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AGENDA
TOWN BOARD MEETING
TOWN OF GLENVILLE
18 GLENRIDGE ROAD
March 2, 2022
7:00 P.M.
www.townofglenville.org

Supervisor:

Christopher A. Koetzle

Council Members

Gina M. Wierzbowski,

Deputy Supervisor

Michael Godlewski

James M. Martin

Sid Ramotar

1. Invocation
2. Pledge of Allegiance to the Flag.
3. Roll Call
4. Town Council Reports
5. Public hearing at 7:00PM or as soon thereafter as possible to hear all persons interested in proposed zoning change for addition to the zoning map, as permitted under the Town of Glenville zoning code section 270-24.1 sub-section C, "Storage Overlay District" for the construction of a storage facility at 4232 Amsterdam Road of the Town of Glenville.
6. Privilege of the Floor
7. Supervisor's Comments
8. Resolution adopting the zoning change to section 270-24.1 sub-section C, "Storage Over District" for the construction of a storage facility at 4232 Amsterdam Road of the Town of Glenville.
9. Resolution accepting the bid of New Castle Paving, LLC and authorizing the Town Supervisor to enter into an agreement with New Castle Paving, LLC for the construction of a multi-use path on Lake Hill Road.
10. Resolution authorizing the Town and the Town Supervisor to declare its intent to act as lead agency with regard to SEQRA for the Legacy Park project.
11. Resolution designating the Community Development Director as the certifying officer for the Microenterprise program.
12. Resolution appointing Jacob Leffler to the position of Laborer.
13. Resolution approving the minutes of the Regular Town Board meeting held on February 16, 2022.

14. New Business

Sponsored by: James Martin, Councilman
Submitted by: Melissa Cherubino, Director of Community Development

Resolution No. 8

Moved by:
Seconded by:

WHEREAS, the Town Board amended section 270-24.1 of the Code of the Town of Glenville to add a new sub-section C, "Storage Overlay District" in the Highway Commercial zone; and

WHEREAS, the intent of this section is to accommodate storage of automobiles associated with automobile dealerships, automobile towing operations and automobile rental operations and provide for self-storage. However, in accommodating such activities, it is the intent that there be no appreciable degradation of the character of the surrounding neighborhoods in which these activities occur; and

WHEREAS, the overlay district is a floating zone in the HC District with additional permitted uses (Storage of automobiles for automobile dealerships, automobile towing operations, automobile rental operations, and self-storage) permitted so long as the enumerated conditions are met; and

WHEREAS, the applicant has submitted drawings, a SEQR full environmental assessment form (FEAF), project narrative and application for approval of a storage facility at 4232 Amsterdam Road; and

WHEREAS, the application is an Unlisted Action for SEQR purposes as it neither rises to a Type I Action under 6 CRR-NY §615.4 nor is it listed as a Type II Action in §617.5; and

WHEREAS, the application, SEQR full environmental assessment form (FEAF), project narrative, site plan has all been forwarded to all interested and involved agencies, namely Schenectady County, and NYSDOT the 30 days tolling with no other entity seeking lead agency nor disputing the Town Board's claim to lead agency status; and

WHEREAS, the Town Board reviews such applications with regard to whether:

- [a] The uses proposed will not be detrimental to surrounding uses, but will have a beneficial effect, which could not be achieved in another district.
- [b] Land surrounding the proposed development can be planned in coordination with the proposed development and that it be compatible in use.
- [c] The proposed zoning change is in conformance with the general intent of this chapter and the Town of Glenville Comprehensive Plan.
- [d] The proposed location does not create any adverse visual impacts to surrounding uses; and

WHEREAS, the Town's Planning Zoning Commission has reviewed the application at

its February 14th meeting and found that it meets the intent of the Storage Overlay District and recommends the Town Board approve the zoning change request; and

WHEREAS, the Town Board of the Town of Glenville has reviewed the application;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Glenville hereby approves the storage overlay application for property located at 4232 Amsterdam Road, changing the zoning to a storage overlay; and

Ayes:

Noes:

Absent:

Abstention:

Motion Carried/Defeated

Town Board decision on March 2, 2022

Sponsored by: Jim Martin, Councilman

Submitted by: Melissa Cherubino, Director of Community Development

RESOLUTION NO. 9

Moved by:

Seconded by:

**NOTICE OF AWARD FOR CONSTRUCTION OF LAKE HILL ROAD MULTI-USE PATH AT
O'ROURKE MIDDLE SCHOOL TO NEW CASTLE PAVING, LLC**

WHEREAS the Town of Glenville applied for and was awarded a New York State Department of Environment Conservation (NYSDEC) Climate Smart Communities grant for the design and construction of a sidewalk along Lake Hill Road serving O'Rourke Middle School for the safety of school children walking to and from school; and

WHEREAS the consultant, PRIME ENGINEERING, Solicited Sealed competitive bids for the sidewalk construction, said bids being returnable to PRIME ENGINEERING by 11:00 AM on February 10, 2022 to be publicly opened and read at that time and date and

WHEREAS, the sole bidder, New Castle Paving, LLC of 1 Madison Street, Suite 100, Troy New York submitted the low bid at \$281,925.00, meeting the bid specifications; and

WHEREAS, the solicitation fir the bids included an optional, alternate bid to include unforeseen circumstances and New Castle Paving, LLC bid such work in the amount of \$5,000.00; and

WHERAS, a committee of interdepartmental town hall staff reviewed the BID, requesting additional information from New Castle Paving, LLC as the low bidder, namely resumes, suppliers, subcontractors, safety plan and financial documents; and

WHEREAS, the committee recommends that the Town Board accept the bid of the New Castle Paving, LLC and the optional, alternate bid,

NOW, THEREFORE, BE IT RESOLVED THAT,

The town Board of the Town of Glenville hereby accepts the bid of New Castle Paving, LLC as the lowest qualified bid and authorizes the Town Supervisor to enter into as agreement with New Castle Paving, LLC for the construction of a multi-use path on Lake Hill Road.

