

MEETING OF THE TOWN BOARD  
TOWN OF GLENVILLE  
NOVEMBER 1, 2023  
AT THE GLENVILLE MUNICIPAL CENTER  
18 GLENRIDGE ROAD, GLENVILLE, NEW YORK

Supervisor Koetzle called the meeting to order at 7:00 PM;

Supervisor Koetzle asked the Town Clerk, Julie Davenport, to call the roll.

**Present:** Supervisor Christopher A. Koetzle, Councilmen Martin, Ramotar, Kirkham and Councilwoman Barone.

Also present were Jeffrey A. Siegel, Attorney for the Town, Vicki Hillis, Jason Cuthbert, Craig D'Allaird.

Invocation

Pledge of Allegiance to the Flag

**Town Council Reports:**

Councilman Kirkham: No Report

Councilwoman Barone: No Report

Councilman Martin: Just wanted to remind everyone that Early Voting is going on right now and Election Day is Tuesday November 7<sup>th</sup>. He just wanted to remind everyone to vote.

Councilman Ramotar: Shared that leaf pick-up has started, DPW has started winterizing fire hydrants and getting ready for winter. Councilman Ramotar thanked all the highway/DPW staff for all their hard work.

Dave Kimmer from ABD engineering gave a brief presentation on the Water District Project regarding Water District 11 and 2.

Public Hearing Open 7:09 Closed 7:09 No one spoke.

Public Hearing for Wednesday November 1, 2023 at 7:00 PM or as soon thereafter at the Glenville Municipal Center, 18 Glenridge Road, Glenville, NY to hear all persons interested in the proposed improvements to extend the Town's existing Water District 11 to provide Town supplied water to an area formerly part of Water District 2.

Public Hearing Open 7:10 Closed 7:10 No one spoke.

Public Hearing for Wednesday November 1, 2023 at 7:00 PM or as soon thereafter at the Glenville Municipal Center, 18 Glenridge Road, Glenville, NY to hear all persons interested in the proposed modifications to Water District 2.

Public Hearing Open 7:10 Closed 7:10 No one spoke.

Public Hearing for Wednesday November 1, 2023 at 7:00 PM or as soon thereafter at the Glenville Municipal Center, 18 Glenridge Road, Glenville, NY to hear all persons interested in the proposed 2024 Preliminary Budget.

Privilege of the Floor: Open 7:10 Closed 7:00 No one spoke.

Supervisor's comments to the Board: No Supervisors comments

**Sponsored by: Sid Ramotar, Deputy Supervisor**

**Submitted by: Jeffrey A. Siegel, Attorney for the Town**

**RESOLUTION NO. 206-2023**

**RESOLUTION AND ORDER AFTER PUBLIC HEARING,  
APPROVING AN EXTENSION OF WATER DISTRICT 11 TO THE  
INDUSTRIAL PARK AND FOR AN INCREASE TO AND  
IMPROVEMENT OF WATER DISTRICT 11 PURSUANT TO  
SECTION 202-b OF THE TOWN LAW**

**Moved by: Councilman Ramotar**

**Seconded by: Councilman Martin**

**WHEREAS**, the Town Board of the Town of Glenville ("Town Board" and/or "Town"), in the County of Schenectady, New York, on behalf of its Water Districts, requested that Delaware Engineering, D.P.C., engineers duly licensed by the State of New York ("Engineer"), prepare a map, plan and report for the proposed extension of the Town's Water District 11 to a portion of the Scotia-Glenville Industrial Park that was formerly a part of Water District 2 and for the increase to and improvement of facilities serving the Water Districts; and

**WHEREAS**, the increase and improvement involves providing Town-supplied water to an area formerly part of Water District 2, and consists of the installation of: (i) HDPE piping, valves and connections to existing watermains; and (ii) a flowmeter and new water meters necessary to provide Town-supplied water to customers in Water District 11, all in order to increase water pressure and to disconnect these Water District 2 customers from the Village of Scotia water distribution system (collectively, the "Project"); and,

**WHEREAS**, the Project is further detailed in a map, plan, and report prepared by the Engineer and titled "Town of Glenville: Water System Improvements for an extension of WD 11 to the Industrial Park," and dated April 2023, as revised October 2023 (the "Map, Plan, and Report"); and

**WHEREAS**, the Engineer has established a total maximum estimated cost of \$1,419,061.60, for the Project; and

**WHEREAS**, on October 18, 2023, the Town Board adopted a resolution specifying the estimated total cost of the Project, describing the Project in general

terms, and scheduling a public hearing on November 1, 2023 at 7:00 p.m. at the Glenville Municipal Center, 18 Glenridge Road Glenville, NY 12302, at which the Town will hear all persons interested in the Project; and

**WHEREAS**, notice of such order was published and posted pursuant to the provisions of Article 12-a of the Town Law; and

**WHEREAS**, such public hearing was held by the Town Board on this 1st day of November, 2023 at or about 7:00 p.m. at the Glenville Municipal Center, and discussion on the matter having been had, and all persons desiring to be heard have been heard, including those in favor of and those in opposition to said increase to and improvement of the facilities; and

**WHEREAS**, the Project is subject to the State Environmental Quality Review Regulations, 6 NYCRR Part 617, and the Town Board, in its capacity as lead agency in accordance with SEQR, determined that the Project is consistent with the Scotia-Glenville Industrial Park SEQR Statement of Findings and that no Supplemental Environmental Impact Statement is necessary because the Project remains within the impact thresholds and mitigation established in the SEQR Statement of Findings;

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board hereby makes the following findings with respect to the Project:

- a. The notice of hearing was published and posted as required by law, and is otherwise sufficient;
- b. All the property and property owners within the proposed district extension are benefited thereby;
- c. All the property and property owners benefited are included within the limits of the proposed district or extension; and
- d. The establishment or extension of such district is in the public interest; and

**BE IT FURTHER RESOLVED**, that the Town Board hereby approves the Project; and

**BE IT FURTHER RESOLVED**, that it is in the public interest to incur the costs of the Project in the amount of \$1,419,061.60, to be financed in accordance with the Map, Plan, and Report; and.

