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**AGENDA**  
**TOWN BOARD MEETING**  
TOWN OF GLENVILLE  
18 GLENRIDGE ROAD  
**February 2, 2022**  
7:00 P.M.  
[www.townofglenville.org](http://www.townofglenville.org)

**Supervisor:**  
Christopher A. Koetzle  
**Council Members**  
Gina M. Wierzbowski,  
Deputy Supervisor  
Michael Godlewski  
James M. Martin  
Sid Ramotar

1. Invocation
2. Pledge of Allegiance to the Flag.
3. Roll Call
4. Town Council Reports
5. Public hearing at 7:00 PM or as soon thereafter as possible to hear all persons interested in the proposed zoning map amendment for the Commercial Planned Development District at 66 Freemans Bridge Road of the Town of Glenville.
6. Privilege of the Floor
7. Supervisor's Comments
8. Resolution Scheduling a public hearing proposing a Local Law to amend Article IX, "Sign Requirements", for the Code of the Town of Glenville.
9. Resolution adopting the zoning map amendment to the approved Commercial Planned Development District at 66 Freemans Bridge Road, SBL# 30.-1-3.
10. Resolution appointing Rosina Kuhnle to the position of Deputy Receiver of Taxes.
11. Resolution appointing Sarah Blackwood to the position of Clerk (Part-Time) at the Glenville Senior Center.
12. Resolution authorizing the purchase of a flail mower for the Highway Department.
13. Resolution authorizing the purchase of a Brushcat for the Parks Department.
14. Resolution authorizing the purchase of a compact truck loader for the Highway Department.
15. Resolution authorizing the purchase of a small articulated loader for Public Works.
16. Resolution authorizing the purchase and installation of heating units at the Glenville Highway Pole Barn.

17. Resolution adopting the Schenectady County Hazard Mitigation Plan.
18. Resolution approving the minutes of the Regular Town Board meeting held on January 19, 2022.
19. New Business

Sponsored by: Christopher A. Koetzle, Town Supervisor  
Submitted by: Earl T. Redding, Attorney for the Town

**RESOLUTION NO. 8**

**Moved by:**  
**Seconded by:**

**WHEREAS**, the Town of Glenville is proposing a Local Law (a copy of which is attached) that amends Article IX, "Sign Requirements", for the Code of the Town of Glenville; and

**WHEREAS**, the intent of this section is to communicate to property owners the requirements for sign installations in the Glenville Business & Technology Park; and

**WHEREAS**, the Glenville Town Board has determined that this code amendment constitutes a "Type II Action" in accordance with 6 NYCRR Part 617.5(c)(37) of the State Environmental Quality Review Act in that it involves a clarification of an existing section of the zoning code; and

**WHEREAS**, New York State Town Law and the Code of the Town of Glenville, require that the Town Board hold a public hearing before a code amendment or a local law may be adopted; and

**WHEREAS**, the Town Board of the Town of Glenville held a public hearing with respect to the zoning code amendment and adoption of said Local Law on Wednesday, February 16, 2022 at 7:00 PM, at which time and place were heard all persons interested in the amendment of Article IX, "Sign Requirements", for the Code of the Town of Glenville,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Glenville met at the Glenville Municipal Center, 18 Glenridge Road, Glenville, New York on Wednesday, February 16, 2022 at 7:00 P.M., that the proposed Local Law amending Article IX, "Sign Requirements", of the Code of the Town of Glenville be and hereby is adopted; and

**BE IT FURTHER RESOLVED**, that Local Law #XX of 2022 shall take effect twenty (20) days after filing with the Secretary of State of the State of New York.

