

**MEETING OF THE TOWN BOARD  
TOWN OF GLENVILLE  
MARCH 6, 2024  
AT THE GLENVILLE MUNICIPAL CENTER  
18 GLENRIDGE ROAD, GLENVILLE, NEW YORK**

Supervisor Koetzle called the meeting to order at 7:00 PM;

Supervisor Koetzle asked the Town Clerk, Julie Davenport, to call the roll.

**Present:** Supervisor Christopher A. Koetzle, Councilmen Sid Ramotar, Brendan Gillooley, Michael Aragosa, Robert Kirkham Jr.

**Absent:** None

Also present were Jeffrey A. Siegel, Attorney for the Town, Vicki Hillis, Director of Human Services, Anthony Tozzi, Director of Planning, Thomas Coppola, Highway Superintendent, Stephan Janik, Chief of Police

**Supervisor Koetzle:** We're going to make a few changes to the agenda, first of all is we're going to take item number 20, which is a resolution authorizing an agreement between the Town and Doctor Kelly Tobin for clinical services related to Police Department Wellness Program. We're going to move that up under Supervisors Comments. We'll be taking Resolution 8 off the agenda tonight and the reason for that is when we get to item number 5, the public hearing related to the moratorium on solar energy systems, we're going to be keeping that moratorium, I'm sorry, that Public Hearing going until March 20th, so we're not going to close the public hearing tonight that will give more people more opportunity to be heard on that matter. So, we're not taking up #8, we'll keep the number 5 open until next week. We also have a couple of add-ons; we have a resolution authorizing the Supervisor to sign a contract with WMJ Keller and Sons for site improvements at Legacy Park. We also have a resolution awarding a project to bid to Relyea & Sons & Daughters for the Glenville Senior Center roof replacement. We have another add on for a truck purchase that we will be taking up as well for a second truck purchase tonight. So, there's a lot of changes, a lot of things going on. I'm being told by folks that are watching that they do not have sound. We will try to get the sound working

**Town Council Reports:**

Councilman Aragosa- The GECC met last Monday, there was a presentation by the state concerning different kinds of smart communities, we also had a lengthy discussion about the solar moratorium. It was a good discussion and there's a lot of interest amongst that organization to come back to us and talk a little bit more about that. I think that's it for me for.

Councilman Kirkham- No report

Councilman Ramotar- No report

Councilman Gillooley- No report

Public Hearing at 7:00 PM or as soon thereafter to hear all persons interested in the proposed Local Law 3-2024 titled "2024 Extension of 2022 Temporary Moratorium Law on Large Scale Solar Energy Systems", to the Town Code of the Town of Glenville.

**Public Hearing open 7:05 the Public Hearing did not close and will remain open until the March 20, 2024 meeting to give others an opportunity to speak. The following people spoke tonight.**

Liza Schepps: Hi, I'm Liza Schepps, business development manager at Nexamp Solar. I'm actually filling in for my colleague Ryan McCune. Given our quick notice and everything he did submit a letter. I'll just give a few high-level points.

March 5, 2024

Town of Glenville Supervisor and Town Board,

It has recently come to our attention that the Town of Glenville is considering an extension of its existing 24-month moratorium, and Nexamp would like to express sincere concerns about this extension, both on its own behalf, and on behalf of our landowner within the Town.

Nexamp secured land rights to develop a compliant solar facility within the Town in January of 2022, shortly before the establishment of the initial moratorium. The site had been selected due to a collection of features which, per feedback gathered during the Town's review of previous projects, seemed to suit the Town. What is more, the site and the Project designed were compliant with the Town's zoning enacted in 2021 governing large-scale solar. The site was sufficiently screened and possessed enough acreage to ensure forested 100+ foot setbacks from all abutters. The site had not been used, or considered for use by agriculture in decades, does not exist within an agricultural district, and the proposed project area contains no prime soils. It did not exist within any sensitive viewsheds and could be adequately screened from all abutters and those on public routes. Most importantly, the site had been previously approved by the town for substantial development and disturbance.

For these reasons, Nexamp and its partners have patiently awaited an opportunity to offer perspective, engage in conversation, and help work with Town officials to craft whatever revisions to its legislation may be deemed important to protect the interests of the Town and its residents. For the past two years, we have patiently watched public notices and meeting minutes for opportunity to discuss this solar law revision, and for two years we have not had such an opportunity. Furthermore, the Town has neglected to make the proposed moratorium law available prior to a public hearing in accordance with 103(e) to discuss its implementation, further denying opportunities for consideration of the impacts of this proposed new legislation. As a result, Nexamp has not been afforded the opportunity to meaningfully review and comment on the proposed local law that would further improperly deprive it of the ability to develop a Code compliant project for another extended period of time.

In an effort to ensure that our site was responsibly developed, and that all agencies with any interest in said development could put forth concerns prior to our submission to the Town, Nexamp has expended considerable

resources in its development over the past two years. Substantial survey, boundary, and design work have resulted in approvals from the, US Army Corps of Engineers, NYS Historic Preservation Office, NYS Department of Transportation, and the Federal Aviation Administration. In addition, payment to National Grid for local infrastructure upgrades have been made in anticipation of our discussions with the town. All in all, Nexamp has expended more than Two Hundred Thousand Dollars its efforts to bring a responsible, well-sited development to the Town.

