

**“ORGANIZATIONAL” MEETING OF THE TOWN BOARD**  
TOWN OF GLENVILLE  
JANUARY 3, 2018  
AT THE GLENVILLE MUNICIPAL CENTER  
18 GLENRIDGE ROAD, GLENVILLE, NEW YORK

Supervisor Koetzle called the meeting to order at 7:00 PM;

Supervisor Koetzle asked the Town Clerk, Linda C. Neals, to call the roll.

**Present:** Supervisor Christopher A. Koetzle, Councilmen John C. Pytlovany, Michael Aragosa, Michael R. Godlewski and Councilwoman Gina M. Wierzbowski

**Absent:** None

Supervisor Koetzle – “We will be entering into an executive session to brief the new board members on a settlement with CSEA regarding a grievance. Once they have been briefed we will come back out and take up Item No. 49 on the agenda.

**Supervisor announced the following appointments:**

Supervisor Koetzle – “First and foremost I would like to welcome and thank a good colleague of mine for the past eight years, Deputy Supervisor Gina Wierzbowski. I would like to thank Jamie MacFarland for his role the past couple of years in that capacity. I know there are great things for you coming up very shortly and we thank you for all that you’ve done.

- a) Deputy Supervisor – Gina M. Wierzbowski
- b) Commissioner of Public Works, Thomas Coppola
- c) Liaisons

Supervisor Koetzle – “The first set of resolutions are known as “Administration Resolutions” they are numbers 1 – 15 on the agenda. These are resolutions that designate our bank, designate the official newspaper and set the mileage reimbursement and a many more administrative items that must occur. I would like to take a motion on accepting these on consent...

Councilman Godlewski – “Mr. Supervisor, if I may be heard.”

Supervisor Koetzle – “yes”

Councilman Godlewski – “I would seek to pull Resolution No. 15-2018 from the consent agenda and ask for a roll call vote on that.”

Supervisor Koetzle – “So that is a motion, I need a second on that...”

Seconded by Councilman Aragosa.

Supervisor Koetzle – “Any discussion on removing item number 15.”

Councilman Godlewski – “If I may inquire on the issue of consent would a motion be required or would it just be one member to request it be pulled from the agenda? Meaning the vote would be to consent to take all of the resolutions on consent and what we are asking is that it be pulled and that a roll call vote, would that go to a formal motion, maybe that is a question for Mr. Cuevas.”

Attorney Cuevas – “We don’t have a rule of the Town Board to provide for one member to single out a resolution so the resolution before the Town Board now is a primary resolution to take them up on consent. So it would still require a motion to remove the one item.”

Supervisor Koetzle – “So this vote right now, the motion that we are on is to remove item number 15 out of the Consent Group A, any discussion.”

Councilman Godlewski – “Resolution No. 15-2018 refers to setting salaries for non-bargain unit employees of the town as well as elected officials. It is something that I feel warrants a roll call vote so I ask that my colleagues join me in permitting the minority to have a roll call vote on this resolution.”

Councilman Pytlovany – “My question is, is there an issue with a particular salary on there or is it all of the salaries?”

Councilman Godlewski – “What is being sought, what I have an issue with would be the salary of the Town Supervisor and the salaries of the Town Board members. If this were taken out and pulled from the consent agenda I would make a subsequent motion to separate those salaries from the underlying resolution so that they may be voted on separate from all of the salaries starting with the Town Justice and below.”

Supervisor Koetzle – “If I may, Councilman Godlewski, as I understand it these are salaries that are set in the budget so they are not subject, as I understand it to amendments.”

Councilman Godlewski, “Well if they are set in the budget your understanding is that they would not be subject to an amendment after the budget was set what would be the purpose of the resolution setting them?”

Supervisor Koetzle – “They are published in the budget and the budget was passed so as I understand it they can’t be amended.”

Attorney Cuevas – “That is correct. Once the final budget is adopted the salaries of the elected officials cannot be changed during their term of office. Now between the time of the adoption of the budget and the end of the year by local law they could’ve been amended but that period has passed. The salaries of the Supervisor and the Town Board members and Highway Superintendent are set.”

Supervisor Koetzle – “So we are voting on a motion to take out Resolution No. 15-2018, salaries.”

Ayes: Councilmen Aragosa and Godlewski

Noes: Councilman Pytlovany, Councilwoman Wierzbowski and Supervisor Koetzle

Motion Defeated

The following resolutions were adopted:

Moved by Councilwoman Wierzbowski, Seconded by Councilman Pytlovany – To act on agenda item nos. 1 – 15 on consent.

Ayes: Councilmen Pytlovany, Aragosa, Councilwoman Wierzbowski and Supervisor Koetzle

Noes: Councilman Godlewski

### **RESOLUTION NO. 1-2018**

**Moved by:** Councilwoman Wierzbowski

**Seconded by:** Councilman Pytlovany

**BE IT RESOLVED**, that the regular meetings of the Town Board of the Town of Glenville shall be held on the first and third Wednesday of the month during the year 2018 excepting the months of June, July and August when the said regular meetings shall be held only on the third Wednesday of those respective months, and

**BE IT FURTHER RESOLVED**, that the Town Board will meet in a work session on the second Wednesday of each month on an as needed basis; and

**BE IT FURTHER RESOLVED**, that all regular meetings and work sessions shall convene at 7:00 P.M., prevailing time, unless otherwise designated and shall be held at the

Glenville Municipal Center, 18 Glenridge Road, Glenville, New York, and

**BE IT STILL FURTHER RESOLVED** that the following Boards and Committees will meet as follows:

Planning & Zoning Commission Agenda Meeting	1 <sup>st</sup> Monday of the month at 7:00 p.m. (Board Room)
Planning & Zoning Commission	2 <sup>nd</sup> Monday of the month at 7:00 p.m. (Board Room)
GECC Agenda Meeting	Thursday prior to the 4 <sup>th</sup> Monday of the month at 7:00 p.m. (conference room)
GECC Meeting	4 <sup>th</sup> Monday of the month at 7:00 p.m. (Board Room)
ZBA Meeting	4 <sup>th</sup> Monday of the month at 7:00 p.m. (Board Room)
Grievance Day	4 <sup>th</sup> Tuesday in May, <u>all day</u> (Board Room)
Park Planning Commission	Last Tuesday of the month at 7:00 p.m. Glenville Senior Center (no meeting in Dec.)
Efficiency in Government	2 <sup>nd</sup> Wednesday of the month at noon (Board Room)
Local Development Corp.	1 <sup>st</sup> & 3 <sup>rd</sup> Tuesdays of the month at 7:30 am (Board Room)
Small Business & Economic Dev.	3 <sup>rd</sup> Thursday of every month at 7:30 am (Board Room)

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

### **RESOLUTION NO. 2-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**BE IT RESOLVED**, that the First National Bank of Scotia, the Bank of America, J. P. Morgan Chase, Key Bank, Pioneer Commercial Bank, Greene County Commercial Bank and Trustco Bank be and they hereby are designated as the official depositories for all Town Funds and accounts of the Town of Glenville for the year 2018.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstention:** None

**Motion Carried**

### **RESOLUTION NO. 3-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**BE IT RESOLVED**, that The Daily Gazette be and it hereby is designated as the official newspaper of the Town of Glenville for the year 2018, as provided by Section 64, Subdivision II of the Town Law.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 4-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS**, Resolution No. 4-2017 authorizing persons entitled to withdraw funds from bank accounts held by the Town of Glenville name Christopher A. Koetzle, Supervisor of the Town of Glenville, Gina M. Wierzbowski, Deputy Supervisor of the Town of Glenville, and Jeffrey Prescott, Deputy Comptroller of the Town of Glenville, as the authorized signatories on said accounts; and

**WHEREAS**, each of these employees remains in these titles,

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby designates Christopher A. Koetzle, Supervisor of the Town of Glenville, Gina M. Wierzbowski, Deputy Supervisor of the Town of Glenville, and Jeffrey Prescott, Deputy Comptroller of the Town of Glenville, individually, not jointly, to be the only persons authorized to withdraw funds from any and all bank accounts held by the Town of Glenville.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstention:** None

