

The public can "attend" virtually by registering on our website at www.townofglenville.org

AGENDA
TOWN BOARD MEETING
TOWN OF GLENVILLE
18 GLENRIDGE ROAD
APRIL 7, 2021
7:00 P.M.
www.townofglenville.org

Supervisor:
Christopher A. Koetzle
Council Members
Gina M. Wierzbowski,
Deputy Supervisor
Michael Aragosa
Michael R. Godlewski
James M. Martin

1. Invocation
2. Pledge of Allegiance to the Flag.
3. Roll Call
4. Town Council Reports
5. East Glenville Fire District – Presentation recognizing Glenville’s 2020 Bicentennial
6. Privilege of the Floor
7. Supervisor's Comments
8. Resolution appointing Michael Zappone II to the position of Police Officer in the Glenville Police Department effective April 8, 2020.
9. Resolution authorizing the hiring of seasonal workers.
10. Resolution scheduling a public hearing for Wednesday, April 21, 2021 at 7:00 PM or as soon thereafter as can be reached at the Glenville Municipal Center, 18 Glenridge Road, Glenville, NY regarding proposed amendments to Chapter 270, Section 166 “Solar Energy” of the Code of the Town of Glenville.
11. Resolution scheduling a public hearing for Wednesday, April 21, 2021 at 7:00 PM or as soon thereafter as can be reached at the Glenville Municipal Center, 18 Glenridge Road, Glenville, NY regarding proposed amendments to Chapter 270, “Sign Requirements” of the Code of the Town of Glenville.
12. Resolution authorizing the Supervisor to submit a Northern Border Regional Commission (NBRC) infrastructure grant application for constructing a 5th water well.
13. Resolution approving the minutes of the Regular Town Board meeting held on March 17, 2021.
14. Resolution authorizing the Supervisor to sign a contract for design services with Prime AE concerning the design of a one (1) mile sidewalk along Lake Hill Road to create a safe pathway for school children to walk to O’Rourke Middle School.

15. Resolution authorizing the Supervisor to accept the lowest responsible bid as submitted by New Castle Paving of 1 Madison St, Suite 100, Troy, NY 12180 at \$141,338.00 for construction of the Broad Street sidewalk.
16. New Business

Sponsored by: Christopher A. Koetzle, Town Supervisor
Submitted by: Stephen V. Janik, Police Chief

RESOLUTION NO. 8

Moved by:
Seconded by:

WHEREAS, a need exists in the Police Department for the position of police officer due to the retirement of one budgeted position as of January 22, 2021; and

WHEREAS, Michael R. Zappone II is a Saratoga County Sheriff Deputy who holds the necessary qualifications mandated by the Schenectady County Civil Service Commission; and

WHEREAS, after an extensive background investigation, an interview was conducted with Michael R. Zappone II on March 15, 2021 by the Chief of Police and Lieutenant; and

WHEREAS, Michael R. Zappone II is hereby recommended by the Chief of Police and Lieutenant as the candidate to fill the vacant police officer position within the police department; and

WHEREAS, Michael R. Zappone II was approved as a lateral transfer from the Saratoga County Sheriff Department by the Schenectady County Civil Service Commission on March 30, 2021; and

WHEREAS, the compensation for said position will be set forth in the current collective bargaining agreement between the Glenville PBA and the Town for a fourth-year officer; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby approve the appointment of Michael R. Zappone II of Mechanicville NY, for the position of Police Officer in the Glenville Police Department, with an effective date of Monday, April 8, 2021; and

BE IT FURTHER RESOLVED, that in recognition of his prior law enforcement experience, the Town will use April 8, 2018 as the effective date for the purposes of calculating longevity payments, leave time accruals, and insurance benefits; and

BE IT STILL FURTHER RESOLVED, that the Town Clerk, on behalf of this Town Board, be and she hereby is authorized and directed to notify said officer of the aforementioned appointment.

Ayes:
Noes:
Absent:
Abstentions:

Motion Carried/Defeated

Town Board decision on April 7, 2021.

Sponsored by: Gina Wierzbowski, Deputy Supervisor
Submitted by: Vicki Hillis, Director of Human Services

RESOLUTION NO. 9

Moved by:
Seconded by:

WHEREAS, in order to provide for summertime maintenance and security needs in the Parks, Highway, and Water/Sewer Departments it is necessary to hire seasonal employees; and

WHEREAS, the Town of Glenville has provided funding for these seasonal employees in the 2021 budget; and

WHEREAS, these seasonal positions have in the past typically been filled by high school or college students who in some instances were able to begin employment prior to the end of the spring semester; and

WHEREAS, seasonal employment is allowable for a maximum of thirteen weeks per individual;

NOW, THEREFORE, BE IT RESOLVED, that seasonal employees be appointed to the following positions within budgeted appropriations at the budgeted rate of \$13.00 per hour with no benefits within the time period beginning on May 3, 2021 and ending on September 12, 2021:

Park Laborers - four to be appointed;

Park Security Worker – one to be appointed;

Water Laborers – three to be appointed;

Highway Laborers – three to be appointed; and

BE IT FURTHER RESOLVED, that the Commissioner of Public Works is hereby authorized to appoint qualified candidates to the vacant positions upon consultation with the Town Supervisor.

Ayes:
Noes:
Absent:
Abstention:

Motion Carried/Defeated

Town Board decision on April 7, 2021.

