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AGENDA
TOWN BOARD MEETING
TOWN OF GLENVILLE
18 GLENRIDGE ROAD
November 2, 2022
7:00 P.M.
www.townofglenville.org

Supervisor:
Christopher A. Koetzle
Council Members
Gina M. Wierzbowski,
Deputy Supervisor
Michael Godlewski
James M. Martin
Sid Ramotar

1. Invocation
2. Pledge of Allegiance to the Flag
3. Roll Call
4. Town Council Reports
5. Privilege of the Floor
6. Supervisor's Comment
7. Resolution scheduling a Public Hearing for Wednesday, November 16, 2022 at 7:00 PM or as soon thereafter as possible, at the Glenville Municipal Center, 18 Glenridge Road Glenville, NY at which time it will hear all persons interested in the proposed Local Law amending Chapter 51, "Department of Public Works", of the Code of the Town of Glenville.
8. Resolution scheduling a Public Hearing for Wednesday, November 16, 2022 at 7:00 PM or as soon thereafter as possible, at the Glenville Municipal Center, 18 Glenridge Road Glenville, NY at which time it will hear all persons interested in the proposed imposition of liens on the parcels of real property listed on Schedule "A" (attached) for cutting Grass, Brush and Weeds and administrative fees pursuant to Chapter 99 of the Code of the Town of Glenville.
9. Resolution scheduling a Public Hearing for Wednesday, November 16, 2022 at 7:00 P.M., or as soon thereafter as possible at the Glenville Municipal Center, 18 Glenridge Road, Glenville, at which time it will hear all persons interested in the proposed Local Law amending Chapter 270, "Zoning", of the Code of the Town of Glenville.
10. Resolution approving the Preliminary Capital Expense Budget for Water District No. 11 and Extensions Nos. 10 through 51 for the year 2023.
11. Resolution approving the Preliminary Capital Expense Budget for Sewer District No. 1 for the year 2023.

12. Resolution approving the Preliminary Capital Expense Budget for Sewer District No. 2 for the year 2023.
13. Resolution approving the Preliminary Capital Expense Budget for Sewer District No. 9 and Extension No. 7 for the year 2023.
14. Resolution adopting the Assessment Roll for Water District No. 11 and Extensions Nos. 10 through 51 for the year 2023.
15. Resolution adopting the Assessment Roll for Sewer District No. 1 for the year 2023.
16. Resolution adopting the Assessment Roll for Sewer District No. 2 for the year 2023.
17. Resolution adopting the Assessment Roll for Sewer District No. 9 and Extension No. 7 for the year 2023.
18. Resolution approving the minutes of the Regular Town Board Meeting held on October 19, 2022.
19. Resolution proclaiming November 26, 2022 as Small Business Saturday.
20. Resolution appointing Janet Davignon to the position of Deputy Receiver of Taxes.
21. Resolution appointing Anthony Tozzi to the position of Director of Planning.
22. Resolution appointing Cassidy Monfils to the position of Deputy Town Clerk.
23. Resolution appointing Charlie Beers to the Zoning Board of Appeals.
24. New Business

Sponsored by: Christopher Koetzle, Town Supervisor
Submitted by: Earl T. Redding, Attorney for the Town

RESOLUTION NO. 7

Moved by:
Seconded by:

WHEREAS, the Town Board of the Town of Glenville seeks to amend by Local Law, Chapter 51, "Department of Public Works", of the Code of the Town of Glenville (a copy of which is hereto attached); and

WHEREAS, the Local Law, among other things, updates the term of office and qualification requirements for the Commissioner of Public Works and revises administrative staffing within the Department of Public Works to best meet the current and expected future needs of the Town of Glenville; and

WHEREAS, a duly scheduled public hearing must be held in order to enact the Code changes;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Glenville will meet at the Glenville Municipal Center, 18 Glenridge Road, Glenville, New York on Wednesday, November 16, 2022 at 7:00 P.M., or as soon thereafter as possible, at which time it will hear all persons interested in the proposed changes to Chapter 51, "Department of Public Works", of the Code of the Town of Glenville; and

BE IT FURTHER RESOLVED that the Town Clerk be and she hereby is directed to prepare the proper notice of said hearing in accordance with law and to publish same at least ten days prior to the date of the public hearing and to provide same to the Village of Scotia and the City of Schenectady; and

BE IT STILL FURTHER RESOLVED that the Town Clerk is directed to place the public hearing on the November 16, 2022 Town Board meeting agenda.