**Motion Carried**

**RESOLUTION NO. 5-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded:** Councilman Pytlovany

**WHEREAS**, travel is sometimes necessary in the performance of governmental duties and responsibilities; and

**WHEREAS**, the Town of Glenville maintains a vehicle fleet of sufficient size to ensure that with minimal planning a vehicle is readily available for use by Town employees in the performance of their duties;

**NOW, THEREFORE, BE IT RESOLVED**, that all town officers and employees, including members of the Planning and Zoning Commission and members of the Zoning Board of Appeals, when a Town-owned vehicle is unavailable and it is necessary to use their own automobile in the performance of their respective duties and responsibilities and upon submission and approval of an itemized account of the mileage traveled, shall be entitled to reimbursement at the federal business rate per mile for the year 2018; and

**BE IT FURTHER RESOLVED**, that all town officers and employees must obtain prior written approval from their respective department head and the Town Supervisor before utilizing a personal vehicle outside of the boundaries of the Town of Glenville for the performance of Town duties in which a mileage reimbursement claim could be submitted; and

**BE IT STILL FURTHER RESOLVED** that all town officers and employees must obtain prior written approval from their respective department head and the Town Supervisor before incurring any travel lodging expense for the performance of Town duties.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 6-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS**, the Town Board of the Town of Glenville established a procurement policy and a procedure to authorize purchases, obtain services and enter public works contracts procedure for the Town of Glenville, and

**WHEREAS**, said policy and procedure requires an annual review by the Town Board,

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby ratifies the Procurement Policy and Procedures and the Authorization to Make Purchases, Obtain Services or Enter Public Works Contracts Procedure, along with all amendments made and unanimously accepted thereafter for the year 2018.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 7-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS** Section 39 of the General Municipal Law of the State of New York requires municipalities to adopt a comprehensive investment policy; and

**BE IT RESOLVED** that the Town Board of the Town of Glenville hereby updates the Town's "Investment Policy":

INVESTMENT POLICY  
TOWN OF GLENVILLE

I. SCOPE

This investment policy applies to all moneys and other financial resources available for investment on its own behalf or on behalf of any other entity or individual.

II. OBJECTIVES

The primary objectives of the local government's investment activities are, in priority order,

- to conform with all applicable federal, state and other legal requirements (legal);
- to adequately safeguard principal (safety);
- to provide sufficient liquidity to meet all operating requirements (liquidity);
- and
- to obtain a reasonable rate of return (yield).

III. DELEGATION OF AUTHORITY

The Town Board's responsibility for administration of the investment program is delegated to the Supervisor who shall establish written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a data base or records incorporating description and amounts

of investments, transaction dates, and other relevant information and regulate the activities of subordinate employees.

#### IV. PRUDENCE

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Town of Glenville to govern effectively. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

#### V. DIVERSIFICATION

It is the policy of the Town of Glenville to diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling.

#### VI. INTERNAL CONTROLS

It is the policy of the Town of Glenville for all moneys collected by any officer or employee of the government to transfer those funds to the Supervisor within three (3) days of deposit, or within the time period specified in law, whichever is shorter.

The Supervisor is responsible for establishing and maintaining an internal control structure to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly, and are managed in compliance with applicable laws and regulations.

#### VII. DESIGNATION OF DEPOSITARIES

The banks and trust companies authorized for the deposit of moneys up to the maximum amounts are:

Depository Name	Maximum Amount	Officer
First National Bank of Scotia		
Trustco Bank		
Bank of America		
J.P. Morgan Chase Bank		
Pioneer Commercial Bank		
Key Bank		
Greene County Commercial Bank		

#### VIII. COLLATERALIZING OF DEPOSITS

In accordance with the provisions of General Municipal Law § 10, all deposits of the Town of Glenville, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured:

1. By a pledge of "eligible securities" with an aggregate "market value" as provided by GML § 10, equal to the aggregate amount of deposits from the categories designated in Appendix A to the policy.

2. By an eligible "letter of credit" issued by a qualified bank other than the bank with the deposits in favor of the government for a term not to exceed 90 days with an aggregate value equal to 140% of the aggregate amount of deposits and the agreed upon interest, if any. A qualified bank is one whose commercial paper and other

unsecured short-term debt obligations are rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization or by a bank that is in compliance with applicable federal minimum risk-based capital requirements.

3. By an eligible surety bond payable to the government for an amount at least equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two nationally recognized statistical rating organizations.

4. By an "irrevocable letter of credit" issued in favor of the government by a federal home loan bank whose commercial paper and other unsecured short-term debt obligations are rated in the highest rating category by at least one nationally recognized statistical rating organization, for the payment of 100% of the aggregate amount of public deposits and investments from the government and agreed-upon interest, if any.

## IX. SAFEKEEPING AND COLLATERALIZATION

Eligible securities used for collateralizing deposits shall be held by a third party bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities are being pledged to secure local government deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events which will enable the local government to exercise its rights against the pledged securities. In the event that the securities are not registered or inscribed in the name of the local government, such securities shall be delivered in a form suitable for transfer or with an assignment in blank to the Town of Glenville or its custodial bank.

The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the local government, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

## X. PERMITTED INVESTMENTS

As authorized by General Municipal Law § 11, the Town of Glenville authorizes the Supervisor to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

Special time deposit accounts.

Certificates of deposit.

Obligations of the United States of America;

Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America.

Obligations of the State of New York.

Obligations issued pursuant to LFL § 24.00 or 25.00 (with approval of the State Comptroller) by any municipality, school district or district corporation other than the Town of Glenville.

Obligations of public authorities, public housing authorities, urban renewal

agencies and industrial development agencies where the general State statutes governing such entities or whose specific enabling legislation authorizes such investments.

Certificates of Participation (COPs) issued pursuant to GML § 109-b.

Obligations of this local government, but only with any moneys in a reserve fund established pursuant to GML §§ 6-c, 6-d, 6-e, 6-g, 6-h, 6-j, 6-k, 6-l, 6-m, or 6-n.

All investment obligations shall be payable or redeemable at the option of the Town of Glenville within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Town of Glenville within two years of the date of purchase.

## XI. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS

The Town of Glenville shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments which can be made with each financial institution or dealer. All financial institutions with which the local government conducts business must be credit worthy. Banks shall provide their most recent Consolidated Report of Condition (Call Report) at the request of the Town of Glenville. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The Supervisor is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually.

## XII. PURCHASE OF INVESTMENTS

The Supervisor is authorized to contract for the purchase of investments:

1. Directly, including through a repurchase agreement, from an authorized trading partner.
2. By participation in a cooperative investment program with another authorized governmental entity pursuant to Article 5G of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 88-46, and the specific program has been authorized by the governing board.
3. By utilizing an ongoing investment program with an authorized trading partner pursuant to a contract authorized by the governing board.

All purchased obligations, unless registered or inscribed in the name of the local government, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All such transactions shall be confirmed in writing to the Town of Glenville by the bank or trust company. Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law § 10.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the local government, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

## XIII. REPURCHASE AGREEMENTS

Repurchase agreements are authorized subject to the following restrictions:

All repurchase agreements must be entered into subject to a Master

Repurchase Agreement.

Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting dealers.

Obligations shall be limited to obligations of the United States of America and obligations guaranteed by agencies of the United States of America.

No substitution of securities will be allowed.

The custodian shall be a party other than the trading partner.

## APPENDIX A

### Schedule of Eligible Securities

(i) Obligations issued, or fully insured or guaranteed as to the payment of principal and interest, by the United States of America, an agency thereof or a United States government sponsored corporation.

(ii) Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the InterAmerican Development Bank, the Asian Development Bank, and the African Development Bank.

(iii) Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion of the Market Value of the obligation that represents the amount of the insurance or guaranty.

