

MEETING OF THE TOWN BOARD  
TOWN OF GLENVILLE  
APRIL 18, 2018  
AT THE GLENVILLE MUNICIPAL CENTER  
18 GLENRIDGE ROAD, GLENVILLE, NEW YORK

Supervisor Koetzle called the meeting to order at 7:00 PM;

Supervisor Koetzle asked the Town Clerk, Linda C. Neals, to call the roll.

**Present:** Supervisor Christopher A. Koetzle, Councilmen John C. Pytlovany, Michael Aragosa, Michael R. Godlewski and Councilwoman Gina M. Wierzbowski

**Absent:** None

Also present were Michael Cuevas, Attorney for the Town; Kevin Corcoran, Planner and Jason Cuthbert, Comptroller

#### Town Council Reports

Councilman Aragosa – “Just want to thank Vicki Hillis and the staff at the Senior Center for hosting the visit of Senator Schumer. It was nice to have him come and talk to our seniors.”

Councilman Godlewski – “On Friday I went on a parks tour with Jamie MacFarland and Vicki Hillis. As liaison to the parks this is something that I wanted to do when I got on the board. We walked Indian Meadows, the trails over to the Anderson Dog Park and then went to the Christiana property on Onderdonk Road which I didn’t really know existed. It’s a remarkable property, there is a lot of potential there for the Town to do some stuff with. As Jamie said the Town as a whole is land rich with all of our parks and I think that is a great statement and we have a lot of potential it’s just a matter of prioritizing what you want to do and how you are going to pay for it.

I also stopped in the Senior Center and took a tour with Vicki Hillis. It is a great center, that’s why the Senator came to us and visited our Senior Center. I got to see everything in action, all of the rooms were being used, talked a little bit about the possibility of the addition and the presentations to the Board. I am happy to have got that done it’s something that with all of my liaison roles I like to visit the parks a little more and see what they do.

The Zoning Revision Committee met on April 10<sup>th</sup>. We talked about the Freemans Bridge Road corridor, the Complete Streets Program, ways that we can modify the code to really optimize that corridor. That’s kind of the first priority on our list for the Committee. We also talked about the signage in the code. We received an email from Terri in the building department for some neighboring towns zoning code regarding their signage so we can take a look at it and see if we want to model our code kind of more in line with them. After that we will be taking a look at the Route 50 corridor and address some things in that area.”

Councilwoman Wierzbowski – “I just have a community event that I would like to share. The Glenville YMCA is sponsoring the 2018 Healthy Kids Triathlon on April 21<sup>st</sup>, registration and check ins are starting at 8:30 AM. Members of the YMCA are \$10.00, community members are \$15.00. It’s for kids ages 3 – 12. It’s going to be a great event and I am hoping to make it there to help out.”

Supervisor Koetzle – “Item #5 on the agenda is a public hearing to inform the public and to review the public use to be served by the construction of a sidewalk and recreational path along Glenridge Road (NYS Route 914V) in the Town of Glenville, and the impact on the environment and residents of the locality where said project will be constructed.”

Supervisor Koetzle opened the public hearing at 7:08PM

Joel Bianchi – President, MJ Engineering – “This is for the sidewalk project proposed from the Target Plaza to just outside here, extending it approximately 3,000 feet westerly to the Woodhaven area. We have been working on this project for the last two years. We have made some revisions over that time to account for some FAA requirements at the County Airport trying to limit how much we would be impacting residential property. So the current plan is predominately keeping the sidewalk in the DOT right-away where we can and then there are areas where the town will be requesting easements from various landowners. If anyone from the public cares to see plans I have placed some on the chair in the front row. They also highlight the areas where the easements are being requested.

We have broken the project up into two phases, Phase 1 is the initial section which is out front of Town Hall to Target to just past the easterly driveway. I believe the town is in the process of securing bids for that. We do have to get approval for that and then the second and final phase is taking it from the driveway easterly. We have worked with DOT and the final phase there is to coordinate with Verizon.

Victor George, 30 Glenridge Road – “I have lived here a little over a year. We heard about this last year and came to a meeting to talk about this matter. Although I do have a 13 year old son and I do for the most part agree with this plan, I think it is a great idea. Our concerns are just normal ones like just pulling out of our driveway we will have to take extra caution between the sidewalk and the street. It is tricky enough just trying to back out now with the roadway going downhill the cars go a little fast. Also we will probably have loss of privacy, we won't leave our lights out because there will be more traffic on the street. There will probably be more garbage on the street with the increase with that type of thing going on. It's a great thing and those are just some concerns that we have.”

