriation of additional unassigned fund balance, with exceptions in a few smaller special districts which require appropriation of unassigned fund balance;

NOW, THEREFORE, BE IT RESOLVED, that the Glenville Town Board hereby authorizes the following 2018 budget amendments:

TOWN GENERAL FUND

Decrease Appropriation Codes

AA-000-1110-4001 - Town Justice, Contractual - Interdepartmental, by \$6,000
AA-000-1220-1001 - Supervisor, Wages - Part Time, by \$9,800
AA-000-1220-4500 - Supervisor, Fees For Services, by \$3,500
AA-000-1315-4500 - Comptroller, Fees For Services, by \$1,000
AA-000-1320-4500 - Auditor, Fees For Services, by \$3,000
AA-000-1330-1001 - Tax Collection, Wages - Part Time, by \$1,800
AA-000-1355-4000 - Assessment, Contractual, by \$6,900
AA-000-1355-4500 - Assessment, Fees For Services, by \$5,000
AA-000-1620-2000 - Buildings & Grounds, Equipment, by \$8,000
AA-000-1620-4000 - Buildings & Grounds, Contractual, by \$4,900

AA-000-1620-4100 - Buildings & Grounds, Supplies & Materials, by \$1,000
AA-000-1620-4109 - Buildings & Grounds, Renovations, by \$5,000
AA-000-1620-4111 - Buildings & Grounds, Maintenance Supplies, by \$2,000
AA-000-1620-4500 - Buildings & Grounds, Fees For Services, by \$1,500
AA-000-1680-2000 - Central Data Processing, Equipment, by \$3,000
AA-000-1990-4600 - Miscellaneous, by \$14,000
AA-000-3120-4000 - Public Safety Communications, Contractual, by \$1,000
AA-000-3120-4417 - Public Safety Communications, Maintenance & Repairs, by \$2,000
AA-000-3120-4500 - Public Safety Communications, Fees For Services, by \$1,000
AA-000-7510-4000 - Historian, Contractual, by \$2,000
AA-000-7520-4100 - Historical Properties, Supplies & Materials, by \$1,200
AA-000-7610-1001 - Senior Programs, Wages - Part Time, by \$13,900
AA-000-7610-1009 - Senior Programs, Health Insurance Waiver, by \$2,000

Town General Fund: Total Decreases To Appropriation Codes = \$99,500

Increase Appropriation Codes

AA-000-1110-1002 - Town Justice, Straight Rate Overtime, by \$500
AA-000-1110-4000 - Town Justice, Contractual, by \$15,500
AA-000-1110-4500 - Town Justice, Fees For Services, by \$1,700
AA-000-1220-4000 - Supervisor, Contractual, by \$3,500
AA-000-1330-4100 - Tax Collection, Supplies & Materials, by \$500
AA-000-1330-4500 - Tax Collection, Fees For Services, by \$3,600
AA-000-1410-4433 - Town Clerk, Maintenance Contract, by \$2,500
AA-000-1420-4500 - Law, Fees For Services, by \$11,500
AA-000-1610-1000 - Central Services Administration, Wages - Full Time, by \$18,600
AA-000-1620-4150 - Buildings & Grounds, Vehicle Fuel, by \$800
AA-000-1680-4433 - Central Data Processing, Maintenance Contract, by \$1,600
AA-000-3510-1009 - Animal Control, Health Insurance Waiver, by \$3,000
AA-000-5010-1000 - Highway Superintendent, Wages - Full Time, by \$2,600
AA-000-5132-2000 - Highway Garage, Equipment, by \$9,600
AA-000-5132-4100 - Highway Garage, Supplies & Materials, by \$3,600
AA-000-5132-4109 - Highway Garage, Renovations, by \$2,700
AA-000-5132-4500 - Highway Garage, Fees For Services, by \$6,600
AA-000-5182-4500 - Street Lighting, Fees For Services, by \$15,600
AA-000-6989-4000 - Economic Assistance, Contractual, by \$10,600
AA-000-6989-4500 - Economic Assistance, Fees For Services, by \$79,200
AA-000-7110-1001 - Parks, Wages - Part Time, by \$5,000
AA-000-7110-1003 - Parks, Overtime, by \$1,400
AA-000-7110-1011 - Parks, Clothing Allowance, by \$600
AA-000-7110-2000 - Parks, Equipment, by \$9,700
AA-000-7110-4000 - Parks, Contractual, by \$3,400
AA-000-7110-4100 - Parks, Supplies & Materials, by \$30,000
AA-000-7110-4150 - Parks, Vehicle Fuel, by \$6,300
AA-000-7110-4250 - Parks, Phones & Internet, by \$1,000
AA-000-7110-4500 - Parks, Fees For Services, by \$4,700
AA-000-7520-4000 - Historical Properties, Contractual, by \$33,400
AA-000-7520-4500 - Historical Properties, Fees For Services, by \$4,700
AA-000-7610-1000 - Senior Programs, Wages - Full Time, by \$18,600
AA-000-7610-2000 - Senior Programs, Equipment, by \$5,000
AA-000-7610-4000 - Senior Programs, Contractual, by \$26,200
AA-000-7610-4250 - Senior Programs, Phones & Internet, by \$1,300
AA-000-8810-4000 - Cemeteries, Contractual, by \$1,000