**BE IT FURTHER RESOLVED**, that:

1. this resolution is subject to permissive referendum as provided in Articles 7 and 12A of the Town Law; and
2. the Town Clerk shall cause to be prepared and have available for distribution proper forms for a petition requesting a referendum, in accordance with Art. 12-A Section 209-E of the Town Law, and shall

distribute a supply to any person requesting same; and

3. if after the expiration of the time for filing a petition requesting a permissive referendum, no such petition has been filed with the Town Clerk, the Town Clerk shall file a certificate stating such fact in the office of the Schenectady County Clerk and Office of the Department of Audit and Control in Albany, New York. If such a petition is filed and after the referendum held, the Town Clerk shall prepare and file a certificate stating that a petition was filed and a referendum was held and certifying the result of the vote in the office of the Schenectady County Clerk and the Office of the Department of Audit and Control in Albany, New York; and
4. the extension of Water District 11, as set forth herein, is subject to permission of the state Comptroller, pursuant to Art. 12-A Section 209-F of the Town Law; and
5. the Town Supervisor is hereby authorized to cause to be prepared and, upon its preparation, verify and execute the application to the Office of the Department of Audit and Control in Albany, New York as required in accordance with NYS Town Law Art. 12-A Section 209-F; and
6. this resolution shall take effect immediately upon its adoption by the required votes of the Town Board.

**Ayes: Councilmen Martin, Ramotar, Kirkham, Councilwoman Barone and Supervisor Koetzle**

**Noes: None**

**Absent: None**

**Abstention: None**

**Motion Carried**

Town Board Resolution on November 1, 2023

Sponsored by: Christopher A. Koetzle, Supervisor

Submitted by: Jeffrey A. Siegel, Attorney for the Town

**RESOLUTION NO. 207-2023**

**Moved by: Councilman Ramotar**

**Seconded by: Councilman Martin**

**WHEREAS**, the Town of Glenville ("Town") owns and operates a water supply and distribution system that serves customers in the Town, including customers within Water District 2; and

**WHEREAS**, the Town desires to implement a project to provide Town water to that part of the Scotia-Glenville Industrial Park, comprised of twenty (20) parcels ("Industrial Park Parcels"), that presently is Part of Water District 2 and is supplied water obtained from the Village; and

**WHEREAS**, the project to provide Town water to the Industrial Park Parcels involves the installation of HDPE water main piping, valves and connections to existing watermains and the installation of a flowmeter, valves, and new water meters necessary to provide Town water to customers in Water District 11 in order to increase water pressure and disconnect these customers from the Village of Scotia water distribution system; and

**WHEREAS**, as part of that project, the Town desires to extend the current Water District 11 to include the Industrial Park Parcels, and to modify existing Water District 2 in order to remove the Industrial Park Parcels from the existing Water District 2; and

**WHEREAS**, the Town has caused the preparation of a Map Plan and Report dated October 2023 ("Map, Plan and Report"), by Delaware Engineering, D.P.C., an Engineer licensed in the State of New York, describing: the boundaries and operations of the proposed modification of Water District 2; a general plan and description of facilities; the maximum amount to be expended; regulatory review requirements; the cost of hook-up fees, if any; the cost to the typical property; and method of financing the project; and

**WHEREAS**, in accordance with NYS Town Law Article 12 Section 196, having established a water district and adopted a plan of a water system for such district, the Town Board, may, upon public notice, modify the same; and

**WHEREAS**, the Town Board of the Town of Glenville, in its capacity as lead agency under SEQR, caused a generic environmental impact statement ("GEIS") to be prepared to address growth within the Industrial Park area, and on December 19, 2007, the Town Board adopted a statement a finding ("SOF") pursuant to the GEIS; and

**WHEREAS**, among other potential environmental impacts, the GEIS analyzed the provision of public water supply to the Industrial Park, and the Town Board will evaluate the proposed modifications to Water District 2 to determine whether the modifications conform to the conditions and thresholds established in the GEIS and SOF; and

**WHEREAS**, on October 18, 2023, the Town Board, in its capacity as lead agency, in accordance with SEQR, determined that the project to extend water service to the Industrial Park Parcels is consistent with the above referenced SEQR Statement of Findings and that no Supplemental Environmental Impact Statement is necessary; and

**WHEREAS**, on November 1, 2023, the Town Board held a duly noticed Public Hearing on the Town Board's intent to modify the plan for Water District 2 and the compliance of such modification with the GEIS, at which time any objections made thereto were heard and considered;

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board hereby finds that the proposed modification of Water District 2, which is a part of the project to extend Town-supplied water to the Industrial Park Parcels, is consistent with the SOF, and that no Supplemental Environmental Impact Statement is necessary, because the Project remains within the impact thresholds and mitigation established in the SOF and, moreover, no new significant adverse environmental impacts will result from said modifications; and

**BE IT FURTHER RESOLVED** that the Town Board hereby adopts the change in the plan for Water District 2, as set forth in the Map, Plan, and Report; and

**BE IT FURTHER RESOLVED** that a copy of the Map Plan and Report shall be carefully preserved in the office of the town clerk and open to inspection by all persons interested.

**Ayes: Councilmen Martin, Ramotar, Kirkham, Councilwoman Barone and Supervisor Koetzle**

**Noes: None**

**Absent: None**

**Abstention: None**

**Motion Carried**

**Town Board decision on November 1, 2023**

Sponsored by: Sid Ramotar, Deputy Supervisor  
Submitted by: Jason Cuthbert, Town Comptroller

**RESOLUTION NO. 208-2023**

**Moved by: Councilman Ramotar**

**Seconded by: Councilman Martin**

**A RESOLUTION** approving preliminary capital expense budgets of **Water District No. 11** of the Town of Glenville and **Extensions No. 10 through 51** for the year 2024.