(iv) Obligations issued or fully insured or guaranteed by the State of New York, obligations issued by a municipal corporation, school district or district corporation of such State or obligations of any public benefit corporation which under a specific State statute may be accepted as security for deposit of public moneys.

(v) Obligations issued by states (other than the State of New York) of the United States rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.

(vi) Obligations of Puerto Rico rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.

(vii) Obligations of counties, cities and other governmental entities of a state other than the State of New York having the power to levy taxes that are backed by the full faith and credit of such governmental entity and rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.

(viii) Obligations of domestic corporations rated in one of the two highest rating categories by at least one nationally recognized statistical rating organization.

(ix) Any mortgage related securities, as defined in the Securities Exchange Act of 1934, as amended, which may be purchased by banks under the limitations established by bank regulatory agencies.

(x) Commercial paper and bankers' acceptances issued by a bank, other than the Bank, rated in the highest short term category by at least one nationally recognized statistical rating organization and having maturities of not longer than 60 days from the date they are pledged.

(xi) Zero coupon obligations of the United States government marketed as "Treasury strips."

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 8-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS,** Town Law section 51 provides that the town board of a town appoints the department heads and deputies of such departments; and

**WHEREAS,** Article 51 of the Code of the Town of Glenville provides that the Town Board may appoint the Highway Superintendent as Commissioner of Public Works for a term of one year; and

**WHEREAS,** Thomas R. Coppola was re-elected to the position of Highway Superintendent for the Town of Glenville for a term of office commencing January 1, 2018; and

**WHEREAS,** The Town Board desires to appoint Mr. Coppola to the position of Commissioner of Public Works for a new one-year term commencing January 1, 2018 and Mr. Coppola is willing to accept the position; and

**WHEREAS,** upon being appointed, the Commissioner of Public Works is authorized to appoint such a Deputy Commissioner, within the budget allotted therefore;

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby appoints Thomas R. Coppola as the Town of Glenville Commissioner of Public Works to a one year term of office commencing January 1, 2018 and ending December 31, 2018.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstention:** None

**Motion Carried**

**RESOLUTION NO. 9-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS,** Town Law section 51 provides that the town board of a town appoints the department heads and deputies of such departments; and

**WHEREAS,** Article 51 of the Code of the Town of Glenville provides that the Town Board may appoint the Deputy Highway Superintendent as the Deputy Commissioner of Public Works for a term of one year; and

**WHEREAS,** Dana Gilgore has served the Town ably and well for many years and is intimately familiar with the Town's roads, highways and drainage systems; water and sewer infrastructure; and

**WHEREAS,** the Town Board desires to appoint Mr. Gilgore to the positions of Deputy Highway Superintendent and Deputy Commissioner of Public Works all of which titles are in the exempt class, for a one-year term commencing January 1, 2018,

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby appoints Dana Gilgore as the Town of Glenville Deputy Highway Superintendent and Deputy Commissioner of Public Works for a one-year term of office commencing January 1, 2018; and

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstention:** None

**Motion Carried**

**RESOLUTION NO. 10-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**BE IT RESOLVED**, that the Town Highway Superintendent, pursuant to Section 142 of the Highway Law, be and he hereby is authorized to purchase equipment, tools and implements in accordance with the Town of Glenville Purchasing Policy and the Town of Glenville Procurement Policy & Procedures.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 11-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS** Section 284 of the Highway Law requires that money spent for the repair and improvement of highways in the Town be spent pursuant to a written agreement between the Highway Superintendent and the Town Board; and

**WHEREAS** the attached agreement has been approved by the Highway Superintendent and is in the form used by the Town for numerous years,

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby approves entering into the attached contract with the Superintendent of Highways authorizing the expenditure of \$749,017.00 for the repair [5110.0] and \$301,000.00 for the improvement [5112.0] of highways, sluices, culverts and bridges having a span of less than five feet in the Town of Glenville; and

**BE IT FURTHER RESOLVED** that the Town Board of the Town of Glenville hereby authorizes the Town Superintendent of Highway to expend up to \$150,000 of the funds authorized in the preceding paragraph for the repair and construction of bridges having a span of five feet or more if such funds are not needed for the purposes stated above.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 12-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**BE IT RESOLVED**, that the Town Highway Superintendent, pursuant to the provisions of Section 140 of the Highway Law, be and hereby is authorized to employ in the Highway Department of the Town of Glenville for the year 2018, a maximum of twenty-three (23) full-time employees within budgeted appropriations.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 13-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS** the Receiver of Taxes and Assessments annually hires part-time assistants during the tax collection periods; and

**WHEREAS** the funds for hiring part-time assistants, with no benefits, have been provided by the 2018 Town Budget,

**NOW, THEREFORE, BE IT RESOLVED** that the Town of Glenville hereby authorizes the Receiver of Taxes, at his discretion, to hire temporary employees for the collection of 2017 taxes at a monetary level [hours worked, hours paid with no benefits], no greater than provided for in the 2018 budget, with total department expenditures for personnel not to exceed \$49,371.00.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 14-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**BE IT RESOLVED**, that the following persons be and they hereby are appointed to the respective part-time employment positions for a term of one (1) year, commencing January 1, 2018 and terminating December 31, 2018 and to serve at the respective salary or wage rates which are hereby established and set for the year 2018.

Jennifer Vullo, Steno.	Zoning Board of Appeals.....	\$100.00 per mtg	
	Overtime, after 2½ hrs.....	\$ 15.00 per hr	(Prorated)
Lynn Walkuski, Steno.	Planning & Zoning Commission.....	\$100.00 per mtg	
	Overtime, after 2½ hrs.....	\$ 15.00 per hr	(Prorated)
Cathy Visco, Steno.	Glenville Environmental Conservation Commission.....	\$100.00 per mtg	
	Overtime after 2½ hrs.....	\$ 15.00 per hr	(Prorated)
Ann Peltier, Steno	Traffic Safety Committee.....	\$100.00 per mtg	

Overtime after 2½ hrs.....\$ 15.00 per hr  
(Prorated)

Thomas E. Melander, Asst. Traffic Engineer.....\$8,090.00  
(per annum)

Joan Spencer Szablewski, Town Historian.....\$2,400.00 (per annum)  
Inventory Clerk 11.25 per hr.  
(not to exceed 75 hrs)

Board of Assessment Review \$150.00/day/person-Grievance Day  
\$ 25.00/hr – sessions following  
\$ 50.00 - Chairman

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski  
and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 15-2018**

**Moved by:** Councilwoman Wierzbowski

**Seconded by:** Councilman Pytlovany

**IT IS HEREBY RESOLVED** that the salaries of the employees who are not members of a recognized bargaining unit in the Town of Glenville commencing January 1, 2018 shall be as follows:

Christopher A. Koetzle, Supervisor ..... \$ 86,798.00  
John Pytlovany, Town Board Member ..... 11,932.00  
Michael Aragosa, Town Board Member ..... 11,932.00  
Michael Godlewski, Town Board Member ..... 11,932.00  
Gina M. Wierzbowski, Town Board Member ..... 11,932.00  
Jennifer McPhail, Town Justice ..... 27,148.00  
Joelle M. Ventrice, Clerk to the Town Justice ..... 47,302.00  
Paul Davenport, Town Justice ..... 27,148.00  
Gretchen Braun, Clerk to the Town Justice ..... 44,606.00  
Linda C. Neals, Town Clerk..... 64,090.00  
Julie Davenport, Deputy Town Clerk .....\$15.91 per hr.  
Thomas Coppola, Highway Superintendent ..... 78,453.00  
Thomas Coppola, Commissioner of Public Works ..... 9,264.00  
Stephen Janik, Police Chief ..... 106,822.00  
Richard Conley, Police Lieutenant ..... 97,041.00  
Michael Petroski, Police Lieutenant.....97,041.00  
William Purtell, Assessor ..... 68,896.00  
Kevin Corcoran, Town Planner ..... 77,078.00  
James B. MacFarland, Director of Human Services... ..\$31.00 per hr.  
Patrick Aragosa, Receiver of Taxes ..... \$30,000.00  
Shannon Roszell, Deputy Receiver of Taxes .....\$16.79 per hr.  
Julie Davenport, Deputy Receiver of Taxes .....\$15.91 per hr.  
Jason Cuthbert, Comptroller ..... \$79,962.00  
Dana Gilgore, Deputy Highway Superintendent,  
Deputy Commissioner of Public Works.....\$79,808.00

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski  
and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstentions:** None

**Motion Carried**

Supervisor Koetzle – “Resolution Nos. 16 – 28 are appointing members to our Committees and Commissions.

