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AGENDA
SPECIAL TOWN BOARD MEETING
TOWN OF GLENVILLE
18 GLENRIDGE ROAD
JUNE 9, 2021
7:00 P.M.
www.townofglenville.org

Supervisor:

Christopher A. Koetzle

Council Members

Gina M. Wierzbowski,

Deputy Supervisor

Michael Aragosa

Michael R. Godlewski

James M. Martin

1. Invocation
2. Pledge of Allegiance to the Flag.
3. Roll Call
4. Resolution appointing Corey Kieru to the position of Laborer.
5. Resolution appointing Debbie Brewer to the position of Deputy Receiver of Taxes.
6. Resolution authorizing the Supervisor to sign a contract for construction inspection services with Foit Albert for the Mohawk Hudson Bike Trail.
7. Resolution authorizing the Supervisor to sign a contract with Creighton Manning Engineers for the design of the Mohawk Hudson Bike Trail.
8. Resolution appointing Melissa Cherubino, Community Development Director, as the Responsible Local Official (RLO) to access and use the Internet Government Solutions (IGS) Equitable Business Opportunities (EBO) system.
9. Resolution authorizing the Supervisor to sign a Public Services Agreement with the County of Schenectady to share costs for design services with Foit-Albert concerning the design of sidewalks in the Alplaus Hamlet.
10. Resolution authorizing the Supervisor to enter into and execute a project agreement with Rise Engineering for the purpose of installing LED lighting under the National Grid Energy Efficiency Program.
11. Resolution accepting the original Water Warrant for Water District 11 as of June 1, 2021 including water rent receivables, special contracts and sewer.
12. Resolution adopting Local Law No. 11 of 2021 designating parcel 66 Freemans Bridge Road SBL #30.-1-3, as a Commercial Planned Development District in accordance with Article VII of the Zoning Code of the Town of Glenville.

Sponsored by: Christopher A. Koetzle, Town Supervisor
Submitted by: Vicki Hillis, Director of Human Services

RESOLUTION NO. 4

Moved by:
Seconded by:

WHEREAS, the 2021 amended budget includes funding for a new full-time Laborer position for the Glenville Parks Department; and

WHEREAS, the Town of Glenville advertisement for the position resulted in several applicants for the position; and

WHEREAS, the Director of Human Services and Deputy Highway Superintendent comprised the Town committee which conducted interviews to fill the vacancy; and

WHEREAS, the interview team recommends that Corey Kieru be appointed to the position;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Glenville hereby provisionally appoints Corey Kieru, 20 Cuthbert Street, Glenville, New York to the position of Laborer effective June 7, 2021, at a starting rate for such title of \$16.02 per hour and benefits as determined by the agreement between the Town and the CSEA Highway Employees Unit.

Ayes:
Noes:
Absent:
Abstention:

Motion Carried/Defeated

Town Board decision on June 9, 2021 (Spec Mtg)

Sponsored by: Christopher A. Koetzle, Town Supervisor
Submitted by: Patrick Aragosa, Receiver of Taxes

RESOLUTION NO. 5

Moved by:
Seconded by:

WHEREAS, there currently exists a vacancy in the position of Deputy Receiver of Taxes; and

WHEREAS, the Town of Glenville advertisement for the position resulted in several applicants for the position; and

WHEREAS, the Receiver of Taxes and Town Comptroller comprised the Town committee which conducted interviews to fill the vacancy; and

WHEREAS, the interview team recommends that Debbie Brewer be appointed to the position based upon her years of credit union and banking experience;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Glenville hereby provisionally appoints Debbie Brewer, 220 Lorraine Avenue, Schenectady, New York to the position of Deputy Receiver of Taxes effective June 1, 2021, at a starting rate for such title of \$17.00 per hour.

Ayes:
Noes:
Absent:
Abstention:

Motion Carried/Defeated

Town Board decision on June 9, 2021 (Spec Mtg)

Sponsored by: James M. Martin, Town Councilman
Submitted by: Melissa Cherubino, Director of Community Development

RESOLUTION NO. 6

Moved by:
Seconded by:

WHEREAS the Town of Glenville applied for and was awarded NYSDOS Local Waterfront Redevelopment grant funds for the construction inspections during reconstruction of a 1.3-mile bike trail between Schonowee Road and Freemans Bridge Road parallel to the river; and

WHEREAS the town Economic Development and Planning Office issued a Request for Proposals (RFP) for the bike trail design with a budget of \$59,000 presupposed in the grant application and Contract C1001643 Mohawk-Hudson Bike-Hike Trail Reconstruction; and

WHEREAS CME was the low bidder using subconsultant FOIT Albert for construction inspections at \$13,800;

NOW, THEREFORE, BE IT RESOLVED THAT the Glenville Town Board Authorizes the Supervisor to sign a contract for construction inspection services with FOIT ALBERT concerning the inspections of the one point three (1.3) mile trail along the Mohawk River between Schonowee Road and discharging to Freemans Bridge Road to create pedestrian and bicycle connectivity within the town.

