

**Meeting of the Town Board
Town of Glenville
December 21, 2022
At The Glenville Municipal Center
18 Glenridge Road, Glenville, NY**

Supervisor Koetzle Calls the meeting to order at 7:00 PM

Invocation

Pledge of Allegiance

Roll Call: Julie Davenport, Town Clerk

Present: Supervisor Koetzle, Councilwoman Wierzbowski, Councilmen Ramotar, Councilman Martin.

Absent: Councilman Godlewski

Also present: Jason Cuthbert- Comptroller, Vicki Hillis- Director of Human Services

Town Council Reports

Councilwoman Wierzbowski: Shared she was pleased to attend the Town holiday luncheon, wants to take the time to thank all the town employees and wishes everyone a Happy Holiday.

Councilman Martin: He shared he echo's the same sentiments as well. He reviewed the RFP request for proposals for the new Town Hall project and expects the response time frame of late January or early February.

Councilman Ramotar: Nothing

Proclamation for Angelina (Angie) Pomykai for being recognized with Schenectady County's Lifetime Achievement Award.

Recognized the BHBL Boys County Team, for winning Section II Class B Cross Country Championship.

Privilege of the Floor: Open 7:23 PM

No one else spoke at privilege the floor. Closed 7:21 PM

Supervisors Comments to the Board

I know a lot of folks have read about the transition at the Water's Edge Lighthouse, which is a critical place for the Town of Glenville. It's the gateway to our community, it's part of the Freeman Bridge Road Corridor, it's an anchor on that corridor, so the Town

has been very involved in working with both current ownership and new ownership on the transition. We've introduced the new folks coming into our staff, we're helping them with C/O issues. We're helping them with SLA issues. We're doing everything we can to make sure that the restaurant is up and going and ready to go. As most of you probably read it will be rebranded into Max410 at the Water's Edge, the menu will be changed, but we're really looking forward to the new owners coming in and keeping the staff that's been there for many years, since it really opened. So, the transition is underway and we're very excited about it. Change is occurring and I know some people are nervous about it, but it's going to be great. There's the current owner owns Emma Jeans in Half Moon and Max410's in Cohoes. The reviews of their food have been great, so we're looking forward to that transition and we're working with them to make it as smooth as possible.

As you all know we received \$1.6 million in a Restore Grant. We're very excited about, the project in the Town's Business and Technology Park. It's the last piece really of the project and the Park will be built with all new buildings. We can't underestimate, I said to the newspaper reporter, that the economic driver of that park is amazing, it's brought in thousands of jobs over the last 15 years and tax base growth is huge.

I just want to point out the Town of Glenville performed very well, we ranked 18, highest award, out of 84 in the entire state. We were one of the few towns, one of only seven towns that received the award in the entire state that went to primarily villages and cities. We did well with that grant application and I am very excited about it, I think it's going to just be another great story now at the Business Technology Park. Kudos to all those who were involved in that.

I've been working very closely and very hard with the Mayor of Scotia to try to get a deal or an agreement and concept on Fire District Four. We'll be going to Executive Session tonight to talk about that, he has worked very hard, it's very refreshing to have someone that I can talk to that is responsive and he wants to get something done that is in the best interest of both communities, so I just want to point that out and say we'll be talking about that a little bit later.

I last reported that I had a meeting with Senator Breslin, which would have taken place this past Monday, it was canceled. It was rescheduled for January 3rd; I'll be meeting with the Senator then and introducing him to Glenville. I have some issues that Glenville has some concerns with regarding the state and hopeful that we'll be working together well on that.

We are working diligently with our engineer on designing the water system for the business park and below the Avenue, design is underway. We're very excited about that, we should have plans by the 2nd week of January, these plans will go to DOH, DOT, DEC and will be used for SEQRA. This is the last step before we're going to bidding the project out, we're designing and they're well underway there and that's exciting.

We're also working through DPW Commissioner on researching instrumentation for the pump stations, we could have monitoring. That is coming in more expensive than we anticipated, we are working on that.