**BE IT RESOLVED AS FOLLOWS BY THE TOWN BOARD OF THE TOWN OF GLENVILLE, NEW YORK:**

SECTION 1. The Town Board of the Town of Glenville as Commissioners of Water District No. 11 hereby adopts the following preliminary capital expense budget of Water District No. 11 and its extensions of the Town of Glenville for the calendar fiscal year 2024:

Appropriations:

Increase of Facilities for Water District No. 11 and Extensions (Redemption of Bonded Debt)	
Principal Due 6/15/24 & 12/1/24	\$ 709,900.00
Interest Due 6/1/24, 6/15/24, 12/1/24, 12/15/24	\$ 66,064.00
Bond Anticipation Note (BAN) / Principal (Increase in facility for Water District 11)	\$ 79,000.00
Bond Anticipation Note (BAN) / Interest (Increase in facility for Water District 11)	\$ 54,148.00
Charges of Paying Agents in connection with BAN	\$ 700.00
	<u>\$ 909,812.00</u>

Estimated Revenue:

Income from temporary investment of assessment for benefit for debt service	\$ 10,000.00
Allocation of metered water sales	\$ 89,337.00
Appropriated fund balance	\$ 90,000.00
Appropriated debt reserve	\$ 78,000.00
	<u>\$ 267,337.00</u>

Equivalency Charges:

Charlton Water District	\$ 52,750.00
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Net amount to be raised by assessment for benefit (based on assessed value and on front footage) for capital expense budget for Water District No. 11 and Extensions	<u>\$ 589,725.00</u>
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Total Revenue	<u>\$ 909,812.00</u>
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SECTION 2. (a) A proposed assessment roll has been prepared for raising funds for the above preliminary capital expense budget of Water District No. 11 of the Town of Glenville and Extension Nos. 10 thru 51 thereof, including the apportionment to said Extension Nos. 10 thru 51 of their respective share of the water supply and transmission and distribution lines;

(b) Computation of assessments based on assessed value of real property:

Portion of debt service to be paid by assessments based on assessed value on real property:

Transmission lines, water supply and treatment:	
Gross expense facilities (Section 1 of Resolution).....	<u>\$ 267,337.00</u>
Total debt service for transmission lines, water supply and treatment.....	\$ 642,475.00

Rate for Water District No. 11, Extension Nos. 10 thru 51 and Charlton Water District based on aggregate full value of.....	\$ 2,634,204,935.00
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SECTION 3. The assessment roll for Water District No. 11 and Extension Nos. 10 thru 51 thereof, as mentioned above, shall be filed with the Clerk of the Town Board.

SECTION 4. This resolution takes effect immediately.

**Ayes: Councilmen Martin, Ramotar, Kirkham, Councilwoman Barone and Supervisor Koetzle**

**Noes: None**

**Absent: None**

**Abstentions: None**

**Motion Carried**

Town Board decision on November 1, 2023.

Sponsored by: Sid Ramotar, Deputy Supervisor  
Submitted by: Jason Cuthbert, Town Comptroller

**RESOLUTION NO. 209-2023**

**Moved by: Councilman Ramotar**

**Seconded by: Councilman Martin**

**A RESOLUTION** approving a preliminary capital expense budget of **Sewer District No. 9** and **Extension No. 7** for the year 2024.

**BE IT RESOLVED AS FOLLOWS BY THE TOWN BOARD OF THE TOWN OF GLENVILLE, NEW YORK:**

SECTION 1. The Town Board of the Town of Glenville as Commissioners of Sewer District No. 9 and Extension No. 7 hereby adopts the following preliminary capital expense budget of Sewer District No. 9 and Extension No. 7 of the Town of Glenville for the calendar fiscal year 2024.

Appropriations, Sewer District No. 9:

Redemption of Bonded Debt	
on 04/01/2024 of \$1,240,000.....	\$ 155,000.00
Interest on Bond Note	
due 04/01/2024 and 10/01/2024.....	\$ 9,408.00
Administration fee on Bond Note due 05/15/2024.....	<u>\$ 2,712.00</u>
	\$ 167,120.00

Estimated Revenue, Sewer District No. 9:

Appropriated Debt Reserve .....	\$ <u>85,000.00</u>
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Amount to be raised on benefit plan ..... \$ 82,120.00

Appropriations, Extension No. 7:

Redemption of bond anticipation note (BAN)  
on 03/15/2024 of \$129,500..... \$ 10,100.00  
BAN interest due on 03/15/2024 on \$129,500..... \$ 5,074.00  
Charges of Paying Agents and miscellaneous expenses in  
connection with payment of principal and interest \$ 835.00

Amount to be raised on benefit plan ..... \$ 16,009.00

SECTION 2. A proposed assessment roll shall be prepared for raising funds for the above preliminary capital expense budget of Sewer No. 9 pursuant to the benefit unit basis set forth in the engineering plan for said sewer district.

Amount to be raised by benefit plan	\$ 82,120.00
Number of Benefit Units	13,867.00
Charge Per Benefit Unit	\$ 5.921973

SECTION 3. A proposed assessment roll shall be prepared for raising funds for the above preliminary capital expense budget of Sewer District No. 9, Extension No. 7 pursuant to the benefit unit basis set forth in the engineering plan for said sewer extension, said benefit unit plan providing for the assignment of one (1) benefit unit to each individual parcel of land.

Extension No. 7

Amount to be raised by benefit plan	\$ 16,009.00
Number of Benefit Units	19
Charge Per Benefit Unit	\$ 842.58

SECTION 4. The proposed assessment roll for Sewer District No. 9 and Extension No. 7 shall be prepared and the appropriate extensions made thereon pursuant to this resolution and such proposed assessment roll and the estimate of income and expenditures shall be filed with the Clerk of the Town Board.

SECTION 5. This resolution takes effect immediately.

**Ayes:** Councilmen Martin, Ramotar, Kirkham, Councilwoman Barone and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstentions:**None

**Motion Carried**

Town Board decision on November 1, 2023.