Town General Fund: Total Increases to Appropriation Codes = \$346,100

Increase Revenue Codes

AA-000-1081 - Payment In Lieu Of Taxes, by \$3,000
AA-000-2001 - Park Utilities, by \$800
AA-000-2401 - Interest Earnings, by \$7,400
AA-000-2544 - Dog Licenses, by \$4,100
AA-000-2590 - Non Resident Dog Park Fees, by \$1,600

AA-000-2610 - Court Fines, by \$3,000
AA-000-2665 - Sale of Equipment, by \$8,800
AA-000-2680 - Insurance Recovery, by \$15,500
AA-000-2701 - Refund-Prior Year, by \$3,200
AA-000-2705 - Gifts & Donations, by \$41,950
AA-000-2706 - Grants From Local Governments, by \$1,750
AA-000-3005 - State Aid, Mortgage Tax, by \$144,600
AA-000-3089 - State Aid, Other, by \$10,900

Town General Fund: Total Increases to Revenue Codes = \$246,600

TOWN OUTSIDE VILLAGE FUND

Decrease Appropriation Codes

BB-000-1620-2000 - Buildings & Grounds, Equipment, by \$1,500
BB-000-1620-4109 - Buildings & Grounds, Renovations, by \$4,000
BB-000-1620-4200 - Buildings & Grounds, Utilities, by \$1,600
BB-000-1930-4700 - Judgements & Claims, by \$1,400
BB-000-1990-4600 - Miscellaneous, by \$32,000
BB-000-3120-1001 - Police, Wages - Part Time, by \$2,700
BB-000-3120-4000 - Police, Contractual, by \$7,200
BB-000-3120-4150 - Police, Vehicle Fuel, by \$5,400
BB-000-3120-4200 - Police, Utilities, by \$2,000
BB-000-3120-4250 - Police, Phones & Internet, by \$700
BB-000-3120-4300 - Police, Insurance, by \$3,600
BB-000-3120-4412 - Police, Uniforms & Cleaning, by \$1,500
BB-000-3120-4433 - Police, Maintenance Contract, by \$2,500
BB-000-3120-4500 - Police, Fees For Services, by \$13,000
BB-000-3120-4622 - Police, Travel & Conferences, by \$600
BB-000-3620-4500 - Building Inspection, Fees For Services, by \$600
BB-000-4010-4500 - Public Health, Fees For Services, by \$500
BB-000-8021-1001 - Planning, Wages - Part Time, by \$8,000
BB-000-8021-4500 - Planning, Fees For Services, by \$7,500
BB-000-8160-4192 - Recycling, Bulk Item Pickup, by \$4,200