Michael Cuevas, Attorney for the Town – “I think we need to note that all of the property owners along the route of the sidewalk/recreational path were served a notice of this hearing by certified mail, return receipt requested. We did receive those return receipt cards back from those property owners. That is significant in a legal standpoint because this Board will have to make a determination about whether this sidewalk/path serve a public purpose and the owners are titled to notice but within that notice it did identify for them that the record for any proceeding is made at this public hearing and that any comments that they might have need to be made now, we can't take comments later. So if there's anybody affected by this that's here now is the time to speak on this.”

Sandra Thompkins, 44 Glenridge Road – “We have lived here about fifteen years. We are in support of the plan, we like the plan, I will use the path. We do have some concerns. When will we know the actual affect that will be done to our properties as far as raising a level to bring up...right now our property sits up over where this path is going through so we would like to know what the grade is going to be, what type of fill will be used to raise that up to our level and how will that affect our property. Also what is the anticipated start date of this project and I understand that you will be starting with phase 1 which is out here and I assume phase 2 is our end so that is okay. The other question I had was we have yet to hear from the assessor as to what type of monetary payment we will receive for the portion that will be taken from us.”

Supervisor Koetzle - “So we do have these questions, they are technical in nature and what I would like to do is maybe set up a time where we can talk with Joel. I've stopped at your house before, we have chatted before, we can do that again if that is easy enough and then we will have these technical questions answered.”

No one wished to speak; Supervisor Koetzle closed the public hearing at 7:15 PM

The Town Board honored the Mekeel Christian Academy Boys' Basketball Team for their “Class B State Championship”.

The following people exercised the privilege of the floor.

Katherine Knorr, 80 Saratoga Road – Ms. Knorr announced that 2020 is the Town of Glenville's bi-centennial. The events committee is already making plans and asked if anyone is interested in being a part planning events and celebrations for 2020 to please come forward. She also stated that June 8, 9, and 10<sup>th</sup> there will be an unusual musical event in collaboration with CLYNK recycling in the Business Park. It will be put on by the Musicians of Maalwyck in collaboration with Siena College and the Town of Glenville.

Supervisor Koetzle shared the following information:

Kevin and I reached out to DOT regarding the car wash on Route 50 to meet with them to talk about that intersection. Unfortunately the gentleman that we had planned to meet with fell ill. We rescheduled for next week.

Let's Talk Business is tomorrow night at the Lighthouse. It starts at 5:00 PM. We have one hundred fifteen to one hundred thirty RSVP's. It is going to be a good turnout. The panel discussion is very interesting for a lot of folks. It's going to talk about bringing together some of the different projects that are going on in the town into kind of one discussion and try to connect the pieces for people. The Freemans Bridge Road, the Complete Streets Plan, they have been working on that for the past six or seven months and they are ready to come out with a report on it and we are going to talk about what that means for Freemans Bridge Road and what it means for pedestrian friendly development going forward. How to make Freemans Bridge Road a little easier for pedestrians, bikers or walkers or whatever. We will also be hearing from the gentleman that is doing the waterfront revitalization grant which is really going to be a grant more about how to beautify our gateway, how to connect to the river which is important to us and how to do some of those elements to make it to really be a destination point for a lot of folks when they come over that bridge they are going to know they are in Glenville. We have a gentleman that is working on the Business and Technology Park on ideas on how to revitalize that a little bit as far as the infrastructure is concerned. That means roads, water and sewer improvements but also how to package it and market it. How to really tell the story of the Business and Technology Park. A lot of folks don't understand or realize how many jobs are in that park, over a thousand jobs in that park, everyday what that means to our town and the growth we are experiencing in that park. We also have a gentleman from CDBG to talk about small business programs and what is available to small businesses in the CDBG Program and they will answer any questions on that.

Councilman Godlewski talked a little bit about the code review committee that we attended together. One of the things is we talked with Kevin (town planner) about working on an RFP to really bring in a consultant to help us with the code review and writing the new code. We just don't have the resources on staff to take care of it on its own so we are working on an RFP and getting it out and see if we can get some technical help to make that go a little quicker.

