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AGENDA
TOWN BOARD MEETING
TOWN OF GLENVILLE
18 GLENRIDGE ROAD
September 21, 2022
7:00 P.M.
www.townofglenville.org

Supervisor:
Christopher A. Koetzle
Council Members
Gina M. Wierzbowski,
Deputy Supervisor
Michael Godlewski
James M. Martin
Sid Ramotar

1. Invocation
2. Pledge of Allegiance to the Flag
3. Roll Call
4. Town Council Reports
5. Privilege of the Floor
6. Supervisor's Comment
7. Resolution appointing Kevin Poltorak to the position of Police Officer.
8. Resolution authorizing the application for the Restore NY Funds for demolition and Navy Depot improvements.
9. Resolution authorizing the Supervisor of the Town of Glenville to execute all the necessary documentation for the 2022-2023 application for court funding under the NYS Justice Departments Justice Court Assistance Program.
10. Resolution accepting a bid from Dunmore Contracting for trenching work at Indian Meadows Park.
11. Resolution authorizing the purchase of an AutoVu License Plate Reader camera system for the Police Department.
12. Resolution approving the minutes of the Regular Town Board meeting held on September 7, 2022.
13. Resolution approving the Monthly Department Reports for August 2022.
14. New Business

ADD ONS:

1. Resolution appointing Nicholas Mroczko to the position of Parks Worker.
2. Resolution appointing Dana Gilgore to the position of Superintendent of Water & Sewer.

Sponsored by: Gina Wierzbowski, Deputy Supervisor
Submitted by: Stephen V. Janik, Police Chief

RESOLUTION NO. 7

Moved by:
Seconded by:

WHEREAS, a need exists in the Police Department for the position of police officer due to the resignation of one budgeted position as of September 1, 2022; and

WHEREAS, Kevin R. Poltorak is a Schenectady Police Officer who holds the necessary qualifications mandated by the Schenectady County Civil Service Commission; and

WHEREAS, an interview was conducted on September 8, 2022, after an extensive background investigation was conducted, by the Chief of Police and Lieutenant; and

WHEREAS, Kevin R. Poltorak is hereby recommended by the Chief of Police and Lieutenant as the candidate to fill the vacant police officer position; and

WHEREAS, Kevin R. Poltorak would be considered as a lateral transfer from the Schenectady Police Department upon approval by the Schenectady County Civil Service Commission on September 20, 2022;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board does hereby approve the appointment of Kevin R. Poltorak of Glenville NY, for the position of Police Officer in the Glenville Police Department, with an effective date of October 10, 2022; and

BE IT FURTHER RESOLVED, that in recognition of Mr. Poltorak's prior law enforcement experience, the compensation for said position will be set forth in the current collective bargaining agreement between the Glenville PBA and the Town as a third-year officer and the Town will use January 15, 2020 as the effective date for the purposes of calculating longevity payments, leave time accruals, and insurance benefits; and

BE IT STILL FURTHER RESOLVED, that the Town Clerk, on behalf of this Town Board, be and she hereby is authorized and directed to notify said officer of the aforementioned appointment.

Ayes:
Noes:
Absent:
Abstentions:

Motion Carried / Defeated

Town Board decision on September 21, 2022.

Sponsored by: Christopher Koetzle, Town Supervisor
Submitted by: Courtney E. Heinel, Attorney for the Town

RESOLUTION NO. 8

AUTHORIZING RESOLUTION:

Moved by:
Seconded by:

WHEREAS, the Town of Glenville is in support of the submission of a funding application for the proposed ***Glenville Navy Depot Demolition/New Building Project***, requesting \$2 million in Empire State Development (ESD) Restore NY funding, with matching funds provided by private developers involved in the project to address two vacant buildings located in the Glenville Business & Tech Park; and

WHEREAS, the proposed combination of private and public financing is appropriate for the ***Glenville Navy Depot Demolition/New Building*** project, which involves an investment in buildings, built during World War II, that are currently vacant, abandoned, and in dire need of demolition; and

WHEREAS, as required by ESD, the property was selected through a property assessment process to identify parcels and projects, for which site control is secured and financing is in place, that support the Town's economic development efforts and is consistent with the Town's Comprehensive Plan; and

WHEREAS, the proposed project facilitates effective and efficient use of existing and future public resources so as to promote both economic development and preservation of community resources; and redevelops a blighted property in a manner that will attract, create and sustain employment opportunities;

NOW, THEREFORE, BE IT RESOLVED, that Christopher Koetzle, as Supervisor of the Town of Glenville, is hereby authorized to apply for Restore NY Communities Initiative funding made available through Empire State Development (ESD) on behalf of the Town, in an amount not to exceed \$2 million; and that he is hereby authorized to enter into and execute a project agreement with the State for such financial assistance to the Town of Glenville if awarded funding.

Ayes:
Noes:
Absent:
Abstentions:

Motion Carried / Defeated

Town Board decision on September 21, 2022

Sponsored by: Gina M. Wierzbowski, Town Councilwoman
Submitted by: Gretchen Braun, Court Clerk

RESOLUTION NO. 9

Moved by:
Seconded by:

WHEREAS funding has been made available under a competitive grant process through the NYS Justice Court Assistance Program (JCAP) for funding of municipal court security projects; and

WHEREAS it is in the best interest of the Town of Glenville to apply for available funding to assist with the financing of such projects for the Town Court,

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Glenville hereby authorizes the Town of Glenville Town Court to apply for a JCAP grant in the 2022-23 grant cycle up to \$30,000; and

BE IT FURTHER RESOLVED that Christopher A. Koetzle, Supervisor of the Town of Glenville, is authorized to execute all necessary documentation for the 2022-2023 grant application for court funding under the NYS Justice Court Assistance Program.