Motion to take on consent

Moved by Councilwoman Wierzbowski, Seconded by Councilman Pytlovany – To act on agenda item nos. 16 – 28 on consent.

Ayes: Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

Noes: None

**RESOLUTION NO. 16-2018**

**Moved by:** Councilwoman Wierzbowski

**Seconded by:** Councilman Pytlovany

**WHEREAS**, the Zoning Board of Appeals consists of five (5) members and two (2) alternate members; and

**WHEREAS**, Margaret Huff, 1018 Tomahawk Trail, Glenville, currently a member is being appointed as an alternate effective January 1, 2018 and terminating December 31, 2021, creating a vacancy,

**NOW, THEREFORE, BE IT RESOLVED** that David Hennel, 109 Acorn Drive, Glenville, be appointed to fill that vacancy commencing January 1, 2018 and terminating December 31, 2021; and

**BE IT FURTHER RESOLVED** that Richard Schlansker, 8 Valleywood Drive, Glenville, be reappointed to the Zoning Board of Appeals, commencing January 1, 2018 and terminating December 31, 2022; and

**BE IT FURTHER RESOLVED** that David Hennel be appointed as Chairman, effective January 1, 2018 and terminating December 31, 2018.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 17-2018**

**Moved by:** Councilwoman Wierzbowski

**Seconded by:** Councilman Pytlovany

**WHEREAS**, the Planning and Zoning Commission consists of seven (7) members, and

**WHEREAS**, Michael Carr’s term expired on December 31, 2017 and wishes to be reappointed,

**NOW, THEREFORE, BE IT RESOLVED** that Michael Carr, 57 Via Maestra Drive, Glenville be reappointed to the Planning and Zoning Commission for a term of seven (7) years, commencing January 1, 2018 and terminating December 31, 2024; and

**BE IT FURTHER RESOLVED**, that Michael Carr be reappointed Chairman for a one (1) year term beginning January 1, 2018, terminating December 31, 2018; and

**BE IT STILL FURTHER RESOLVED** that James Gibney be reappointed Deputy Chairman for a one (1) year term beginning January 1, 2018 and terminating December 31, 2018.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 18-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS**, the Town of Glenville Environmental Conservation Commission has seven (7) members); and

**WHEREAS**, all seven (7) members' terms of office expired on December 31, 2017; and

**NOW, THEREFORE, BE IT RESOLVED** that

Dan Hill, Chairperson	541 Sacandaga Road, Glenville, NY
Nicole Brower, Vice Chairperson	125 James Street, Scotia, NY
Robert Titus	703 Glen Avenue, Scotia, NY
Andy Vitolins	118 Woodhaven Drive, Glenville, NY
Donald Rodbell	2977 Ridge Road, Glenville, NY
Susan Booth-Binczik	391 Greens Corners Road, Amsterdam, NY
Charles Story	13 Hill Street, Alplaus, NY

be appointed to the Glenville Environmental Conservation Commission for a one (1) year term commencing January 1, 2018 and terminating December 31, 2018.

**BE IT FURTHER RESOLVED**, that Dan Hill be appointed Chairperson for a one year term commencing January 1, 2018 terminating December 31, 2018, and

**BE IT FURTHER RESOLVED** that Nicole Brower be reappointed Deputy Chairperson for a one (1) year term commencing January 1, 2018, and terminating December 31, 2018.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**  
**RESOLUTION NO. 19-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS**, the Traffic Safety Committee consists of six (6) members; and

**WHEREAS**, all six (6) members' term of office expired on December 31, 2017, and

**NOW, THEREFORE BE IT RESOLVED** that

Patrick Morris, Chairman	131 Woodhaven Drive, Glenville
--------------------------	--------------------------------

Fred Mastroianni  
Kenneth Talbot  
Thomas Melander  
Janet Cavoli  
Daniel P. Miller

156 Spring Road Glenville  
618 Sanders Avenue, Glenville  
1346 Lawn Avenue, Schenectady  
1180 Washout Road, Glenville  
119 Acorn Dr., Glenville

be appointed to the Traffic Safety Committee for a one (1) year term commencing January 1, 2018 and terminating December 31, 2018.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 20-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS**, the Ethics Committee of the Town of Glenville consists of five (5) members,

**NOW, THEREFORE, BE IT RESOLVED** that the following be and they hereby are appointed to the Glenville Ethics Committee for a one (1) year term commencing January 1, 2018 and terminating December 31, 2018;

Pastor Wayne Elston, <b>Chairman</b>	304 Swaggertown Road, Glenville, NY
Margaret Huff, <b>Vice-Chair Person</b>	1018 Tomahawk Tr., Glenville, NY
Pastor Brad Bradford	335 Saratoga Road, Glenville, NY
Gloria Zampini	5 Park Lane, Glenville, NY
Manfred Spikereit	157 Pashley Road, Glenville, NY 12302

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 21-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS**, all members' term of office expired December 31, 2017,

**NOW, THEREFORE, BE IT RESOLVED**, that the following residents of the Town of Glenville be and they hereby are appointed as members of the Berkley Square Committee:

Peter Russo – Chair	22 St. Stephens Lane E, Glenville
Laura Henk,	7 Berkley Square, Glenville
Paul Heckman	27 St. Stephens Lane E., Glenville
Bart Forlano,	90 St. Stephens Lane W., Glenville
Katie Caccamo,	86 St. Stephens Lane W, Glenville
Belinda Wagner,	1 Berkley Square, Glenville
Elizabeth Williams,	3 Berkley Square, Glenville
Gloria Zampini,	5 Park Lane, Glenville

Marge Rizzo	1 Cypress Drive, Glenville
Patti Johnson	91 St. Stephens Lane W., Glenville
Debbie Lovejoy	24 St. Stephens Lane E., Glenville
Ken & Barbara Opar	44 Glen Terrace, Glenville
Lucy McPherson	7 Pembroke Street, Glenville
Marna Posluszny	18 Bigwood, Glenville
and	

**BE IT FURTHER RESOLVED** that they are hereby appointed for a one (1) year term commencing January 1, 2018 and terminating December 31, 2018.

**BE IT STILL FURTHER RESOLVED** that Peter Russo be appointed Chairperson for one year beginning January 1, 2018 and terminating December 31, 2018.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 22-2018**

**Moved by:** Councilwoman Wierzbowski

**Seconded by:** Councilman Pytlovany

**WHEREAS**, the Glenville Park Planning Committee now consists of ten (10) members, and

**WHEREAS**, all ten (10) members' term of office expired on December 31, 2017,

**NOW, THEREFORE, BE IT RESOLVED** that

Armand Canestraro, Chair	1680 Gower Road, Glenville
Ronald Pucci, Vice-Chair	1648 Gower Road, Glenville
Jeffery Bittner	585 Swaggertown Rd., Glenville
Alan French	3046 Washout Road, Glenville
Marion Grimes	1020 Tomahawk Tr., Glenville
Bertram Longbotham	136 Charlton Road, Ballston Lake
Susan VanVorst	144 Mohawk Ave., Scotia
Barbara Wurz	92 Kingsbury Road, Burnt Hills
Robert Brilling	9 James Street, Scotia
Gary McPherson	14 Cumberland Place, Glenville

are hereby appointed for a term beginning January 1, 2018 and terminating December 31, 2018; and

**BE IT FURTHER RESOLVED** that Armand Canestraro, 1680 Gower Road be reappointed as Chair and Ronald Pucci, 1648 Gower Road be reappointed as Vice-Chair for a term of one year beginning January 1, 2018 and terminating December 31, 2018.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 23-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS**, the Town of Glenville Small Business and Economic Development Committee’s membership terms expired on 12/31/2017,

**NOW, THEREFORE, BE IT RESOLVED**, that the following individuals are hereby appointed members of the Small Business and Economic Development Committee for a term from 1/1/2018 through 12/31/2018.