Sponsored by: James M. Martin, Town Councilman
Submitted by: Earl T. Redding, Attorney for the Town

RESOLUTION NO. 10

Moved by:
Seconded by:

WHEREAS, a Member of the Town Board of the Town of Glenville is introducing a Local Law to amend Article XXII, "Solar Energy", Chapter 270-166 with accompanying amendments to the Code of the Town of Glenville (a copy of which is attached hereto); and

WHEREAS, this proposed Code amendment is the product of much study and discussion by the Town of Glenville Code Revision Commission which found that the special use permit referenced is not defined in the town zoning code while conditional use permit is defined and offers the same review; and

WHEREAS, the Local Law clarifies the existing regulations regarding approval processes, and constitutes a Type II Action under the State Environmental Quality Review Act (SEQRA) which does not require further review; and

WHEREAS, a duly scheduled public hearing must be held in order to amend the existing code by Local Law;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Glenville will meet at the Glenville Municipal Center, 18 Glenridge Road, Glenville, New York on Wednesday, April 21, 2021 at 7:00 P.M., or as soon thereafter as possible, at which time it will hear all persons interested in the proposed amendments of Article XXII, "Solar Energy" Chapter 270-166 of the Code of the Town of Glenville; and

BE IT FURTHER RESOLVED that the Town Clerk be, and she hereby is directed to prepare the proper notice of said hearing in accordance with law and to publish same at least ten days prior to the date of the public hearing and to provide same to the Village of Scotia and the City of Schenectady; and

BE IT STILL FURTHER RESOLVED that the Town Clerk is directed to place the public hearing on the April 21, 2021 Town Board meeting agenda

Ayes:
Noes:
Absent:
Abstentions:

Motion Carried/Defeated

Town Board Decision on April 7 , 2021

§ 270-166. Approval standards for large-scale solar systems as special conditional uses.

- A. Large-scale solar energy systems are permitted through the issuance of a special conditional use permit within Highway Commercial, Research, Development and Technology, Riverfront Recreation/ Commercial and Airport Districts, subject to the requirements set forth in this section, including site plan approval. Applications for the installation of a large-scale solar energy system shall be reviewed by the Zoning Officer and referred, with comments, to the Planning and Zoning Commission for its review and action, which can include approval, approval on conditions, and denial.
- B. Special Conditional use permit application requirements. For a special use permit application, the site plan application is to be used as supplemented by the following provisions:
- (1) If the property of the proposed project is to be leased, legal consent among all parties, specifying the use(s) of the land for the duration of the project, including easements and other agreements, shall be submitted.
 - (2) Blueprints showing the layout of the solar energy system, signed by a professional engineer or registered architect, shall be required.
 - (3) The equipment specification sheets shall be documented and submitted for all photovoltaic panels, significant components, mounting systems, and inverters that are to be installed.
 - (4) Property operation and maintenance plan. Such plan shall describe continuing photovoltaic maintenance and property upkeep, such as mowing and trimming.
 - (5) Decommissioning plan. To ensure the proper removal of large-scale solar energy systems, a decommissioning plan shall be submitted as part of the application. Compliance with this plan shall be made a condition of the issuance of a special use permit under this section. The decommissioning plan must specify that after the large-scale solar energy system can no longer be used, it shall be removed by the applicant or any subsequent owner. The plan shall demonstrate how the removal of all infrastructure and the remediation of soil and vegetation shall be conducted to return the parcel to its original state prior to construction. The plan shall also include an expected timeline for execution. A cost estimate detailing the projected cost of executing the decommissioning

plan shall be prepared by a professional engineer or contractor retained by the Town at the sole cost and expense of the applicant. Cost estimations shall take into account inflation. Security, in an amount to cover the cost of the decommissioning plan, in a form acceptable to the Town Attorney, shall be posted by the applicant before approval can be granted. Removal of large-scale solar energy systems must be completed in accordance with the decommissioning plan. If the large-scale solar energy system is not decommissioned after being considered abandoned, the municipality may remove the system and restore the property and impose a lien on the property to cover these costs to the municipality.

C. ~~Special~~ Conditional use permit standards.

- (1) Height and setback. Large-scale solar energy systems shall adhere to the height and setback requirements of the underlying zoning district.
- (2) Lot size. Large-scale solar energy systems shall be located on lots with a minimum lot size of two acres and a maximum lot size of 10 acres.
- (3) Lot coverage. A large-scale solar energy system that is ground-mounted shall not exceed lot coverage of 25% of the lot on which it is installed. The surface area covered by solar panels shall be included in total lot coverage for all other purposes.
- (4) All large-scale solar energy systems shall be enclosed by fencing, a minimum of six feet high and a maximum of eight feet high, to prevent unauthorized access. Warning signs with the owner's contact information shall be placed on the entrance and perimeter of the fencing. The type of fencing shall be determined by the Planning and Zoning Commission after considering the nature, use and visual or aesthetic impacts on adjoining properties. The fencing and the system may be required to be further screened by landscaping to avoid adverse aesthetic impacts as determined by the PZC.
- (5) Any application under this section shall meet any substantive provisions contained in local site plan requirements in the Zoning Code that, in the judgment of the Planning and Zoning Commission, are applicable to the system being proposed.
- (6) The Planning and Zoning Commission may impose conditions on its approval of any special use permit under this section in

order to enforce the standards referred to in this section or in order to discharge its obligations under the State Environmental Quality Review Act (SEQRA).¹

1. Editor's Note: See Environmental Conservation Law § 8-0101 et seq.

Sponsored by: James M. Martin, Town Councilman
Submitted by: Earl T. Redding, Attorney for the Town

RESOLUTION NO. 11

Moved by:
Seconded by:

WHEREAS, a Member of the Town Board of the Town of Glenville is introducing a Local Law to amend Article IX, "Sign Requirements", with accompanying amendments to the Code of the Town of Glenville (a copy of which is attached hereto); and

WHEREAS, this proposed Code amendment is the product of much study and discussion by the Town of Glenville Code Revision Commission; and

WHEREAS, the Local Law clarifies the existing regulations, and constitutes a Type II Action under the State Environmental Quality Review Act (SEQRA) which does not require further review; and