Another property on Freemans Bridge Rd. has been demoed and we're very excited. I really want to call attention to the residents to the Freemans Bridge Road Corridor because we put a focus, I know Sid and Jim have been focused and our Planning Department. We put a lot focus on Freemans Bridge Rd, we talked about that in last year's State of the Town, that it was going to be a focus for us. All these demolitions going on and this is the third, there's some property that's being bought quietly. There's a lot of interest, I get a lot of calls from brands now on Freemans Bridge Rd. which is very different from where we were before. The Sarnowski property has been demoed and it's getting cleaned up and ready for development. There's a lot of progress on Freeman's and as you drive you start to see it getting renamed, this is really the infancy of that. The tower is supposed to go down tomorrow, which is kind of sad, I would have liked to keep the tower, the Sarnowski Tower, but it's coming down tomorrow. That's all I have, Thank you.

Sponsored by: Christopher Koetzle, Town Supervisor
Submitted by: Jason Cuthbert, Town Comptroller

RESOLUTION NO. 233-2022

Moved by: Councilwoman Wierzbowski
Seconded by: Councilman Martin

WHEREAS, there are accounts as described and funded in the 2022 Amended Budget which are anticipated to exceed budgeted appropriations; and

WHEREAS, there are also accounts as described and funded in the 2022 Amended Budget which are anticipated to not require the allocated budgeted appropriations; and

WHEREAS, certain special districts may require the appropriation of fund balance to meet anticipated 2022 expenses;

NOW, THEREFORE, BE IT RESOLVED, that the Glenville Town Board hereby authorizes the following 2022 budget amendments and interfund transfers:

TOWN GENERAL FUND

Decrease Appropriation Codes

AA-000-1220-4000 – Supervisor Contractual, by \$5,000

AA-000-1355-4500 – Assessment Fees for Services, by \$5,000
AA-000-1355-4550 – Board of Assessment Review, by \$1,500
AA-000-1620-4477 – Buildings & Grounds Rental Equipment, by \$1,000
AA-000-1670-4000 – Central Mailing Contractual, by \$4,000
AA-000-1680-2000 – Data Processing Equipment, by \$20,000
AA-000-1990-4600 – Contingent-Miscellaneous, by \$45,000
AA-000-3020-4200 – Communications Utilities, by \$2,000
AA-000-3020-4433 – Communications Maintenance Contract, by \$20,000
AA-000-5010-1000 – Highway Superintendent Wages-Full Time, by \$16,000
AA-000-5010-1006 – Highway Superintendent Longevity, by \$1,400
AA-000-7110-1001 – Parks Wages-Part Time, by \$15,000
AA-000-7110-4250 – Parks Phones & Internet, by \$1,800
AA-000-7510-4000 – Historian Contractual, by \$1,000
AA-000-7520-4500 – Historical Properties Fees for Services, by \$2,000
AA-000-7550-4100 – Celebrations Supplies & Materials, by \$2,500
AA-000-7610-1001 – Senior Programs Wages-Part Time, by \$2,000
AA-000-7610-2000 – Senior Programs Equipment, by \$13,000
Total Decreases to AA Appropriation Codes = \$158,200

Increase Appropriation Codes

AA-000-1110-4000 – Courts Contractual, by \$1,200
AA-000-1315-1000 – Comptroller Wages-Full Time, by \$8,400
AA-000-1330-4500 – Tax Collection Fees for Services, by \$1,000
AA-000-1410-1009 – Town Clerk Health Insurance Waiver, by \$1,000
AA-000-1410-4100 – Town Clerk Supplies & Materials, by \$1,000
AA-000-1410-4500 – Town Clerk Fees for Services, by \$1,000
AA-000-1420-4100 – Law Supplies & Materials, by \$1,500
AA-000-1620-1003 – Buildings & Grounds Overtime, by \$3,000
AA-000-1620-4200 – Buildings & Grounds Utilities, by \$3,000
AA-000-1620-4433 – Buildings & Grounds Maintenance Contract, by \$7,000
AA-000-1620-4500 – Buildings & Grounds Fees for Services, by \$6,000
AA-000-1680-4000 – Data Processing Contractual, by \$12,500
AA-000-5010-1012 – Highway Superintendent Sick/Vacation Cash Out, by \$49,600
AA-000-6989-4000 – Economic Assistance Contractual, by \$4,000
AA-000-6989-4500 – Economic Assistance Fees for Services, by \$18,000
AA-000-7110-1002 – Parks Straight Rate Overtime, by \$1,000
AA-000-7110-1003 – Parks Overtime, by \$1,500
AA-000-7110-1009 – Parks Health Insurance Waiver, by \$1,200
AA-000-7110-2000 – Parks Equipment, by \$30,000
AA-000-7110-4100 – Parks Supplies & Materials, by \$5,000
AA-000-7110-4150 – Parks Vehicle Fuel, by \$4,500
AA-000-7110-4200 – Parks Utilities, by \$4,000
AA-000-7110-4300 – Parks Insurance, by \$1,000
AA-000-7110-4477 – Parks Rental Equipment, by \$27,000
AA-000-7110-4500 – Parks Fees for Services, by \$15,000
AA-000-7310-4053 – Scotia-Glenville Youth Recreation, by \$1,800