On parks, one of the things that we are working on with the YMCA and the Rotary is getting the outdoor fitness park ready for Indian Meadows. We are there, we are purchasing the equipment alongside with partners so there is a very very small investment by the Town but we are going forward with that and have that ready when spring gets here. Also along with park improvements the Rotary is installing their seventeen station way finder or trail markers, I think our highway department is helping in digging the holes.

This Saturday we will be planting two dog woods in the dog park for earth day at 9:30 in the morning.

The History and Culture Committee met this morning. Thursdays in the Park are also set. It will be the Thursdays in August. The committee decided to continue the one year tradition of having music for three of the five Thursdays and then movies on the two last Thursdays. The 30<sup>th</sup> of August we will present a kids movie and on the 23<sup>rd</sup> a classic movie will be shown for adults.

Efficiency in Government (EIG) met and we set a date for a forum related to efficiency in government. It's going to be an open forum for residents to come in and have

a discussion. It's going to be held on May 8<sup>th</sup> at 6:30 PM at the Senior Center.

Yates Mansion – we have made significant progress. We have met on several occasions with the architect and Tom Coppola. We have an agreement on what should be demolished and what shouldn't be demolished. We have an agreement on the Mansion essentially being stripped down, the carpets, the kitchens, the bathrooms, everything can go. They told me we have to get all of that moisture out so everything must go to get rid of the mold. So we will start that soon using our folks to do the labor. It also seems to be the general consensus that the 1990's addition on the back, should be taken down. There is no value to it in its use, the only thing we could use it for if we kept it would be some sort of storage room and that's not what we really want to do. So the architect is going to bring us some plans on how we could rebuild that piece or do something different that would give us modern amenities, for example, we need modern bathrooms and you can't do that in an historic house this would have to be done in something that is connected. The really good news is that SHIPO has committed strongly in working with us on this project. They think it is one of the most exciting projects in the area. They will support us strongly in getting on the Historic Registry. The fact that we went to fast track into the September meeting and try to get on the agenda of the committee that makes this determination only meets four times a year, September being one of them. If we can get on the September agenda that makes us eligible for CFA applications in June because you only have to be on the committees agenda to get funded. You don't actually have to be funded yet. So if we can get on in September by the time the funds are available for CFA which will be November or December, we would have been on the agenda and we would be eligible.

I met today with the County Historical Society about Glenville 2020 and about the Yates Mansion and they are also a source that is willing to help us.

I was excited the Sunday morning when I saw the headline in the Daily Gazette and then after reading the article I was disappointed. The headline read "Work on the bikeway planned for spring". I thought wow, Glenville has been very active in trying to get a bikeway. I see its Schenectady County and I think maybe we are in this article and I don't know it and so I read through it. It was really disappointing how Schenectady County has in the past and will again this year in every municipality except for the Town of Glenville. I found that curious that \$150,000 was spent in Rotterdam already with another \$215,000 projected to go to Rotterdam. The million dollar trail in Schenectady, the Alco Heritage Trail is 1.3 miles which comes up to Freemans Bridge Road. I also read the Metroplex will spend an extra \$30,000 to study the feasibility of extending the bike trail to the Stockade neighborhood. So I 'm ready through and I still don't see anything about Glenville. Now you have to remember anybody that has any knowledge of Glenville whatsoever, even a passing interest knows that one of the priorities of the Town of Glenville has been to build a town wide bike trail, it is in our comprehensive plan. A plan that took two years of public comment to determine that we want this as a priority in our comprehensive plan. It has been in the Town Board's adopted strategic plan for years, it's been in my "State of the Town" addresses for years. We have a public hearing tonight building a bike trail on county property and we are paying for it, not the county. Where's the county resources going, Rotterdam, Schenectady (let's turn the page, maybe we are on C2) no it's about Niskayuna. Niskayuna gets another \$600,000 and they tell how popular the Niskayuna trail is. If we put \$600,000 in the trail it better be pretty darn popular. Not a cent to the largest, most populated town in this county, not one cent. Not one passing comment about the Town of Glenville. This is a disgusting disgrace, I was angry. Our people in this town deserve better than this from this county. If our representatives are not going to fight for us, who's going to fight for us? I'm fighting for us, this Board better be fighting for us. I'm telling you right now, you do not spend millions in this County and ignore this Town, that's not going to happen. Sorry to have to end this way but I can't believe anyone on this Board, anyone that represents this Town will sit down and allow this to happen!"