WHEREAS, a duly scheduled public hearing must be held in order to amend the existing code by Local Law;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Glenville will meet at the Glenville Municipal Center, 18 Glenridge Road, Glenville, New York on Wednesday, April 21, 2021 at 7:00 P.M., or as soon thereafter as possible, at which time it will hear all persons interested in the proposed amendments of Article IX, "Sign Requirements" of the Code of the Town of Glenville; and

BE IT FURTHER RESOLVED that the Town Clerk be, and she hereby is directed to prepare the proper notice of said hearing in accordance with law and to publish same at least ten days prior to the date of the public hearing and to provide same to the Village of Scotia and the City of Schenectady; and

BE IT STILL FURTHER RESOLVED that the Town Clerk is directed to place the public hearing on the April 21, 2021 Town Board meeting agenda

Ayes:
Noes:
Absent:
Abstentions:

Motion Carried/Defeated

Town Board Decision on April XX , 2021

§ 270-66. Purpose.

- A. The purpose of this article is to create a more attractive business climate, protect property values, enhance and protect the physical appearance of the community, preserve the scenic and natural beauty of designated areas and provide a more enjoyable and pleasing community. It is further intended to reduce sign or advertising distractions and obstructions that may contribute to traffic accidents, reduce hazards that may be caused by signs overhanging or projecting over public rights-of-way and to provide more open space.
- B. Further, this article is intended to promote attractive signs which clearly present the visual message in a manner that is compatible with its surroundings. The appearance, character and quality of a community are partially affected by the location, size and appearance of its signs. Therefore, such signs should convey their messages clearly and simply to enhance their surroundings.

§ 270-67. Permits and exemptions.

Except as noted herein, no person will erect, alter or relocate any sign without first obtaining a permit from the Town Building Department. Signs not requiring a permit include the following:

- A. Residential occupant and address signs, whether freestanding or affixed to the dwelling or mailbox.
- B. Historical markers, tablets and statues, memorial signs and plaques, names of buildings, and dates of erection when cut into the building, statue, marker or sign.
- C. All traffic signs and other signs erected by governmental bodies.
- D. Signs required by law, such as motor vehicle repair registration numbers, vehicle dealership registration numbers, etc. Only the minimum number and size required by such law is exempt from a Town of Glenville sign permit.
- E. Temporary signs (as defined and used herein).

§ 270-68. General provisions and prohibitions.

No more than two external signs displaying the business name shall be allowed, subject to maximum square footage limitations prescribed for the relevant sign type, location, or zoning district.

- A. No exterior signs advertising products or businesses shall be permanently attached to the building or placed upon the premises, unless it is an allowed temporary sign.
- B. No sign will be placed in the right-of-way of any public highway or street. No signs shall be placed on any other Town property, except

for informational signs placed by the Town and such other signs as may be specifically authorized by the Town.

- C. No new off-premises advertising signs, including billboards, will be permitted.
- D. No sign will be illuminated by periphery, flashing, intermittent, rotating or moving lights except in association with LED signs, per regulations prescribed herein, or if associated with a holiday display.
- E. No sign will impair, confuse or unduly affect vehicular, bicycle or pedestrian traffic due to its design, color, placement or lighting. No ground sign will impair visibility at street corners by sign placement within 30 feet of the edge of the pavement of any intersection.
- F. No sign will be erected on any roof.
- G. Streamers, ribbons, spinners, inflatable or similar revolving or fluttering elements are not allowed.
- H. No sign will interfere with any public safety activity. Fire escapes, doorways, windows and other functional entrances or exits shall not in any way be obstructed.
- I. Illumination of any sign shall not produce a direct glare beyond the limits of the property. Ground-mounted spotlights used to illuminate a sign shall be shielded.
- J. No sign will be attached to any public utility pole.
- K. No sign or part thereof will be displayed on a vehicle parked on a public right-of-way or public property or on private property so as to be intended to be viewed from a motorized vehicular public right-of-way, which has for its basic purpose the providing of advertisement of products or directing people to a business or activity located on the same or nearby property or any other premises. This provision is not intended to prohibit any form of vehicular signage, such as a sign attached to a bus or lettered on a motor vehicle or signs that are part of a vehicle such as a construction trailer, whose primary purpose is not advertising to the public right-of-way.
- L. No sign shall contain animated or projected images, or intermittent or intense illumination of a traveling, tracing, scrolling, or sequential light type or contain or be illuminated by animated or flashing lights.

§ 270-69. Signs by zoning district/area.

- A. Rural Residential and Agricultural and Suburban Residential Districts.

- (1) Residential occupant and address signs (excluding mailboxes):
 - (a) Will not exceed two square feet in total sign display area.
 - (b) No more than one sign will be allowed per street frontage.
 - (c) May be affixed, in a permanent fashion, to the face of the dwelling, or said sign may be erected on a post not over four feet in height.
- (2) Home occupation and home-based day care signs:
 - (a) Will not exceed four square feet in total display area.
 - (b) No more than one sign will be permitted per property.
 - (c) May be affixed, in a permanent fashion, to the face of the dwelling or said sign may be erected on a post not over four feet in height, located at least 15 feet from the front property line.
 - (d) Will not be illuminated.
 - (e) Will be permitted only after a home occupation permit has been issued and, in the case of day care, only after necessary state agency permits have been issued.
- (3) Residential development identification signs (for subdivisions, apartment complexes, townhouse developments, condominium developments and planned developments):
 - (a) Will not exceed 32 square feet in total sign display area.
 - (b) No more than one sign will be permitted for each entrance to the development.
 - (c) Will be a monument/ground sign and will be located at least 15 feet from the property line.
- (4) Places of worship and other nonprofit establishment signs:
 - (a) One monument/ground sign only will be permitted at the establishment's main entrance.
 - (b) Said monument/ground sign will not exceed 32 square feet in size.
 - (c) Said monument/ground sign will be located at least 15 feet from the property line.
 - (d) If the establishment has frontage on an additional street, one additional monument/ground sign not to exceed 12 square feet will be allowed at that street's driveway.