This resolution will take effect immediately.

Ayes:
Noes:
Absent:
Abstention:

Motion Carried/Defeated

Town Board decision on June 9, 2021 (Spec Mtg)

Sponsored by: James M. Martin, Councilman
Submitted by: Melissa Cherubino, Director of Community Development

RESOLUTION NO. 7

Moved by:
Seconded by:

AUTHORIZATION TO SIGN A CONTRACT WITH CREIGHTON MANNING ENGINEERS FOR THE DESIGN OF THE MOHAWK HUDSON BIKE TRAIL

WHEREAS the Town of Glenville applied for and was awarded NYSDOS Local Waterfront Redevelopment grant funds for the design and reconstruction of a 1.3-mile bike trail between Schonowee Road and Freemans Bridge Road parallel to the river; and

WHEREAS the town Economic Development and Planning Office issued a Request for Proposals (RFP) for the bike trail design with a budget of \$59,000 presupposed in the grant application and Contract C1001643 Mohawk-Hudson Bike-Hike Trail Reconstruction; and

WHEREAS Creighton Manning Engineers (CME) was the low bidder at \$39,015 for the survey, design and presentations at public meetings;

NOW, THEREFORE, BE IT RESOLVED THAT the Glenville Town Board Authorizes the Supervisor to sign a contract for design services with CME concerning the design of a one point three (1.3) mile trail along the Mohawk River between Schonowee Road and discharging to Freemans Bridge Road to create pedestrian and bicycle connectivity within the town.

This resolution will take effect immediately.

Ayes:
Noes:
Absent:
Abstention:

Motion Carried/Defeated

Town Board decision on June 9, 2021 (Spec mtg)

Sponsored by: James M. Martin, Town Councilman
Submitted by: Melissa Cherubino, Director of Community Development

RESOLUTION NO. 8

Moved by:
Seconded by:

WHEREAS, NYSDOT awarded the Town of Glenville Tip Set-Aside funds in the amount of \$1.7 million for the construction of a 4800 LF multi-use path along the north side of Freemans Bridge Road between the bridge and Dutch Meadows Lane; and

WHEREAS, the Town's Economic Development and Planning Department is required to submit grant administration paperwork through NYDOT's EBO system; and

WHEREAS, for that purpose the Town must appoint a Responsible Local Official (RLO) to login and administer the funds through the EBO system,

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Glenville hereby appoints Melissa Cherubino, Community Development Director, as the Responsible Local Official (RLO) to access and use the Internet Government Solutions (IGS) Equitable Business Opportunities (EBO) system.

Ayes:
Noes:
Absent:
Abstention:

Motion Carried/Defeated

Town Board decision on June 9, 2021 (Spec Mtg)

Sponsored by: James M. Martin, Town Councilman
Submitted by: Melissa Cherubino, Director of Community Development

RESOLUTION NO. 9

Moved by:
Seconded by:

**AUTHORIZATION TO SIGN A PUBLIC BENEFIT SERVICES AGREEMENT FOR THE
DESIGN OF SIDEWALKS IN ALPLAUS HAMLET**

WHEREAS the Town of Glenville applied for and was awarded NYSDEC Climate Smart Community grant funds for the design and construction of a sidewalk in the Alplaus Hamlet to provide safe access to Glenclyff Elementary School; and

WHEREAS Schenectady County plans to design and construct adjacent sidewalks and proposes sharing design costs through a Public Services Agreement to hire Foit-Albert Associates Architecture and Engineering to design the sidewalks; and

WHEREAS the County will contribute \$58,900 to design with the Town contributing \$28,900 to design; and

NOW, THEREFORE, BE IT RESOLVED THAT the Glenville Town Board Authorizes the Supervisor to sign a Public Services Agreement with the County to share costs for design services with Foit-Albert concerning the design of sidewalks in Alplaus Hamlet to create pedestrian and bicycle connectivity within the Town for students walking to Glenclyff Elementary School.