While we respect the Town's intention to ensure smart, well-planned development, an extension to this moratorium when the Town has made no substantial effort to engage in public conversation as to the nature and scope of law revisions is disingenuous. As clearly defined by the courts of this State, a moratorium is permitted only for a reasonable amount of time. Further, the courts have deemed two years more than ample time to discuss, draft and implement new legislation and amendments to comprehensive plans within such timeframe and have dismissed those that have taken little to no action within the same. Additionally, the Town's moratorium was implemented to "further protect the public health and safety", but the Town has not demonstrated in any way that Large-scale solar poses a risk to health and safety during the prior two-year period in which these impacts could have been researched and discussed. Rather, recent quotes by Town officials lead us to believe that this extension is being offered solely to placate those who oppose solar development, and further delay implementation of legislative changes.

To be clear, our intention is to open conversations about responsible development, and do our best to meet the Town's needs under its current approval process. At this time, it is our opinion that since these conversations have not been a focus of town officials during the moratorium, they should take place during the permitting and approval process any such project must undergo.

We look forward to the opportunity to sit with town officials, hear their concerns, and collaborate on smart solar development throughout the approval process, and hope that the Town reconsiders this erroneous extension.

Regards,  
Ryan M McCune  
Director, Business  
Development Nexamp Solar,  
LLC  
697.592.5648, [rmccune@nexamp.com](mailto:rmccune@nexamp.com)

Don Richter; 930 Somerset Lane.

Excuse my voice. I have allergies. My question is about the moratorium extension. Not preaching pro or con? I'm concerned about the process. What's the objective of an 18-month extension? What have we not learned in the previous two years? Recently, a project for construction in the Town of Ballston was halted with the moratorium which was then extended and extended and extended, and the project was not reviewed for 3 1/2 years. I don't believe that's what local law is designed to do. So, my question is, what are you going to learn in 18 months that you don't already know? If the board is opposed to these kinds of projects, right or law put it in front of the voters and let the town decide not the board decide. I believe the extension is the wrong kind of government. Thank you.

Name: Anthony Dean

Address: 4051 Ridge Rd, Glenville, NY, contact

[dean4051@gmail.com](mailto:dean4051@gmail.com), 518.416.6203 To Town Supervisor and

Town Board members, thank-you for your time tonight.

Background: I'm a 32-year resident of Town of Glenville.

I do not support the proposed 2024 extension of the 2022 Temporary Moratorium on Large scale Solar Systems.

First, with the respect to the expiring solar moratorium, did the Town follow through on promised actions by the Town at the April 20, 2022 meeting for Law 3 of 2022?

Several references from town meeting minutes

April 22, 2022 Councilman Martin "the Zoning Revision Committee that will be taking this matter up and we already have a preliminary meeting plan for, I believe it is May 17th. We're going to start, taking up this issue."

May 22, 2022, Councilman Godlewski: I attended the GECC meeting....they also discussed the Solar Moratorium and putting together a code revision committee.

What work was completed during the last two years?

I do not support extending the moratorium for the following reasons:

- 1) Drastic Action: A moratorium is drastic action. The Town Code already covers solar in significant detail. The Town Code already protects the community and ensures projects are well considered and managed.
- 2) If accepted, the moratorium would be in effect for 3.5 years. 3.5 years is a significant time period, and it stretches the definition of "temporary".

3) Town Income: During this moratorium, the Town is being deprived of income. At the going rate of \$10,000 per acre of solar developed, a 50-acre development is \$500,000. This is a missed opportunity for the Town to raise funds without burdening the property owners. Plus on-going revenue from solar projects. Shouldn't we be seeking to broaden the tax base?

4) Land Owner Rights: This moratorium deprives landowners the right to earn income from their property. For property owners already burdened by high property taxes; this deprivation of income can be a hardship.

5)Town economy: Other members of the community would benefit from spending resulting from solar farm income.

6)Legal Jeopardy: This moratorium is problematic. If this moratorium is challenged, is the Town willing to bear the legal expense?

Finally, I quote the words of Councilman Martin "we have some very important agricultural lands. We have very important viewsheds in this Community, so we need to strike the all-important balance". It is all about balance. What about very poor agricultural land that can't be seen from roads or neighbors? Why not ~~consider~~ a "solar farm" to get value from such land and serve the

community, and maintain open space. Why not use the existing laws to regulate projects?

If there is desire by the Town to proceed, the moratorium should be amended. Proposed amendment:

Limit the moratorium by excluding potential projects that are located on poor agricultural land, don't affect viewshed or other environmental concerns, and contain only solar panels.

**Privilege of the floor: Open 7:20 PM, Closed 7:28 PM**

Louise Gundrum; 1470 Wyoming Ave. Schdy, NY 12308, read the following letter.