Town Outside Village Fund: Total Decreases to Appropriation Codes = \$100,500

Increase Appropriation Codes

BB-000-1440-4440 - Engineering, Contract Engineer, by \$4,200
BB-000-1620-4500 - Buildings & Grounds, Fees For Services, by \$2,000
BB-000-1680-2000 - Central Data Processing, Equipment, by \$3,000
BB-000-1680-4000 - Central Data Processing, Contractual, by \$4,000
BB-000-1680-4500 - Central Data Processing, Fees For Services, by \$1,000
BB-000-3120-1000 - Police, Wages - Full Time, by \$69,000
BB-000-3120-1002 - Police, Straight Rate Overtime, by \$44,600
BB-000-3120-1003 - Police, Overtime, by \$6,400
BB-000-3120-1004 - Police, On-Call Stipend, by \$500
BB-000-3120-1009 - Police, Health Insurance Waiver, by \$600
BB-000-3120-2000 - Police, Equipment, by \$3,200
BB-000-3120-4001 - Police, Contractual - Interdepartmental, by \$12,300
BB-000-3120-4100 - Police, Supplies & Materials, by \$8,600
BB-000-3620-1000 - Building Inspection, Wages - Full Time, by \$43,000
BB-000-3620-1002 - Building Inspection, Straight Rate Overtime, by \$6,400
BB-000-3620-1011 - Building Inspection, Clothing Allowance, by \$500
BB-000-3620-2000 - Building Inspection, Equipment, by \$5,800
BB-000-3620-4001 - Building Inspection, Contractual - Interdepartmental, by \$3,300
BB-000-3620-4100 - Building Inspection, Supplies & Materials, by \$500
BB-000-3620-4501 - Building Inspection, Fees For Services, by \$3,600
BB-000-3620-4622 - Building Inspection, Travel & Conferences, by \$500
BB-000-3650-4500 - Building Demolition, Fees For Services, by \$52,800
BB-000-8010-4622 - Zoning Board of Appeals, Travel & Conferences, by \$500
BB-000-8021-1009 - Planning, Health Insurance Waiver, by \$1,700
BB-000-8021-4000 - Planning, Contractual, by \$3,500

Town Outside Village Fund: Total Increases To Appropriation Codes = \$281,500

Increase Revenue Codes

BB-000-1081 - Payment In Lieu Of Taxes, by \$4,000
BB-000-1170 - Franchise Fees, by \$36,300
BB-000-1560 - Safety Inspection Fees, by \$40,100
BB-000-1570 - Charge For Demolition of Building, by \$52,800
BB-000-1601 - Public Health Fees, by \$500
BB-000-1603 - Vital Statistics Fees, by \$4,700
BB-000-2120 - SEQRA Fees, by \$500
BB-000-2300 - Service for Non-Town Departments, by \$10,000
BB-000-2401 - Interest Earnings, by \$12,500
BB-000-2545 - Licenses, Other, by \$1,000
BB-000-2625 - Forfeiture of Crime Proceeds, by \$2,400
BB-000-2665 - Sale of Equipment, by \$8,900
BB-000-3389 - State Aid, Other Public Safety, by \$7,300

Town Outside Village Fund: Total Increases to Revenue Codes = \$181,000

HIGHWAY FUND

Decrease Appropriation Codes

DB-000-1910-4300 - Insurance, by \$2,900
DB-000-1990-4600 - Miscellaneous, by \$64,000
DB-000-5110-1001 - Repairs, Wages - Part Time, by \$3,000
DB-000-5110-1011 - Repairs, Clothing Allowance, by \$2,700
DB-000-5110-4140 - Repairs, Oil, Trailer, Paver, by \$24,500
DB-000-5110-4145 - Repairs, Gas, Grease, Etc., by \$11,500
DB-000-5110-4200 - Repairs, Utilities, by \$900
DB-000-5110-4477 - Repairs, Rental Equipment, by \$10,000
DB-000-5110-4533 - Repairs, Legal, Engineering, by \$800
DB-000-5112-4000 - Permanent Improvements, Contractual, by \$50,000
DB-000-5130-1000 - Machinery, Wages - Full Time, by \$10,000
DB-000-5130-4100 - Machinery, Supplies & Materials, by \$4,900
DB-000-5130-4123 - Machinery, Cutting Edges, by \$800
DB-000-5130-4533 - Machinery, Legal, Engineering, by \$1,000
DB-000-5140-4000 - Brush & Trees, Contractual, by \$5,400
DB-000-5140-4002 - Brush & Trees, Contractual - Property Maintenance, by \$2,600
DB-000-5140-4100 - Brush & Trees, Supplies & Materials, by \$1,600
DB-000-5140-4412 - Brush & Trees, Uniforms, by \$2,800
DB-000-5142-1000 - Snow Removal, Wages - Full Time, by \$80,400
DB-000-5142-1009 - Snow Removal, Health Insurance Waiver, by \$600
DB-000-5142-4001 - Snow Removal, Contractual - Interdepartmental, by \$15,600
DB-000-5142-4145 - Snow Removal, Gas, Grease, Etc., by \$12,300
DB-000-5410-4100 - Sidewalks, Supplies & Materials, by \$1,500
DB-000-5410-4477 - Sidewalks, Rental Equipment, by \$8,000