Ayes:
Noes:
Absent:
Abstentions:

Motion Carried/Defeated

Town Board decision on November 2, 2022.

[HISTORY: Adopted by the Town Board of the Town of Glenville 12-20-2000 by L.L. No. 8-2000 (Ch. 31A of the 1966 Code). Amendments noted where applicable.]

GENERAL REFERENCES

Water and Sewer Division of DPW — See Ch. 72.

Blasting — See Ch. 97.

Notice of defects — See Ch. 190.

Parks and recreation — See Ch. 195.

Sewers — See Ch. 217.

Sidewalks — See Ch. 221.

Street standards — See Ch. 238.

Vehicles and traffic — See Ch. 255.

Water — See Ch. 259.

§ 51-1 Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

COMMISSIONER OF PUBLIC WORKS

The Commissioner of Public Works of the Town of Glenville, Schenectady County, New York.

DEPARTMENT OF PUBLIC WORKS

The Department of Public Works of the Town of Glenville, Schenectady County, New York.

HIGHWAY SUPERINTENDENT ~~DEPUTY COMMISSIONER OF PUBLIC WORKS~~

The Highway Superintendent of the Town of Glenville, Schenectady County, New York.
~~The Deputy Commissioner of Public Works of the Town of Glenville, Schenectady County, New York.~~

TOWN

The Town of Glenville, Schenectady County, New York.

TOWN BOARD

The Town Board of the Town of Glenville, Schenectady County, New York.

TOWN CLERK

The Town Clerk of the Town of Glenville, Schenectady County, New York.

TOWN SUPERVISOR

The Town Supervisor of the Town of Glenville, Schenectady County, New York.

§ 51-2 Establishment.

There is hereby created and established the Department of Public Works of the Town of

Glenville, hereinafter referred to as the "Department of Public Works," as a separate department of government of the Town of Glenville (the Town).

§ 51-3 Functions.

- A. The Department of Public Works shall be responsible for:
- (1) The construction, repair, maintenance and cleaning of all Town highways, Town roads, Town streets, Town bridges and Town parking facilities and the removal of snow therefrom;
 - (2) The construction, repair, maintenance and cleaning of all Town buildings and facilities and the buildings and facilities of every improvement district or other district or agency thereof;
 - (3) The installation and maintenance of traffic signals, other traffic control devices and street signs on all Town highways, Town roads, Town streets, Town bridges and Town parking facilities;
 - (4) The construction, repair, maintenance and cleaning of storm drainage systems under the jurisdiction of the Town or any improvement district or agency thereof;
 - (5) The construction, repair, maintenance and cleaning of sanitary sewers owned by or under the sole jurisdiction of the Town or any improvement district or other district or agency thereof;
 - (6) The operation, repair and maintenance of any sewage treatment plant owned by or under the sole jurisdiction of the Town or any improvement district or other district or agency thereof;
 - (7) The construction, maintenance and operation of such other sanitation facilities to the extent the same be delegated to the Department of Public Works by the Town Board;
 - (8) The construction, operation, repair and maintenance of water pumping facilities, water treatment plants and water distribution systems owned by or under the sole jurisdiction of the Town or any improvement district or other district or agency thereof;
 - (9) The billing of consumers for use of water and/or sewer services supplied by the Town or by any improvement district or other district or agency thereof;
 - (10) The maintenance of parks and other recreation facilities owned by or under the sole jurisdiction of the Town or any district or agency thereof; and
 - (11) Such other work and/or services as the Town Board may lawfully direct.
- B. Notwithstanding the foregoing, this chapter shall not prohibit the Town Board from providing for construction of any public building, street, highway, road or other facility by public contract. In addition, the Department of Public Works shall provide all services

required or desirable in order to enable the Commissioner of Public Works or Superintendent of Highways to fulfill any duty or responsibility imposed upon such official, ~~whether or not in his/her capacity as Town Superintendent of Highways~~, by this chapter or by any other local law, ordinance or regulation of the Town or by any lawful directive of the Town Board or by any statute of the State of New York.

§ 51-4 Establishment of Commissioner of Public Works.

There is hereby created the Office of Commissioner of Public Works of the Town. Such office shall be in the unclassified civil service.

§ 51-5 ~~Superintendent of Highways as~~ Appointment of Commissioner of Public Works.

The Town Board shall appoint the Commissioner of Public Works. ~~If it appoints the Town Superintendent of Highways to be the Commissioner of Public Works, he/she may be referred to by either title.~~

§ 51-6 Term of office of Commissioner of Public Works.