March 5, 2024

Freedom Park Foundation  
PO Box 2040Scotia, NY 12302

Supervisor Koetzle, Glenville Town Board, and CRVM Board of Directors,

As Current and past Board of Directors members of the Freedom Park Foundation, we wish to express our sincere appreciation for your commitment to honoring our veterans through the development of the Capital Region Veterans Memorial Legacy Park. We understand the importance of commemorating the sacrifices of our veterans and are eagerly looking forward to the opening of this significant memorial.

We are proud to inform you that our board includes veterans who deeply value the recognition of their service and the service of their comrades. Their perspectives have been invaluable in shaping our vision for Freedom Park and its role within the community.

However, we write to respectfully request your reconsideration of the proposed construction of an amphitheater within Legacy Park. While we acknowledge the potential benefits such a facility could offer, we are concerned about its impact on the Summer Concert Series hosted at Freedom Park. We understand the need for a space to hold vital ceremonies for Veteran's Day and Memorial Day, but feel like a smaller gazebo-style structure would not only serve as a space for the ceremonies but could also be used as a bandstand for more intimate musical events similar to the "Thursdays in the Park" series at Indian Meadows.

Freedom Park has long served as a cultural hub within the Village of Scotia and the Town of Glenville, offering residents and visitors alike a diverse range of entertainment and enrichment through our concert series and other events. The presence of an amphitheater in close proximity has the potential to draw attendees away from Freedom Park events, thereby undermining the foundation's ability to fulfill its mission and serve the community.

Furthermore, we believe it would be short-sighted to assume that the current plans for Legacy Park will not evolve to include larger-scale events in the future. As our town continues to grow and change, it is entirely plausible that there will be a desire to expand the scope of activities held at the park. This expansion would create direct competition with Freedom Park, which is located just over a mile away from Legacy Park. We have already seen this first-hand with the events at Mohawk Harbor which, in its inception, hired only national acts, but this year have begun hiring the same local bands as Freedom Park.

Another concert-style amphitheater will impede Freedom Park's ability to grow and secure sponsorships within a limited market and hinder the foundation's ability to appeal to donors and audiences from the Town of Glenville. Since the pandemic, a notable shift has emerged in the dynamic between bands and sponsors. Bands are increasingly requesting higher performances rates, and concurrently, sponsors are tightening their expenditures and allocating less capital toward event sponsorships. This tension reflects the broader economic challenges faced by both parties, adding another stressor to our 100% volunteer-run organization.

For nearly 50 years, Freedom Park has been the summer destination for music and entertainment, benefitting both Village and Town residents. We respectfully urge the Glenville Town Board and the CRVM Board to consider alternative options for the development of this amphitheater that will honor our veterans while preserving the vital role the Freedom Park plays within our community, including Freedom Friday concerts where all donations will be given to Legacy Park.

Thank you for your attention to this matter, and we look forward to the opportunity to work together a resolution the benefits all the members of the Town of Glenville.

Sincerely,

Current and Past Members of the  
Freedom Park Foundation

There was some talk back and forth between Louise and the Supervisor. He explained the structure is a pavilion and not an amphitheater and the space will be used for ceremonies and not concerts or large events like that. He also said they are going to discuss Legacy Park at the upcoming Work Session and invited the Freedom Park Board to attend.

## **Supervisor's Comments: No Supervisors comments.**

## **Sergeant Kaiser spoke regarding the following resolution.**

Sergeant Kaiser to the podium to give a short presentation and Wayland her police dog in training. The average person encounters 2 to 3 traumatic events in their lifetime. In small to mid-size police departments, police officers encounter an average of 178 traumatic events in their career. In 2020, more police officers died by suicide than died in the line of duty. When I started my career 15 years ago, there were no mental health awareness classes in the police academies curriculum. The tradition among police officers was told to move on after a bad call. This method of dealing with trauma is even sensationalized, and police shows on TV. Today there is a different way, a better way for us to handle the bad calls. Now there are mental health classes in the Police Academy today with the support from the Town Board and Chief Janik. We have a Wellness program that includes a licensed clinical psychologist, Doctor Kelly Tobin. Doctor Tobin will be offering her expertise in building resiliency through stress and accumulation training to benefit our overall wellness. She will also be helping us to develop a peer support program and train officers how to respond to the critical incidents and we have some traumatic incidents we will get one-on-one support and some may be better dealt with through group crisis intervention. We will have a trained peer support team to help them both. In addition to the peer support program, we have created a therapy dog program. Along with the support from the Schenectady Dog Training Club, we have been able to create a training program and testing program. So, Waylon is one of the two dogs that is going through the testing program. He passed his Canine Good Citizen test and Detective Lavery also has a yellow lab named Kinley, who also passed her CGC. Waylon is available to officers on any day that I'm here, or he's also helped deescalate some people that have been in custody. We look forward to going to nursing homes and other places in the Community in the future.

The Wellness program should also include a plan to address physical Wellness in the future. I'll be looking for ways to address our physical wellness goals by possibly collaborating with other fitness programs in the community. I'm very thankful for the for this great investment in our officer's well-being. I hope that it will be of help in the future when a member of our community calls on the service of a Glenville police officer, they'll be met with a healthier, happier and more resilient officer. Thank you, Sergeant. Thank you, for all your leadership on these efforts.