Highway Fund: Total Decreases To Appropriation Codes = \$317,800

Increase Appropriation Codes

DB-000-1930-4700 - Judgements & Claims, by \$1,200
DB-000-5110-1000 - Repairs, Wages - Full Time, by \$24,000
DB-000-5110-1002 - Repairs, Straight Rate Overtime, by \$8,100
DB-000-5110-1003 - Repairs, Overtime, by \$2,700
DB-000-5110-1005 - Repairs, Out Of Grade Pay, by \$10,700
DB-000-5110-1009 - Repairs, Health Insurance Waiver, by \$1,000
DB-000-5110-1012 - Repairs, Sick/Vacation Time - Cash Out, by \$35,500
DB-000-5110-4000 - Repairs, Contractual, by \$125,000
DB-000-5110-4100 - Repairs, Supplies & Materials, by \$700
DB-000-5110-4122 - Repairs, Small Tools, by \$2,900
DB-000-5110-4130 - Repairs, Batteries, Signs, by \$2,300
DB-000-5110-4143 - Repairs, Drain, Tile, Etc., by \$5,200

DB-000-5110-4144 - Repairs, Rails, Paint, by \$4,100
DB-000-5110-4500 - Repairs, Fees For Services, by \$21,000
DB-000-5112-2200 - Permanent Improvements, CHIPS, by \$47,000
DB-000-5112-2201 - Permanent Improvements, Winter Recovery Projects, by \$37,500
DB-000-5112-2202 - Permanent Improvements, PAVE New York, by \$11,000
DB-000-5130-1003 - Machinery, Overtime, by \$2,000
DB-000-5130-1012 - Machinery, Sick/Vacation Time - Cash Out, by \$1,500
DB-000-5130-2000 - Machinery, Equipment, by \$140,900
DB-000-5130-4000 - Machinery, Contractual, by \$8,700
DB-000-5130-4122 - Machinery, Small Tools, by \$10,000
DB-000-5130-4127 - Machinery, Tires, Tubes, Etc., by \$15,100
DB-000-5130-4128 - Machinery, Repair Parts, by \$31,000
DB-000-5130-4130 - Machinery, Batteries, Signs, by \$4,000
DB-000-5130-4477 - Machinery, Rental Equipment, by \$700
DB-000-5130-4500 - Machinery, Fees For Services, by \$14,600
DB-000-5140-4500 - Brush & Trees, Fees For Services, by \$1,500
DB-000-5142-1002 - Snow Removal, Straight Rate Overtime, by \$8,700
DB-000-5142-1003 - Snow Removal, Overtime, by \$13,300
DB-000-5142-1005 - Snow Removal, Out of Grade Pay, by \$1,300
DB-000-5142-1011 - Snow Removal, Clothing Allowance, by \$2,600
DB-000-5142-1012 - Snow Removal, Sick/Vacation Time - Cash Out, by \$3,800
DB-000-5142-4000 - Snow Removal, Contractual, by \$3,000
DB-000-5142-4100 - Snow Removal, Supplies & Materials, by \$500
DB-000-5142-4142 - Snow Removal, Salt, Calcium, Etc., by \$11,700
DB-000-5410-2000 - Sidewalks, Equipment, by \$6,000
DB-000-5410-4000 - Sidewalks, Contractual, by \$65,300

Highway Fund: Total Increases To Appropriation Codes = \$686,100

Increase Revenue Codes

DB-000-1081 - Payment In Lieu Of Taxes, by \$1,800
DB-000-1589 - Fines Property Maintenance, by \$1,100
DB-000-2300 - Services - Other Governments, by \$5,600
DB-000-2310 - Fuel Sales - Other Governments, by \$7,300
DB-000-2401 - Interest Earnings, by \$11,000
DB-000-2560 - Excavation Permits, by \$8,100
DB-000-2665 - Sale of Equipment, by \$166,000
DB-000-3501 - State Aid - CHIPS, by \$47,000
DB-000-3589 - State Aid - Other Transportation, by \$65,000
DB-000-3597 - State Aid - Extreme Winter Recovery, by \$37,500
DB-000-3598 - State Aid - PAVE New York, by \$11,000
DB-000-3960 - NYS Disaster Aid, by \$6,900