Supervisor Koetzle moved ahead with the agenda items

**RESOLUTION NO. 83-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS**, a zoning map amendment application has been submitted by Richbell Capital to change the zoning of 30.35 acres on both the north and south sides of Dutch Meadows Lane from “General Business” and “Professional Residential” to “Planned Development – Mixed Use” to allow the establishment of 286 apartments, 33 townhouses, and 44,000 sq. ft. of commercial space; and

**WHEREAS**, New York State Town Law and the Code of the Town of Glenville require that a public hearing by the Town Board be held before a zoning map amendment application may be acted upon;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Glenville hereby schedules a public hearing for Wednesday, May 2, 2018 at 7:00 p.m., or as soon thereafter as the matter can be reached, at the Town of Glenville Municipal Center, at which time and place it will hear all persons interested in the zoning map amendment application by Richbell Capital; and

**BE IT FURTHER RESOLVED**, that the Town Clerk be, and she hereby is directed to prepare the proper notice of said hearing in accordance with law and to publish same at least 10 days prior to the date of the public hearing.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absents:** None  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 84-2018**

**Moved by:** Councilman Godlewski  
**Seconded by:** Councilman Aragosa

**WHEREAS**, the Code of the Town of Glenville §§ 204-4 thru 204-9 requires a permit for Outdoor Public Exhibitions and Entertainments; and

**WHEREAS**, Baptist Health System has applied for a permit to sponsor a Car Show, located at 39 Swaggertown Road, on Saturday, April 28, 2018; and

**NOW, THEREFORE, BE IT RESOLVED** by the Town Board of the Town of Glenville that said application of Baptist Health System, be and it hereby is approved; and

**BE IT FURTHER RESOLVED** that the Town Clerk be and she hereby is authorized and directed to issue the required permit subject to all stipulations cited by the Chief of Police, the Schenectady County Health Department and the Thomas Corners Fire Chief.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None

**Abstention:           None**

**Motion Carried**

**RESOLUTION NO. 85-2018**

**Moved by:** Councilman Godlewski

**Seconded by:** Councilman Aragosa

**WHEREAS**, the Town of Glenville publicly solicited bids for site work improvements (road, parking, drainage) at Maalwyck Park on March 12<sup>th</sup>, 2018, that will be performed in conjunction with the final phase of archaeological investigation, and

**WHEREAS**, said bids were publicly opened on April 6<sup>th</sup> at 3:00 PM at town hall, with three bids being received, and

**WHEREAS**, the bids have been reviewed by the Attorney for the Town, the town's park's consultant (the Environmental Design Partnership) and the Director of Human Services, all of whom recommend acceptance of the low bid;

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby accepts the low bid of AMZ Construction Services, Inc., 299 McDougall Road, Pattersonville, NY, 12137, in the amount of \$276,000 for site work improvements at Maalwyck Park as specified in the formal bid and authorizes the Town Supervisor enter into agreement with AMZ Construction Services, Inc., for said park improvements, and

**BE IT FURTHER RESOLVED**, that payment for these park improvements be charged to account # 03.00.7110, the dedicated park development fund, and

**BE IT YET FURTHER RESOLVED**, that the Town of Glenville hereby reserves the right to accept or reject Alternate #1, Asphalt Binder Course, in the amount of \$39,000 at a later date within the prescribed window of 60 (sixty) days of bid opening.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstention:** None

**Motion Carried**

**RESOLUTION NO. 86-2018**

**Moved by:** Councilman Godlewski

**Seconded by:** Councilman Aragosa

**WHEREAS**, a vacancy will exist in the position of Director of Human Services for the Town of Glenville effective April 28, 2018; and

**WHEREAS**, the position entails responsibility for the town's parks' administration, coordination of senior services, various community service liaison activities, and human resources' duties including employee safety and health and labor/management relations; and

**WHEREAS**, Ms. Vicki Hillis, currently the part-time coordinator of the Glenville Senior Center, possesses the town work experience, educational background, and previous work history such that she is an ideal candidate for this vacant position;

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby appoints Ms. Vicki Hillis, 4 Uncas Dr., Glenville, N.Y., 12302, to the

competitive class vacant position of Director of Human Services, effective April 30, 2018, at an annual salary of \$55,000, with additional benefits as set forth in the Employee Personnel Manual; and

