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**AGENDA**  
**TOWN BOARD MEETING**  
TOWN OF GLENVILLE  
18 GLENRIDGE ROAD  
**August 17, 2022**  
7:00 P.M.  
[www.townofglenville.org](http://www.townofglenville.org)

**Supervisor:**

Christopher A. Koetzle

**Council Members**

Gina M. Wierzbowski,

Deputy Supervisor

Michael Godlewski

James M. Martin

Sid Ramotar

1. Invocation
2. Pledge of Allegiance to the Flag.
3. Roll Call
4. Town Council Reports
5. Privilege of the Floor
6. Supervisor's Comments
7. Resolution appointing Nicholas Chiavini to position of Planner I.
8. Resolution authorizing the purchase of materials from Town & County Bridge and Rail for the Dawson Replacement Project.
9. Resolution authorizing a contract with Gorman Brothers Inc. for FiberMat Street treatments.
10. Resolution scheduling a 202b Public Hearing to consider authorizing improvements to the Town of Glenville Water Treatment Plant and Water Distribution System.
11. Resolution approving the minutes of the Town Board meeting held on July 20, 2022.
12. Resolution approving the Monthly Department Reports for August 2022.
13. Resolution appointing Kristen Bode to the position of Zoning Board of Appeals Stenographer.
14. Resolution appointing Joseph Rajczak to Zoning Board of Appeals.
15. Resolution authorizing the Supervisor to sign a purchase agreement with Ben U. Banerjee for the purchase of vacant parcels for the sum of \$42,000.00.
16. New Business

Sponsored by: Christopher Koetzle, Town Supervisor  
Submitted by: Jason Cuthbert, Town Comptroller

**RESOLUTION NO. 7**

**Moved by:**  
**Seconded by:**

**WHEREAS**, there currently exists a vacancy in the position of Planner I in the Economic Development & Planning Department; and

**WHEREAS**, the Town of Glenville advertisement for the position resulted in several applicants for the position; and

**WHEREAS**, the Town Supervisor, Town Boardmember James Martin, and the former Director of Community Development comprised the Town committee which conducted interviews to fill the vacancy; and

**WHEREAS**, candidate Nicholas Chiavini possesses a Bachelor of Science degree in Geography & Geographic Information Science, as well as four years of work experience as an engineering technician and transportation planning intern; and

**WHEREAS**, the interview committee recommends that Nicholas Chiavini be appointed to the position based upon his education and previous planning and engineering experience;

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby appoints Nicholas Chiavini, 11 Woodlawn Avenue, Albany, New York to the position of Planner I effective August 1, 2022, at a starting rate for such title of \$55,806.46 per year and benefits as determined under the CSEA-Town Hall Unit agreement with the Town.

**Ayes:**  
**Noes:**  
**Absent:**  
**Abstention:**

**Motion Carried/Defeated**

Town Board decision on August 17, 2022.

Sponsored by: Christopher A. Koetzle, Town Supervisor  
Submitted by: Thomas Coppola, Highway Superintendent

**RESOLUTION NO. 8**

**Moved by:**  
**Seconded by:**

**WHEREAS**, in 2021 the Town Board of the Town of Glenville approved replacement of the steel stringer bridge located near 510 Dawson Road and authorized \$528,000 in funding for the project as part of the 2021 Adopted Capital Budget; and

**WHEREAS**, the Highway Superintendent recommends the purchase of an aluminum box culvert, aluminum headwalls, and aluminum wingwalls under New York State Contract Group #37700, Award #23187, PC69054 at a total cost of \$67,132.94 as proposed by vendor Town & County Bridge and Rail;

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby authorizes the Highway Superintendent to purchase an aluminum box culvert, aluminum headwalls, and aluminum wingwalls at New York State Contract pricing from Town & County Bridge and Rail, PO Box 16395, Albany, New York 12212 in a total sum not to exceed \$67,132.94 with said expense charged to capital project account HH-044-5112-2000 Dawson Road Bridge Replacement.

**Ayes:**  
**Noes:**  
**Absent:**  
**Abstention:**

**Motion Carried/Defeated**

Town Board decision on August 17, 2022.