Highway Fund: Total Increases to Revenue Codes = \$368,300

DRAINAGE FUND

Increase Appropriation Code

SD-001-8540-4000 - District 1, Contractual, by \$5,600

Appropriation from SD915-001 Assigned Unappropriated Fund Balance, \$5,600

FIRE PROTECTION FUND

Increase Appropriation Code

SF-000-1930-4700 - District 4, Judgements & Claims, by \$500

Appropriation from SF915-004 Assigned Unappropriated Fund Balance, \$500

LIGHTING FUND

Increase Appropriation Code

SL-011-5182-4000 - District 11, Contractual, by \$500

Appropriation from SL915-011 Assigned Unappropriated Fund Balance, \$500

SEWER FUND

Increase Appropriation Code

SS-001-8130-4000 - District 1, Contractual, by \$2,600

Decrease Appropriation Code

SS-001-1990-4600 - District 1, Miscellaneous, by \$2,000

SS-001-8130-2000 - District 1, Equipment, by \$600

Increase Appropriation Code

SS-002-8130-4500 - District 2, Fees For Services, by \$4,600

SS-002-8130-2000 - District 2, Equipment, by \$9,000

Decrease Appropriation Code

SS-002-1990-4600 - District 2, Miscellaneous, by \$2,000

SS-002-8130-4005 - District 2, Contractual - Intradepartmental, by \$4,400

SS-002-8130-4140 - District 2, Emergency Repairs, by \$2,000

SS-002-8130-4415 - District 2, Cleaning Mains, by \$600

SS-002-8130-4417 - District 2, Maintenance & Repair, by \$1,700

Increase Revenue Code

SS-002-2401 - District 2, Interest Earnings, by \$700

Appropriation from SS915-002 Assigned Unappropriated Fund Balance, \$2,200

Increase Appropriation Codes

SS-009-1930-4700 - District 9, Judgements & Claims, by \$4,000

SS-009-8130-4100 - District 9, Supplies & Materials, by \$500

SS-009-8130-4126 - District 9, Chemicals, by \$5,100

SS-009-8130-4300 - District 9, Insurance, by \$600

SS-009-8130-4500 - District 9, Fees For Services, by \$13,000

Decrease Appropriation Codes

SS-009-1990-4600 - District 9, Miscellaneous, by \$4,000

SS-009-8130-1000 - District 9, Wages - Full Time, by \$9,000

SS-009-8130-1001 - District 9, Wages - Part Time, by \$4,200

SS-009-8130-2000 - District 9, Equipment, by \$2,000

SS-009-8130-4417 - District 9, Maintenance & Repair, by \$4,000

Increase Revenue Code

SS-009-2120 - District 9, Sewer Rents, by \$335,000

Decrease Revenue Code

SS-009-2122 - District 9, Sewer Charges, by \$335,000

WATER FUND

Increase Appropriation Codes

SW-008-1930-4700 - District 8, Judgements & Claims, by \$550

SW-008-8310-4417 - District 8, Maintenance & Repair, by \$2,000

Appropriation from SW915-008 Assigned Unappropriated Fund Balance, \$2,550

Increase Appropriation Codes

SW-011-8310-1002 - District 11 Administration, Straight Rate Overtime, by \$1,400

SW-011-8310-1003 - District 11 Administration, Overtime, by \$1,000

SW-011-8310-4000 - District 11 Administration, Contractual, by \$1,800

SW-011-8330-4000 - District 11 Purification, Contractual, by \$9,100

SW-011-8330-4500 - District 11 Purification, Fees For Services, by \$6,200

SW-011-8340-2000 - District 11 Transmission, Equipment, by \$20,800

SW-011-8340-4000 - District 11 Transmission, Contractual, by \$500

SW-011-8340-4417 - District 11 Transmission, Maintenance & Repair, by \$42,200

SW-011-8340-4500 - District 11 Transmission, Fees For Services, by \$19,000

Water Fund, District 11: Total Increases To Appropriation Codes = \$102,000

Increase Revenue Code

SW-011-2140 – District 11, Metered Water Sales, by \$102,000

Ayes: Councilmen Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

Noes: None

Absent: Councilman Pytlovany

Abstentions: None

Motion Carried

RESOLUTION NO. 203-2018

Moved by: Councilwoman Wierzbowski

Seconded by: Councilman Aragosa

WHEREAS, the Town of Glenville requires a high-quality commercial mail machine to maintain day-to-day operations; and