The Commissioner of Public Works shall hold office until the first day of January next succeeding the second bi-annual town election held after his/her appointment. Thereafter, such appointment by the Town Board of the Commissioner of Public Works shall be for a term of office of four years; provided, however, that the Commissioner of Public Works shall be removable at the pleasure of the Town Board. ~~Each Commissioner of Public Works shall hold office for a term of one year, commencing on January 1 of each year and terminating on December 31 of each year, unless sooner removed.~~

§ 51-7 Duties and powers of Commissioner of Public Works.

The Commissioner of Public Works shall be the principal executive officer and the administrative head of the Department of Public Works. ~~The Commissioner of Public Works, if he/she is also the Town Superintendent of Highways, shall have all the powers and duties of a Town Superintendent of Highways, except to the extent that any power or duty of a Town Superintendent of Highways is lawfully reserved by local law to the Town Board.~~

§ 51-8 Salary of Commissioner of Public Works.

The salary of the Commissioner of Public Works shall be fixed annually by the Town Board and shall be paid out of the general fund of the Town such moneys as the Town Board shall direct from any improvement or benefit district of the Town pursuant to Town Law § 202-a(7), ~~and shall not be a charge, in whole or in part, upon any item of the highway fund. Such Commissioner, if also the Town Superintendent of Highways, shall not receive any additional compensation as Town Superintendent of Highways, but his/her salary may be shown in any budget or notice relating to such budget either under the classification of Town Superintendent of Highways or Commissioner of Public Works.~~

§ 51-9 Division of Department of Public Works and office of Administration.

- A. There shall be within the Department of Public Works, and there are hereby created in the Department of Public Works, the following divisions:
- (1) Highway Division;
 - (2) Sanitation Division;
 - (3) Water Division; and
 - (4) Parks Division.
- B. The Highway Division shall be overseen by the Superintendent of Highways and responsible for: the construction, repair, maintenance and cleaning of all Town highways, Town roads, Town streets, Town bridges and Town parking facilities and the removal of snow therefrom; the construction, repair, maintenance and cleaning of storm drainage systems under the jurisdiction of the Town or any improvement district or other district or agency thereof; such other services as may be directed by the Town Board to be performed by the Department of Public Works and assigned to the Highway Division by the Commissioner of Public Works; and all services required by statute to be performed by Town highway departments when such a department exists. This chapter shall not prohibit the Town Board from providing for construction of any public building, street, highway, road or other facility by public contract or for the providing of other services, goods or construction by public contract.
- C. The Sanitation Division shall be responsible for the construction, repair, maintenance and cleaning of sanitary sewers owned by, or under the sole jurisdiction of, the Town or any improvement district or other district thereof; the operation, repair and maintenance of any sewage treatment plant owned by, or under the sole jurisdiction of, the Town or any improvement or other district or agency thereof; the construction, maintenance and operation of other public sanitation facilities to the extent the same be delegated to the Department of Public Works by the Town Board; and such other services as may be directed by the Town Board to be performed by the Department of Public Works and assigned to the Sanitation Division by the Commissioner of Public Works. This chapter shall not prohibit the Town Board from contracting with any person, firm, corporation or other entity for the providing of any such services.
- D. The Water Division shall be responsible for the construction, operation, repair and maintenance of water pumping facilities, water treatment plants and water distribution systems owned by, or under the sole jurisdiction of, the Town or any improvement district or other district or agency thereof. In addition, the Water Division shall be responsible for such other services as may be directed by the Town Board to be performed by the Department of Public Works and assigned to the Water Division by the Commissioner of Public Works. This chapter shall not prohibit the Town Board from contracting with any person, firm, corporation or other entity for the providing of such services.
- E. The Parks Division shall be responsible for the maintenance of parks and other recreation

facilities owned by, or under the sole jurisdiction of, the Town or any district or agency thereof as well as for such other services as may be directed by the Town Board to be performed by the Department of Public Works and assigned to the Parks Division by the Commissioner of Public Works. This chapter shall not prohibit the Town Board from contracting with any person, firm, corporation or other entity for the providing of any such services.

~~§ 51-10~~ Nothing in this Section shall abrogate the powers and duties of the Superintendent of Highways as set forth in the Highway Law of the State.