James Martin, Chairman	30 Bancker Ave., Scotia, NY
Edward Capovani	832 Church Rd., Glenville, NY
James Valachovic	35 Joyous Ln., Glenville, NY
Erica Welch	59 Heritage Pkwy., Glenville, NY
Nick DiCaprio	35 Cartwheel Dr., Scotia, NY
Joe Tassone	3 Colin Dr., Glenville, NY

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstention:** None

**Motion Carried**

**RESOLUTION NO. 24-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS**, the Town of Glenville’s Efficiency in Government Committee’s membership terms expired on December 31, 2017,

**NOW, THEREFORE, BE IT RESOLVED** that the following individuals are hereby appointed members of the Glenville Efficiency in Government Committee for a term of one (1) year, commencing January 1, 2018 and terminating December 31, 2018;

Mary Lolik, Co-Chair	118 Snake Hill Road, Glenville
Yigit Guctas, Co-Chair	2 Marcia Court, Glenville
Gloria Zampini	5 Park Lane, Glenville
Myrtle Major	36 Hill Street, Alplaus
Carol Bates	31 Valleywood Drive, Glenville
Kernan Davis	20 Onderdonk Road, Glenville
Paul Kenney	48 Swaggertown Road, Glenville
Michele Draves	38 Country Fair Lane, Glenville
Jesse Borst	1201 Ridge Road, Glenville
Timothy J. Gaffney	18 Mayfair Drive, Glenville
Catherine Norr	80 Saratoga Road, Glenville
and	

**BE IT FURTHER RESOLVED** that Yigit Guctas and Mary Lolik be re-appointed Co-Chairs for one year beginning January 1, 2018 and terminating December 31, 2018.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None

**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 25-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS**, the Town of Glenville's Open Space Advisory Committee memberships' terms of office expired on December 31, 2017,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board hereby re-appoints the following individuals to serve on the Open Space Advisory Committee for a term of one (1) year commencing January 1, 2018 and terminating December 31, 2018,

Mark Storti, Chair	9 Barry Lane, Glenville
Hank Stebbins	2487 Ridge Road, Glenville
Ed Lucier	170 Droms Road, Glenville
Harry Willis	12 Washington Road, Scotia
Wendy Carroll	2824 Touareuna Road, Amsterdam
Dan Grzybowski	932 West Glenville Road, Glenville
Jack Osterlitz	409 Church Road, Glenville

and

**BE IT FURTHER RESOLVED** that Mark Storti be reappointed Chairman for one year beginning January 1, 2018 and terminating December 31, 2018

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 26-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS**, Town Law section 64 specifically vests the Town Board with the authority to appoint a citizens advisory and other committees; and

**WHEREAS** the Town Board wishes to appoint a committee to assist the Town with the coordination, planning and implementation of various town-wide initiatives to protect, promote and celebrate Glenville's historic, cultural and natural resources; and

**WHEREAS**, such a committee would be tasked with identifying, researching and educating town residents about the town's history and culture, including, but not limited to developing a strategic plan to protect and preserve historic assets, planning and implementing special events that highlight the town's history and culture and assisting the Town Historian; and

**WHEREAS**, the Town Board of the Town of Glenville desires to begin the work of celebrating the Town's bicentennial in 2020, this committee will be tasked with beginning the planning efforts; and

**WHEREAS**, the new Town of Glenville History, Culture and Events committee shall be comprised of seven (7) members, each of whom shall be appointed for a one year term, appointed by the Town Board and one member, who shall be

designated as Chair, appointed by the Town Supervisor; and

**WHEREAS**, the members of the Committee shall serve without compensation, but shall be reimbursed by the Town for any just and reasonable, actual expenses incurred in the performance of their official duties; and

**WHEREAS**, the History, Culture and Events Committee which shall meet no less frequently than once per month, shall consult with the Town Supervisor or his designee and shall report to the Town Board no less frequently that once per year on its efforts;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Glenville hereby establishes the Town of Glenville History, Culture and Events Committee and upon the recommendation of the Town Supervisor hereby appoints Cherie Haughney, Glenville, NY, 12302, as its first Chairperson with a term from January 1, 2018 through December 31, 2018 and the following members, each to a one year term from January 1, 2018 through December 31, 2018: Ann Marie Schwartz, Nell Burrows, Peter Bednarek and Hana Kaddo.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstention:** None

**Motion Carried**

**RESOLUTION NO. 27-2017**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**NOW, THEREFORE, BE IT RESOLVED** that the following members

Helen Baldwin	148 Birch Lane, Glenville, NY
William Marks	150 Birch Lane, Glenville, NY
Joan Bunn	141 Birch Lane, Glenville, NY
Brendan Gillooley	153 Birch Lane, Glenville, NY
Richard LaTorre	155 Birch Lane, Glenville, NY

be reappointed to the Hemlock Hollow Park Committee for a **two (2) year term** commencing January 1, 2018 and terminating December 31, 2019.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 28-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville does hereby appoint the following members to the Public Safety Committee, with terms commencing January 1, 2018 and terminating on December 31, 2018:

**Paul Chevalier**  
3113 Troy-Schenectady Road  
Niskayuna, NY 12309

**Tom Goodspeed**  
1699 West Glenville Rd  
Glenville, NY 12302

**Stephen Janik, Chief**  
Glenville Police Department  
18 Glenridge Road  
Glenville, NY 12302  
(W) 384-0123

**Pete Frisoni, Chief**  
Scotia Police Department  
4 No. Ten Broeck St.  
Scotia, NY 12302  
(W) 374-3848

**Jenn McPhail**  
49 Spring Road  
Glenville, NY 12302

**Tim Graves**  
7 Weise Road  
Glenville, NY 12302

**John Pytlovany, Liaison**  
Town of Glenville  
18 Glenridge Road  
Glenville, NY 12302  
(C) 928-5373

**Kenneth Almy, Fire Chief**  
Scotia Fire Department  
148 Mohawk Ave.  
Scotia, NY 12302  
(H) 381-6115

**Gregg Petricca, Dispatch Liaison**  
5 Horstman Drive  
Glenville, NY 12302  
(H) 377-4413

**Tom Weaver, Commissioner**  
157 Maple Avenue  
Glenville, NY 12302

**Richard Conley, Lt.**  
Glenville Police Dept.  
(W) 382-0123

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstention:** None

#### **Motion Carried**

Supervisor Koetzle – “Resolution Nos. 29 – 37 are Contracts and Agreements with groups that we support throughout the Town that are already set in the 2018 budget.