## **After the resolution was passed Doctor Kelly Tobin spoke briefly.**

Hello everyone, thank you for having me and thank you for passing this solution to me and to the Glenville Police Department. As Sgt. Kaiser had mentioned, this is a stressful occupation. Past relationships between officers and mental health officials have routinely been reactive. We are trying to change that. We're trying to be proactive. They're trying to have officers, administration, everybody who is involved in the Police Department have the resources to be resilient. In the face of everything that they go through the daily. So, the way that it works is that's inoculation comes at you through a general adaption syndrome. Meaning that as an officer experience the traumatic event, the sympathetic nervous system activates and releases what we call cortisol or stress hormone, and we go into fight or flight mode. This is beneficial at the time of the incident because it gives you hyper vigilance, it gives you the ability to move faster. It gives you a reaction time quicker and it allows you to stay connected to what is happening at that moment. When that Moment is over, we go into Stage 2 which is resistance, cortisol is still flowing through your system. As it is trying to initiate your parasympathetic system, your rest and digest to come back down, but for all of us who may experience the trauma, usually it is one incident and then we move on. As police officers, though, you can have call after call after call. So why do they have that opportunity to get to that rest and digest? Sometimes they don't. So that cortisol level initiated to that was helpful, is never even

unhelpful and so we go to that stage 3 called exhaustion, and at that point, the body's immune system starts to break down, the muscles start to break down, making them more susceptible to injury and those things take officers away from the community. Those things can lead to missed work and compensation issues to increased medical costs and to the reduction of the officer standing and standing firm. So hopefully through our proactive approach we can reduce those costs as well as creating and give that police officer a healthy longevity.  
Thank you very much. We're looking forward to working.

Sponsored by: Brendan Gillooley, Town Board Member  
Submitted by: Stephen V. Janik, Police Chief

**RESOLUTION NO. 68-2024**

**Moved by: Councilman Gillooley**  
**Seconded by: Councilman Aragosa**

**WHEREAS**, the Town of Glenville Police Department is committed to providing its members with appropriate and timely access to peer support and clinical professionals, in the event of a critical incident, post-traumatic stress or any other on or off-duty situation that may lead to an adverse effect on the members wellness; and

**WHEREAS**, the Town of Glenville Police Department, through the Employee Wellness program and policy, has dedicated a Wellness Coordinator and peer support members who have volunteered for the program and have attended peer support training; and

**WHEREAS**, the Chief of Police met with Dr. Kelly M. Tobin, PhD, a clinical psychologist of Charlton NY. Dr. Tobin, who also serves as the retained clinical psychologist for the Schenectady Police Department, was recommended by the Chief to the Town Board to serve as our retained clinical psychologist; and

**WHEREAS**, the Town of Glenville and Dr. Tobin have agreed to the terms, services and fees as described in the Memorandum of Understanding; and

**WHEREAS**, the Chief of Police recommends that Dr. Kelly M. Tobin PhD, be approved as the Glenville Police Department Clinical Psychologist for a term of one-year (March 6, 2024 through March 5, 2025) with a compensation of twenty-four thousand dollars (\$24,000.00);

**NOW, THEREFORE BE IT RESOLVED**, That the Chief of Police is authorized to enter into the agreement with Dr. Kelly M. Tobin Ph.D., and the compensation not exceed twenty-four thousand dollars (\$24,000.00) and that expenditure be charged to account BB-000-3120-4000.

**Ayes: Councilmen Ramotar, Gillooley, Aragosa, Kirkham and Supervisor Koetzle.**

**Noes: None**

**Absent: None**

**Abstention: None**

**Motion Carried**

Town Board decision on March 6, 2024.

Sponsored by: Christopher A. Koetzle, Town Supervisor

Submitted by: Jeffrey A. Siegle, Attorney to the Town

**RESOLUTION NO. 69-2024**

**Moved by: Councilman Ramotar**

**Seconded by: Councilman Gillooley**

**WHEREAS**, the Town Board of the Town of Glenville finds that it is beneficial to the health and safety of the public to require the owners of each building and each structure in the Town that is subject to fire safety and property maintenance inspections to submit to the Town a Fire Safety Registration Statement. The information set forth in the Fire Safety Registration Statement will enable the Town to create and maintain a registry of such buildings and structures, containing information that may be required in emergencies or other situations; and

**WHEREAS**, the Town has prepared a proposed Local Law No. 4 of 2024 titled “Amendment to Glenville Town Code Chapter 101 to Require Fire Safety Registration Statements” and has made that proposed local law available for inspection by the public; and

**WHEREAS**, the Town is required to hold a public hearing on the proposed adoption of Local Law 4 of 2024;

**NOW, THEREFORE BE IT RESOLVED** that the Town Board of the Town of Glenville will hold a public hearing on the adoption of proposed Local Law No. 4 of 2024 on March 20, 2024 at 7:00 PM or as soon thereafter as the matter can be heard, at the Glenville Municipal Center at 18 Glenridge Road, Glenville, New York to hear all persons interested in Local Law No.4 of 2024; and

**BE IT FURTHER RESOLVED** that a copy of this order certified by the Town Clerk shall be published at least once in the official newspaper of the Town and that said publication be not less than ten nor more than twenty days before the March 20, 2024 public hearing date.