Ayes:
Noes:
Absent:
Abstentions:

Motion Carried/Defeated

Town Board decision on September 21, 2022

Sponsored by: Christopher Koetzle, Town Supervisor
Submitted by: Vicki Hillis, Director of Human Services

RESOLUTION NO. 10

Moved by:
Seconded by:

WHEREAS, the Town of Glenville solicited bids for trenching work required for expansion of new electrical service at Indian Meadows Park; and

WHEREAS, the work to be performed includes digging and bedding 760 feet of trench and installation of pipe embedded in concrete per specifications provided by National Grid; and

WHEREAS, the Town received proposals from two firms interested in providing the requested services, while a third firm declined to provide a quote, with the lowest responsible bidder being Dunmore Contracting, Inc., 284 Finley Rd, Ballston Spa NY 12020 with a bid of \$23,100;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Glenville hereby accepts the proposal from Dunmore Contracting, Inc., 284 Finley Rd, Ballston Spa NY 12020 in the amount of \$23,100 for the trenching work at Indian Meadows Park as specified in the bid solicitation with said expense charged to account BB-999-4010-4009 as included in the 2022 amended budget.

Ayes:
Noes:
Absent:
Abstention:

Motion Carried/Defeated

Town Board decision on September 21, 2022.

Sponsored by: Gina Wierzbowski, Deputy Supervisor
Submitted by: Stephen V. Janik, Police Chief

RESOLUTION NO. 11

Moved by:
Seconded by:

WHEREAS, a two-camera license plate reader mounted on a marked police vehicle was destroyed in an accident on May 20, 2022; and

WHEREAS, the Chief of Police states the license plate reader system is required for traffic enforcement services; and

WHEREAS, the destroyed license plate reader system was covered equipment under the Town insurance policy and the cost of a new system will be reimbursed through insurance; and

WHEREAS, the Chief of Police recommends purchase of a two-camera AutoVu license plate reader system as quoted by SecureWatch 24, LLC in the amount of \$15,035.70 under New York State Contract #PT68857;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Glenville hereby authorizes the Chief of Police to purchase a two-camera AutoVu license plate reader system at New York State Contract pricing from SecureWatch 24, LLC, in a total sum not to exceed \$15,035.70 with said expense charged to account BB-000-3120-2000 as included in the 2022 Amended Budget.

Ayes:
Noes:
Absent:
Abstentions:

Motion Carried/Defeated

Town Board decision on September 21, 2022.

Sponsored by: Christopher A. Koetzle, Town Supervisor
Submitted by: Julie Davenport, Town Clerk

RESOLUTION NO. 12

Moved by:
Seconded by:

BE IT RESOLVED, that the minutes of the Town Board meeting held on September 7, 2022 are hereby approved and accepted as entered.

Ayes:
Noes:
Absent:
Abstention:

Motion Carried/Defeated

Town Board decision on September 21, 2022.

Sponsored by: Christopher A. Koetzle, Town Supervisor
Submitted by: Julie Davenport, Town Clerk

RESOLUTION NO. 13

Moved by:
Seconded by:

BE IT RESOLVED that the **Monthly Departmental Reports** for August, 2022 as received from the following:

Assessors Department
Justice Department
Receiver of Taxes
Town Clerk's Office
Police Department

be, and they hereby are accepted, approved for payment and ordered placed on file.

Ayes:
Noes:
Absent:
Abstention:

Motion Carried/Defeated

Town Board decision on September 21, 2022.

Sponsored by: Christopher Koetzle, Town Supervisor
Submitted by: Vicki Hillis, Director of Human Services

RESOLUTION ADD ON NO. 1

Moved by:
Seconded by:

WHEREAS, there currently exists a vacancy for the position of Parks Worker in the Glenville Parks Department; and

WHEREAS, the Town of Glenville advertisement for the position resulted in several applicants for the position; and

WHEREAS, the Commissioner of Public Works and Director of Human Services conducted interviews to fill the vacancy; and

WHEREAS, the Commissioner of Public Works and Director of Human Services recommend that Nicholas Mroczko be appointed to the position;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Glenville hereby provisionally appoints Nicholas Mroczko of Schenectady, New York to the position of Parks Worker effective October 3, 2022, at a starting rate for such title of \$16.34 per hour and benefits as determined by the agreement between the Town and the CSEA Highway Employees Unit.

Ayes:
Noes:
Absent:
Abstention:

Motion Carried/Defeated

Town Board decision on September 21, 2022.

Sponsored by: Christopher Koetzle, Town Supervisor
Submitted by: Jason Cuthbert, Town Comptroller

RESOLUTION ADD ON NO. 2

Moved by:
Seconded by:

WHEREAS, there currently exists a vacant position of Superintendent of Water & Sewer in the Town of Glenville; and

WHEREAS, Dana Gilgore retired as Deputy Commissioner of Public Works from the Town of Glenville on August 26, 2022; and

WHEREAS, Mr. Gilgore is intimately familiar with the Town water and sewer systems through his previous employment with the Town; and

WHEREAS, Town management believes the hiring of Mr. Gilgore would benefit Town water and sewer operations and Mr. Gilgore is agreeable to returning to Town employment in a limited, part-time capacity;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Glenville hereby appoints Dana Gilgore, 60 Vley Road, Scotia, New York to the position of Superintendent of Water & Sewer effective September 21, 2022 at a rate of \$35.00 per hour, up to a maximum of 20 hours per week, with no benefits.

Ayes:
Noes:
Absent:
Abstention:

Motion Carried/Defeated

Town Board decision on September 21, 2022.