Motion to take on consent

Moved by Councilwoman Wierzbowski, Seconded by Councilman Pytlovany – To act on agenda item nos. 29 – 37 on consent.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None

#### **RESOLUTION NO. 29-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS**, Freedom Park, is located within the Village of Scotia, New York,  
and

**WHEREAS**, Freedom Park is a non-profit organization made up of unpaid volunteers, and

**WHEREAS**, Freedom Park expenses consist of paying performers and a sound technician as well as maintaining the sound system, and

**WHEREAS**, each year Freedom Park strives to provide a diversity of programming that will serve a variety of audiences from preschoolers to senior citizens at the Wednesday night performances from the end of June through the end of August, and

**WHEREAS**, acts include big band, country, popular, Polish, Celtic, German, Jazz, Dixieland and rhythm and blues, and

**WHEREAS**, admission to all performances are free, and

**WHEREAS**, most of the funding for Freedom Park comes from contributions made by individuals and families in the area, and

**WHEREAS**, the Village of Scotia contributes, each year, along with maintaining the physical plant, and

**WHEREAS**, the Town Board of the Town of Glenville is desirous of continuing its support to Freedom Park by giving of its fair share,

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby authorizes the Supervisor to enter into a contract with the Village of Scotia "Freedom Park" in the amount not to exceed Two Thousand Dollars **[\$2,000.00]** for the support for the **2018** Summer Concert Series in Freedom Park, Village of Scotia, New York, and

**BE IT FURTHER RESOLVED** that monies will be taken from Account **01.00.7550.4000**, Celebrations.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 30-2018**

**Moved by:** Councilwoman Wierzbowski

**Seconded by:** Councilman Pytlovany

**WHEREAS**, Section 95-a of the General Municipal Law authorizes towns to enter into contracts with not-for-profits agencies for programs benefiting the aging; and

**WHEREAS**, the Town of Glenville is desirous of entering into an agreement with a not-for-profit organization to operate a nutrition program at the Glenville Senior Center for citizens over the age of 60;and

**WHEREAS**, Catholic Family and Community Services of Schenectady and Catholic Charities of the Diocese of Albany are desirous of providing a nutrition program for the citizens over the age of 60 to the Town and its' senior residents,

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby approves the attached contract between the Town of Glenville and ***Catholic Charities Senior Services in Schenectady and Catholic Charities of the Diocese of Albany*** and authorizes payment of a contribution, not to exceed the sum of Five Thousand Dollars **[\$5,000.00]**, for the provision of a nutrition program for the citizens over the age of 60 at the Glenville Senior Center; and

**BE IT FURTHER RESOLVED** that Christopher A. Koetzle, Supervisor of the Town of Glenville, is hereby authorized to sign the contract on behalf of the Town of Glenville, and

**BE IT FURTHER RESOLVED** that the monies will be taken from Account **01.00.7610.4635**.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 31-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS** the Town of Glenville is desirous of entering into an agreement with the ***Burnt Hills Summer Recreation Commission*** for a summer recreation program for residents of the Town of Glenville; and

**WHEREAS** the Burnt Hills Summer Recreation Commission is desirous of providing a recreation program for residents of the Town of Glenville,

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby approves the attached contract between the Town of Glenville and the Burnt Hills Summer Recreation Commission pursuant to which the Burnt Hills Summer Recreation Commission will provide a recreation program during the summer of **2018** for residents of the Town of Glenville, and the Town Board of the Town of Glenville hereby authorizes payment to the Burnt Hills Summer Recreation Commission a contribution, not to exceed the sum of Five Thousand Dollars [**\$5,000.00**]; and

**BE IT FURTHER RESOLVED** that Christopher A. Koetzle, Supervisor of the Town of Glenville, is hereby authorized to sign the contract on behalf of the Town of Glenville; and

**BE IT FURTHER RESOLVED** that the monies will be taken from Account **01.00.7310.4488**.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 32-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS** the Town of Glenville is desirous of entering into an agreement with the ***Village of Scotia Summer Recreation Commission*** for a summer recreation program for residents of the Town of Glenville; and

**WHEREAS** the Village of Scotia Summer Recreation Commission is desirous of providing a recreation program for residents of the Town of Glenville,

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby approves the *attached contract* between the Town of Glenville and the Village of Scotia Summer Recreation Commission pursuant to which the Village of Scotia Summer Recreation Commission will provide a recreation program during the summer of **2018** for residents of the Town of Glenville and the Town Board of the Town of Glenville hereby authorizes payment to the Village of Scotia Summer Recreation Commission, a contribution not to exceed the sum of One Thousand Dollars[**\$1,000.00**]; and

**BE IT FURTHER RESOLVED** that Christopher A. Koetzle, Supervisor of the Town of Glenville, is hereby authorized to sign the contract on behalf of the Town of Glenville; and

**BE IT FURTHER RESOLVED** that the monies will be taken from Account **02.00.7310.4000**.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 33-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS** *Scotia-Glenville Middle School Teen Town* provides recreational activities in a supervised setting for 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade students; and

**WHEREAS** the Town is desirous of supporting the supervised recreational activities sponsored by Scotia-Glenville Middle School Teen Town and has budgeted **\$500.00** for that purpose,

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby approves the *attached contract* with the Scotia-Glenville Middle School Teen Town and agrees to pay to it the sum of Five Hundred Dollars [**\$500.00**] in exchange for the services listed in the contract to be provided by it; and

**BE IT FURTHER RESOLVED** that Christopher A. Koetzle, Supervisor of the Town of Glenville, is hereby authorized to execute the contract on behalf of the Town; and

**BE IT FURTHER RESOLVED** that the monies will be taken from Account **01.00.7310.4000**.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 34-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS** *Community Human Services, Inc.*, a New York not-for-profit corporation, having its principal place of business at 543 Saratoga Road, Glenville, New York, provides an emergency youth shelter and counseling services for youth and their families to youth residing in the Scotia-Glenville and Burnt Hills school districts; and

**WHEREAS** the Town is desirous of supporting the youth shelter and counseling services provided by Community Human Services, Inc.,

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby approves the attached contract with *Community Human Services, Inc.* and agrees to pay to it the sum of Two Thousand Two Hundred-Fifty Dollars **[\$2,250.00]**, in exchange for the services stated in the contract to be provided by Community Human Services, Inc.; and

**BE IT FURTHER RESOLVED** that Christopher A. Koetzle, Supervisor of the Town of Glenville, is hereby authorized to execute this contract on behalf of the Town; and

**BE IT FURTHER RESOLVED** that the monies will be taken from Account **01.00.7320.4000**.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 35-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS** the Town of Glenville has recently constructed the Glenville Senior Center on Worden Road in Glenville, New York; and

**WHEREAS** the *Scotia-Glenville Senior Citizens Recreation and Related Concerns, Inc.*, a New York not-for-profit corporation, wishes to provide programs for Glenville seniors in the Senior Center; and

**WHEREAS** it appears to be in the best interest of the residents of the Town of Glenville for the Town to enter into a contract with the Scotia-Glenville Senior Citizens Recreation and Related Concerns, Inc.,

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby approves the *attached contract* with the Scotia-Glenville Senior Citizens Recreation and Related Concerns, Inc. for its use of the Glenville Senior Center; and

**BE IT FURTHER RESOLVED** that the consideration to be paid by the Town of Glenville to the Scotia-Glenville Senior Citizens Recreation and Related Concerns, Inc. for its programs for the calendar year **2018** shall be the sum of Six Thousand Five Hundred Dollars **[\$6,500.00]**; and

**BE IT FURTHER RESOLVED** that Christopher A. Koetzle, Supervisor of the Town of Glenville, is hereby authorized to sign the attached contract on behalf of the Town of Glenville.; and

**BE IT FURTHER RESOLVED** that the monies will be taken from Account

**01.00.7610.4630.**

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 36-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS** the Town of Glenville is interested in purchasing staff support for the purposes of providing increased tourism, economic development promotion and marketing from the **Schenectady County Chamber of Commerce**; and

**WHEREAS** the current service will include but not be limited to the Schenectady Military Affairs (SMAC) work to ensure that the 109<sup>th</sup> Auxiliary at Stratton National Air Force Base continues; and

**NOW, THEREFORE, BE IT RESOLVED** that the Glenville Town Board hereby authorizes the Supervisor to contract for the services of providing increased tourism, economic development promotion and marketing with the Schenectady Chamber of Commerce in an amount not to exceed \$600.00 in 2018; and

**BE IT FURTHER RESOLVED** that the monies to be taken from Account **01.00.6989.4000.**

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstention:** None

**Motion Carried**

**RESOLUTION NO. 37-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS**, the **Musicians of Maalwyck** are a not-for-profit, flexible chamber ensemble based in the Town of Glenville; and