Sponsored by: Christopher Koetzle, Town Supervisor  
Submitted by: Thomas R. Coppola, Highway Superintendent

**RESOLUTION NO. 9**

**Moved by:**  
**Seconded by:**

**WHEREAS**, the Highway Superintendent of the Town of Glenville solicited sealed competitive bids for the resurfacing of three separate locations in the Town; and

**WHEREAS**, the first location is the Heckeler area: Heckeler Drive, Ellen Lane, Woodside Drive, Aleda Drive, Droms Road Extension, and Jesse Court; the second location is the upper Swaggertown Road area: Beverly Court, Country Fair Lane, Seth Lane, Oakridge Drive, Onderdonk Road, and Schlensker Drive; and the third location is the upper western Route 50 area: Woodruff Drive, Judy Drive, Englehart Drive, David Drive, Edmel Road, Edmel Road CDS, and Lee Road; and

**WHEREAS**, the Highway Superintendent recommends that each of the three locations first be applied with a Fibermat Type B coating prior to resurfacing; and

**WHEREAS**, the Highway Superintendent requests that the Town forgo a bidding process and instead utilize the 2022 Schenectady County Fibermat Bid #RFB-2022-29 to award the Fibermat Type B contract to Gorman Brothers, Inc., 200 Church Street, Albany, New York at the winning bid price of \$2.95 per square yard; and

**WHEREAS**, at this price the total cost to apply the Fibermat Type B coating at the three locations is \$175,230, with funding for this expense included in the 2022 Amended Budget;

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby authorizes the Highway Superintendent to enter into a contract with Gorman Brothers, Inc., 200 Church Street, Albany, New York 12202 for the application of Fibermat Type B on each of the three locations specified above at a price of \$2.95 per square yard with the total cost not to exceed \$175,230.

**Ayes:**  
**Noes:**  
**Absent:**  
**Abstention:**

**Motion Carried/Defeated**

Town Board decision on August 17, 2022.

**RESOLUTION NO. 10**

Dated: Glenville, New York, August 17, 2022

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF GLENVILLE, SCHENECTADY COUNTY, NEW YORK (THE "TOWN") (I) CALLING FOR A PUBLIC HEARING IN ACCORDANCE TO SECTION 202-b OF THE TOWN LAW TO CONSIDER AUTHORIZING IMPROVEMENTS TO THE TOWN OF GLENVILLE WATER TREATMENT PLANT AND WATER DISTRIBUTION SYSTEM; AND (II) REAFFIRMING THE DETERMINATION THAT SUCH IMPROVEMENTS CONSTITUTE AN UNLISTED ACTION UNDER THE STATE ENVIRONMENTAL QUALITY REVIEW ACT**

Resolution by \_\_\_\_\_ Seconded by \_\_\_\_\_

WHEREAS, the Town Board (the "Town Board") of the Town of Glenville, Schenectady County, New York (the "Town") is considering authorizing certain improvements to the Town of Glenville water treatment plant (WTP) and water distribution system consisting of (i) upgrading the existing mechanical, HVAC, architectural, electrical, and existing equipment on the older side of the WTP and (ii) installation ductile iron piping necessary to provide Town water to customers in Water Districts 2, 5, 8, and 12 in order to increase water pressure, disconnect these customers from the Village water distribution system, and replace these customers' lead water services (collectively, the "Project"); and

WHEREAS, the Project is further detailed in a map, plan, and report prepared by the Town's engineer, duly licensed to practice in the State of New York, Delaware Engineering, DPC, entitled "Town of Glenville: Water System Improvements," and dated June 2022 (amended August 2022)(the "Map, Plan, and Report"); and

WHEREAS, as set forth in the Map, Plan, and Report, the Town's engineers have estimated that the maximum cost of undertaking the Project is \$22,700,000.00; and

WHEREAS, the Town Board now intends to conduct a public hearing in accordance with Section 202-b of the Town Law with respect to undertaking the Project at such estimated maximum cost;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby calls for a public hearing to be held at a public meeting of the Town Board to be held on September 7, 2022 at 7:00 p.m. at the Glenville Municipal Center, 18 Glenridge Road Glenville, NY 12302, to consider if it is in the public interest to undertake the Project at a maximum cost of \$22,700,000.00 and to hear all persons interested in the subject thereof; and it is

FURTHER RESOLVED, that the Town Clerk is hereby directed to cause notice of such public hearing to be published and posted in the manner prescribed by law; and it is

FURTHER RESOLVED, that the Town Clerk is hereby directed to cause a copy of the Map, Plan, and Report to be posted at the Town Clerk's Office, Glenville Municipal Center, 18 Glenridge Road Glenville, NY 12302, and to be posted to the Town's website; and it is

FURTHER RESOLVED, that the Town Board hereby affirms its prior determination, in accordance with Resolution Add-On No. 1 of July 20, 2022 that the Project constitutes an "unlisted" Action under of the State Environmental Quality Review Act and the regulations of the New York State Department of Environmental Conservation promulgated thereunder (collectively "SEQRA").

This resolution shall take effect immediately upon its adoption by the required votes of the Town Board.

**Ayes:**

**Noes:**

**Absent:**

**Abstention:**

**Motion Carried /Defeated**

Town Board Resolution on August 17, 2022

Sponsored by: Christopher A. Koetzle, Town Supervisor  
Submitted by: Julie Davenport, Town Clerk

**RESOLUTION NO. 11**

**Moved by:**  
**Seconded by:**

**BE IT RESOLVED**, that the minutes of the Town Board meeting held on July 20, 2022 are hereby approved and accepted as entered.