AA-000-7550-4000 – Other Celebrations, by \$2,700
AA-000-7610-4500 – Senior Programs Fees for Services, by \$12,500
AA-000-9950-9000 – Transfer to Capital Projects-HH055 Alplaus Sidewalks, by \$80,000
Total Increases to AA Appropriation Codes = \$305,400

Increase Revenue Codes

AA-000-2089 – Other Culture & Recreation Income, by \$80,000
AA-000-3005 – State Aid-Mortgage Tax, by \$67,200
Total Increases to AA Revenue Codes = \$147,200

TOWN OUTSIDE THE VILLAGE FUND

Decrease Appropriation Codes

BB-000-1680-2000 – Data Processing Equipment, by \$10,000
BB-000-1990-4600 – Contingent-Miscellaneous, by \$20,900
BB-000-3120-1000 – Police Wages-Full Time, by \$50,000
BB-000-3120-1001 – Police Wages-Part Time, by \$4,800
BB-000-3120-4400 – Police Contracted Services, by \$3,500
BB-000-3120-4433 – Police Maintenance Contract, by \$6,000
BB-000-3620-1001 – Safety & Building Inspection Wages-Part Time, by \$15,000
BB-000-8021-1000 – Planning Wages-Full Time, by \$65,000
BB-000-8021-4500 – Planning Fees for Services, by \$5,000
BB-000-8140-4000 – Contractual, by \$7,500
Total Decreases to BB Appropriation Codes = \$187,700

Increase Appropriation Codes

BB-000-1670-4000 – Central Mailing Contractual, by \$2,500
BB-000-3120-1002 – Police Straight Rate Overtime, by \$30,000
BB-000-3120-1003 – Police Overtime, by \$30,000
BB-000-3120-1009 – Police Health Insurance Waiver, by \$5,500
BB-000-3120-1012 – Police Sick/Vacation Time Cash Out, by \$5,200
BB-000-3120-2000 – Police Equipment, by \$10,000
BB-000-3120-4150 – Police Vehicle Fuel, by \$33,000
BB-000-3120-4300 – Police Insurance, by \$1,100
BB-000-3120-4412 – Police Uniforms & Cleaning, by \$10,000
BB-000-3120-4500 – Police Fees for Services, by \$33,000
BB-000-7110-4000 – Contractual Village Dog Park, by \$1,000
BB-000-8021-1009 – Planning Health Insurance Waiver, by \$1,000
BB-000-8021-4000 – Planning Contractual, by \$75,000
BB-000-8160-4192 – Bulk Item Pickup, by \$30,400
BB-000-9010-8918 – Employee Retirement System, by \$5,800
BB-999-4010-4009 – ARPA, by \$460,000
Total Increases to BB Appropriation Codes = \$733,500

Increase Revenue Codes

BB-000-1125 – Sales Tax-Metroplex, by \$58,000
BB-000-2680 – Insurance Recovery, by \$27,800
BB-999-4089 – Federal Aid-ARPA, by \$460,000
Total Increases to BB Revenue Codes = \$545,800