Sponsored by: Sid Ramotar, Deputy Supervisor

Submitted by: Jason Cuthbert, Town Comptroller

**RESOLUTION NO. 210-2023**

**Moved by: Councilman Ramotar**  
**Seconded by: Councilman Martin**

**A RESOLUTION** approving preliminary Capital expense budget of **Sewer District No. 1** for the year 2024.

**BE IT RESOLVED AS FOLLOWS BY THE TOWN BOARD OF THE TOWN OF GLENVILLE, NEW YORK:**

SECTION 1. The Town Board of the Town of Glenville as Commissioners of Sewer District No. 1 hereby adopts the following capital expense budget of Sewer District No. 1 of the Town of Glenville for the calendar fiscal year 2024:

Appropriations:

Redemption of Bonded Debt	
on 06/01/24 of \$1,066,546	\$82,042.00
0% interest on \$1,066,546 in 2024	<u>0.00</u>
	\$82,042.00

Estimated Revenue:

Clifton Park equivalency charge	\$46,607.00
Appropriated Debt Reserve	<u>12,500.00</u>
	\$59,107.00

Amount to be raised on benefit plan	\$22,935.00
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SECTION 2. A proposed assessment roll shall be prepared for raising funds for the above preliminary capital expense budget of Sewer District No. 1 pursuant to the benefit unit basis set forth in the engineering plan for said sewer districts.

SECTION 3. Said benefit unit plan provides for the assignment of benefit units to each individual parcel of land based on engineering planning report.

Amount to be raised by benefit plan	\$22,935.00
Number of Benefit Units	227.00
Charge per Benefit Unit	\$101.0352

Annual Charge Per Single Family Residence	\$101.04
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SECTION 4. The proposed assessment roll for Sewer District No. 1 shall be prepared and the appropriate extensions made thereon pursuant to this resolution and such proposed assessment roll and estimate of income and expenditures shall be filed with the

Clerk of the Town Board.

SECTION 5. This resolution takes effect immediately.

**Ayes: Councilmen Martin, Ramotar, Kirkham, Councilwoman Barone and Supervisor Koetzle**

**Noes: None**

**Absent: None**

**Abstentions: None**

**Motion Carried**

Town Board decision on November 1, 2023.

Sponsored by: Sid Ramotar, Deputy Supervisor  
Submitted by: Jason Cuthbert, Town Comptroller

**RESOLUTION NO. 211-2023**

**Moved by: Councilman Ramotar**  
**Seconded by: Councilman Martin**

**A RESOLUTION** approving a preliminary Capital expense budget of the **Sewer District No. 2** for the year 2024.

**BE IT RESOLVED AS FOLLOWS BY THE TOWN BOARD OF THE TOWN OF GLENVILLE, NEW YORK:**

SECTION 1. The Town Board of the Town of Glenville as Commissioners of the Sewer District No. 2 hereby adopts the following capital expense budget of Sewer District No. 2 of the Town of Glenville for the calendar fiscal year 2024:

Appropriations:

Redemption of Bonded Debt	
on 12/01/24 of \$133,800	\$43,500.00
Interest payments on \$133,800 in 2024	<u>3,014.00</u>
	\$46,514.00

Estimated Revenue:

Appropriated Debt Reserve	<u>\$20,000.00</u>
Amount to be raised on benefit plan	\$26,514.00

SECTION 2. A proposed assessment roll shall be prepared for raising funds for the above preliminary capital expense budget of Sewer District No. 2 pursuant to the benefit unit basis set forth in the engineering plan for said sewer districts.

SECTION 3. Said benefit unit plan provides for the assignment of one (1) benefit unit for each 1,000 gallons of water used.

Amount to be raised by benefit plan	\$26,514.00
Estimated Number of Benefit Units	178,356.30
Estimated Charge Per Benefit Unit	\$0.148657

Estimated Annual Charge Per Single Family Residence (40 benefit units)	\$5.95
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SECTION 4. The proposed assessment roll for Sewer District No. 2 shall be prepared and the appropriate extensions made thereon pursuant to this resolution and such proposed assessment roll and estimate of income and expenditures shall be filed with the Clerk of the Town Board.

SECTION 5. This resolution takes effect immediately.

**Ayes:** Councilmen Martin, Ramotar, Kirkham, Councilwoman Barone and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstentions:** None

### **Motion Carried**

Town Board decision on November 1, 2023.

Sponsored by: Sid Ramotar, Deputy Supervisor  
Submitted by: Jason Cuthbert, Town Comptroller

### **RESOLUTION NO. 212-2023**

**Moved by: Councilman Ramotar**  
**Seconded by: Councilman Martin**

**A RESOLUTION** adopting the assessment rolls for **Water District No. 11 and Extension Nos. 10 through 51** of the Town of Glenville, Schenectady County, New York for the year 2024.

**WHEREAS**, on November 1, 2023 the Town Board of the Town of Glenville adopted a preliminary capital expense budget for Water District No. 11 and Extension Nos. 10 through 51 of the Town of Glenville; and

**WHEREAS**, assessment rolls have been prepared by the Water Commissioners of Water District No. 11 and Extension Nos. 10 through 51, Town of Glenville, Schenectady County, New York based upon said preliminary capital expense budget for and in connection with said Water Districts; and

**WHEREAS**, said assessment rolls were completed and filed in the office of the Town Clerk of said Town on July 1, 2023; and

**WHEREAS**, due notice of the completion of said assessment rolls and of the time and place when and where this Town Board would meet to hear and to consider any objections that might be made to said rolls was duly given by the Town Clerk by the publication of due notice thereof in The Daily Gazette, a newspaper published in the County of Schenectady and circulated in the Town of Glenville, and this Town Board duly met at the time and place specified and a hearing was duly had upon said assessment rolls;

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS BY THE TOWN BOARD OF THE TOWN OF GLENVILLE, NEW YORK:**

SECTION 1. Said assessment rolls are hereby approved, affirmed and adopted by the Town Board.

SECTION 2. This resolution takes effect immediately.

**Ayes:** Councilmen Martin, Ramotar, Kirkham, Councilwoman Barone and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstentions:** None

**Motion Carried**

Town Board decision on November 1, 2023.