**Ayes: Councilmen Ramotar, Gillooley, Aragosa, Kirkham and Supervisor Koetzle.**

**Noes: None**

**Absent: None**

**Abstention: None**

**Motion Carried**

Town Board decision on March 6, 2024.

Sponsored by: Christopher A. Koetzle, Town Supervisor

Submitted by: Anthony Tozzi, Director of Planning

**RESOLUTION NO. 70-2024**

**Moved by: Councilman Ramotar**

**Seconded by: Councilman Kirkham**

**WHEREAS**, The Town Board of the Town of Glenville finds that it is beneficial to the health and safety of the public to amend the Glenville Town Code to change the definition of “Mass

Gathering” so that a gathering likely to attract 500 people or more is considered to be a “Mass Gathering.” The Town is concerned that the current threshold of 2,000 likely gatherers does not adequately protect the health, safety and welfare of the Town. Requiring an application and a permit for gatherings likely to attract 500 people or more will enable the Town to prepare for such significant gatherings; and

**WHEREAS**, the Town has prepared a proposed Local Law No. 5 of 2024 titled “Amendment to Glenville Town Code Chapter 179 to Change the Definition of Mass Gathering to Reduce the Number of People Qualifying as a Mass Gathering Requiring a Permit” and has made that proposed local law available for inspection by the public; and

**WHEREAS**, the Town is required to hold a public hearing on the proposed adoption of Local Law 5 of 2024;

**NOW, THEREFORE BE IT RESOLVED** that the Town Board of the Town of Glenville will hold a public hearing on the adoption of proposed Local Law No. 5 of 2024 on March 20, 2024 at 7:00 PM or as soon thereafter as the matter can be heard, at the Glenville Municipal Center at 18 Glenridge Road, Glenville, New York to hear all persons interested in Local Law No.5 of 2024; and

**BE IT FURTHER RESOLVED** that a copy of this order certified by the Town Clerk shall be published at least once in the official newspaper of the Town and that said publication be not less than ten nor more than twenty days before the March 20, 2024 public hearing date.

**Ayes: Councilmen Ramotar, Gillooley, Aragosa, Kirkham and Supervisor Koetzle.**

**Noes: None**

**Absent: None**

**Abstention: None**

**Motion Carried**

Town Board decision on March 6, 2024.

Sponsored by: Christopher A. Koetzle, Town Supervisor

Submitted by: Jeffrey A. Siegel, Attorney to the Town

#### **RESOLUTION NO. 71-2024**

**Moved by: Councilman Ramotar**

**Seconded by: Councilman Kirkham**

**WHEREAS**, pursuant to Resolution No 243-2023 duly adopted by the Town Board on December 20, 2023, the Town Board, among other things, made an interfund transfer of \$250,000.00 from AA878 Capital Reserve to Capital Projects - HH61 Indian Meadows Second Entrance, in order to establish a capital fund for that project; and

**WHEREAS**, the Indian Meadows Second entrance Project was never commenced, and the full amount of the designated funds remain in account HH61; and

**WHEREAS**, the Town Board desires to close the Indian Meadows Second Entrance Project and transfer the fund balance of \$250,000.00 back to AA878 Capital Reserve; and

**WHEREAS**, the Town Board desires to designate unused \$250,000.00 originally designated for the

Indian Meadows Second Entrance Project to establish a new capital reserve project fund the development of and improvements to Town parks, and specifically anticipated improvements to Legacy Park, with the new capital fund to be known as the Parks Development and Improvement Capital Fund- HH66;

**NOW, THEREFORE, BE IT RESOLVED**, that the Glenville Town Board hereby closes the Indian Meadows Second Entrance Project (account HH61), and it is further

**RESOLVED**, that the unused fund balance of \$250,000.00 in the Indian Meadows Second entrance Project - HH61 be transferred to AA878 Capital Reserve by the following interfund budget transfer:

**2024 INTERFUND TRANSFER**

From HH61 Indian Meadows Second Entrance to AA878 Capital Reserve, \$250,000.00

**AND BE IT FURTHER RESOLVED**, that the Town Board hereby establishes a new capital reserve project for park improvements, to be known as Parks Development and Improvement Capital Fund- HH66, and hereby authorizes the following interfund budget transfer:

**2024 INTERFUND TRANSFER**

From AA878 Capital Reserve to HH66 - Parks Development and Improvement Capital Fund- HH66; \$250,000.00.

**Ayes: Councilmen Ramotar, Gillooley, Aragosa, Kirkham and Supervisor Koetzle.**

**Noes: None**

**Absent: None**

**Abstention: None**

**Motion Carried**

Town Board decision on March 6, 2024.

