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AGENDA
TOWN BOARD MEETING
TOWN OF GLENVILLE
18 GLENRIDGE ROAD
December 21, 2022
7:00 P.M.
www.townofglenville.org

Supervisor:

Christopher A. Koetzle

Council Members

Gina M. Wierzbowski,

Deputy Supervisor

Michael Godlewski

James M. Martin

Sid Ramotar

1. Invocation
2. Pledge of Allegiance to the Flag
3. Roll Call
4. Town Council Reports
5. Proclamation for Angelina (Angie) Pomykai for being recognized with Schenectady County's Lifetime Achievement Award.
6. Recognizing the BHBL Boys Cross Country Team.
7. Privilege of the Floor
8. Supervisor's Comments
9. Resolution approving the 2022 budget amendments.
10. Resolution authorizing participation in the NYCLASS program.
11. Resolution enacting a Federal Fair Housing policy.
12. Resolution adopting the revised Town of Glenville Personnel Manual.
13. Resolution approving the Monthly Department Reports for November 2022.
14. Resolution approving the minutes of the Regular Town Board Meeting held on December 7, 2022.
15. New Business

Sponsored by: Christopher Koetzle, Town Supervisor
Submitted by: Jason Cuthbert, Town Comptroller

RESOLUTION NO. 10

Moved by:
Seconded by:

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts, boards of cooperative educational services, counties, cities, town and villages, and districts] to enter into, amend, cancel and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers and duties on a cooperative or contract basis; and

WHEREAS, the Town Board of the Town of Glenville wishes to invest portions of its available investment funds in cooperation with other municipal corporations and/or districts pursuant to the New York Cooperative Liquid Assets Security System (NYCLASS) Municipal Cooperation Agreement Amended and Restated as of March 28, 2019; and

WHEREAS, the Town Board of the Town of Glenville wishes to assure the safety and liquidity needs of Town funds;

NOW, THEREFORE BE IT RESOLVED that the Town Supervisor of the Town of Glenville is hereby authorized to participate in the NYCLASS program under the terms of the NYCLASS Municipal Agreement Amended and Restated as of March 28, 2019.

Ayes:
Noes:
Absent:
Abstention:

Motion Carried/Denied

Town Board decision on December 21, 2022.

Sponsored by: Christopher Koetzle, Town Supervisor
Submitted by: Courtney Heinel, Attorney for the Town

RESOLUTION NO. 11

Moved by:
Seconded by:

WHEREAS, discrimination in the sale, lease, advertisement or financing of housing, or in the provision of real estate brokerage services, because of race, color, religion, national origin, sex, handicap or familial status, is prohibited by Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Law) and the Fair Housing Amendments Act of 1988; and

WHEREAS, it is the policy of the TOWN OF GLENVILLE to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, religion, national origin, sex, handicap or familial status;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Glenville met at the Glenville Municipal Center, 18 Glenridge Road, Glenville, New York on Wednesday, December 15, 2022 at 7:00 P.M., at which time it enacted the following policy;

BE IT RESOLVED, that within the available resources of the Town of Glenville, all persons who feel that they have been discriminated against in any housing or real estate purchase, conveyance or transaction because of race, color, religion, national origin, sex, handicap or familial status, will be assisted to seek equity under federal and state laws by filing a complaint with the U.S. Department of Housing and Urban Development; and

BE IT FURTHER RESOLVED, that the Town of Glenville shall publicize this Resolution and through this the Town of Glenville shall cause owners of real estate, builders, developers, and mortgage lenders to become aware of their respective responsibilities and rights under Federal Fair Housing legislation, and all other applicable state or local laws or ordinances; and

BE IT FURTHER RESOLVED, that said program shall at a minimum include, but shall not be limited to: (1) the publicizing of this policy and other applicable fair housing information through local media and the Town of Glenville Website, as well as distribution to community organizations, and businesses engaged in the sale, lease, financing, or development of housing; and (2) the distribution of posters, flyers, and any other means which will bring to the attention of those affected the knowledge of their respective responsibilities and rights concerning equal opportunity in housing.

Ayes:
Noes:
Absent:
Abstentions:

Motion Carried/Denied

Town Board Decision on December 21, 2022

Sponsored by: Christopher Koetzle, Town Supervisor
Submitted by: Vicki Hillis, Director of Human Services

RESOLUTION NO. 12

Moved by:
Seconded by:

WHEREAS, the Town of Glenville Personnel Manual is designed to acquaint employees with employment at the Town of Glenville and provide guidelines about Town policies, procedures, and work rules; and

WHEREAS, the Town reserves the right to revise, supplement or rescind any past or existing policies or portion of the handbook from time to time as needed and has done so over the years; and

WHEREAS, the entire Personnel Manual has been recently reviewed and revised; and

WHEREAS, the revised Personnel Manual is the product of considerable effort by a collective of individuals, including the Director of Human Services, Town Comptroller, advisors from Needham Risk Management, attorneys for the Town, and the Town Board; and

WHEREAS, the Personnel Manual is now before the Glenville Town Board for consideration of adoption;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Glenville is hereby pleased to adopt the revised Town of Glenville Personnel Manual.

Ayes:
Noes:
Absent:
Abstention:

Motion Carried/Denied

Town Board decision on December 21, 2022.

Sponsored by: Christopher A. Koetzle, Town Supervisor
Submitted by: Julie Davenport, Town Clerk

RESOLUTION NO. 14

Moved by:
Seconded by:

BE IT RESOLVED, that the minutes of the Town Board meeting held on December 7, 2022 are hereby approved and accepted as entered.

Ayes:
Noes:
Absent:
Abstentions:

Motion Carried/Denied

Town Board Decision on December 21, 2022

Sponsored by: Christopher A. Koetzle, Town Supervisor
Submitted by: Julie Davenport, Town Clerk

RESOLUTION NO. 13

Moved by:
Seconded by:

BE IT RESOLVED that the **Monthly Departmental Reports** for November, 2022 as received from the following:

Assessors Department
Justice Department
Receiver of Taxes
Town Clerk's Office
Police Department

be, and they hereby are accepted, approved for payment and ordered placed on file.

Ayes:
Noes:
Absent:
Abstentions:

Motion Carried/Denied

Town Board Decision on December 21, 2022