Sponsored by: Sid Ramotar, Deputy Supervisor  
Submitted by: Jason Cuthbert, Town Comptroller

**RESOLUTION NO. 213-2023**

**Moved by: Councilman Ramotar**  
**Seconded by: Councilman Martin**

**A RESOLUTION** adopting the assessment rolls for **Sewer District No. 9 and Extension No. 7** of the Town of Glenville, Schenectady County, New York for the year 2024.

**WHEREAS**, on November 1, 2023 the Town Board of the Town of Glenville adopted a preliminary capital expense budget for Sewer District No. 9 and Extension No. 7 of the Town of Glenville; and

**WHEREAS**, assessment rolls have been prepared by the Sewer Commissioners of Sewer District No. 9 and Extension No. 7, Town of Glenville, Schenectady County, New York based upon said preliminary capital expense budget for and in connection with said Sewer Districts; and

**WHEREAS**, said assessment rolls were completed and filed in the office of the Town Clerk of said Town on July 1, 2023; and

**WHEREAS**, due notice of the completion of said assessment rolls and of the time and place when and where this Town Board would meet to hear and to consider any objections that might be made to said rolls was duly given by the Town Clerk by the publication of due notice thereof in The Daily Gazette, a newspaper published in the County of Schenectady and circulated in the Town of Glenville, and this Town Board duly met at the time and place specified and a hearing was duly had upon said assessment rolls;

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS BY THE TOWN BOARD OF THE TOWN OF GLENVILLE, NEW YORK:**

SECTION 1. Said assessment rolls are hereby approved, affirmed and adopted by the Town Board.

SECTION 2. This resolution takes effect immediately.

**Ayes:** Councilmen Martin, Ramotar, Kirkham, Councilwoman Barone and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstentions:** None

**Motion Carried**

Town Board decision on November 1, 2023.

Sponsored by: Sid Ramotar, Deputy Supervisor  
Submitted by: Jason Cuthbert, Town Comptroller

**RESOLUTION NO. 214-2023**

**Moved by: Councilman Ramotar**  
**Seconded by: Councilman Martin**

**A RESOLUTION** adopting the assessment roll for **Sewer District No. 1** of the Town of Glenville, Schenectady County, New York for the year 2024.

**WHEREAS**, on November 1, 2023 the Town Board of the Town of Glenville adopted a preliminary capital expense budget for Sewer District No. 1 of the Town of Glenville; and

**WHEREAS**, assessment rolls have been prepared by the Sewer Commissioners of Sewer District No. 1, Town of Glenville, Schenectady County, New York based upon said preliminary capital expense budget for and in connection with said Sewer Districts; and

**WHEREAS**, said assessment rolls were completed and filed in the office of the Town Clerk of said Town on July 1, 2023; and

**WHEREAS**, due notice of the completion of said assessment rolls and of the time and place when and where this Town Board would meet to hear and to consider any objections that might be made to said rolls was duly given by the Town Clerk by the publication of due notice thereof in The Daily Gazette, a newspaper published in the County of Schenectady and circulated in the Town of Glenville, and this Town Board duly met at the time and place specified and a hearing was duly had upon said assessment rolls;

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS BY THE TOWN BOARD OF THE TOWN OF GLENVILLE, NEW YORK:**

SECTION 1. Said assessment rolls are hereby approved, affirmed and adopted by the Town Board.

SECTION 2. This resolution takes effect immediately.

**Ayes:** Councilmen Martin, Ramotar, Kirkham, Councilwoman Barone and Supervisor Koetzle

**Noes: None**

**Absent: None**

**Abstentions: None**

**Motion Carried**

Town Board decision on November 1, 2023.

Sponsored by: Sid Ramotar, Deputy Supervisor  
Submitted by: Jason Cuthbert, Town Comptroller

**RESOLUTION NO. 215-2023**

**Moved by: Councilman Ramotar**  
**Seconded by: Councilman Martin**

**A RESOLUTION** adopting the assessment roll for **Sewer District No. 2** of the Town of Glenville, Schenectady County, New York for the year 2024.

**WHEREAS**, on November 1, 2023 the Town Board of the Town of Glenville adopted a preliminary capital expense budget for Sewer District No. 2 of the Town of Glenville; and

**WHEREAS**, assessment rolls have been prepared by the Sewer Commissioners of Sewer District No. 2, Town of Glenville, Schenectady County, New York based upon said preliminary capital expense budget for and in connection with said Sewer Districts; and

**WHEREAS**, said assessment rolls were completed and filed in the office of the Town Clerk of said Town on July 1, 2023; and

**WHEREAS**, due notice of the completion of said assessment rolls and of the time and place when and where this Town Board would meet to hear and to consider any objections that might be made to said rolls was duly given by the Town Clerk by the publication of due notice thereof in The Daily Gazette, a newspaper published in the County of Schenectady and circulated in the Town of Glenville, and this Town Board duly met at the time and place specified and a hearing was duly had upon said assessment rolls;

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS BY THE TOWN BOARD OF THE TOWN OF GLENVILLE, NEW YORK:**

SECTION 1. Said assessment rolls are hereby approved, affirmed and adopted by the Town Board.

SECTION 2. This resolution takes effect immediately.

**Ayes:** Councilmen Martin, Ramotar, Kirkham, Councilwoman Barone and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstentions:** None

**Motion Carried**

Town Board decision on November 1, 2023.