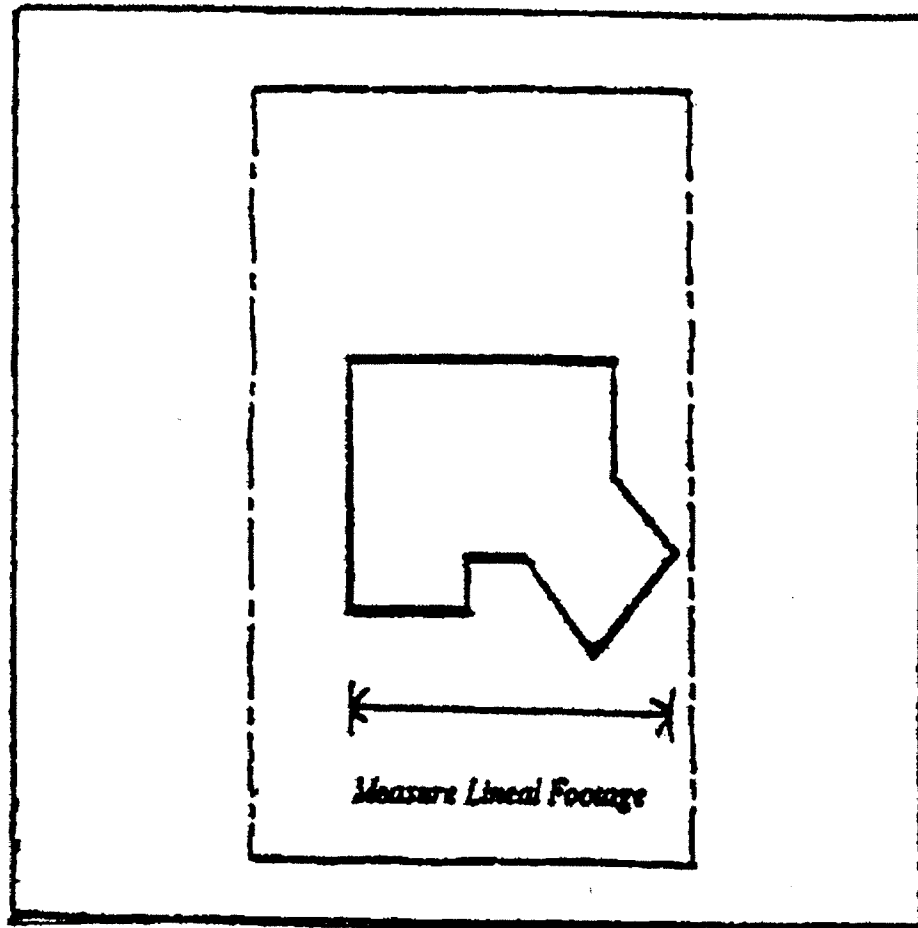
B. Professional/Residential District. For permitted uses other than residential, the following signs are allowed for approved uses:

- (1) A maximum of 15 square feet of total sign display area is permitted. Said sign may be a wall sign, monument/ground sign or combination of both.
- (2) One ground sign is permitted and must be located a minimum of 15 feet from all property lines.

C. Riverfront Recreation/Commercial, Community Business, General Business, Highway Commercial, and Research, Development and Technology Districts (except for the Glenville Business and Technology Park). **[Amended 8-21-2013 by L.L. No. 5-2013]**

- (1) Pole, monument/ground, and wall signs are permitted. Both must be located a minimum of 15 feet from the property line.
- (2) For every lineal foot of building facing the street frontage, two square feet of display area for wall signs will be allowed for interior lots, subject to the maximum sign allowances noted in Subsection C(5) below. [For buildings that do not allow a practical measurement of lineal footage due to an odd building configuration or orientation (see Figure 5 below), the method for measuring lineal building footage will be based on a straight-line distance, parallel to the street, measured between the two widest points of the building.]
- (3) Where a building fronts onto a second street, one additional square foot of wall sign display area for each additional lineal foot of such building frontage will be allowed, subject to the maximum sign allowances noted in Subsection C(5) below.
- (4) The total amount of square footage for all signs on any one lot is 150 square feet.
- (5) Individual pole signs and individual monument/ground signs cannot exceed 65 square feet, except in shopping centers, where 75 square feet is allowed.

Figure 5 - Lineal footage for odd-shaped buildings



D. Glenville Business and Technology Park.

- (1) Wall, monument/ground, and pole/pylon signs are permitted. However, monument/ground signs and pole/pylon signs will not be used in combination.
- (2) One pole/pylon sign not to exceed 75 square feet, will be permitted at the park's main entrance.
- (3) Signs directing traffic to individual businesses within the park will be allowed. For each business located within the park, two directional signs, each no greater than six square feet, will be allowed.
- (4) Two "For Sale" or "For Rent" signs will be allowed for every business or building which is up for sale and/or occupancy, and will be installed as either a wall sign or ground sign in the immediate vicinity of the available business or building. Further, each sign will be no larger than 30 square feet.