**Ayes:**  
**Noes:**  
**Absents:**  
**Abstentions:**

**Motion Carried/Defeated**

Town Board Decision on February 16, 2022

Sponsored by: Jim Martin, Town Councilman  
Submitted by: Melissa Cherubino, Community Development Director

**RESOLUTION NO. 9**

**Moved by:**  
**Seconded by:**

**WHEREAS**, a Member of the Town Board of the Town of Glenville is introducing an amendment to an approved Commercial Planned Development District at 66 Freemans Bridge Rd SBL# 30.-1-3, by Resolution 127-2021 in accordance with Article VII of the Zoning Code of the Town of Glenville; and

**WHEREAS**, the proposed zoning map amendment was referred to the Planning & Zoning Commission (PZC) for review and the PZC made a recommendation to approve the zoning change at its December 2021 meeting; and

**WHEREAS**, the PZC considered whether the zoning map amendment could result in any significant environmental impacts under the State Environmental Quality Review Act (SEQRA); and

**WHEREAS**, the Town Board of the Town of Glenville held a public hearing with respect to the zoning map amendment Wednesday, February 2, 2022 at 7:00 PM, at which time and place were heard all persons interested in the zoning map amendment of the Town of Glenville and found the project meets the intent of the Commercial Planned Development District in Article VII;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Glenville met at the Glenville Municipal Center, 18 Glenridge Road, Glenville, New York on Wednesday, February 2, 2022 at 7:00 P.M., that the proposed zoning map amendment for the Town of Glenville be and hereby is adopted.

**Ayes:**  
**Noes:**  
**Absent:**  
**Abstentions:**

**Motion Carried/Defeated**

Town Board Decision on February 2, 2022

Sponsored by: Christopher Koetzle, Town Supervisor  
Submitted by: Patrick Aragosa, Receiver of Taxes

**RESOLUTION NO. 10**

**Moved by:**  
**Seconded by:**

**WHEREAS**, there currently exists a vacancy in the position of Deputy Receiver of Taxes; and

**WHEREAS**, the Town of Glenville advertisement for the position resulted in several applicants for the position; and

**WHEREAS**, the Town Supervisor and Receiver of Taxes comprised the Town committee which conducted interviews to fill the vacancy; and

**WHEREAS**, the interview committee recommends that Rosina Kuhnle be appointed to the position based upon her bookkeeping and legal services experience;

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby appoints Rosina Kuhnle, 19 Joyous Lane, Glenville, New York to the position of Deputy Receiver of Taxes effective January 24, 2022, at a starting rate for such title of \$17.00 per hour.

**Ayes:**  
**Noes:**  
**Absent:**  
**Abstention:**

**Motion Carried/Defeated**

Town Board decision on February 2, 2022.

Sponsored by: Christopher Koetzle, Town Supervisor  
Submitted by: Vicki Hillis, Director of Human Services

**RESOLUTION NO. 11**

**Moved by:**  
**Seconded by:**

**WHEREAS**, the 2022 Adopted Budget includes funding to hire a new part-time Clerk for the Glenville Senior Center; and

**WHEREAS**, the Town of Glenville advertisement for the new position resulted in several applicants for the position; and

**WHEREAS**, the Town Supervisor and Director of Human Services comprised the Town committee which conducted interviews to fill the vacancy; and

**WHEREAS**, the interview committee recommends that Sarah Blackwood be appointed to the position based upon her previous government experience and skillset;

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby appoints Sarah Blackwood, 396 Ballston Road, Glenville, New York to the position of Clerk (part-time) at the Glenville Senior Center effective February 7, 2022, at a starting rate for such title of \$15.30 per hour and benefits as determined under the CSEA-Town Hall Unit agreement with the Town.

**Ayes:**  
**Noes:**  
**Absent:**  
**Abstention:**

**Motion Carried/Defeated**

Town Board decision on February 2, 2022.

Sponsored by: Sid Ramotar, Town Councilman  
Submitted by: Thomas Coppola, Highway Superintendent

**RESOLUTION NO. 12**

**Moved by:**  
**Seconded by:**

**WHEREAS**, the Highway Superintendent has informed the Town Board that the Highway Department is in need of purchasing one new flail mower; and

**WHEREAS**, the 2022 Adopted Budget includes funding for the purchase of one new flail mower; and

**WHEREAS**, the Highway Superintendent recommends purchase of one Bengal Series 50" Flail Head with Medium Brush/Grass Knives to best meet the needs of the Town; and

**WHEREAS**, in order to achieve cost savings the Highway Superintendent recommends the utilization of pricing available to the Town under the New York State Contract list – Sourcewell contract #070821-TGR;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Glenville hereby authorizes the Highway Superintendent to purchase one Bengal Series 50" Flail Head with Medium Brush/Grass Knives at New York State Contract pricing from Tiger Corporation, 3301 North Louise Avenue, Sioux Falls, South Dakota in a total sum not to exceed \$15,348.76 with said expense charged to account DB-000-5130-2000 as included in the 2022 Adopted Budget.