HIGHWAY FUND

Decrease Appropriation Codes

DB-000-1990-4600 – Contingent-Miscellaneous, by \$31,300
DB-000-5110-1000 – Wages-Full Time, by \$6,700
DB-000-5110-1001 – Wages-Part Time, by \$2,900
DB-000-5110-1005 – Out of Grade Pay, by \$3,400
DB-000-5110-4000 – General Repairs Contractual, by \$13,500
DB-000-5110-4100 – General Repairs Supplies & Materials, by \$4,000
DB-000-5110-4140 – Oil/Trailer/Paver, by \$60,000
DB-000-5110-4477 – Rental Equipment, by \$7,000
DB-000-5110-4500 – General Repairs Fees for Services, by \$1,500
DB-000-5112-4000 – Permanent Improvements Contractual, by \$65,400
DB-000-5130-4125 – Plow & Wing Shoes, by \$3,500
DB-000-5130-4129 – Welding/Bolts/Nuts, by \$3,500
DB-000-5130-4500 – Machinery Fees for Services, by \$3,500
DB-000-5132-4109 – Renovations, by \$19,900
DB-000-5140-4000 – Brush & Trees Contractual, by \$25,000
DB-000-5142-1003 – Snow Removal Overtime, by \$6,000
DB-000-5142-4000 – Snow Removal Contractual, by \$1,000
DB-000-5142-4100 – Snow Removal Supplies & Materials, by \$2,000
DB-000-5410-4500 – Sidewalks Fees for Services, by \$1,000
DB-000-9010-8918 – Employee Retirement System, by \$17,200
DB-000-9060-8968 – Health/Dental/Vision, by \$17,600
Total Decreases to DB Appropriation Codes = \$295,900

Increase Appropriation Codes

DB-000-1910-4300 – Insurance, by \$1,000
DB-000-1930-4700 – Judgements & Claims, by \$1,200
DB-000-5110-1002 – General Repairs Straight Rate Overtime, by \$12,400
DB-000-5110-1003 – General Repairs Overtime, by \$16,200
DB-000-5110-1009 – General Repairs Health Insurance Waiver, by \$4,500
DB-000-5110-4145 – General Repairs Gas/Grease/Etc, by \$120,000
DB-000-5130-1002 – Machinery Straight Rate Overtime, by \$1,500
DB-000-5130-1003 – Machinery Overtime, by \$2,000
DB-000-5130-1012 – Machinery Sick/Vacation Time Cash Out, by \$38,300
DB-000-5130-2000 – Machinery Equipment, by \$40,000
DB-000-5130-4100 – Machinery Supplies & Materials, by \$7,000
DB-000-5130-4122 – Small Tools, by \$3,500
DB-000-5130-4127 – Tires/Tubes/Etc, by \$1,000

DB-000-5130-4128 – Repair Parts, by \$45,000
DB-000-5132-4100 – Garage Supplies & Materials, by \$2,000
DB-000-5132-4500 – Garage Fees for Services, by \$1,000
DB-000-5140-4100 – Brush & Trees Supplies & Materials, by \$2,000
DB-000-5140-4412 – Uniforms & Cleaning, by \$2,500
DB-000-5142-1009 – Snow Removal Health Insurance Waiver, by \$1,000
DB-000-5142-1011 – Clothing Allowance, by \$3,900
DB-000-5142-4145 – Snow Removal Gas/Grease/Etc, by \$20,000
DB-000-5410-2000 – Sidewalks Equipment, by \$41,200
DB-000-5410-4000 – Sidewalks Contractual, by \$1,300
Total Increases to DB Appropriation Codes = \$368,500

Decrease Revenue Code

DB-000-5130 – Appropriated Capital Reserve, by \$65,400

Increase Revenue Codes

DB-000-1125 – Sales Tax-Metroplex, by \$42,000
DB-000-2310 – Fuel Sales, Other Governments, by \$25,000
DB-000-2665 – Sale of Equipment, by \$25,000
DB-000-2802 – Interfund Revenues-Fuel, by \$46,000
Total Increases to DB Revenue Codes = \$138,000