E. Shopping centers and multiple development sites.

- (1) One monument/ground or pole/pylon sign, not to exceed 75 square feet, will be permitted at the shopping center's main entrance, subject to the following condition:
 - (a) If the site has a minimum of 500 feet of frontage on another street, one additional monument/ground or pole/ pylon sign, not to exceed 75 square feet, will be allowed at the entrance/exit of that particular street.
- (2) On multiple development sites, each individual establishment will be permitted to have two signs, of any type, on the parcel, but with the maximum square footage for all signs on the parcel being limited to 150 square feet.
 - a. Two "For Sale" or "For Rent" signs will be allowed for every business or building which is up for sale and/or occupancy, and will be installed as either a wall sign or ground sign in the immediate vicinity of the available business or building. Further, each sign will be no larger than 30 square feet.
- (3) For individual stores/businesses within the shopping center, the following signs will be permitted:
 - (a) One wall sign not to exceed two square feet per lineal foot of store frontage.
 - (b) One hanging sign perpendicular to the face of the store/ business to facilitate pedestrian identification of the store/business, subject to the following:
 - [1] The sign will have a clearance of at least eight feet.
 - [2] The sign will not exceed four feet in width or 18 inches in height.

F. Town Center Overlay.

- (1) The following signs shall be permitted in the Town Center Overlay District:
 - (a) Monument (ground) signs.
 - (b) Facade signs.
 - (c) Directional signs.
 - (d) Temporary signs.
- (2) Prohibited signs. The following signs shall be prohibited in the Town Center Overlay District:
 - (a) Moving signs.

- (b) LED signs.
- (c) Flashing signs.
- (d) Animated signs.
- (e) Pole/pylon signs.
- (f) Neon signs.

(3) Minimum performance criteria. The following performance standards shall apply to signs in the Town Center Overlay District:

(a) Materials.

[1] Monument signs shall be made of rigid materials, preferably wood, simulated wood, stone, brick or composites.

[2] Facade signs shall be made of rigid materials, preferably wood, simulated wood, stone, brick, or composites.

[3] Uniform materials shall be used for signs on buildings that are connected by common walls, located in a common plaza or otherwise associated as a single group.

[4] Directional signs shall be of materials compatible with facade signs.

[5] Temporary signs may be of cloth or vinyl.

(b) Height. Monument signs as permitted in Subsection I(3)(a) of this section shall be no greater than eight feet in height above the finished grade.

(c) Size. Monument signs, as permitted in Subsection I of this section, shall have a maximum area of 65 square feet per sign face for the primary sign and 24 square feet per sign face for any secondary signs. Double-faced signs are permitted. For all other signs, the size standards specified in Article IX for the underlying zoning district shall apply.

(d) Illumination. Sign lighting should minimize glare and maintain the aesthetic character of the area.

(e) Logo. In the event that a logo is displayed on a sign, it shall be incorporated into the permitted sign area and comprise not more than 30% of the sign

area. All colors associated with a logo, as defined in this chapter, may be permitted.

(f) Colors. Except as provided in Subsection I(5)(e) above, a maximum of three colors shall be utilized for a sign.

Colors shall match or complement the predominant building color.

(g) Lettering. A maximum of two lettering styles shall be permitted on signs, except that all lettering associated with a logo, as defined in this chapter, may be permitted.

(h) Setbacks. Monument signs shall have a minimum setback of 15 feet from the property line and 15 feet from the side property line and shall be located in a manner that does not interfere with required minimum sight distance at driveways or intersections.

(i) Number of signs. A maximum of one facade sign per use is permitted, except that a use fronting on two streets may have one sign for each building front. A maximum of one monument sign as described in Subsection I(3)(a) of this section is permitted per driveway up to a maximum of three signs, except that for two or more signs to be permitted, driveways must be separated by a minimum of 200 feet as measured from center line to center line.

G. Freemans Bridge District Signs.

(a) Standard. At any time that there is a new sign or modification or a replacement of an existing sign, the following standards shall apply.

1. Permitted signs.

[a] Monument (ground) signs.

[b] Pole (pylon) signs.

[c] Facade (wall) signs.

[d] Directional signs.

[e] Temporary signs.

[f] Signs required by law (i.e., automotive sales license signs, price signs for gasoline sales,

etc.).

2. Prohibited signs. The following signs are not permitted:

[a] Moving signs.

[b] Flashing signs.

[c] Animated signs.

[d] Signs with exposed neon tubing.

[e] Backlit canopies.

3. Minimum legal nonconforming LED performance criteria. The following performance standards apply:

[a] Materials. Monument signs and facade signs shall be made of rigid materials, preferably wood, simulated wood, stone, brick, or composites.

[b] Directional signs shall be constructed of materials compatible with facade signs.

[c] Temporary signs may be constructed of cloth or vinyl.

4. Height. Monument signs shall be no greater than eight feet in height above finished grade.

4.5. Size.

a. Monument signs shall have a maximum area of 65 square feet per sign face for the primary sign and 24 square feet per sign face for any secondary signs.

b. For facade signs, one square foot of sign area shall be permitted for each linear foot of building frontage. Such facade signs shall only be attached to the building facade, shall not protrude more than one foot from the building facade and shall be single-faced. Where uses are joined by a common wall, the sign area for facade signs shall not be combined into a common sign area. Under no circumstances shall any one facade sign exceed 50 square feet. Double-faced signs are permitted for all signs other than facade signs. For all other signs, the size

standards specified in Article IX shall apply.

6. 6. Illumination. Sign lighting should minimize glare and maintain the aesthetic character of the area.
7. 7. Logo. In the event that a picture logo is displayed on a sign, it shall be incorporated into the permitted sign area and comprise no more than 30% of the sign area. All colors associated with a logo, as defined in this chapter, may be permitted.
8. 8. Colors. A maximum of three colors shall be utilized for a sign. Color shall match or complement the predominant building color.
9. 9. Lettering. A maximum of two lettering styles shall be permitted on signs, except that all lettering associated with a logo, as defined in this chapter, may be permitted.
10. 10. Setbacks. Freestanding monument signs or pylon signs shall have a minimum setback of 10 feet from the right-of-way line and 10 feet from the side property line and shall be located in a manner that does not interfere with required minimum sight distance at driveways and intersections.
11. 11. Number of signs. A maximum of one facade sign per use is permitted, except that a use fronting on two streets or on-site roadways may have one sign for each building front. A maximum of one monument or pylon sign is permitted per driveway up to a maximum of three monument signs, pylon signs, or combination, except if two or more signs are to be permitted, driveways must be separated by a minimum of 200 feet as measured from center line to center line.