**Ayes:**  
**Noes:**  
**Absent:**  
**Abstentions:**

**Motion Carried/Defeated**

Town Board decision on February 2, 2022.

Sponsored by: Sid Ramotar, Town Councilman  
Submitted by: Thomas Coppola, Commissioner of Public Works

**RESOLUTION NO. 13**

**Moved by:**  
**Seconded by:**

**WHEREAS**, the Commissioner of Public Works has informed the Town Board that the Parks Department is in need of purchasing one Brushcat attachment to mulch small branches and saplings and cut through thick grass and brush; and

**WHEREAS**, the 2022 Adopted Budget includes funding for the purchase of one new Brushcat attachment; and

**WHEREAS**, the Commissioner of Public Works recommends purchase of one 80" Brushcat Rotary Cutter, High Flow attachment to best meet the needs of the Town; and

**WHEREAS**, in order to achieve cost savings the Commissioner of Public Works recommends the utilization of pricing available to the Town under New York State Contract #PC69396;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Glenville hereby authorizes the Commissioner of Public Works to purchase one 80" Brushcat Rotary Cutter, High Flow attachment at New York State Contract pricing from Clark Equipment, 250 East Beaton Drive, West Fargo, North Dakota in a total sum not to exceed \$8,193.76 with said expense charged to account AA-000-7110-2000 as included in the 2022 Adopted Budget.

**Ayes:**  
**Noes:**  
**Absent:**  
**Abstentions:**

**Motion Carried/Defeated**

Town Board decision on February 2, 2022.



Sponsored by: Sid Ramotar, Town Councilman  
Submitted by: Thomas Coppola, Highway Superintendent

**RESOLUTION NO. 14**

**Moved by:**  
**Seconded by:**

**WHEREAS**, the Highway Superintendent has informed the Town Board that the Parks Department is in need of purchasing one compact track loader (skid steer) for use in the Highway department; and

**WHEREAS**, the 2022 Adopted Budget includes funding for the purchase of one new compact track loader; and

**WHEREAS**, the Highway Superintendent recommends purchase of one T76 T4 Bobcat Compact Track Loader to best meet the needs of the Town; and

**WHEREAS**, in order to achieve cost savings the Highway Superintendent recommends the utilization of pricing available to the Town under New York State Contract #PC69396 and also recommends trade-in of the Town's 2016 Bobcat T650 Compact Track Loader, serial # ALIG18062, as part of the purchase;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Glenville hereby authorizes the Highway Superintendent to purchase one T76 T4 Bobcat Compact Track Loader at New York State Contract pricing from Clark Equipment, 250 East Beaton Drive, West Fargo, North Dakota in a total sum not to exceed \$73,519.70 with said expense charged to account DB-000-5130-2000 as included in the 2022 Adopted Budget; and

**BE IT FURTHER RESOLVED**, that as part of the purchase, the Town's 2016 Bobcat T650 Compact Track Loader, serial # ALIG18062, is deemed surplus equipment and is authorized for sale or trade-in to Clark Equipment, 250 East Beaton Drive, West Fargo, North Dakota for the sum of \$40,000.

**Ayes:**  
**Noes:**  
**Absent:**  
**Abstentions:**

**Motion Carried/Defeated**

Town Board decision on February 2, 2022.

