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AGENDA
TOWN BOARD MEETING
TOWN OF GLENVILLE
18 GLENRIDGE ROAD
December 7, 2022
7:00 P.M.
www.townofglenville.org

Supervisor:

Christopher A. Koetzle

Council Members

Gina M. Wierzbowski,

Deputy Supervisor

Michael Godlewski

James M. Martin

Sid Ramotar

1. Invocation
2. Pledge of Allegiance to the Flag
3. Roll Call
4. Town Council Reports
5. A Public Hearing at 7:00 PM or as soon thereafter as possible, at which time it will hear all persons interested in the proposed Local Law 9-2022 amending Chapter 139, "Fees" of the Code of the Town of Glenville.
6. Privilege of the Floor
7. Supervisor's Comment
8. Resolution adopting Local Law 9-2022 amending Chapter 139, "Fees" of the Code of the Town of Glenville.
9. Resolution declaring certain communications equipment as surplus.
10. Resolution authorizing the purchase of five (5) fire hydrants from Ferguson Waterworks.
11. Resolution authorizing the hiring of up to two seasonal recreation attendants.
12. Resolution accepting a bid from BEB Drilling LLC for the Indian Meadows Park Water Service Connection Project.
13. Resolution approving the minutes of the Regular Town Board Meeting held on November 16, 2022.
14. Resolution designating Commissioner of Public Works, Craig D'Allaird to position of Stormwater Management Officer.
15. Resolution adopting the Town of Glenville Park Master Plan.

16. New Business

Sponsored by: Jim Martin, Town Councilman
Submitted by: Courtney Heinel, Attorney for the Town

RESOLUTION NO. 8

Moved by:
Seconded by:

WHEREAS, the Town Board of the Town of Glenville is introducing Local Law No. 9-2022 to amend Chapter 139, "Fees", with accompanying amendments to the Code of the Town of Glenville (a copy of which is attached hereto); and

WHEREAS, this proposed Code amendment is the product of much study and discussion by Town of Glenville staff; and

WHEREAS, the Local Law clarifies the existing regulations, and constitutes a Type II Action under the State Environmental Quality Review Act (SEQRA) which does not require further review; and

WHEREAS, a duly scheduled public hearing must be held in order to amend the existing code by Local Law; and

WHEREAS, a duly scheduled public hearing was held at the Glenville Municipal Center on December 7, 2022 at 7:00 P.M. to hear all persons interested in the proposed Local Law No. 9-2022 amending Chapter 139, "Fees" of the Code of the Town of Glenville;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Glenville hereby adopts Local Law No. 9-2022 and increases the fees for services provided by the Town of Glenville, effective immediately.

Ayes:
Noes:
Absent:
Abstentions:

Motion Carried/Defeated

Town Board Decision on December 7, 2022

Circus, etc fee	\$500	\$600
Theater fee	\$100/year	\$200/year
Amusement park	\$25	\$150
Amusement park	\$100/year	\$200/year
Public Improvement Permits		
Under \$10,000	6% of project cost	6% of project cost
Over \$10,000	\$600 + 5% of project cost over \$10,000	\$600 + 5% of project cost over \$10,000
Septic disposal system		
Residential (repair/new construction)	\$35/\$75	\$50/\$100
Commercial (repair/new construction)	\$100/\$150	\$150/\$200
Percolation test	\$30	\$50
Boring test	\$35	\$50
Sewers		
● Inspection and Hook up fee	\$100/\$150	\$100/\$150
Sidewalk Cleanup by Town		
Cleanup charge	\$1/foot	\$1.50/foot
Garbage and rubbish collectors		
Fee	\$250/yr +	\$350/yr +
Truck fee	\$100/truck	\$150/truck
Street Standards		
Spec copies	\$10/copy	\$15/copy
Shoulder cut	\$100	\$150
One-half cut - 2'	\$200	\$250
One-half cut - 3'	\$300	\$350
One-half cut - 4'	\$400	\$450
Full road cut - 2'	\$400	\$450
Full road cut - 3'	\$600	\$650
Full road cut - 4'	\$800	\$850
Catch Basins	\$100/cut	\$150/cut
Vehicle Impoundment		
Fee/day	\$15	\$25
Fee/month	\$150	\$250
Water Fees		
● Water Meter	\$180.00	\$200 \$320 = 3/4" meter; \$600 = 1" meter
● Double Check Valve	\$35.00	\$50 \$160 = 3/4" double check; \$290 = 1" dbi check valve
● Service Permit - Residential/Commercial	\$35 / \$60	\$100 / \$150 Add fee! Dismissal
● MXU - Serial #	\$150.00	\$150 \$200 = resident permit; \$300 = commercial permit
● Outside User - Residential/Commercial	\$1,250.00	\$1,250.00
● City of Schenectady - Residential/Commercial	\$200 / \$500	\$200 / \$500 \$270 residential/ \$660 commercial
● Tapping of Water Main Permit 3/4" - 1"	\$400/ \$500	\$600 / \$700
● Lawn/Irrigation Permit and Inspection	\$35.00	\$100 / \$150
● Sewer Lateral Service Permit and Inspection	\$100 - \$800	\$100 - \$800
● Water Main Installation Inspection - 2" Main or Larger	\$100 - \$1000	\$100 - \$1000 inspections
Connection Fee	\$2	\$100
Re-Connection Fee	\$2	\$100
Supply to Contractors	\$6	\$200
Testing of Meter	\$5	\$50
Zoning applications and administration fees		
Zone Change to residential	\$275	\$350 per lot
Zone Change to non-residential	\$375	\$500 per lot
Development Plan (Site Plan) - Residential	\$150	\$275/5 units + \$50 ea. add'l unit