Sponsored by: Christopher Koetzle, Town Supervisor

Submitted by: Jeffrey A. Siegel, Attorney to the Town

**RESOLUTION NO. 72-2024**

**Moved by: Councilman Kirkham**

**Seconded by: Councilman Ramotar**

**WHEREAS**, there currently exists a vacancy in the position of Town Comptroller; and

**WHEREAS**, Patrick Aragosa has been the acting Town Comptroller since January 4, 2024, serving on an interim basis; and

**WHEREAS**, the Town interviewed Josh Kirby and found him to be an experienced and a suitable candidate for the position of Town Comptroller; and

**WHEREAS**, the Town has offered Mr. Kirby an annual salary of \$98,500.00 to serve as Town Comptroller on a full-time basis, which salary is within the budgeted amount for that position; and

**WHEREAS**, Mr. Kirby is available to start employment as Town Comptroller on March 25, 2024;

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby appoints Josh Kirby to the position of Town Comptroller effective March 25, 2024, at an annual salary of \$98,500.00, plus benefits.

**Ayes: Councilmen Ramotar, Gillooley, Aragosa, Kirkham and Supervisor Koetzle.**

**Noes: None**

**Absent: None**

**Abstention: None**

**Motion Carried**

Town Board decision on March 6, 2024.

Sponsored by: Christopher A. Koetzle, Town Supervisor

Submitted by: Tammy Stocker, Department of Works

**RESOLUTION NO. 73-2024**

**Moved by: Councilman Kirkham**

**Seconded by: Councilman Ramotar**

**WHEREAS**, the Town Board of the Town of Glenville authorized bids for the 2024 Residential Curbside Bulk Item Collection Program in the town; and

**WHEREAS**, County Waste & Recycling Service, Inc. of Clifton Park, NY submitted the lowest responsible bid to provide the residential refuse collection and disposal services required by the bid documents; and

**WHEREAS**, the Town will conduct the 2024 Residential Curbside Bulk Items Collection Program in 2024; and

**WHEREAS**, the Town Supervisor recommends that the contract for residential curbside bulk items collection and disposal service be awarded to County Waste & Recycling Service, Inc. and the Town Supervisor concurred in such recommendation;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Glenville hereby awards the 2024 Residential Curbside Bulk Item Collection Program contract to County Waste & Recycling Service, Inc. at the low bid price of \$150,382.92 for the first 500 tons and \$105 per ton thereafter, with said expense charged to account BB-000-8160-4192 as included in the 2024 Adopted Town Budget.

**Ayes: Councilmen Ramotar, Gillooley, Aragosa, Kirkham and Supervisor Koetzle.**

**Noes: None**

**Absent: None**

**Abstention: None**

**Motion Carried**

Town Board decision on March 6, 2024.

Sponsored by: Christopher Koetzle, Town Supervisor  
Submitted by: Jeffrey A. Siegel, Attorney to the Town

**RESOLUTION NO. 74-2024**

**Moved by: Councilman Kirkham**  
**Seconded by: Councilman Ramotar**

**WHEREAS**, by resolution of 246-2023, Kristen Bode, former Town of Glenville Clerk to the Town Justice, was engaged to assist the new Town of Glenville Clerk to the Town Justice and to provide training, at a billable rate of \$25 per hour, up to a maximum of 80 hours through March 1, 2024; and

**WHEREAS**, the Town desires to extend Ms. Bode's engagement so that it expires on the first to occur of May 31, 2024 or Ms. Bode reaching 80 hours of billable time; and

**WHEREAS**, Ms. Bode is agreeable to the extension and the terms offered;

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby authorizes the Town Supervisor to extend the consulting agreement with Kristen Bode of Scotia, New York to provide assistance and training to the new Town of Glenville Clerk to the Town Justice at the billable rate of \$25 per hour, up to a maximum of 80 hours through May 31, 2024, with the expense charged to budget code AA-000-1110-4000.

**Ayes: Councilmen Ramotar, Gillooley, Aragosa, Kirkham and Supervisor Koetzle.**

**Noes: None**

**Absent: None**

**Abstention: None**

**Motion Carried**

Town Board decision on March 6, 2024.

Sponsored by: Christopher A. Koetzle, Town Supervisor  
Submitted by: Thomas Coppola, Highway Superintendent

**RESOLUTION NO. 75-2024**

**Moved by: Councilman Kirkham**  
**Seconded by: Councilman Ramotar**

**WHEREAS**, there is a vacant Heavy Equipment Mechanic position in the Glenville Highway Department; and

**WHEREAS**, the Town of Glenville advertisement for the position on the Town website resulted in several applicants for the position; and

**WHEREAS**, the Highway Superintendent conducted interviews to fill the vacancy; and

**WHEREAS**, the Highway Superintendent recommends that Brandon Iler be appointed to the position;

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby provisionally appoints Brandon Iler, 233 Woods Hollow Road, Gloversville, New York to the position of Heavy Equipment Mechanic, effective March 18, 2024, at a pay rate for such title of \$31.27 per hour and benefits as determined by the agreement between the Town and the CSEA Highway Employees Unit.

**Ayes: Councilmen Ramotar, Gillooley, Aragosa, Kirkham and Supervisor Koetzle.**

**Noes: None**

**Absent: None**

**Abstention: None**

**Motion Carried**

Town Board decision on March 6, 2024.