~~§ 51-10 Establishment of Deputy Commissioner of Public Works.~~

~~There is hereby created in the Department of Public Works the Office of Deputy Commissioner of Public Works of the Town.~~

~~§ 51-11 Appointment and term of office of Deputy Commissioner of Public Works.~~

~~The Commissioner of Public Works shall appoint a Deputy Commissioner of Public Works. The term of office of the Deputy Commissioner of Public Works shall expire at midnight on the 31st day of each December. The Deputy Commissioner shall serve as such until the expiration of his/her term as such and until his/her successor has been appointed and qualified, unless sooner removed from office. Anything herein to the contrary notwithstanding, the Deputy Commissioner of Public Works shall be removable at the pleasure of the Commissioner of Public Works. The Deputy Commissioner of Public Works shall be in the exempt class of the civil service. A vacancy in the office of Deputy Commissioner of Public Works occurring other than by the expiration of term of office shall be filled only for the remainder of the unexpired term, provided that a Deputy Commissioner of Public Works appointed to fill such a vacancy shall serve as such until the expiration of such term and until his/her successor has been appointed and qualified, unless sooner removed.~~

~~§ 51-12-10~~ Duties and powers of Deputy Commissioner of Public Works; a Appointment of administrative supervisors.

- ~~a. If the Superintendent of Highways is the Commissioner of Public Works, the Deputy Commissioner of Public Works shall be the administrative supervisor of the Highway Division, subject to the supervision, direction and control of the Commissioner of Public Works. In the event of the absence or disability of the Commissioner of Public Works, or in the event of a vacancy in the office of Commissioner of Public Works, the Deputy Commissioner of Public Works for Highways shall be the acting Commissioner of Public Works and shall have all the authority and duties of the Commissioner of Public Works, including the authority and duties of acting Town Superintendent of Highways.~~
- ~~b. The Town Board may appoint an administrative supervisors of the Water Division, the Sanitation Division, and the Parks Division, subject to the supervision, direction and control of the Commissioner of Public Works. The Deputy Commissioner of Public Works may be appointed to any of these positions. These administrative supervisor positions shall be in the exempt class of the civil service.~~

§ 51-13-11 Appointment of employees.

All employees of the Department of Public Works shall be appointed by the Town Board ~~Commissioner of Public Works~~ within the budgetary appropriations thereof, ~~and shall hold the position to which appointed at the pleasure of the Commissioner of Public Works;~~ provided, however, that any employee in the classified civil service may be removed only for cause. "Employee," as used in this section of this chapter, shall not include the ~~Commissioner of Public Works.~~

§ 51-14-12 Transfer of employees.

The Commissioner of Public Works may transfer any employee of the Department of Public Works from one division or office thereof to another division or office thereof, and such transfer may be on either a temporary or a permanent basis; provided, however, that the salary of any employee so transferred shall not be reduced by reason of such transfer; and further provided that the salary increase be approved in advance by the Town Board, provided that in an emergency designated as such by the Town Supervisor, the salary of an employee of the Department of Public Works transferred to a classification with a higher pay scale may be paid on the basis of such higher pay scale for a period not to exceed three days in any one month without the approval of the Town Board. "Employee" as used in this section shall not include the ~~Commissioner of Public Works, nor the Deputy Commissioner of Public Works.~~

§ 51-15-13 Highway fund and special districts.

Except as in this chapter expressly provided, this chapter shall not in any manner change the present provisions of law in effect in the Town, by reason of any provisions of any state statute or otherwise, relating to the parcels of real property presently responsible for the payment of the Highway Department items one, two, three, and four, and these items shall continue to be charged in the same manner if this chapter had not been adopted. There shall be no change in the payment of real property taxes for maintenance, operation and capital cost of any improvement district or other district of the Town. Except as herein expressly provided, all of the charges for the foregoing shall continue to be assessed in the same manner as if this chapter had not been adopted, and the bookkeeping procedures of the Department of Public Works, and in the office of the Town Supervisor, shall be adjusted to accommodate the provisions for tax payments for such items in the same manner as if all of the items were being performed by individual departments, districts or agencies of the Town. Except as otherwise specifically provided in this chapter, all costs and expenses lawfully incurred by the Department of Public Works on behalf of any special district or improvement or other district or agency of the Town or on behalf of any special Town project shall be charged against such districts or project and paid from the funds duly appropriated for the purpose of such district or project.

§ 51-16-14 Existing departments, districts and employees.