Sponsored by: Robert Kirkham Jr., Town Councilman  
Submitted by: Craig D'Allaird, Commissioner of Public Works

**RESOLUTION NO. 216-2023**

**Moved by: Councilman Kirkham**

**Seconded by: Councilwoman Barone**

**WHEREAS**, by Local Law No. 6-2013, the Town Board of the Town of Glenville adopted Chapter 99, "Brush, Grass and Weeds" of the Town Code of the Town of Glenville; and

**WHEREAS**, the Commissioner of Public Works has submitted a report regarding enforcement of Chapter 99 which includes as Schedule "A" a list of properties found in violation of Chapter 99 where property owners failed to correct such violations, despite being notified in accordance with said Chapter to correct the violation within the time provided, causing the Commissioner to cut and remove brush, grass and weeds from the listed premises at town expense and bill the property owners; and

**WHEREAS**, the property owners listed on Schedule "A" have failed to pay the charges and administrative fees billed as provided in Chapter 99 of the Code; and



**WHEREAS**, the Town's legal remedy to enforce the non-payment is to establish a lien on the parcels of real property in accordance with Town Law section 64 (5-a); and

**WHEREAS**, the Town Board wishes to hold a public hearing with respect to the proposed imposition of liens on the parcels of real property listed on Schedule "A" attached hereto;

**NOW, THEREFORE, BE IT RESOLVED**, that a public hearing be held by the Town Board of the Town of Glenville with respect to the proposed imposition of liens on the parcels of real property listed on Schedule "A" (attached) at 7:00 PM on November 15, 2023, at the Glenville Municipal Center, 18 Glenridge Road, Glenville, New York, and it is further

**RESOLVED** that the Town Clerk is hereby authorized and directed to cause public notice of said hearing to be given as provided by law.

**Ayes:** Councilmen Martin, Ramotar, Kirkham, Councilwoman Barone and Supervisor Koetzle

**Noes: None**

**Absent: None**

**Abstentions: None**

### **Motion Carried**

Town Board decision on November 1, 2023.

### **SCHEDULE A**

A list of properties found in violation of the Code of the Town of Glenville, Chapter 99 "Brush, Grass and Weeds", whereby property owners failed to correct such violations, despite being notified in accordance with said Chapter to correct the violation within the time provided, causing the Commissioner of Public Works to cut and remove brush, grass and weeds from the listed premises at town expense and bill the property owners.

Tax Parcel ID	Address	Property Owner	Amount
14.00-2-25	759 Sacandaga Rd	Bank of New York	\$800.00
15.08-5-19.1	131 Heckeler Dr	Lynn Rogers	\$500.00
15.12-4-36	10 Saratoga Dr	Denise Doin	\$800.00
15.12-6-34	486 Saratoga Rd	Sweet Dreams Property Group LLC	\$450.00
15.19-4-6	367 Saratoga Rd	Shirley Phillips	\$500.00
15.20-3-5	132 Willow Lane	Roland & Mariann Barge	\$900.00
16.13-1-6	20 Slater Dr	John & Sandra Furman	\$1,500.00
22.06-1-23	9 Park Lane	Beverly Bondley	\$550.00
22.06-3-11	17 Cumberland Pl	John Joseph Jr.	\$700.00
22.06-5-32	6 Berkley Rd	708 State St LLC	\$1,400.00
22.11-1-19	12 Mayfair Dr	Anthony Mannato	\$1,450.00

22.12-1-5	41 Glenridge Rd	Thomas Smith	\$2,100.00
22.13-3-9	269 Swaggertown Rd	Hindes Properties LLC	\$500.00
23.09-2-6.1	80 Glenridge Rd	Victor & Sonia Bobadilla	\$1,100.00
29.05-1-2	1458 Vley Rd	AJAX 2018-B REO LLC	\$350.00
29.11-4-65	413 Vley Rd	Joseph Cerrone	\$600.00
29.16-1-9	338 Vley Rd	Tracy Shepherd & Kimlee Marquise	\$350.00
30.00-1-26	122 Sunnyside Rd	Clifford Waters	\$388.90
30.06-2-55	62 Swaggertown Rd	Northern Construction Company	\$1,300.00
30.10-1-18	451 Ballston Rd	Donald & Regina Pooser	\$350.00
30.14-1-9	370 Ballston Rd	Shane & Patricia Myers	\$700.00
30.14-2-12	107 Freemans Bridge Rd	Ultimate LLC	\$1,075.00
38.07-2-24	816 Sanders Ave	David Savage	\$800.00
38.11-1-13	701 Engleman Ave	A and A Watervliet LLC	\$800.00

Sponsored by: Christopher A. Koetzle, Supervisor

Submitted by: Robert Schofield, Special Labor Counsel for the Town

### **RESOLUTION NO. 217-2023**

**Moved by: Councilman Ramotar**

**Seconded by: Councilman Martin**

**WHEREAS**, the Town of Glenville and the Civil Service Employees Association, Inc., Local 1000, AFSCME, AFL-CIO, Glenville Highway Unit, Schenectady County Local 886 (CSEA) are parties to a collective bargaining agreement for a term which will expire December 31, 2023; and

**WHEREAS**, the Town and the CSEA have been negotiating the terms of a successor agreement for the past several months; and

**WHEREAS**, the Town's negotiating team and the CSEA negotiating team have come to agreement as to the terms and conditions of employment for a successor agreement for a term commencing January 1, 2024 and ending December 31, 2027, a copy of the Memorandum of Agreement (MOA) outlining the terms of the parties' agreement is attached to this resolution; and

**WHEREAS**, the members of the CSEA have met and have voted to ratify the proposed MOA; and

**WHEREAS**, the Town Board of the Town of Glenville desires to come to an agreement which protects the fiscal stability of the Town while providing wage adjustments to CSEA employees that are fair and reasonable under the circumstances;

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby approves the attached memorandum of agreement with the CSEA that would establish the terms and conditions of employment for CSEA Highway Unit members for the period of January 1, 2024 through December 31, 2027 and authorizes the Supervisor to enter into a successor collective bargaining agreement based upon such MOA.

**Ayes:** Councilmen Martin, Ramotar, Kirkham, Councilwoman Barone and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstentions:** None

**Motion Carried**

Town Board decision on November 1, 2023.

Sponsored by: Christopher A. Koetzle, Town Supervisor  
Submitted by: Julie Davenport, Town Clerk

**RESOLUTION NO. 218-2023**

**Moved by:**

**Seconded by:**

**BE IT RESOLVED**, that the minutes of the Regular Town Board meeting held on October 18, 2023 are hereby approved and accepted as entered.