Sponsored by: Christopher Koetzle, Town Supervisor
Submitted by: Stephen V. Janik, Chief of Police

RESOLUTION NO. 9

Moved by:
Seconded by:

WHEREAS, in recent years Schenectady County has received millions of dollars in grant funding to upgrade outdated emergency communications systems across the County; and

WHEREAS, earlier this year the County announced completion of the multi-year public safety radio system project; and

WHEREAS, as result of this project, emergency communications towers and locations utilized by the Town of Glenville have been made redundant and no longer serve a purpose for Town operations; and

WHEREAS, the Town engaged Capital Digitronics, Inc. to conduct an inventory of Town-owned communications equipment and make recommendations on which equipment should be kept and which should be deemed surplus; and

WHEREAS, the equipment recommended to be deemed surplus is attached as "Schedule A"; and

WHEREAS, the Chief of Police agrees with the recommendations of Capital Digitronics, Inc to surplus the equipment listed in "Schedule A";

NOW, THEREFORE, BE IT RESOLVED, that the Town of Glenville communications equipment listed in the attached "Schedule A" is hereby declared surplus and the Town Comptroller is authorized to dispose of said equipment in the most cost-effective manner possible.

Ayes:
Noes:
Absent:
Abstention:

Motion Carried/Defeated

Town Board decision on December 7, 2022.

SCHEDULE A

Old Radio System Equipment to be deemed surplus

- 48VDC power supply for microwave radios (6)
- 800 MHz Antenna & Coaxial Cable (4)
- Alcatel MDR8000 Microwave radios & Antennas & associated cabling (total of 11)

- Audio Distribution Bridge (1)
- Bird-TX\RX Systems Tower Top Amplifier (4)
- Bogen PA system (1)
- EnviroBuilding 10'x12' equipment shelter (1)
- EnviroBuilding 6'x8' equipment shelter (2)
- Equipment racks, 7' (12)
- Harris T1 MUX shelves (7)
- JPS SNV-12 Voters (2)
- M/A-Com desktop radios (7)
- M/A-Com MASTR 3 800 MHz base station (6)
- Old Logging recorder (1)
- Old UPS (1)
- Spectracom GPS receiver (5)
- Tower, 150' (1)
- Tower, 40' (1)
- Various VHF, UHF, 800 MHz antennas
- VHF Antenna & Coaxial Cable (1)

Sponsored by: Sid Ramotar, Town Board Member
 Submitted by: Jason Cuthbert, Town Comptroller

RESOLUTION NO. 10

Moved by:
Seconded by:

WHEREAS, the Commissioner of Public Works advises that the Town requires the purchase of five fire hydrants; and

WHEREAS, the Superintendent of Water & Sewer and the Commissioner of Public Works also advise that vendors have notified the Town of hydrant price increases in 2023;

WHEREAS, Ferguson Waterworks, 612 Pierce Road, Clifton Park, New York 12065 provided the lowest quote at a cost of \$3,446.44 per hydrant;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Glenville hereby authorizes payment of \$17,232.20 to Ferguson Waterworks for the purchase of five fire hydrants with the expense charged to Water District #11 as included in the 2022 amended budget.

Ayes:
Noes:
Absent:
Abstentions:

Motion Carried/Defeated

Town Board decision on December 7, 2022.