**WHEREAS**, since 1999 the Musicians of Maalwyck have performed educational programs, special historically themed performances and private concerts throughout the Capital Region; and

**WHEREAS**, in 2018 the Musicians of Maalwyck will perform a concert within the Town of Glenville for the benefit of Town residents; and

**WHEREAS**, the Town Board is desirous of supporting this cultural activity for the residents of Glenville and has budgeted **\$1,000.00** to that end,

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby approves the attached agreement with the Musicians of Maalwyck and agrees to pay to it the sum of One Thousand Dollars [**\$1,000.00**] in exchange for the services listed therein to be provided by it; and

**BE IT FURTHER RESOLVED** that Christopher A. Koetzle, Supervisor of the Town of Glenville, is hereby authorized to execute the contract for **2018** on behalf of the Town; and

**BE IT FURTHER RESOLVED** that these monies will be taken from Account **01.00.7550.4000**.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 38-2018**

**Moved by:** Councilman Aragosa

**Seconded by:** Councilman Godlewski

**WHEREAS**, the town of Glenville wishes to support the activities of organizations that serve veterans and veteran's needs, and

**WHEREAS**, expenditure of town funds for veteran's organizations and the services they provide are authorized under Town Law,

**NOW, THEREFORE, BE IT RESOLVED**, the Town Board of the Town of Glenville does hereby authorize a \$500 budgeted expenditure from the Town of Glenville account # 01.00.6510.4000 to the V.F.W. Post 4660, Mayfair/Glenville.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstention:** None

**Motion Carried**

**RESOLUTION NO. 39-2018**

**Moved by:** Councilwoman Wierzbowski

**Seconded by:** Councilman Pytlovany

**WHEREAS**, the Town of Glenville is desirous of entering into an agreement with the Empire State Aerosciences Museum to host a "Glenville Day" for residents of the Town of Glenville on which town residents would be provided free admission to the museum; and

**WHEREAS**, the Empire State Aerosciences Museum is desirous of providing such a day for residents of the Town of Glenville,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Glenville hereby approves the attached contract between the Town of Glenville and the Empire State Aerosciences Museum for the Empire State Aerosciences Museum to host a "Glenville Day" for residents of the Town of Glenville in 2018 on a date to be determined, and the Town Board of the Town of Glenville hereby authorizes payment to the Empire State Aerosciences Museum of the sum of One Thousand Dollars [\$1,000.00]; and

**BE IT FURTHER RESOLVED**, that Christopher A. Koetzle, Supervisor of the Town of Glenville, is hereby authorized to sign the contract on behalf of the Town of Glenville; and

**BE IT FURTHER RESOLVED** that the monies will be taken from Account 01.00.7550.4000.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstention:** None

**Motion Carried**

**RESOLUTION NO. 40-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS**, the County Legislature of the County of Schenectady has issued a Certificate to the Chief Financial Officer of the Town Certifying that the contribution of the Town of Glenville to the taxes of the County of Schenectady for the fiscal year beginning January 1, 2018 is \$15,778,823.21; and

**WHEREAS**, the Town must levy said sum against the taxable real estate, and direct the extension of such taxes against each such parcel,

**NOW, THEREFORE, BE IT RESOLVED**

1. The Town Board of the Town of Glenville does hereby levy the sum of \$15,778,823.21 by the County Legislature as said Town's contribution to the taxes of the County of Schenectady for the fiscal year beginning January 1, 2018.

2. The taxes due the County of Schenectady shall be extended against each parcel of taxable real estate at a rate to be established by the County of Schenectady per \$1000 of taxable assessed value.

3. The Supervisor is hereby directed to execute and deliver a certificate to the County Legislature of the County of Schenectady certifying that the levy has been made and the extension of taxes directed in accordance with law.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 41-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS**, the County of Schenectady participates in the New York State Special Traffic Options Program for driving while intoxicated enforcement; and

**WHEREAS**, the Town of Glenville desires to join in the County STOP-DWI plan in 2018, as it has in years past; and

**WHEREAS**, the Town's financial commitment to the 2018 STOP-DWI Enforcement Activity Budget is not to exceed \$11,000 in personal services, training equipment and other approved expenses, already in the 2018 Police Department budget;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Glenville hereby authorizes the Supervisor to sign the 2018 STOP-DWI Program Agreement with the County of Schenectady.

**Ayes:** Councilman Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 42-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS**, Section 54, subdivision 6 of the New York Workers' Compensation Law as amended allows a municipal corporation or political subdivision of New York State to include its executive officers under the coverage of New York Workers' Compensation Law; and

**WHEREAS**, the executive officers of the Town of Glenville are defined as all elected or appointed employees of the Town; and

**WHEREAS**, effective January 1, 2015 the Town of Glenville entered into a workers' compensation insurance policy with the New York State Insurance Fund; and

**WHEREAS**, the Town Board of the Town of Glenville desires to include its executive officers under the workers' compensation policy maintained by the Town;

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby elects to bring its executive officers described herein under the coverage of the New York Workers' Compensation Law with respect to all policies issued to the Town of Glenville by the New York State Insurance Fund.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstention:** None

**Motion Carried**

**Discussion...**

Councilman Godlewski – “Has there been any issues with conflicts with Glenville Rotary’s request to use the Senior Center and other organizations requests to use the facility and if so how does the town handle it?”

Supervisor Koetzle – “None to date. The Senior Center gets very little use in the evenings, particularly on the evening that they are there. I think they are there from 6:30 to 8:00 PM particularly in the board room that is not usually used by the public. If you wanted to use the larger room you can still do that.”

**RESOLUTION NO. 43-2018**

**Moved by:** Councilman Aragosa  
**Seconded by:** Councilman Pytlovany

**WHEREAS**, the Glenville Rotary is a chapter of Rotary International, a

nonprofit, service organization of business and professional leaders that provides humanitarian service, encourages high ethical standards in all vocations, and helps build goodwill and peace in the world; and

**WHEREAS**, the Glenville Rotary has requested use of a meeting room at the Glenville Senior Center on the 3<sup>rd</sup> Monday of each month from 6:30 – 8:30 PM for board meetings; and

**WHEREAS**, a room is available for this purpose on the requested dates and times, and

**WHEREAS**, the Town Board may waive normal fees associated with this type of use and wishes to do so in this instance in consideration of the longstanding financial and volunteer support the Glenville Rotary has provided to the Town of Glenville,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Glenville hereby authorizes the Glenville Rotary's use of the Glenville Senior Center from January 1, 2018 through December 31, 2018, at the requested dates and times and as may be further requested from time to time, and waives the normal fees associated with such use, provided the Glenville Rotary completes a Request for Use application and provides the required liability insurance indicated in the use policy, and

**BE IT FURTHER RESOLVED that** the Glenville Rotary shall make an annual request for use for a calendar year period (January – December) in December of each year, such request for use to be considered by the Glenville Town Board during the town's annual Organizational Meeting.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstention:** None

#### **Motion Carried**

#### **RESOLUTION NO. 44-2018**

**Moved by:** Councilman Aragosa

**Seconded by:** Councilman Godlewski

**WHEREAS**, the Glenville YMCA, 127 Droms Rd., Glenville, NY, 12302, has requested use of the skating rinks at Indian Meadows Park on a non-exclusive basis to provide a skating program to their membership, and

**WHEREAS**, the Glenville YMCA intends to charge a nominal fee for such program, necessitating approval from the Glenville Town Board in accordance with the Code of the Town of Glenville, and

**WHEREAS**, The Glenville YMCA understands that the rink conditions are subject to the weather and other variables and the Town of Glenville makes no assurance that the rinks will be in any condition other than that which the town would normally provide to the general public, and