FIRE PROTECTION FUND

Increase Appropriation Code

SF-000-1930-4700 – Judgements & Claims, by \$2,207

Increase Revenue Code

SF-000-5990 – Appropriated Fund Balance, by \$2,207

LIGHTING FUND

Increase Appropriation Codes

SL-001-5182-4200 – District 1-Utilities, by \$1,000
SL-003-5182-4200 – District 3-Utilities, by \$1,100
SL-004-5182-4200 – District 4-Utilities, by \$1,000
SL-006-5182-4200 – District 6-Utilities, by \$2,600

Increase Revenue Codes

SL-001-5990 – District 1-Appropriated Fund Balance, by \$1,000
SL-003-5990 – District 3-Appropriated Fund Balance, by \$1,100
SL-004-5990 – District 4-Appropriated Fund Balance, by \$1,000
SL-006-5990 – District 6-Appropriated Fund Balance, by \$2,600

SEWER FUND

Decrease Appropriation Codes

SS-009-1930-4700 – District 9-Judgements & Claims, by \$2,000
SS-009-8130-1000 – District 9-Wages-Full Time, by \$12,000
SS-009-8130-2000 – District 9-Equipment, by \$15,100
SS-009-8130-4500 – District 9-Fees for Services, by \$10,000
SS-009-8130-4622 – District 9-Conferences & Training, by \$1,000
Total Decreases to SS-009 Appropriation Codes = \$40,100

Increase Appropriation Codes

SS-009-8130-1002 – District 9-Straight Rate Overtime, by \$1,000
SS-009-8130-4000 – District 9-Contractual, by \$51,000
SS-009-8130-4100 – District 9-Supplies & Materials, \$4,800
SS-009-8130-4200 – District 9-Utilities, \$3,000
Total Increases to SS-009 Appropriation Codes = \$59,800

Increase Revenue Code

SS-009-2374 – District 9-Sewer Service for Other Governments, by \$19,700

WATER FUND

Decrease Appropriation Codes

SW-011-1930-4700 – District 11-Judgements & Claims, by \$3,800
SW-011-8330-1000 – District 11-Wages-Full Time, by \$70,600
SW-011-8330-1003 – District 11-Overtime, by \$26,000
SW-011-8330-1006 – District 11-Longevity, by \$2,300
SW-011-8330-2000 – District 11-Equipment, by \$1,500
SW-011-8330-4417 – District 11-Purification Maintenance & Repair, by \$25,000
SW-011-8340-1001 – District 11-Wages-Part Time, by \$1,900
SW-011-8340-4417 – District 11-Transmission Maintenance & Repair, by \$70,000
SW-011-8340-4417 – District 11-Transmission Rental Equipment, by \$2,000
SW-011-9010-8918 – District 11-Employee Retirement System, by \$7,000
SW-011-9040-8918 – District 11-Workers Compensation, by \$8,400
SW-011-9060-8918 – District 11-Health/Dental/Vision, by \$8,400
Total Decreases to SW-011 Appropriation Codes = \$226,900

Increase Appropriation Codes

SW-011-8310-1001 – District 11-Wages-Part Time, by \$10,000
SW-011-8310-4300 – District 11-Insurance, by \$1,000
SW-011-8330-4100 – District 11-Purification Supplies & Materials, by \$4,500
SW-011-8330-4126 – District 11-Chemicals, by \$4,500
SW-011-8330-4150 – District 11-Purification Vehicle Fuel, by \$7,500
SW-011-8330-4200 – District 11-Utilities, by \$52,000

SW-011-8340-1000 – District 11-Wages-Full Time, by \$47,000
SW-011-8340-1002 – District 11-Straight Rate Overtime, by \$4,000
SW-011-8340-1003 – District 11-Overtime, by \$26,000
SW-011-8340-1006 – District 11-Longevity, by \$2,300
SW-011-8340-4000 – District 11-Contractual, by \$85,000
SW-011-8340-4100 – District 11-Transmission Supplies & Materials, by \$48,000
SW-011-8340-4150 – District 11-Transmission Vehicle Fuel, by \$1,000
SW-011-8340-4500 – District 11-Fees for Services, by \$65,000
Total Increases to SW-011 Appropriation Codes = \$357,800