**BE IT FURTHER RESOLVED**, that the Town Board agrees to pro-rate Ms. Hillis's part-time service for the Town from November 13, 2012 through April 29, 2018, for the purposes of clarifying her date of hire for use in calculating potential future longevity payments, leave time accruals, and insurance benefits, with said adjusted full-time date of hire being established as March 17, 2015.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstention:** None

**Motion Carried**

**RESOLUTION NO. 87-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS**, the State of New York requires each municipality to establish a standard work day for the purposes of reporting time worked for the members of the New York State and Local Retirement System; and

**WHEREAS**, State Law requires that the standard work day for elected and appointed officials be fixed at not less than six (6) hours per day; and

**WHEREAS**, the Office of the New York State Comptroller has updated its requirements for reporting standard work days of elected and appointed officials to the New York State and Local Retirement System;

**NOW, THEREFORE, BE IT RESOLVED**, that the Glenville Town Board, through the attached form RS 2417-A Standard Work Day and Reporting Resolution provided by the Office of the New York State Comptroller, hereby establishes the standard work days for the elected officials identified therein.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 88-2018**

**Moved by:** Councilman Godlewski  
**Seconded by:** Councilman Aragosa

**BE IT RESOLVED** that the **Monthly Departmental Reports** for March, 2018 as received from the following:

Assessors Department  
Economic Development & Planning Department  
Justice Department  
Police Department  
Receiver of Taxes  
Town Clerk's Office

be, and they hereby are accepted, approved for payment and ordered placed on file.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 89-2018**

**Moved by:** Councilman Godlewski  
**Seconded by:** Councilman Aragosa

**BE IT RESOLVED, that the minutes of the Regular meeting held on March 21, 2018 are hereby approved and accepted as entered.**

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**Discussion...**

Councilwoman Wierzbowski – “This resolution is brought as a result of an initiative started by Assemblywoman Mary Beth Walsh, our State representative for the 112<sup>th</sup> District. She has an assembly district wide initiative called “Think Differently” which I will read the resolution because it does set forth a lot of the information a lot better than I could sum it up. I am very excited to bring this resolution forward. I think that working with our Board and also within our community with our business owners and our community groups and different organizations I think that we can come up with some really meaningful ways to “Think Differently”.”

**RESOLUTION NO. 90-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS,** the “Think Differently” initiative is about promoting awareness and acceptance of all people, and advocating for the inclusion of all individuals living on the Autism Spectrum and with special needs; and

**WHEREAS,** our state and communities are stronger because of our diversity and differences; and

**WHEREAS,** according to the Center for Disease Control (CDC) over 55 million people, or approximately 19% of Americans, have a type of disability or special need; and

**WHEREAS,** for some people with special needs, the very things that make them unique can also keep them on the sidelines, separate from those who might not understand their differences or uniqueness; and

**WHEREAS,** it is important to promote and provide guidance to those with special needs on how to access publically supported services available to them in the community; and



**WHEREAS**, it is important to encourage and educate the community and businesses on ways they can make facilities and services more accessible and on how to train staff to welcome and support special needs customers and co-workers; and

**WHEREAS**, the goal of this initiative is to provide a supportive and inclusive environment for individuals of all abilities by supporting community events that expand family friendly opportunities for people with special needs and their families; and

**WHEREAS**, adopting the “Think Differently” initiative is an important statement that our Town officials, business owners and residents can make to show their support for the differently-abled children and adults with special needs, and their families.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town of Glenville calls upon its residents and business owners to adopt the “Think Differently” initiative so that all are better prepared to communicate with, provide for, and support those living on the Autism Spectrum and with special needs.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstentions:** None

**Motion Carried**

New Business:

Councilman Aragosa – “This weekend the Scotia-Glenville School’s Drama Club is performing their musical “Beauty and the Beast” at the High School. Friday’s show is at 7:00 PM, Saturday they have a matinee at 2:00 PM, and at 7:00 PM. The cost is \$10.00 for adults. My daughter is performing in the show.”

Supervisor Koetzle asked for a motion to adjourn; motion to adjourn; Moved by Councilwoman Wierzbowski; Seconded by Councilman Pytlovany, everyone being in favor the meeting was adjourned at 7:55 PM.

ATTEST:

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Linda C. Neals  
Town Clerk