**WHEREAS**, the Glenville YMCA will complete a Park Use Application and submit the required Certificate of Liability Insurance for such use,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Glenville hereby authorizes the Glenville YMCA's use of the skating rinks at Indian Meadows Park from January 7, 2018 through March 31, 2018, subject to the rinks' availability, and waives any fees associated with such use, provided the Glenville YMCA completes a Park Use application and provides the required liability insurance indicated in the use policy.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstention:** None

**Motion Carried**

**RESOLUTION NO. 45-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS**, the Town Board of the Town of Glenville has established a premium only cafeteria plan under Internal Revenue Code section 125 which allows Town officers and employees to have their health insurance premiums contributions withheld from their paychecks on a pre-tax basis; and

**WHEREAS**, the Town Board desires to continue such plan for calendar year 2018, managed by the Town's health insurance broker, Jaeger & Flynn Associates, Inc.;

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby adopts and approves the Cafeteria Plan under IRC section 125 for calendar year 2018 in the form attached hereto; and

**BE IT FURTHER RESOLVED** that the Town Board authorizes and directs the Supervisor to execute the Plan on behalf of the Town; and

**BE IT STILL FURTHER RESOLVED**, that the Town Board hereby authorizes the Supervisor to take any and all actions and execute and deliver such documents as he may deem necessary and appropriate to effect the Plan including, without limitation, causing to be prepared and filed such reports, documents or other information as may be required under applicable law.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**Discussion...**

Councilman Godlewski – “With respect to the comptroller’s term is that traditionally been a two (2) year term or is that previously ... has it always been a two (2) year term?”

Attorney Cuevas – “That’s set by Town Law.”

**RESOLUTION NO. 46-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS**, the Town Board of the Town of Glenville appointed Jason Cuthbert as Town Comptroller for the term of January 3, 2016 thru December 31, 2017; and

**WHEREAS**, Town Law provides for the appointment of a Town

Comptroller to a two-year term at the biennial reorganization meeting following the election of members of the Town Board; and

**WHEREAS**, the Supervisor and the Town Board believe that Mr. Cuthbert has performed the duties of Town comptroller ably and well; and

**WHEREAS**, the Town Supervisor now recommends that Mr. Cuthbert be re-appointed to the position of Town Comptroller at a 2018 salary of \$79,962.00 with the other terms and conditions of his employment being defined by Town's Personnel Policy Manual provisions with respect to full-time appointed employees not represented by a bargaining unit, except with respect to vacation time which shall continue at four weeks per year,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Glenville hereby re-appoints Jason Cuthbert as Town Comptroller for the period of January 1, 2018 through December 31, 2019 with a 2018 salary of \$79,962.00 and benefits as described above.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 47-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS**, by local law duly adopted and confirmed by the electors of the Town in a referendum vote, the Town of Glenville has changed the position of Receiver of Taxes for the Town of Glenville from an elected one to an appointive position; and

**WHEREAS**, Patrick Aragosa has served the past six years, five as appointed Receiver and one as an elected Receiver finishing the remainder of the previous Receiver's term of office; and

**WHEREAS**, Patrick Aragosa has served ably and well as Receiver of Taxes and has introduced new technologies and has created greater efficiencies in the office; and

**WHEREAS**, The Town Board desires to appoint Mr. Aragosa to the position of Receiver of Taxes for a new two-year term from January 1, 2018 and Mr. Aragosa is willing to accept the position of Receiver of Taxes as a part-time position, without benefits, with total compensation not to exceed \$30,000 in a calendar year; and

**WHEREAS**, upon being appointed the Receiver is authorized to appoint such deputies as he may deem necessary, within the budget allotted therefore;

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby appoints Patrick Aragosa as the Town of Glenville Receiver of Taxes on the terms stated herein to a two year term of office commencing January 1, 2018 and ending December 31, 2019.

**Ayes:** Councilmen Pytlovany, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstention:** Councilman Aragosa

**Motion Carried**

**RESOLUTION NO. 48-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS**, the Town of Glenville and the Highway Department Employees Association (HDEA) are parties to a collective bargaining agreement for a term commencing January 1, 2013 and ending December 31, 2018; and

**WHEREAS**, the Taylor Law (Civil Service Law Article 14) creates an open period prior to a collective bargain agreement's expiration if the agreement is for a term exceeding three years, after the end of the third year; and

**WHEREAS**, on or about November 11, 2017, the HDEA membership met to discuss the dissolution of the HDEA and the designation of CSEA as the bargaining agent for employees of the Town Highway Department; and

**WHEREAS**, the members of the HDEA have all signed dues deduction cards evidencing their support to be represented by CSEA and stating that they acknowledge that public employees do not have the right to strike; and

**WHEREAS**, the Attorney for the Town has met with the HDEA President and CSEA Labor Services Representative and has confirmed that all dues deduction cards have been properly executed; and

**WHEREAS**, the Taylor Law permits a public employer, such as the Town of Glenville, to voluntarily recognize a new bargaining agent under the circumstances described above; and

**WHEREAS**, this Town Board finds no reason not to accede to the desire of the Highway Department employees to be represented for the purposes of collective bargaining by CSEA,

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville voluntarily recognizes the Civil Service Employees Association (CSEA) as the bargaining agent for the existing unit of Town highway employees, currently represented by the Glenville Highway Department Employees' Association, effective immediately upon the adoption of this resolution; and

**BE IT STILL FURTHER RESOLVED** that the Comptroller is hereby directed to cease withholding of HDEA union dues from Highway Department employees, effective upon the adoption of this resolution, and to commence withholding of CSEA union dues from Highway Department employees as soon as practicable after receipt of a dues schedule from CSEA.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstention:** None

**Motion Carried**

**RESOLUTION NO. 49-2018**

**Moved by:** Councilman Pytlovany  
**Seconded by:** Councilman Aragosa

**BE IT RESOLVED**, that the Town Board of the Town of Glenville hereby adjourns into Executive Session to discuss a settlement agreement.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstention:** None

**Motion Carried**

Supervisor Koetzle adjourned this portion of the meeting at 7:28 PM and entered into Executive Session.

Time being 7:36 PM; Supervisor Koetzle reconvened the meeting and the following action was taken.

**Discussion...**

Supervisor Koetzle – “For me, and I hope Tammy understands, I think this promotion is merit and for me the fact that it clears up an improper practice and it clears up a grievance is secondary. During the budget process Jason and I talked about ways of trying to thank you and show you our appreciation because I have worked with you closely, I know we didn’t get off to the greatest start but working somewhat closely with each other I think you do a superb job. I think you are a great asset to the Town and I think you deserve this promotion regardless of the grievance and the improper practice charges. I just wanted to let you know that I value your work, I value what you do for our town. In the budget process we worked to make this happen. Thank you!!

**RESOLUTION NO. 50-2018**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Pytlovany

**WHEREAS**, the Town of Glenville and the Civil Service Employees Association (CSEA) are parties to a collective bargaining agreement for a term which will expire December 31, 2018; and

**WHEREAS**, the CSEA has filed a contract grievance and improper practice charge with the Public Employment Relations Board regarding the change of work location, hours of work and compensation for the Senior Account Clerk – Typist for the Highway Department; and

**WHEREAS**, the Town and the CSEA have come to agreement to resolve both the grievance and the improper practice charge, all as outlined in the Stipulation of Agreement attached to this resolution; and

**WHEREAS**, the Town Supervisor and the Commissioner of Public Works recommend the Stipulation and the promotion of the Sr. Account Clerk Typist;

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby approves the attached stipulation of agreement with the CSEA, authorizes the Town Supervisor to execute same and approves the promotion of the Senior Account Clerk Typist to the position of Principal Account Clerk, effective as soon as authorized by Schenectady County Civil Service.

**Ayes:** Councilmen Pytlovany, Aragosa, Godlewski, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstention:** None

**Motion Carried**

Supervisor Koetzle asked for a motion to adjourn; motion to adjourn; Moved by Councilman Godlewski; Seconded by Councilwoman Wierzbowski, everyone being in favor the meeting was adjourned at 7:40 PM.

ATTEST:

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Linda C. Neals  
Town Clerk