WHEREAS, the Town has been leasing a Pitney Bowes DM400C mail machine at a cost of \$163.00 per month, with the lease on a month-to-month basis; and

WHEREAS, the Town Comptroller and has worked with Metroland Business Machines to secure a lease for a new Neopost IN-600AF mail machine with pricing available through Sourcewell (formerly NJPA) under New York State contract award #22941-E; and

WHEREAS, the monthly cost of the new lease is \$129.00, representing a savings of 21% compared to the existing lease;

NOW, THEREFORE, BE IT RESOLVED that the Town Comptroller is authorized to enter into a 60 month lease agreement with Metroland Business Machines, or its fiscal agent, for a Neopost IN-600AF mail machine at a lease cost of \$129.00 per month.

Ayes: Councilmen Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

Noes: None

Absent: Councilman Pytlovany

Abstentions: None

Motion Carried

Discussion...

Supervisor Koetzle – “The next two resolutions deal with the solar projects that are happening within the Town in partnership with the County. I know we have someone here from GE tonight. These are just calling for public hearings but if you are prepared for it maybe you could present the Board an update and take some questions on the project.”

Kim Cupicha, GE Solar – “I am just here to give you an update on two of the projects that are going through for the Schenectady County Consortium. We are working with several different HGs in the area to basically build several solar sites throughout the County of Schenectady. There are two projects, after working through about twenty two different sites in the County that are still active and viable for the Glenville area. So those two sites, one is the Glenville landfill on 156 Barhydt Road and the other site is on the Van Buren Road Pump House Road. So you have done site

surveys, we are going through the Planning Board process and just basically getting through all of the site diligence to make sure these sites are still viable from a build ability standpoint. We are at a point now where we are starting to take feedback from National Grid which will obviously provide us with updates as to how much it would cost for us to interconnect the sites. So once we know all of that, in probably about a month or so, I will come back to you guys and let you know what your potentially key rate will be, what your lease rate and everything like that. So I just wanted to give you a high level update where we are with the projects and to answer question that anyone would have at this point.”

Supervisor Koetzle – “So right now from our prospective the Planning Board has looked at this and gave it a preliminary site approval. We had a work session last week where our Town Attorney had mentioned to us that we would really need to exempt ourselves from at least one of the projects, actually both projects.”

Michael Cuevas, Attorney for the Town – “In the case of the Barhydt Road site even though it is a landfill it’s within the rural residential/agricultural district, which under our current solar laws they are not permitted there. So by exempting this project from the zoning law which a municipality can do, but in order to do it is recommended by the Department of State and case law that we do a balancing of public interest and that is why we have the public hearing to give the public the opportunity to weigh in on whether they too feel it is in the public interest and there are probably a lot of good reasons why this board could make that finding since it is a community solar project but we need to hear from the residents. On the other site that zoning would permit large scale solar projects. The issue there is that it would require a conditional use permit so we would be exempting this project from the requirement of going through the conditional use permit process. That would only complete the site plan review processes for these two sites and then we will be clear to go, assuming this board makes the finding after the public hearing that it is in the public interest that we exempt the project from our zoning law.”

Supervisor Koetzle – “So for a time line are we are setting these public hearing for January 2nd. We could theoretically act that night if there wasn’t really much public concern over it. It it’s not too difficult for you we would probably be moving it to the January 16th for the passing of that resolution. You had requested I sign something from NYSERDA, is that a problem?”

Kim Cupicha – “We should be able to do that in January. I would prefer you follow you procedures. However we need to lock in the incentives as soon as possible.”

Supervisor Koetzle – “We could have the resolutions ready on the 2nd and if there wasn’t anything controversial we would probably act on it at that time. If we have a problem we may have to move it to the 16th.