**Ayes:** Councilmen Martin, Ramotar, Kirkham, and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstentions:** Councilwoman Barone

**Motion Carried**

Town Board decision on November 1, 2023.

Sponsored by: Christopher A. Koetzle,  
Supervisor

Submitted by: Jeffrey A. Siegel, Attorney to the Town

**RESOLUTION NO. 219-2023**

**Moved by:** Councilman Martin

**Seconded by:** Councilman Ramotar

**WHEREAS**, Local Law No. 5 of 2022 establishing the Horstman Drive Mixed Use Planned Development District was adopted by the Town on June 1, 2022; and

**WHEREAS**, the Town desires to amend Local Law No. 5 of 2022 to define more specifically the circumstances under which Local Law No. 5 of 2022 may

be revoked in whole or in part; and

**WHEREAS**, the Town has prepared and proposed Local Law No. 7 of 2023 setting forth the Amendment to Local Law No. 5 of 2022, and will make proposed Local Law No. 7 of 2023 available to the public for inspection; and

**WHEREAS**, the Town is required to conduct a public hearing before the enactment of a local law: and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Glenville hereby schedules a public hearing to be held on November 15, 2023 at 7:00 p.m., or as soon thereafter as the matter can be heard, at the Town of Glenville Municipal Center, 18 Glenridge Road, Glenville, New York at which time and place the Town Board of the Town of Glenville will hear all persons interested in the proposed local law amending Local Law No. 5 of 2022 establishing the Horstman Drive Mixed Use Planned Development District; and

**BE IT FURTHER RESOLVED**, that the Town Clerk be, and she hereby is directed to prepare the proper notice of said hearing in accordance with law and to publish same at least 10 days prior to the date of the public hearing.

**Ayes:** Councilmen Martin, Ramotar, Kirkham, Councilwoman Barone and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstentions:** None

**Motion Carried**

Town Board decision on November 1, 2023.

Sponsored by: Christopher A. Koetzle,  
Supervisor

Submitted by: Jeffrey A. Siegel, Attorney to the Town

**RESOLUTION NO. 220-2023**

**Moved by: Councilman Martin**

**Seconded by: Councilman Ramotar**

**WHEREAS**, the owner of tax parcel 30.19-1-26.1 submitted a request to the Town of Glenville to subdivide tax parcel 30.19-1-26.1 into two lots, with Lot 1 consisting of approximately 4.57 acres and Lot 2 consisting of approximately 8.33 acres, all as more particularly shown on the proposed subdivision map dated July 20, 2023, prepared by ABD Engineer, LLP; and

**WHEREAS**, Tax Parcel 30.19-1-26.1 is currently split zoned, with part of Tax Parcel 30.19-1-26.1 zoned as Research, Development and Technology, and part of Tax Parcel 30.19-1-26.1 zoned as Freemans Bridge Road Corridor; and

**WHEREAS**, after the subdivision, all of Lot 2 would be in the Freemans Bridge Road Corridor zone, and Lot 1 would be split zoned, with part of Lot 1 being in the Freemans Bridge Road Corridor zone, and part of Lot 1 being in the Research, Development and Technology zone; and

**WHEREAS**, the Town desires to amend the Town of Glenville Zoning Map so that after subdivision of Tax Parcel 30.19-1-26.1, the entirety of Lot 1 will be in the Research, Development and Technology zone and the entirety of Lot 2 will be in the Freemans Bridge Road Corridor zone; and

**WHEREAS**, the Town prepared proposed Local Law No. 8 of 2023 to effectuate the amendment of the Town of Glenville Zoning Map;

**WHEREAS**, the Town is required to conduct a public hearing before the enactment of a local law;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Glenville hereby schedules a public hearing to be held on November 15, 2023 at 7:00 p.m., or as soon thereafter as the matter can be heard, at the Town of Glenville Municipal Center, 18 Glenridge Road, Glenville, New York at which time and place the Town Board of the Town of Glenville will hear all persons interested in the proposed local law amending Town of Glenville Zoning Map; and

**BE IT FURTHER RESOLVED**, that the Town Clerk be, and she hereby is directed to prepare the proper notice of said hearing in accordance with law and to publish same at least 10 days prior to the date of the public hearing.

**Ayes:** Councilmen Martin, Ramotar, Kirkham, Councilwoman Barone and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstentions:** None

### **Motion Carried**

Town Board decision on November 1, 2023.

Sponsored by: Sid Ramotar, Deputy Supervisor

Submitted by: Craig D'Allaird, Commissioner of Public Works

### **RESOLUTION NO.221-2023**

**Moved by: Councilman Martin**

**Seconded by: Councilman Ramotar**

**WHEREAS**, through Resolution 168-2023 the Glenville Town Board accepted the bid from Trinity Construction, Inc. in the amount of \$506,293 for construction

of a sidewalk along Alplaus Avenue for the safety of school children walking to and from Glenclyff Elementary School; and

**WHEREAS**, the project engineer, LaBella Associates, now recommends additional concrete apron and drop curbing through two driveways on Alplaus Avenue and two additional signs and rectangular rapid flashing beacon units with foundations to best serve the needs of the school children and the community at an additional total cost of \$30,162;

**WHEREAS**, the Commissioner of Public Works agrees with the recommendations of the project engineer; and

**WHEREAS**, the Town Comptroller advises that funding for this improvement is available in town capital reserve accounts;

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby authorizes the Town Supervisor to enter into an agreement for change order #1 with Trinity Construction, Inc., 180 Bridge St, Selkirk NY 12158 in the additional amount of \$30,162 for the purchase and installation of additional concrete apron and drop curbing through two driveways on Alplaus Avenue and two additional signs and rectangular rapid flashing beacon units with foundations; and

**BE IT FURTHER RESOLVED**, that payment for these improvements be charged to capital project account HH-045 Safe Routes to School.

**Ayes:** Councilmen Martin, Ramotar, Kirkham, Councilwoman Barone and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstentions:** None

### **Motion Carried**

Town Board decision on November 1, 2023.