§ 270-70. Additional specifications for certain sign types.

A. Wall/facade signs.

1. The sign display area will not project more than 50% above any roof line, and no portion of the sign will project more than five feet above the roof line. § 270-70 § 270-70
2. Wall signs projecting six or more inches laterally from the structure will have a clearance of at least eight feet.
3. All portions of said sign must be not less than 10 feet from all property lines.

4. If the property has at least 500 feet of frontage on a second street, a second sign will be allowed, subject to the above regulations.
- B. Monument/ground signs.
- (1) Will not be more than eight feet in height.
 - (2) Clearance will not be more than three feet.
 - (3) All portions of said signs will be no closer than 10 feet to any property line.
 - (4) One sign per property will be allowed and will not exceed 65 square feet in total sign display area.
- C. Pole/pylon signs.
- (1) One such sign will be permitted per property. The maximum allowable sign area for pole/pylon signs varies depending on the zoning district or area, but not to exceed 75 square feet in any instance.
 - (2) If the property has at least 500 feet of frontage on a second street, a second pole/pylon sign will be allowed, subject to the regulations below.
 - (3) Will not be more than 25 feet in height.
 - (4) A clearance of not less than 10 feet will be maintained.
 - (5) All portions of said sign will be not less than 10 feet from all property lines. If property lines should change, said signs will be brought into conformance with setback regulations within 30 days.
- D. LED signs. New LED signs are not permitted in any district. Legal nonconforming LED signs are subject to the following:
- (1) The static display time of each changeable message or image shall be a minimum of 20 seconds.
 - (2) The maximum length of time between change of messages or images shall be two seconds.
 - (3) The change of message or image shall occur simultaneously for the entire sign face.
 - (4) During daylight hours, the maximum illumination shall be 5,000 nits (or candelas per square meter), with a maximum illumination of 500 nits between dusk and dawn, as measured from the sign's face at maximum brightness.

§ 270-71. Temporary signs.

A. General regulations.

- (1) The following temporary signs do not require a permit from the Town Building Department:
 - a. A-Frames placed within the property line during daylight hours and taken indoors each night;
 - b. Window signs, posters or banners posted indoors facing out;
 - c. Banners for grand openings sized a maximum of 3'X5'; and
 - d. H-Frame signs on the private property occupied by the business.
- (2) In no case will a temporary sign exceed 20 square feet in size.
- (3) Temporary signs will not be attached to fences, trees, utility poles, street signs, rocks or other parts of the natural landscape.
- (4) Temporary signs (with the exception of holiday decorations) will not be illuminated.
- (5) Temporary signs will not be placed in a position which obstructs or impairs traffic, or in any manner that creates a hazard or disturbance to the health, safety and welfare of the public.
- (6) Temporary signs are subject to the provisions of § 270-68 of this chapter.

B. Regulations for specific uses.

- (1) "Grand Opening"/"Coming Soon"/"Anticipated Occupancy" signs:
 - (a) Will not exceed 20 square feet in size.
 - (b) Will not be operative for more than 45 days prior to the opening, or five days after the opening or completion of construction.
 - (c) Will be located at least 10 feet from the edge of the pavement.
- (2) Sandwich board/sidewalk signs:
 - (a) Will not exceed six square feet.

- (b) Must be portable and removed at the close of business each day.
 - (c) Must be located between the facade of the building/business to which it belongs and the street or parking lot. However, the sign shall be set back at least 10 feet from the edge of pavement of any public street or highway.
 - (d) Shall be placed so as to not impede, restrict, or otherwise interfere with pedestrian or vehicular traffic.
- (3) Roadside agricultural/farm stand signs:
- (a) Will not exceed 12 square feet in size.
 - (b) Will not be operative for more than five days prior to the opening seasonal date of the business or longer than five days after the closing seasonal date of the business.
 - (c) Will be located at least 10 feet from the edge of the pavement.
- (4) "Contractor's" signs.
- (a) Residential properties.
 - [1] Only one such sign will be permitted per property.
 - [2] Will be permitted only during the construction period. Upon completion of construction, the sign is to be immediately removed.
 - [3] Will not exceed 12 square feet in size.
 - [4] Will be located at least 10 feet from the edge of the pavement.
 - (b) Nonresidential properties.
 - [1] Only one such sign will be permitted per property.
 - [2] Will not exceed 20 square feet in size.
 - [3] Will be removed within five days of completion of the project.
 - [4] Will be located at least 10 feet from the edge of the pavement.
 - [5] Will not be in place on any one property for a period which exceeds two years; whether it is for a consecutive two-year period or intermittently for two years.

- (5) Political/campaign signs:
 - (a) Will not exceed 16 square feet in size.
 - (b) Will not be operative for more than 60 days prior to the election, or five days after the election.
 - (c) Will be located no closer than five feet to the edge of the pavement.
- (6) "For Sale"/"For Rent" signs:
 - (a) Will not exceed 12 square feet in size (except in residential zoning districts, where said signs will be limited to six square feet in size).
 - (b) Will be removed within three days after the premises/structure has been sold or rented.
 - (c) Will be located at least 10 feet from the edge of the pavement.
 - (d) Will contain the name, address or phone number of the owner or agent.
 - (e) Must be located on the same property as the advertised building/space.
- (7) Civic, religious, educational or nonprofit organization signs:
 - (a) Will not exceed six square feet in size.
 - (b) Will not be on display for more than 45 days.
 - (c) Will not be on display for more than 90 days in any twelve-month period.
 - (d) Will be located no closer than five feet from the edge of the pavement of any public street or highway.
 - (e) Will only be located on properties with the consent of the owner.
- (8) Garage sale signs:
 - (a) Will not exceed six square feet in size.
 - (b) Will be removed within 24 hours of the close of the garage sale.