Increase Revenue Codes

SW-011-2140 – District 11-Metered Water Sales, by \$34,000
SW-011-2148 – District 11-Late Payment Penalties, by \$1,700
SW-011-2401 – District 11-Interest Earnings, by \$5,900
SW-011-2650 – District 11-Sale of Scrap, by \$2,100
SW-011-2770 – District 11-Other Unclassified Revenue, by \$3,200
SW-011-5990 – District 11-Appropriated Fund Balance, by \$84,000
Total Increases to SW-011 Revenue Codes = \$130,900

INTERFUND TRANSFERS

From BB915 Unappropriated Fund Balance to BB878 Capital Reserve \$100,000
From DB878 Capital Reserve to Capital Projects-HH042 Underground Fuel Tanks
\$35,267
From DB878 Capital Reserve to Capital Projects-HH043 Mohawk-Hudson Bike-Hike Trail
\$48,500
From DB878 Capital Reserve to Capital Projects-HH051 Six-Wheel Dump Truck \$50,400
From DB878 Capital Reserve to Capital Projects-HH054 Freemans Bridge Road
Sidewalks \$237,000
From Capital Projects-HH046 Freemans Bridge Road Multi-Use Path to Capital Projects-
HH054 Freemans Bridge Road Sidewalks \$137,200

**Ayes: Councilmen Martin, Ramotar, Councilwoman Wierzbowski and Supervisor
Koetzle**

Noes: None

Absent: Councilman Godlewski

Abstentions: None

Motion Carried

Town Board decision on December 21, 2022.

Sponsored by: Christopher Koetzle, Town Supervisor
Submitted by: Jason Cuthbert, Town Comptroller

RESOLUTION NO. 234-2022

Moved by: Councilwoman Wierzbowski
Seconded by: Councilman Ramotar

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts, boards of cooperative educational services, counties, cities, town and villages, and districts] to enter into, amend, cancel and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers and duties on a cooperative or contract basis; and

WHEREAS, the Town Board of the Town of Glenville wishes to invest portions of its available investment funds in cooperation with other municipal corporations and/or districts pursuant to the New York Cooperative Liquid Assets Security System (NYCLASS) Municipal Cooperation Agreement Amended and Restated as of March 28, 2019; and

WHEREAS, the Town Board of the Town of Glenville wishes to assure the safety and liquidity needs of Town funds;

NOW, THEREFORE BE IT RESOLVED that the Town Supervisor of the Town of Glenville is hereby authorized to participate in the NYCLASS program under the terms of the NYCLASS Municipal Agreement Amended and Restated as of March 28, 2019.

Ayes: Councilmen Martin, Ramotar, Councilwoman Wierzbowski and Supervisor Koetzle

Noes: None

Absent: Councilman Godlewski

Abstentions: None

Motion Carried

Town Board decision on December 21, 2022.

Sponsored by: Christopher Koetzle, Town Supervisor

Submitted by: Courtney Heinel, Attorney for the Town

RESOLUTION NO. 235-2022

Moved by: Councilwoman Wierzbowski
Seconded by: Councilman Martin

WHEREAS, discrimination in the sale, lease, advertisement or financing of housing, or in the provision of real estate brokerage services, because of race, color, religion, national origin, sex, handicap or familial status, is prohibited by Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Law) and the Fair Housing Amendments Act of 1988; and

WHEREAS, it is the policy of the TOWN OF GLENVILLE to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, religion, national origin, sex, handicap or familial status;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Glenville met at the Glenville Municipal Center, 18 Glenridge Road, Glenville, New York on Wednesday, December 21, 2022 at 7:00 P.M., at which time it enacted the following policy;

BE IT RESOLVED, that within the available resources of the Town of Glenville, all persons who feel that they have been discriminated against in any housing or real estate purchase, conveyance or transaction because of race, color, religion, national origin, sex, handicap or familial status, will be assisted to seek equity under federal and state laws by filing a complaint with the U.S. Department of Housing and Urban Development; and

BE IT FURTHER RESOLVED, that the Town of Glenville shall publicize this Resolution and through this the Town of Glenville shall cause owners of real estate, builders, developers, and mortgage lenders to become aware of their respective responsibilities and rights under Federal Fair Housing legislation, and all other applicable state or local laws or ordinances; and

BE IT FURTHER RESOLVED, that said program shall at a minimum include, but shall not be limited to: (1) the publicizing of this policy and other applicable fair housing information through local media and the Town of Glenville Website, as well as distribution to community organizations, and businesses engaged in the sale, lease, financing, or development of housing; and (2) the distribution of posters, flyers, and any other means which will bring to the attention of those affected the knowledge of their respective responsibilities and rights concerning equal opportunity in housing.