Sponsored by: James Martin, Town Board Member  
Submitted by: Jason Cuthbert, Town Comptroller

### **RESOLUTION NO. 222-2023**

**Moved by: Councilman Ramotar**

**Seconded by: Councilman Martin**

**WHEREAS**, the Town of Glenville regularly replaces outdated equipment and vehicles for which it has no current use or expected future use; and

**WHEREAS**, the Town Comptroller has completed an inventory of Town vehicles and equipment and has identified several pieces which no longer serve any

useful purpose for the Town;

**NOW, THEREFORE, BE IT RESOLVED**, that the equipment and vehicles listed below are hereby declared surplus, and the Town Comptroller is authorized to dispose of said vehicles and equipment in the most cost effective manner possible:

- 2003 DR MFG brush cutter, serial number GXV610
- 2003 Ventrac HW150 with attachments, serial number AA1214
- 2004 Volvo dump/plow, VIN ending in -3971
- 2005 Ford F350 dump, VIN -5941
- 2005 International Dump, VIN -8373
- 2005 Turf Cat 628 4x4, serial number -2153
- 2008 Ford F250, VIN -9442
- 2013 Dodge Charger, VIN -2574
- 2014 Ford EC350, VIN -3114
- Battery-powered pallet jack at the Water Plant
- Miscellaneous obsolete computer printers, monitors, and network equipment
- Old gas engine generator from Town Hall
- Old diesel and unleaded gas pumps
- Old slide-in sander from G9
- Old hydromatic pump from the Water Plant
- Sickle bar from a Ford tractor
- Small sandblast cabinet works

**Ayes:** Councilmen Martin, Ramotar, Kirkham, Councilwoman Barone and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstentions:** None

**Motion Carried**

Town Board decision on November 1, 2023.

Sponsored by: Christopher A. Koetzle, Supervisor

Submitted by: Jeffrey A. Siegel, Attorney for the Town

**RESOLUTION NO. 223-2023**

**Moved by: Councilman Martin**

**Seconded by: Councilman Ramotar**

**WHEREAS**, the Town of Glenville ("Town") owns and operates a water supply and distribution system that serves customers in the Town, including customers within Water District 2; and

**WHEREAS**, the Town caused to be prepared a map, plan, and report prepared by the Town's engineer, duly licensed to practice in the State of New York, Delaware

Engineering, DPC, entitled “Town of Glenville: Water System Improvements,” and dated June 2022 (amended August 2022) (the “Map, Plan, and Report”);

**WHEREAS**, the Map, Plan, and Report set forth proposed improvements to the Town’s Wastewater Treatment Plant and Water Distribution System consisting of (i) upgrading the existing mechanical, HVAC, architectural, electrical and existing equipment on the older side of the Wastewater Treatment Plant; and (ii) the installation ductile iron piping necessary to provide Town water to customers in Water Districts 2, 3, 8 and 12 in order to increase water pressure, disconnect these customers from the Village of Scotia water distribution system and replace those customers’ lead water services (collectively, the “Project”); and

**WHEREAS**, on September 7, 2022, the Town Board, having conducted a duly noticed public hearing, approved a resolution authorizing financing of the Project, with a maximum aggregate cost of the Project, based upon the Report of the Engineer, dated June 2022, as amended, estimated to be \$22,720,000 to be paid from the issuance of up to \$22,720,000 bonds to finance such costs, all as more particularly set forth in that resolution; and

**WHEREAS**, subsequently, the Town unsuccessfully sought grant funding from New York State in order to support the Project and partially offset the costs to the Town’s taxpayers thereof, and, given that Project costs would be substantial in the absence of additional financial support, the Town Board has, working with its designated engineer and involved staff, conducted a reassessment of the needs driving the proposed Project and has determined to proceed with certain Project improvements as part of separate actions; and

**WHEREAS**, among other things, the proposed Project would have extended Town water to certain areas of the Town, including portions of the Industrial Park and West Glen areas which are presently part of Water District 2 and supplied water by the Village of Scotia, and the Town is now advancing a separate project to extend Town water to the Industrial Park and in connection with the new project, has negotiated an update to the intermunicipal agreement with the Village of Scotia concerning supply of water to portions of the Town, including the West Glen and other areas; and

**WHEREAS**, in view of the Town’s progress advancing a program of required improvements the water supply system serving residents and businesses in the Town since passage of the aforementioned September 7, 2022 authorization for the Project, that authorization is no longer necessary;

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board hereby nullifies its prior authorization, laid down in resolution 165-2022, duly adopted by the Town Board on September 7, 2022, of the undertaking for the Project in a maximum aggregate cost of \$22,720,000, and, moreover, nullifies the issuance of up to \$22,720,000 bonds to finance Project costs.



**Ayes:** Councilmen Martin, Ramotar, Kirkham, Councilwoman Barone and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstentions:** None

### **Motion Carried**

Town Board decision on November 1, 2023.

New Business:

Councilman Kirkham: No new business

Councilwoman Barone: Shared she is very proud of the budget and the work that went into it to keep services going and also being responsible to the residents.

Councilman Martin: No new business

Councilman Ramotar: No new business

Supervisor Koetzle: Wanted to remind everyone that Veterans Day is November 11<sup>th</sup> and there will be a ceremony at the Veterans Memorial site at Rt. 50 and Freemans Bridge Road at 11 AM on the 11<sup>th</sup>. He also thanked all our Veterans for their service. He shared that November is No Shave November and its for a good cause so if anyone would like to join in, they can.

November 25<sup>th</sup> at 6 PM is the Christmas Tree Lighting at the corner of Rt. 50 and Glenridge Road. First National Bank of Scotia is going to be involved because it is the 100<sup>th</sup> Anniversary so it should be a great event.

Supervisor Koetzle made a motion to adjourn the meeting.

Motion: Councilman Martin

Second: Councilman Ramotar

Everyone being in favor, the meeting was adjourned at 7:36 PM

For a complete video of the meeting use this link:

<https://www.youtube.com/watch?v=fifEUagYku4>

ATTEST:

*Julie Davenport*

Town Clerk