§ 270-72. Nonconforming signs.

- A. Any sign legally in existence as of the date of the adoption of the local law amending this article¹ which does not fully comply with

the provisions of this article, as amended, shall be considered a nonconforming sign and may be continued and maintained.

- B. Nonconforming signs will not be enlarged or replaced by another nonconforming sign. Should the maintenance, repair or alteration of a nonconforming sign cost more than 50% of the original cost of the sign, the sign will be considered a new sign and shall be required to conform to all the provisions of this article, unless such nonconforming sign was damaged or destroyed through no act, failure to act or responsibility of the owner. In the case of damage or destruction of the nonconforming sign by a severe weather incident, motor vehicle accident or other incident beyond the control of the owner, it may be replaced by a substantially similar sign, even if the cost exceeds the cost of the original.

Sponsored by: James M. Martin, Councilman
Submitted by: Melissa Cherubino, Director of Community Development

RESOLUTION NO. 12

Moved by:
Seconded by:

**INTENT TO APPLY FOR NORTHERN BORDER REGIONAL COMMISSION (NBRC)
FUNDING**

WHEREAS Northern Border Regional Commission has announced the availability of funding under the Consolidated Funding Application (CFA); and

WHEREAS under the State Economic & Infrastructure Development Investment Program, approximately \$4.6 million is available to eligible communities within New York State; and

WHEREAS the Town of Glenville, Schenectady County, New York (hereinafter the "Town") has established the public benefit to the Town residents of construction of a 5th water well, (hereinafter the "Project"); and

WHEREAS the application requires that the governing body of the Applicant adopt or pass, as an official act, a resolution, motion or similar action authorizing the person identified as the official representative of the Applicant to submit the subject application and all understandings and assurances contained therein, and directs and authorizes the person identified as the official representative of the Applicant to act in connection with the submission of the application and to provide such additional information as may be required; now

NOW, THEREFORE, BE IT RESOLVED THAT, the Glenville Town Board Authorizes the Supervisor to sign and submit an application to the Northern Border Regional Commission for constructing a 5th Water Well.

The Supervisor shall act as the official representative of the Town to act in connection with the submission of the application and to provide such additional information as may be required; and

The Supervisor shall have permission to sign all required NBRC investment documents that bind the applicant; and

All applicable state laws pertaining to contracting, procurement, and bidding process adhere to or exceed the requirements detailed in 2 C.F.R 200 and shall be adhered to; and

Environmental review procedures contained in 24 CFR Part 58 applies to this program; and that the Town Board will assume all of the responsibilities for environmental review, decision making, and action pursuant to the National Environmental Policy Act of 1969 and the State Environmental Quality Review Act (SEQRA), if required by NBRC; and

This resolution will take effect immediately.

Ayes:

Noes:

Absent:

Abstention:

Motion Carried/Defeated

Town Board decision on April 7, 2021

Christopher A. Koetzle
Town Supervisor
Tel. (518) 688-1200, ext.2
Fax: (518) 384-0140

Town of Glenville
Economic Development and Planning Department
18 Glenridge Road
Glenville, N.Y. 12302
www.townofglenville.org

Council Members
Gina M. Wierzbowski
Deputy Town Supervisor

Michael Aragosa
Michael R. Godlewski
James Martin



March 26, 2021

Northern Border Regional Commission
Via email: loi@nbrc.gov

RE: Town of Glenville Water System Improvements – New Well #5
Letter of Interest for NBRC State Economic & Infrastructure Development Investment Program

To Whom It May Concern:

The Town of Glenville intends to apply for the Northern Border Regional Commission State Economic & Infrastructure Development Investment Program. Below is pertinent information regarding our application.

Applicant Information

- Name of Applicant Entity: Town of Glenville
- Type of Entity: Local Government
- Primary Contact: Chris Koetzle, Supervisor
18 Glenridge Road
Glenville, New York 12302
(518) 384-0140
CKoetzle@townofglenville.org
- Co-Application: Not Applicable
- Total Project Amount: \$3,540,994
- SEID Request Amount: \$1,000,000
- Project Location: Town of Glenville, Schenectady County, New York

Narrative

The Town currently owns and operates a municipal water supply, treatment, and distribution that serves the businesses and residents within Town's various water districts. Currently, there are four (4) groundwater supply wells located at the Town's Water Treatment Plant that act as the water supply source for the water district. To meet current demands, the supply wells are operating at times, such as



at peak demand, at maximum capacity making it difficult for the Town to adequately supply additional water to new or expanding service areas.

In recent years, the Town has experienced an increase demand for water within several of the commercial and industrial zoned areas within the water district. In particular, the BelGiosio Cheese, Inc. production facility has expressed a strong interest in expansion, but the Town cannot meet the proposed demands of the facility with the existing groundwater wells. Along with BelGiosio Cheese, Inc., several other existing and prospective commercial businesses including Galesi, CDTI and SQP have approached the Town about facility/business expansions. The Industrial Park is currently served with water from neighboring Village of Scotia. The Village system operates at a lower pressure which does not always serve the town's needs. For that reason, the Town is currently working to get Town water into the Park to serve the existing and expanding businesses, and to be in a better position to attract new facilities to the Park that require more water and at a higher pressure.