Sponsored by: Sid Ramotar, Town Councilman  
Submitted by: Thomas Coppola, Commissioner of Public Works

**RESOLUTION NO. 15**

**Moved by:**  
**Seconded by:**

**WHEREAS**, the Commissioner of Public Works has informed the Town Board that the Public Works Department is in need of purchasing one small articulated loader with attachments for use to clear Town sidewalks of snow and for various uses in the Parks and Highway departments; and

**WHEREAS**, the Commissioner of Public Works recommends purchase of one Bobcat L28 Small Articulated Loader with an enclosed cab and attachments including a 54" utility bucket, 60" snow blade, and 26" x 48" snow blower to best meet the needs of the Town; and

**WHEREAS**, the 2022 Adopted Budget includes funding for the purchase of the aforementioned equipment; and

**WHEREAS**, in order to achieve cost savings the Commissioner of Public Works recommends the utilization of pricing available to the Town under New York State Contract #PC69396;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Glenville hereby authorizes the Commissioner of Public Works to purchase one Bobcat L28 Small Articulated Loader with attachments at New York State Contract pricing from Clark Equipment, 250 East Beaton Drive, West Fargo, North Dakota in a total sum not to exceed \$47,226.95 with said expense charged to account DB-000-5410-2000 as included in the 2022 Adopted Budget.

**Ayes:**  
**Noes:**  
**Absent:**  
**Abstentions:**

**Motion Carried/Defeated**

Town Board decision on February 2, 2022.

Sponsored by: Sid Ramotar, Town Councilman  
Submitted by: Thomas Coppola, Highway Superintendent

**RESOLUTION NO. 16**

**Moved by:**  
**Seconded by:**

**WHEREAS**, the heating unit at the Glenville Highway Pole Barn has reached the end of useful life; and

**WHEREAS**, the Highway Superintendent prepared and released a written Request for Proposals to replace the current oil-fired hot air furnace unit with two natural gas unit heaters which resulted in three bids received for the project; and

**WHEREAS**, the Highway Superintendent recommends that the contract be awarded to the low bidder, McAuliffe & Son Inc., 1281 Sacandaga Road, West Charlton NY 12010, for the bid price of \$9,985; and

**WHEREAS**, the Town Comptroller advises that funding for this project was included in the 2022 Adopted Budget;

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby accepts the low bid from McAuliffe & Son Inc., 1281 Sacandaga Road, West Charlton NY 12010 in the amount of \$9,985 to replace the oil-fired hot air furnace unit at the Glenville Highway Pole Barn with two natural gas unit heaters with said expense charged to account DB-000-5132-4109 as included in the 2022 Adopted Budget.

**Ayes:**  
**Noes:**  
**Absent:**  
**Abstentions:**

**Motion Carried/Defeated**

Town Board decision on February 2, 2022.

Sponsored by: Jim Martin, Councilman  
Submitted by: Melissa Cherubino, Director of Community Development

**RESOLUTION NO. 17**

**Moved by:**  
**Seconded by:**

**WHEREAS**, NYSDHSES and Schenectady County led an update of the Schenectady County Hazard Mitigation Plan that includes a section dedicated to the Town of Glenville; and

**WHEREAS**, the Town's Economic Development and Planning Department worked with Public Works, Highway and Water & Sewer departments to update the Town of Glenville section of the Hazard Mitigation Plan; and

**WHEREAS**, after posting the intent to update the HMP in January of 2021 and posting a link to the draft in early December 2021 for public comments, the town has not received any public comments regarding the HMP; and

**WHEREAS**, the Town's Economic Development and Planning Department proposes adopting the draft HMP available for viewing at <https://schenectady.mitigateny.org/>; and

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby adopts the Schenectady County Hazard Mitigation Plan as drafted.

**Ayes:**  
**Noes:**  
**Absent:**  
**Abstention:**

**Motion Carried/Defeated**

Town Board decision on February 2, 2022

Sponsored by: Christopher A. Koetzle, Town Supervisor  
Submitted by: Julie Davenport, Town Clerk

**RESOLUTION NO.18**

**Moved by:**  
**Seconded by:**

**BE IT RESOLVED**, that the minutes of the Regular Town Board meeting held on January 19, 2022 are hereby approved and accepted as entered.

**Ayes:**  
**Noes:**  
**Absent:**  
**Abstentions:**

**Motion Carried**

Town Board decision on February 2, 2022