Sponsored by: Sid Ramotar, Town Board Member

Submitted by: Thomas Coppola, Highway Superintendent

**RESOLUTION NO. 76-2024**

**Moved by: Councilman Kirkham**

**Seconded by: Councilman Ramotar**

**WHEREAS**, the Town of Glenville Highway Department requires reliable equipment to maintain Town roadways; and

**WHEREAS**, the Highway Superintendent advises that the Highway Department is in need of a one-ton pickup truck with plowing and spreading capabilities appropriate for use during snow season; and

**WHEREAS**, the Highway Superintendent recommends purchase of one 2024 GMC Sierra one-ton pickup truck with a dump body and truck side plow mount to best meet the needs of the Town; and

**WHEREAS**, the Bookkeeper (PT) advises that the Town may utilize the mini-bid process available through the NYS Office of General Services (OGS) to purchase vehicles; and

**WHEREAS**, the Highway Superintendent prepared appropriate vehicle specifications and completed mini-bid #DB20240221 to obtain the lowest bid for the vehicle required; and

**WHEREAS**, the low bidder for the vehicle was Goldstein Buick-GMC, 1671 Central Avenue, Albany NY 12205, at a price of \$69,719.50; and

**WHEREAS**, the purchase of this vehicle is provided for within the 2024 capital budget appropriations;

**NOW, THEREFORE, BE IT RESOLVED**, that the Highway Superintendent is hereby authorized to purchase one 2024 GMC Sierra one-ton pickup truck with a dump body and truck side plow mount plus other specifications as included in OGS mini-bid #DB20240221 from Goldstein Buick-GMC, 1671 Central Avenue, Albany NY 12205, at a price not to exceed \$69,719.50 with said expense charged to account BB-999-4010-4009 ARPA Funding.

**Ayes: Councilmen Ramotar, Gillooley, Aragosa, Kirkham and Supervisor Koetzle.**

**Noes: None**

**Absent: None**  
**Abstention: None**

**Motion Carried**

Town Board decision on March 6, 2024.

Sponsored by: Sid Ramotar, Town Board Member  
Submitted by: Vicki Hillis, Director of Human Services

**RESOLUTION NO. 77-2024**

**Moved by: Councilman Kirkham**  
**Seconded by: Councilman Ramotar**

**WHEREAS**, in order to provide for summertime maintenance and security needs in the Parks, Highway, and Water/Sewer Departments it is necessary to hire seasonal employees; and

**WHEREAS**, the Town of Glenville has provided funding for these seasonal employees in the 2024 budget; and

**WHEREAS**, these seasonal positions have in the past typically been filled by high school or college students who in some instances were able to begin employment prior to the end of the spring semester; and

**WHEREAS**, seasonal employment is allowable for a maximum of thirteen weeks per individual;

**NOW, THEREFORE, BE IT RESOLVED**, that seasonal employees be appointed to the following positions within budgeted appropriations at the budgeted rate of \$16.00 per hour with no benefits within the time period beginning on May 6, 2024 and ending on September 15, 2024:

- Park Laborers - four to be appointed;
- Park Security Worker – one to be appointed;
- Water Laborers – four to be appointed;
- Highway Laborers – two to be appointed; and

**BE IT FURTHER RESOLVED**, that the Director of Human Services and Highway Commissioner are hereby authorized to appoint qualified candidates to the vacant positions upon consultation with the Town Supervisor.

**Ayes: Councilmen Ramotar, Gillooley, Aragosa, Kirkham and Supervisor Koetzle.**  
**Noes: None**  
**Absent: None**  
**Abstention: None**

**Motion Carried**

Town Board decision on March 6, 2024.

Sponsored by: Christopher A. Koetzle, Town Supervisor  
Submitted by: Julie Davenport, Town Clerk

**RESOLUTION NO. 78-2024**

**Moved by: Councilman Kirkham**  
**Seconded by: Councilman Ramotar**

**BE IT RESOLVED**, that the minutes of the Regular Town Board meeting held on February 7, 2024 are hereby approved and accepted as entered.

**Ayes: Councilmen Ramotar, Gillooley, Aragosa, Kirkham and Supervisor Koetzle.**

**Noes: None**

**Absent: None**

**Abstention: None**

**Motion Carried**

Town Board decision on March 6, 2024.

Sponsored by: Christopher A. Koetzle, Town Supervisor  
Submitted by: Julie Davenport, Town Clerk

**RESOLUTION NO. 79-2024**

**Moved by: Councilman Kirkham**  
**Seconded by: Councilman Ramotar**

**BE IT RESOLVED**, that the minutes of the Regular Town Board meeting held on February 21, 2024 are hereby approved and accepted as entered.

**Ayes: Councilmen Ramotar, Gillooley, Aragosa, Kirkham and Supervisor Koetzle.**

**Noes: None**

**Absent: None**

**Abstention: None**

**Motion Carried**

Town Board decision on March 6, 2024.