The Town previously solicited the services of Delaware Engineering, DPC to identify an additional water supply source to meet future demands. The most feasible alternative was found to be a new supply well (Well #5) to be located near the intersection of Sacandaga Road and Spring Road within the Town of Glenville. The groundwater well would pump directly into an existing 24-inch water distribution main that serves the commercial/industrial zoned areas. The well would act as a supplemental supply source to ensure that the Town can continually meet future demands. In addition to a new groundwater supply well, the project would include control building with disinfection equipment and chemical storage, new electrical service to the building, standby generator, and miscellaneous site appurtenances.

Delaware Engineering, DPC is the Town's designated engineer and prepared the Preliminary Engineering Report and cost estimate for the proposed project. Delaware Engineering will help the Town administer the funding throughout the life of the project. Accounting will be provided by the Town Clerk and administrative staff with oversight from the Supervisor and Town Board. Construction of this project will be bid publicly. Bidding will take place in accordance with applicable laws and regulations including NYS General Municipal Law Sections 101 and 103.

The benefits of improved water service in the Town will be numerous. The proposed project will improve key infrastructure making the Town more business ready. High quality water service is essential for economic development and is important for long-term sustainability. Improved water services can lead to enhancement of the quality of life of residents as well as stimulate economic growth not only in the Town but the County and Region as a whole.

Budget

The total project cost is \$3,540,994. This includes construction, engineering, professional fees and contingency. The Town of Glenville is requesting \$1,000,000 in grant funds from the NRBC. This includes the required LDD Administrative Fee of \$14,000. The Town is seeking additional funding through NYSEFC, NYSDEC, and other sources to minimize impact to system users. The Town will need to bond for the remaining project costs. A comprehensive budget breakdown is shown below.



Item	Total Price	NBRC Requested Funds	Glenville Committed Funds
New Building Architectural	\$300,000.00	\$0.00	\$300,000.00
Structural Concrete	\$800,000.00	\$0.00	\$800,000.00
Well & High Lift Pumps	\$850,000.00	\$850,000.00	\$0.00
Chemical System	\$50,000.00	\$36,000.00	\$14,000.00
SCADA System	\$100,000.00	\$100,000.00	\$0.00
HVAC	\$50,000.00	\$0.00	\$50,000.00
Electrical	\$400,000.00	\$0.00	\$400,000.00
General Conditions	\$127,500.00	\$0.00	\$127,500.00
Construction Contingency	\$401,625.00	\$0.00	\$401,625.00
LDD Grant Administration	\$14,000.00	\$14,000.00	\$0.00
Engineering & Construction Admin.	\$447,869.00	\$0.00	\$447,869.00
Well #5 Total Cost Estimate	\$3,540,994.00	\$1,000,000.00	\$2,540,994.00

Please do not hesitate to contact me by email at CKoetzle@townofglenville.org or by phone at (518) 384-0140 with questions or if you require further information.

Sincerely,



Christopher Koetzle
Town Supervisor



Sponsored by: Michael R. Godlewski, Town Councilman
Submitted by: Linda C. Neals, Town Clerk

RESOLUTION NO. 13

Moved by:
Seconded by:

BE IT RESOLVED, that the minutes of regular Town Board meeting held on March 17, 2021 are hereby approved and accepted as entered.

Ayes:
Noes:
Absent:
Abstentions:

Motion Carried/Defeated

Town Board decision on April 7, 2021

Sponsored by: James M. Martin, Councilman
Submitted by: Melissa Cherubino, Director of Community Development

RESOLUTION NO. 14

Moved by:
Seconded by:

WHEREAS the Town of Glenville applied for and was awarded NYSDEC Climate Smart grant funds for the design and construction of a sidewalk serving O'Rourke Middle School; and

WHEREAS the town Economic Development and Planning Office issued a Request for Proposals (RFP) for the sidewalk design which resulted in a response from five consultants; and

WHEREAS a committee of interdepartmental town hall staff reviewed the RFP responses using a rating sheet and the scoring was aggregated to determine best value for the project; and

WHEREAS Prime AE was the low bidder at \$22,900 for the design as well as public meetings and best value based on the committee's review,

NOW, THEREFORE, BE IT RESOLVED THAT, the Glenville Town Board authorizes the Supervisor to sign a contract for design services with Prime AE concerning the design of a one (1) mile sidewalk along Lake Hill Road to create a safe pathway for school children to walk to O'Rourke Middle School.

Ayes:
Noes:
Absent:
Abstention:

Motion Carried/Defeated

Town Board decision on April 7, 2021

Sponsored by: James M. Martin, Councilman
Submitted by: Melissa Cherubino, Director of Community Development

RESOLUTION NO. 15

Moved by:
Seconded by:

WHEREAS the Town of Glenville applied for and was awarded NYSDEC Climate Smart grant funds for the design and construction of a sidewalk along Broad Street serving Sacandaga Elementary School for the safety of school children walking to and from school; and

WHEREAS the town Economic Development and Planning Office issued a BID for the sidewalk construction which resulted in a response from three bidders; and

WHEREAS a committee of interdepartmental town hall staff reviewed the BIDs, requesting additional information from Newcastle as the low bidder, namely resumes, suppliers, subcontractors, safety plan and financial documents; and

WHEREAS that the Town Board of the Town of Glenville hereby authorizes the Supervisor to accept the lowest responsible bid as submitted by New Castle Paving of 1 Madison St, Suite 100, Troy, NY 12180 at \$141,338.00 for construction of the Broad Street sidewalk,

NOW, THEREFORE, BE IT RESOLVED THAT, the Glenville Town Board issues a Notice of Award to Newcastle Paving LLC for construction of a sidewalk on Broad Street.

Ayes:
Noes:
Absent:
Abstention:

Motion Carried/Defeated

Town Board decision on April 7, 2021