All property, equipment and budgetary appropriations of, or for, the Highway Department

of the Town are hereby transferred to the Department of Public Works. The employees of said Highway Department shall be continued as employees of the Department of Public Works with the same classification, salary, benefits, pensions and retirement rights and privileges as they had immediately prior to such transfer; provided, however, that nothing herein contained shall be construed to deprive the Town Board of any power it now has, or may under this chapter or otherwise have, with respect to the hiring, firing, disciplining and fixing salaries of such employees. The employees of every water district and sewer district of the Town, as well as any other employees of the Town, performing functions which are hereby transferred to the Department of Public Works with the same classification, salary, benefits, pensions and retirement rights and privileges as they had immediately prior to such transfer; provided, however, that nothing herein contained shall be construed to deprive the Town Board of any power it now has with respect to the hiring, firing, discipline and fixing salaries of such employees. The employees of the Town now working as Parks employees of the Town, are hereby transferred to the Department of Public Works with the same classification, salary, benefits, pensions and retirement rights and privileges as they had immediately prior to such transfer; provided, however, that nothing herein contained shall be construed to deprive the Town Board of any power it now has with respect to the hiring, firing, discipline and fixing salaries of such employees. The Town Superintendent of Highways shall not be considered an employee of the Highway Department of the Town for the purposes of this section of this chapter.

§ 51-17-15 Powers of Town Board. [1]

Nothing herein contained shall be construed to delegate or transfer any power of the Town Board contained in §§ 51, 64, and 12 of the New York State Town Law or provided by the New York State Municipal Home Rule Law or other powers which may be lawfully exercised by said Board. The Commissioner of Public Works shall have the right to suspend, with pay, any employee, ~~including the Deputy Commissioner,~~ for a period of not more than two weeks for cause and shall report such suspension to the Town Board within three days of such suspension with his/her recommendations to the Town Board as to disciplinary action.
[1] *Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. I).*

§ 51-18-16 Powers of Town Supervisor.

Nothing herein contained shall be construed to delegate or transfer any power of the Town Supervisor contained in § 29, 52 or 119 of the New York State Town Law or any other powers which may be lawfully exercised by said Supervisor.

§ 51-19-17 Qualification of Commissioner of Public Works and Deputy Commissioner of Public Works.

Before entering upon the duties of his/her office, the Commissioner of Public Works shall take and file with the Town Clerk an oath of office. The Commissioner of Public Works must possess and maintain a current valid license to practice as a Professional Engineer issued by the New York State Education Department and three years of engineering experience in

a variety of public works activities. ~~The Deputy Commissioner of Public Works shall, before entering upon the duties of his/her office, take and file with the Town Clerk an oath of office. The Town Board may require the Commissioner of Public Works to file a bond for the faithful performance of his/her duties, and may require the Deputy Commissioner of Public Works to file such a bond.~~

§ 51-20-18 Title.

This chapter shall be entitled "A Local Law Establishing and Providing for a Department of Public Works of the Town of Glenville, Schenectady County, New York."

Sponsored by: Sid Ramotar, Town Councilman
Submitted by: Craig D'Allaird, Commissioner of Public Works

RESOLUTION NO. 8

Moved by:
Seconded by:

WHEREAS, by Local Law No. 6-2013, the Town Board of the Town of Glenville adopted Chapter 99, "Brush, Grass and Weeds" of the Town Code of the Town of Glenville; and

WHEREAS, the Commissioner of Public Works has submitted a report regarding enforcement of Chapter 99 which includes as Schedule "A" a list of properties found in violation of Chapter 99 where property owners failed to correct such violations, despite being notified in accordance with said Chapter to correct the violation within the time provided, causing the Commissioner to cut and remove brush, grass and weeds from the listed premises at town expense and bill the property owners; and

WHEREAS, the property owners listed on Schedule "A" have failed to pay the charges and administrative fees billed as provided in Chapter 99 of the Code; and

WHEREAS, the Town's legal remedy to enforce the non-payment is to establish a lien on the parcels of real property in accordance with Town Law section 64 (5-a); and

WHEREAS, the Town Board wishes to hold a public hearing with respect to the proposed imposition of liens on the parcels of real property listed on Schedule "A" attached hereto;

NOW, THEREFORE, BE IT RESOLVED, that a public hearing be held by the Town Board of the Town of Glenville with respect to the proposed imposition of liens on the parcels of real property listed on Schedule "A" (attached) at 7:00 PM on November 16, 2022, at the Glenville Municipal Center, 18 Glenridge Road, Glenville, New York, and it is further

RESOLVED that the Town Clerk is hereby authorized and directed to cause public notice of said hearing to be given as provided by law.

Ayes:
Noes:
Absent:
Abstentions:

Motion Carried/Defeated

Town Board Decision on November 2, 2022.