Sponsored by: Christopher A. Koetzle, Town Supervisor  
Submitted by: Jeffrey A. Siegel, Attorney for the Town

**RESOLUTION NO. 80-2024**

**Moved by: Councilman Kirkham**  
**Seconded by: Councilman Ramotar**

**RESOLUTION ACCEPTING BID AND AUTHORIZING THE AWARD OF CONTRACT FOR  
LEGACY PARK PERFORMANCE AREA PROJECT**

**WHEREAS**, the Town of Glenville authorized M.J. Engineering and Land Surveying, P.C. to solicit sealed bids for the construction of a Veteran’s Memorial Park, known as Legacy Park, which includes a pavilion, seating, walkways, site lighting and landscaping improvements at the corner of Dutch Meadows Lane and Ballston Road (NYS Route 50), which were advertised in accordance with General Municipal Law 103, and were opened publicly on February 15, 2024; and

**WHEREAS**, W.M.J. Keller & Sons Construction Corp. of Castleton, New York submitted its bid to complete the work in an amount not to exceed \$375,000; and

**WHEREAS**, M.J. Engineering and Land Surveying, P.C. has prepared a post-bid analysis and recommends accepting the bid of W.M.J. Keller & Sons Construction Corp. as low bidder, and recommends awarding the contract for the Legacy Park Performance Area project; and

**NOW, THEREFORE BE IT RESOLVED**, that the Supervisor is authorized to sign a contract with W.M.J. Keller & Sons Construction Corp. for the construction of the site improvements at Legacy Park at a cost not to exceed \$375,000.

**Ayes: Councilmen Ramotar, Gillooley, Aragosa, Kirkham and Supervisor Koetzle.**

**Noes: None**

**Absent: None**

**Abstention: None**

**Motion Carried**

Town Board decision on March 6, 2024.

Sponsored by: Christopher A. Koetzle, Town Supervisor

Submitted by: Vicki Hillis, Director of Human Services

**RESOLUTION NO. 81-2024**

**Moved by: Councilman Kirkham**

**Seconded by: Councilman Ramotar**

**WHEREAS**, the Town of Glenville owns a building commonly known as the Glenville Senior Center at 34 Worden Rd., Glenville, NY, and

**WHEREAS**, the Senior Center Coordinator advised the town that a portion of the roof must be replaced; and

**WHEREAS**, the Senior Center Coordinator solicited sealed competitive bids with two bids received; and

**WHEREAS**, Relyea & Sons and Daughters LLC providing the lowest responsible bid at \$48,500; and

**WHEREAS**, funding for this purchase is included in the 2024 Adopted Budget;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Glenville hereby awards the roof replacement project bid to Relyea & Sons and Daughters LLC, 381 Stage Rd.,

Ballston Lake, NY 12019, as lowest responsible bidder in the sum not to exceed \$48,500.00 as included in the 2024 Adopted Budget.

**Ayes: Councilmen Ramotar, Gillooley, Aragosa, Kirkham and Supervisor Koetzle.**

**Noes: None**

**Absent: None**

**Abstention: None**

**Motion Carried**

Town Board decision on March 6, 2024.

Sponsored by: Sid Ramotar, Town Board Member

Submitted by: Thomas Coppola, Highway Superintendent

**RESOLUTION NO. 82-2024**

**Moved by: Councilman Kirkham**

**Seconded by: Councilman Ramotar**

**WHEREAS**, the Town of Glenville Highway Department requires reliable equipment to maintain Town roadways; and

**WHEREAS**, the Highway Superintendent advises that the Highway Department is in need of a 3/4-ton work truck utility appropriate for highway use; and

**WHEREAS**, the Highway Superintendent recommends purchase of one 2024 Chevrolet Silverado 2500 HD, 4WD Reg Cab. 142" Work Truck to best meet the needs of the Town; and

**WHEREAS**, the Bookkeeper (PT) advises that the Town may to purchase this vehicle through a NYS contract number PC68994; and

**WHEREAS**, the Highway Superintendent prepared appropriate vehicle specifications for the vehicle required; and

**WHEREAS**, the Highway Superintendent found the vehicle at Mangino Chevrolet, 4447 State Highway 30, Amsterdam, NY 12010 at a price of \$66,830.50; and

**WHEREAS**, the purchase of this vehicle is provided for within the 2024 capital budget appropriations;

**NOW, THEREFORE, BE IT RESOLVED**, that the Highway Superintendent is hereby authorized to purchase one 2024 Chevrolet Silverado 2500 HD, 4WD Reg Cab. 142" Work Truck, from Mangino Chevrolet, 4447 State Highway 30, Amsterdam, NY 12010, at a price not to exceed 66,830.50 with said expense charged to account BB-999-4010-4009 ARPA Funding.

**Ayes: Councilmen Ramotar, Gillooley, Aragosa, Kirkham and Supervisor Koetzle.**

**Noes: None**

**Absent: None**

**Abstention: None**

**Motion Carried**

Town Board decision on March 6, 2024.

New Business:

Councilman Aragosa- No new business

Councilman Kirkham- No new business

Councilman Ramotar- No new business

Councilman Gillooley- No new business

Supervisor Koetzle- No new business

Supervisor Koetzle made a motion to adjourn the meeting;

Motion Councilman Kirkham

Seconded Councilman Aragosa

All in favor meeting adjourned at 7:58 PM

For a complete recording of the meeting please use this link.

Part one no audio

<https://www.youtube.com/watch?v=Ybb8OYzgA6Q>

Part two with audio

<https://www.youtube.com/watch?v=Mvkr7HxOtE8>

ATTEST:

*Julie Davenport*

Town Clerk