RESOLUTION NO. 204-2018

Moved by: Councilwoman Wierzbowski
Seconded by: Councilman Aragosa

WHEREAS, the Town of Glenville owns a certain parcel of land commonly known as 156 Barhydt Road consisting of approximately 73 acres, of which approximately 25 acres constitutes the closed, capped former town landfill ; and

WHEREAS, in furtherance of a Schenectady County-Wide Shared Services Property Tax Savings Plan established pursuant to the New York State County-Wide Shared Services Initiative, the municipalities in Schenectady County agreed to create the Schenectady County Solar Energy Consortium; and

WHEREAS, by resolution duly adopted at the May 16, 2018 Town Board meeting, the Town Board of the Town of Glenville authorized the Town Supervisor to execute agreements to join the Consortium and to work with General Electric to identify

sites within the town suitable for solar energy producing; and

WHEREAS, thereafter GE Solar identified the closed landfill portion of the Barhydt Road town parcel (about 25 acres) as a potential site, prepared a site plan which was reviewed by the Schenectady County Legislature pursuant to the State Environmental Quality Review Act (SEQRA) which result in a Negative Declaration regarding potential significant environmental impacts; and

WHEREAS, the GE Solar site plan was reviewed by the Town of Glenville Planning and Zoning Commission and received preliminary site plan approval with conditions; and

WHEREAS, the Van Buren Lane site is currently zoned Rural Residential Agricultural which under the Town Solar Energy Law does not permit large scale solar energy projects, despite the fact that this site is a former landfill; and

WHEREAS, across the nation, former landfill sites are frequently chosen as sites for large scale solar energy production facilities due to the limitations on using the land for other purposes; and

WHEREAS, under state law, a municipality may exempt itself or another municipality from the provisions of its zoning law upon weighing relevant factors to conduct a balancing of public interests.

NOW THEREFORE, BE IT RESOLVED, on recommendation of the Attorney for the Town, the Town of Glenville Town Board hereby schedules a public hearing at the Glenville Municipal Center, 18 Glenridge Road, Glenville, NY on the 2nd day of January, 2019, at 7:00 PM or as soon thereafter as possible at which time all persons wishing to be heard may address the Town Board on the issue of the public interest of the proposed GE Solar energy project on the town's capped landfill, comprising about 25 acres of the 73 acre town owned parcel of land at 156 Barhydt Road and whether same should be exempt from the Solar Energy Law in the Town's zoning code, but subject to SEQRA and site plan review by the Town of Glenville Planning and Zoning Commission.

Ayes: Councilmen Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

Noes: None

Absent: Councilman Pytlovany

Abstention: None

Motion Carried

RESOLUTION NO. 205-2018

Moved by: Councilwoman Wierzbowski

Seconded by: Councilman Godlewski

WHEREAS, the Town of Glenville owns a certain parcel of vacant land at the intersection of Van Buren Road and Pump House Road consisting of approximately 5.8 acres; and

WHEREAS, in furtherance of a Schenectady County-Wide Shared Services Property Tax Savings Plan established pursuant to the New York State County-Wide Shared Services Initiative, the municipalities in Schenectady County agreed to create the Schenectady County Solar Energy Consortium; and

WHEREAS, by resolution duly adopted at the May 16, 2018 Town Board meeting, the Town Board of the Town of Glenville authorized the Town Supervisor to execute agreements to join the Consortium and to work with General Electric to identify sites within the town suitable for solar energy producing; and

WHEREAS, thereafter GE Solar identified the Van Buren Road town parcel as a potential site, prepared a site plan which was reviewed by the Schenectady County Legislature pursuant to the State Environmental Quality Review Act (SEQRA) which result in a Negative Declaration regarding potential significant environmental impacts; and

WHEREAS, the GE Solar site plan was reviewed by the Town of Glenville Planning and Zoning Commission and received preliminary site plan approval with conditions; and

WHEREAS, the Van Buren Lane site is currently zoned Highway Commercial which under the Town Solar Energy Law specifically permits large scale solar energy projects (up to 10 acres) upon approval of an application for a special use permit; and

WHEREAS, under state law, a municipality may exempt itself or another municipality from the provisions of its zoning law upon weighing relevant factors to conduct a balancing of public interests.

NOW THEREFORE, BE IT RESOLVED, on recommendation of the Attorney for the Town, the Town of Glenville Town Board hereby schedules a public hearing at the Glenville Municipal Center, 18 Glenridge Road, Glenville, NY on the 2nd day of January, 2019, at 7:00 PM or as soon thereafter as possible at which time all persons wishing to be heard may address the Town Board on the issue of the public interest of the proposed GE Solar energy project on the 5.8 acre town owned parcel of land at the intersection of Van Buren Lane and Pump House Road and whether same should be exempt from the conditional use permit requirement of the Solar Energy Law in the Town's zoning code, but subject to SEQRA and site plan review by the Town of Glenville Planning and Zoning Commission.