Sponsored by: Gina Wierzbowski, Deputy Supervisor
Submitted by: Vicki Hillis, Director of Human Services

RESOLUTION NO. 11

Moved by:
Seconded by:

WHEREAS, in order to provide for maintenance and supervision of Indian Meadows Park and its skating rinks during the winter months, seasonal recreation attendants are annually employed by the Town of Glenville;

NOW, THEREFORE, BE IT RESOLVED that the Director of Human Services of the Town of Glenville is hereby authorized to employ up to two (2) seasonal Recreation Attendants for the time period of December 17, 2022 through March 25, 2023, with a workload between the two positions of not more than forty hours per week in total, at the budgeted rate of \$15.00 per hour with no benefits.

Ayes:
Noes:
Absent:
Abstention:

Motion Carried/Defeated

Town Board decision on December 7, 2022.

Sponsored by: Sid Ramotar, Town Councilman
Submitted by: Craig D'Allaird, Commissioner of Public Works

RESOLUTION NO. 12

Moved by:
Seconded by:

WHEREAS, the Town of Glenville has solicited sealed competitive bids for the Indian Meadows Park Water Service Connection Improvement Project with said bids being returnable to the Town Clerk on November 18, 2022 to be publicly opened and read on that date; and

WHEREAS, the work put out to bid includes the equipment, labor and materials for installation of a new water service lateral of approximately 900 linear feet of new 6" HDPE DR 11 pipe and all appurtenances; and

WHEREAS, this project will expand water service within Indian Meadows Park for the benefit of residents, visitors, and youth sports leagues; and

WHEREAS, six sealed bids were received for the project; and

WHEREAS, B.E.B. Drilling LLC, 7235 Mutton Hill Rd, Auburn, New York, was the low bidder at \$82,000 with a bid that met all required specifications;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Glenville hereby accepts the bid from B.E.B. Drilling LLC as the lowest qualified bid and authorizes the Town Supervisor to enter into an agreement with B.E.B. Drilling LLC, 7235 Mutton Hill Road, Auburn, New York for the Indian Meadows Park Water Service Connection Improvement Project in the sum of \$82,000; and

BE IT FURTHER RESOLVED, that said expenditure shall be made from account BB-999-4010-4009 ARPA as included in the 2022 amended budget.

Ayes:

Noes:

Absent:

Abstention:

Motion Carried/Defeated

Town Board decision on December 7, 2022.

Sponsored by: Christopher A. Koetzle, Town Supervisor

Submitted by: Julie Davenport, Town Clerk

RESOLUTION NO. 13

Moved by:

Seconded by:

BE IT RESOLVED, that the minutes of the Town Board meeting held on November 16, 2022 are hereby approved and accepted as entered.

Ayes:

Noes:

Absent:

Abstentions:

Motion Carried/Defeated

Town Board Decision on December 7, 2022

Sponsored by: Christopher A. Koetzle, Town Supervisor
Submitted by: Courtney E. Heinel, Attorney for the Town

RESOLUTION NO. 14

Moved by:
Seconded by:

WHEREAS, The Town Board of the Town of Glenville is responsible for designating a Stormwater Management Officer who shall accept and review all stormwater pollution prevention plans and forward such plans to the applicable municipal board; and

WHEREAS, the Commissioner of Public Works would be the individual overseeing the MS4 activities for the Town as the department that oversees the Town's stormwater management overall; and

WHEREAS, due to the appointment of Craig D. Allaird as the Commissioner of Public Works he is most suitable to the position as Stormwater Management Officer;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Glenville hereby designates Craig D. Allaird to the position of Stormwater Management Officer.

Ayes:
Noes:
Absent:
Abstention:

Motion Carried/Defeated

Town Board decision on December 7, 2022

Sponsored by: Christopher Koetzle, Town Supervisor
Submitted by: Vicki Hillis, Director of Human Services

RESOLUTION NO. 15

Moved by:
Seconded by:

WHEREAS, the Town of Glenville Park Master Plan, dated November 18, 2022, has been prepared over a period of two years and is now before the Glenville Town Board for consideration of adoption; and

WHEREAS, the November 18, 2022 Park Master Plan provides the first comprehensive narrative of the Town Park system to include history, conditions, and goals, beyond the engineered drawings for said parks; and

WHEREAS, the November 18, 2022 Park Master Plan is the product of considerable effort by a collective of committees and individuals, including the Park Planning Commission, Town Board, and staff of the Parks and Planning Departments; and

WHEREAS, the November 18, 2022 Park Master Plan is also a product of input from the Town's residents, whose feedback provided through the community survey, numerous meetings, and person to-person interactions helped shaped many of the policies and recommendations of the Plan;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Glenville is hereby pleased to adopt the November 18, 2022 Town of Glenville Park Master Plan.

Ayes:

Noes:

Absent:

Abstention:

Motion Carried/Defeated

Town Board decision on December 7, 2022.