**Ayes:**  
**Noes:**  
**Absent:**  
**Abstention:**

**Motion Carried/Defeated**

**Town Board decision on August 17, 2022**

Sponsored by: Christopher A. Koetzle, Town Supervisor  
Submitted by: Julie Davenport, Town Clerk

**RESOLUTION NO. 12**

**Moved by:**  
**Seconded by:**

**BE IT RESOLVED** that the **Monthly Departmental Reports** for July, 2022 as received from the following:

Assessors Department  
Justice Department  
Receiver of Taxes  
Town Clerk's Office  
Police Department

be, and they hereby are accepted, approved for payment and ordered placed on file.

**Ayes:**  
**Noes:**  
**Absent:**  
**Abstention:**

**Motion Carried/Defeated**

Town Board decision on August 17, 2022



Sponsored by: James Martin, Town Councilman  
Submitted by: Christopher Koetzle, Town Supervisor

**RESOLUTION NO. 13**

**Moved by:**  
**Seconded by:**

**WHEREAS**, due to a resignation there currently exists a vacancy in the position of Zoning Board of Appeals Stenographer; and

**WHEREAS**, the Chairman of the Zoning Board of Appeals recommends the appointment of Kristen Bode to fill the vacancy;

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby appoints Kristen Bode, 14 Red Coach Drive, Scotia, New York 12302, to the position of Zoning Board of Appeals Stenographer, effective August 17, 2022, at the budgeted rate of \$.00 per meeting, plus an additional \$.00 per hour for meetings lasting over 2.5 hours, with no additional employee benefits.

**Ayes:**  
**Noes:**  
**Absent:**  
**Abstention:**

**Motion Carried/Defeated**

Town Board decision on August 17, 2022.

Sponsored by: James Martin, Town Councilman  
Submitted by: Christopher Koetzle, Town Supervisor

**RESOLUTION NO. 14**

**Moved by:**  
**Seconded by:**

**WHEREAS**, a vacancy currently exists on the Town of Glenville Zoning Board of Appeals due to a resignation; and

**WHEREAS**, Town Law provides that in the event of such vacancies, the Town Board is empowered to appoint town residents to serve for the remainder of the unexpired terms; and

**WHEREAS**, the Town Board has maintained a list of candidates qualified to serve the Town well in different capacities; and

**WHEREAS**, members of the Town Board and staff have recommended Joseph Rajczak to fill the vacancy on the Zoning Board of Appeals; and

**WHEREAS**, Mr. Rajczak has expressed his interest and willingness to serve as a member of the Zoning Board of Appeals and is qualified by current employment and experience in the school and charter bus industry as a Trainer, Safety Supervisor and Operational/Terminal Manager;

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby appoints Joseph Rajczak of Scotia (Town of Glenville), New York to the position of Member of the Town of Glenville Zoning Board of Appeals to a term of office commencing August 17, 2022 and ending December 31, 2027.

**Ayes:**  
**Noes:**  
**Absent:**  
**Abstention:**

**Motion Carried/Defeated**

Town Board decision on August 17, 2022

Sponsored by: Christopher Koetzle, Town Supervisor  
Submitted by: Jason Cuthbert, Town Comptroller

**RESOLUTION NO. 15**

**Moved by:**  
**Seconded by:**

**WHEREAS**, the Town of Glenville established "Legacy Park" in the northeast quadrant of Dutch Meadows and Ballston Road at SBL#30.-1-24-411 which would include two park buildings, walking paths and ancillary parking; and

**WHEREAS**, three vacant parcels of land identified by SBL numbers 30.13-3-23.1 and 30.13-3-21.1 and adjoining Legacy Park are available for purchase; and

**WHEREAS**, the Town Board of the Town of Glenville believes that the purchase of the vacant parcels of land on Ballston Rd, Glenville, NY are needed to meet the goals of the Legacy Park development; and

**WHEREAS**, the Town has the opportunity to acquire the vacant parcels from Ben U. Banerjee, and

**WHEREAS**, the conditions of sale required the Supervisor to act swiftly to sign a purchase agreement, to takes steps to prepare for the purchase and to close on the sale,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Glenville hereby ratifies the Supervisor's actions in signing a purchase agreement with Ben U. Banerjee for the purchase of the vacant parcels for the sum of \$42,000.00 and authorizes Supervisor to execute such documents as may be necessary to complete the purchase of this property.

**BE IT FURTHER RESOLVED**, that the purchase of said property shall be accomplished through the use of surplus funds (fund balance) and no bonds or other form of borrowing for the purchase shall be utilized.

**Ayes:**  
**Noes:**  
**Absent:**  
**Abstention:**

**Motion Carried/Defeated**

Town Board decision on August 17, 2022