Ayes: Councilmen Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: Councilman Pytlovany
Abstention: None

Motion Carried

Discussion...

Supervisor Koetzle - "We are having a little bit of a problem with finding, with the labor law issues and how old people are, eighteen to work more than four hours, so we are trying to find eighteen year olds and it's really not working. We are finding that there are some high school seniors, seventeen years old so that would mean we would have to break up the shifts because they can't work more than four hours on a school night. So we were just thinking that two seasonal might be restrictive, we would keep the four hours, the budget would be the same but we would split the shifts up and authorize up to three. So the amendment would be a motion for an amendment up to three seasonal attendants."

Motion to amend moved by Councilwoman Wierzbowski; seconded by Councilman Godlewski

Ayes: Councilmen Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle
Noes: None
Absent: Councilman Pytlovany
Abstentions: None

Motion Carried

RESOLUTION NO. 206-2018

Moved by: Councilwoman Wierzbowski

Seconded by: Councilman Godlewski

WHEREAS, in order to provide for maintenance and supervision of Indian Meadows Park and its skating rinks during the winter months, seasonal recreation attendants are annually employed by the Town of Glenville;

NOW, THEREFORE, BE IT RESOLVED that the Director of Human Services of the Town of Glenville is hereby authorized to employ up to three (3) seasonal Recreation Attendants for the time period of December 22, 2018 through March 31, 2019, with a workload between the three positions of not more than forty hours per week in total, at the budgeted rate of \$12.50 per hour with no benefits.

Ayes: Councilmen Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

Noes: None

Absent: Councilman Pytlovany

Abstention: None

Motion Carried

RESOLUTION NO. 207-2018

Moved by: Councilwoman Wierzbowski

Seconded by: Councilman Aragosa

BE IT RESOLVED, that the Town Board of the Town of Glenville will meet at the Glenville Municipal Center, 18 Glenridge Road, Glenville, New York to conduct the following meeting; January 2, 2019 at 7:00 P.M., on said date and at such place will conduct the **ANNUAL ORGANIZATIONAL MEETING** of said board for the year 2019.

Ayes: Councilmen Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

Noes: None

Absent: Councilman Pytlovany

Abstentions: None

Motion Carried

RESOLUTION NO. 208-2018

Moved by: Councilman Godlewski

Seconded by: Councilman Aragosa

BE IT RESOLVED, that the minutes of the Regular meeting held on November 21, 2019 are hereby approved and accepted as entered.

Ayes: Councilmen Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

Noes: None

Absent: Councilman Pytlovany

Abstentions: None

Motion Carried

RESOLUTION NO. 209-2018

Moved by: Councilman Godlewski

Seconded by: Councilman Aragosa

BE IT RESOLVED that the **Monthly Departmental Reports** for December, 2018 as received from the following:

Assessors Department
Economic Development & Planning Department
Justice Department
Police Department
Town Clerk's Office

be, and they hereby are accepted, approved for payment and ordered placed on file.

Ayes: Councilmen Aragosa, Godlewski, Councilwoman Wierzbowski and
Supervisor Koetzle
Noes: None
Absent: Councilman Pytlovany
Abstentions: None

Motion Carried

RESOLUTION NO. 210-2018

Moved by: Councilwoman Wierzbowski
Seconded by: Councilman Godlewski

BE IT RESOLVED, that the Town Board of the Town of Glenville hereby
adjourns into Executive Session to discuss a contract negotiations.

Ayes: Councilmen Aragosa, Godlewski, Councilwoman Wierzbowski and
Supervisor Koetzle
Noes: None
Absent: Councilman John C. Pytlovany
Abstention: None

Motion Carried

Supervisor Koetzle adjourned this portion of the meeting at 7:50 PM and
entered into Executive Session.

Time being 8:17 PM; Supervisor Koetzle reconvened the meeting no
action was taken.

Supervisor Koetzle asked for a motion to adjourn; motion to adjourn;
Moved by Councilwoman Wierzbowski; Seconded by Councilman Godlewski, everyone
being in favor the meeting was adjourned at 8:18 PM.

ATTEST:

Linda C. Neals
Town Clerk