Ayes: Councilmen Martin, Ramotar, Councilwoman Wierzbowski and Supervisor Koetzle

Noes: None

Absent: Councilman Godlewski

Abstentions: None

Motion Carried

Town Board decision on December 21, 2022.

Sponsored by: Christopher Koetzle, Town Supervisor
Submitted by: Vicki Hillis, Director of Human Services

RESOLUTION NO. 236-2022

Moved by: Councilman Ramotar
Seconded by: Councilman Martin

WHEREAS, the Town of Glenville Personnel Manual is designed to acquaint employees with employment at the Town of Glenville and provide guidelines about Town policies, procedures, and work rules; and

WHEREAS, the Town reserves the right to revise, supplement or rescind any past or existing policies or portion of the handbook from time to time as needed and has done so over the years; and

WHEREAS, the entire Personnel Manual has been recently reviewed and revised; and

WHEREAS, the revised Personnel Manual is the product of considerable effort by a collective of individuals, including the Director of Human Services, Town Comptroller, advisors from Needham Risk Management, attorneys for the Town, and the Town Board; and

WHEREAS, the Personnel Manual is now before the Glenville Town Board for consideration of adoption;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Glenville is hereby pleased to adopt the revised Town of Glenville Personnel Manual.

Ayes: Councilmen Martin, Ramotar, Councilwoman Wierzbowski and Supervisor Koetzle

Noes: None

Absent: Councilman Godlewski

Abstentions: None

Motion Carried

Town Board decision on December 21, 2022.

Sponsored by: Christopher A. Koetzle, Town Supervisor
Submitted by: Julie Davenport, Town Clerk

RESOLUTION NO. 237-2022

Moved by: Councilwoman Wierzbowski
Seconded by: Councilman Martin

BE IT RESOLVED that the **Monthly Departmental Reports** for November, 2022 as received from the following:

Assessors Department
Justice Department
Receiver of Taxes
Town Clerk's Office
Police Department

be, and they hereby are accepted, approved for payment and ordered placed on file.

Ayes: Councilmen Martin, Ramotar, Councilwoman Wierzbowski and Supervisor Koetzle

Noes: None

Absent: Councilman Godlewski

Abstentions: None

Motion Carried

Town Board decision on December 21, 2022.

Sponsored by: Christopher Koetzle, Town Supervisor
Submitted by: Julie Davenport, Town Clerk

RESOLUTION NO. 238-2022

Moved by: Councilwoman Wierzbowski
Seconded by: Councilman Ramotar

BE IT RESOLVED, that the Town Board of the Town of Glenville will meet at the Glenville Municipal Center, 18 Glenridge Road, Glenville, New York to conduct the following meetings; January 4, 2023 at 7:00 P.M., on said date and at such place will conduct the **ANNUAL ORGANIZATIONAL MEETING** of said board for the year 2023.

Ayes: Councilmen Martin, Ramotar, Councilwoman Wierzbowski and Supervisor Koetzle

Noes: None

Absent: Councilman Godlewski

Abstentions: None

Motion Carried

Town Board decision on December 21, 2022

Supervisor Koetzle makes a motion to go into Executive session 7:39 PM

Moved: Councilman Martin

Second: Councilman Ramotar

Supervisor Koetzle makes a motion to adjourn Executive Session 7:50 PM

Moved: Councilman Martin

Second: Councilman Ramotar

New Business: None

Supervisor Koetzle makes motion to adjourn,

Moved: Councilman Martin

Second: Councilman Ramotar

All in favor

Meeting is adjourned at 7:50 PM.

ATTEST:

Julie Davenport

Julie Davenport

Town Clerk