Ayes:

Noes:

Absent:

Abstention:

Motion Carried/Defeated

Town Board decision on March 2, 2022

Sponsored by: James Martin, Councilman

Submitted by: Melissa Cherubino, Community Development Director

RESOLUTION NO.10

Moved by:

Seconded by:

WHEREAS, the Town of Glenville retained Delaware Engineering to design Legacy Park a development in the northeast quadrant of Dutch Meadows and Ballston Road at SBL#30.-1-24-411 which would include two park buildings, walking paths and ancillary parking; and

WHEREAS, the Town received a proposed Zoning Change application to create Legacy Park which requires SEQRA review; and

WHEREAS, Delaware Engineering submitted the Short Environmental Assessment Form (SEAF) Part I and II to determine whether the activities could result in any significant environmental impacts under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, the Town Board finds the project meets Unlisted standards described in 6 CRR-NY §617.4(b)(3) and (b)(11) which necessitates closer scrutiny; and

WHEREAS, the Town Board wishes to declare itself lead agency for SEQR purposes and requests notice be sent to all involved agencies; and

WHEREAS, the Town of Glenville is duly qualified to act as Lead Agency for compliance with SEQRA which requires environmental review of certain actions undertaken by local governments and in accordance with the coordinated review procedures of SEQRA, the Town of Glenville wishes to be designated as the SEQRA Lead Agency for the proposed Project;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Glenville met at the Glenville Municipal Center, 18 Glenridge Road, Glenville, New York on Wednesday, March 2, 2022 at 7:00 P.M., and declares its intent to act as lead agency with regard to SEQRA; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Glenville authorizes and directs the Town of Glenville's Town Supervisor to send a copy of the Short Environmental Assessment Form Part I and II presented at this meeting, along with a certified copy of this resolution stating the Town of Glenville's intention to be declared as Lead Agency, to any and all communities or agencies that it is necessary to give written notice to in accordance with New York State Town Law, including the New York State Department of Environmental Conservation, New York State Department of Transportation, and Schenectady County.

Ayes:
Noes:
Absent:
Abstentions:

Motion Carried/Defeated

Town Board Decision on March 2 2022

Sponsored by: Jim Martin, Councilman
Submitted by: Melissa Cherubino, Director of Community Development

RESOLUTION NO. 11

Moved by:
Seconded by:

WHEREAS, the Town of Glenville applied for and was awarded NYS Office of Community Renewal (OCR) Community Development Block Grant (CDBG) Microenterprise funds to offer small business grants to community businesses with less than five (5) employees; and

WHEREAS, the NYSOCR CDBG Microenterprise program requires the Town to appoint a Certifying Officer responsible for all activities associated with the environmental review process to be completed in conjunction with NYS CDBG project contract number 461ME994-21 who will conduct all environmental reviews of each project application in accordance with SEQR and NEPA requirements; and

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Glenville hereby designates the Community Development Director as the certifying officer for the Microenterprise program.

Ayes:
Noes:
Absent:
Abstention:

Motion Carried

Town Board decision on March 2, 2022
Sponsored by: Christopher Koetzle, Town Supervisor
Submitted by: Thomas Coppola, Highway Superintendent

RESOLUTION NO. 12

Moved by:
Seconded by:

WHEREAS, there is a vacant Laborer position in the Glenville Highway Department; and

WHEREAS, the Town of Glenville advertisement for the position resulted in several applicants for the position; and

WHEREAS, the Highway Superintendent and Deputy Commissioner of Public Works conducted interviews to fill the vacancy; and

WHEREAS, the Highway Superintendent and Deputy Commissioner of Public Works recommend that Jacob Leffler be appointed to the position;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Glenville hereby provisionally appoints Jacob Leffler, 934 Washout Road, Glenville, New York to the position of Laborer, effective March 7, 2022, at a starting rate for such title of \$16.34 per hour and benefits as determined by the agreement between the Town and the CSEA Highway Employees Unit.

Ayes:
Noes:
Absent:
Abstention:

Motion Carried/Defeated

Town Board decision on March 2, 2022.

Sponsored by: Christopher A. Koetzle, Town Supervisor
Submitted by: Julie Davenport, Town Clerk

RESOLUTION NO. 13

Moved by:
Seconded by:

BE IT RESOLVED, that the minutes of the Regular Town Board meeting held on February 16, 2022 are hereby approved and accepted as entered.

Ayes:
Noes:
Absent:
Abstentions:

Motion Carried/Defeated

Town Board decision on February 16, 2022