This resolution will take effect immediately.

Ayes:
Noes:
Absent:
Abstention:

Motion Carried/Defeated

Town Board decision on June 9, 2021 (Spec Mtg)

Sponsored by: Christopher A. Koetzle, Town Supervisor
Submitted by: Melissa Cherubino, Community Development Director

RESOLUTION 10

Moved by:
Seconded by:

WHEREAS, the Town of Glenville is committed to reducing its carbon footprint throughout the town as a benefit to residents' health, a reduction in municipal expenses and an improvement to the environment; and

WHEREAS, to that end the Town of Glenville has taken numerous steps to address environmental conservation, including LED lighting upgrades at most Glenville municipal buildings; and

WHEREAS, National Grid has made funding available through its Energy Efficiency Program to install LED lighting upgrades to Town Hall at a cost of \$38,092.10 which includes incentives of \$12,861, a Return on Investment of 13% and an annual savings of \$4,860.96; and

WHEREAS, Rise Engineering is a sole source provider of the National Grid Energy Efficiency Program that files all paperwork and performs all grant administration of the program; and

NOW THEREFORE BE IT RESOLVED that Christopher Koetzle, as Town Supervisor of Glenville is hereby authorized and directed to enter into and execute a project agreement with Rise Engineering for the purpose of installing LED lighting under the National Grid Energy Efficiency Program for such financial contribution to this municipality.

Ayes:
Noes:
Absent:
Abstentions:

Motion Carried/Defeated

Town Board Decision on June 9, 2021 (Spec Mtg)

Sponsored by: Gina Wierzbowski, Town Councilwoman
Submitted by: Jason Cuthbert, Town Comptroller

RESOLUTION NO. 11

Moved by:
Seconded by:

WHEREAS, the Water and Sewer User Fee Roll of the Town of Glenville has been approved for collection as of June 1, 2021; and

WHEREAS, such warrant for Water District #11 totals \$1,578,285.80 including water rents receivables, Special Contracts and Sewer;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Glenville hereby accepts such roll.

Ayes:
Noes:
Absent:
Abstentions:

Motion Carried/Defeated

Town Board decision on June 9, 2021 (Spec Mtg)

Sponsored by: James M. Martin, Town Councilman
Submitted by: Melissa Cherubino, Community Development Director

RESOLUTION NO. 12

Moved by:
Seconded by:

WHEREAS, a Member of the Town Board of the Town of Glenville is introducing a Zoning Map amendment to designate parcel 66 Freemans Bridge Rd SBL# 30.-1-3, as a Commercial Planned Development District in accordance with Article VII of the Zoning Code of the Town of Glenville; and

WHEREAS, the parcel is currently zoned Freemans Bridge Rd Corridor;
and

WHEREAS, the proposal meets several of the Comprehensive Plan goals regarding commercial development and clean energy goals in the Town's commercial corridors; and

WHEREAS, the zoning map amendment is categorized as a Type I Action under section 617.4b(2) for a zoning change of 25 or more acres but will not result in any significant environmental impacts under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, the proposed zoning map amendment was referred to the Glenville Environmental Conservation Commission (GECC) which

WHEREAS, the proposed zoning map amendment was referred to the Planning & Zoning Commission (PZC) for review and the PZC made a recommendation to approve the zoning change at its Monday May 10th 2021 meeting; and

WHEREAS, the PZC considered whether the zoning map amendment could result in any significant environmental impacts under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, Economic Development and Planning provided the County of Schenectady Department of Economic Development and Planning with a referral pursuant to General Municipal Law §239-m; and

WHEREAS, the Town Board of the Town of Glenville held a public hearing with respect to the zoning map amendment Wednesday, May 19, 2021 at 7:00 PM, at which time and place were heard all persons interested in the zoning map amendment of the Town of Glenville and found the project meets the intent of the Commercial Planned Development District in Article VII:

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Glenville does hereby adopt Local Law No. 11 of 2021 designating parcel 66 Freemans Bridge Road, SBL #30.-1-3, as Commercial Planned Development District in accordance with Article VII, Chapter 270 of the Code of the Town of Glenville.

BE IT FURTHER RESOLVED, that this local law shall take effect twenty (20) days after filing with the Secretary of State of the State of New York.

Ayes:

Noes:

Absent:

Abstentions:

Motion Carried/Defeated

Town Board Decision on June 9, 2021 (Spec Mtg)