SCHEDULE A

A list of properties found in violation of the Code of the Town of Glenville, Chapter 99 "Brush, Grass and Weeds", whereby property owners failed to correct such violations, despite being notified in accordance with said Chapter to correct the violation within the time provided, causing the Commissioner of Public Works to cut and remove brush, grass and weeds from the listed premises at town expense and bill the property owners.

<u>Tax Parcel ID</u>	<u>Address</u>	<u>Property Owner</u>	<u>Amount</u>
4.-2-28	324 West Glenville Rd	Mark Ernst	\$225.00
10.17-3-14	2 Velina Dr	Savana Rodegerdts	\$260.00
15.3-4-11	44 Onderdonk Rd	Fred L Mowers III	\$450.00
15.7-6-1	60 Charlton Rd	Paula Marrone	\$360.00
22.10-4-14	15 Jennifer Rd	Debra A Mayott	\$650.00
22.11-1-19	12 Mayfair Dr	Anthony M Mannato	\$950.00
22.12-1-5	41 Glenridge Rd	Thomas M Smith	\$600.00
22.14-5-27	254 Swaggertown Rd	M&V McCall Holding LLC	\$450.00
23.9-2-1	70 Glenridge Rd	Emily Humes	\$350.00
29.-2-7.2	1648-1650 Vley Rd	David & Lisa Dolen	\$260.00
29.11-4-65	413 Vley Rd	Joseph H Cerrone	\$650.00
29.15-2-33	39 Virginia Blvd	Justin Shepherd	\$350.00
30.6-2-55	62 Swaggertown Rd	Northern Construction Contr. LLC	\$450.00
30.14-2-12	107 Freemans Bridge Rd	Ultimate LLC	\$850.00
38.7-2-24	816 Sanders Ave	David R Savage	\$450.00

Sponsored by: James Martin, Town Councilman
Submitted by: Nicholas Chiavini, Town Planner I

RESOLUTION NO. 9

Moved by:
Seconded by:

WHEREAS, members of the Economic Development & Planning Department of the Town of Glenville are introducing a Local Law to amend Chapter 270, "Zoning" of the Town of Glenville Town Code (a copy of which is attached hereto); and

WHEREAS, members of the Economic Development & Planning Department and Building Department have identified errors and inconsistencies in the code since the last time the Glenville Code Committee has met; and

WHEREAS, the proposed Local Law clarifies the existing regulations regarding the Energy and Uniform code, and therefore constitutes a Type II Action under the State Environmental Quality Review Act (SEQRA) which does not require further review; and

WHEREAS, a duly scheduled public hearing must be held in order to amend the existing code by Local Law;

NOW THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Glenville will meet at the Glenville Municipal Center, 18 Glenridge Road, Glenville, New York on Wednesday, November 16, 2022 at 7:00 P.M., or as soon thereafter as possible, at which time it will hear all persons interested in the proposed Local Law amending Chapter 270, "Zoning", of the Code of the Town of Glenville; and

BE IT FURTHER RESOLVED, that the Town Clerk be, and she hereby is directed to prepare the proper notice of said hearing in accordance with law and to publish same at least ten days prior to the date of the public hearing and to provide same to the Village of Scotia and the City of Schenectady; and

BE IT STILL FURTHER RESOLVED, that the Town Clerk is directed to place the public hearing on the November 16, 2022 Town Board meeting agenda.

Ayes:

Noes:

Absent:

Abstention:

Motion Carried/Defeated

Town Board decision on November 2, 2022

Chapter 270. Zoning

Article IX. Sign Control

§ 270-71. Temporary signs.

A. General regulations.

- (1) The following temporary signs do not require a permit from the Town Building Department:
 - (a) A-frames placed within the property line during daylight hours and taken indoors each night;
 - (b) Window signs, posters or banners posted indoors facing out;
 - (c) Banners for grand openings sized a maximum of three feet by five feet; and
 - (d) ~~H-frame signs on the private property occupied by the business.~~
- (2) In no case will a temporary sign exceed 20 square feet in size.
- (3) Temporary signs will not be attached to fences, trees, utility poles, street signs, rocks or other parts of the natural landscape.
- (4) Temporary signs (with the exception of holiday decorations) will not be illuminated.
- (5) Temporary signs will not be placed in a position which obstructs or impairs traffic, or in any manner that creates a hazard or disturbance to the health, safety and welfare of the public.
- (6) Temporary signs are subject to the provisions of § **270-68** of this chapter.

B. Regulations for specific uses.

- (1) "Grand opening"/"coming soon"/"anticipated occupancy" signs:
 - (a) Will not exceed 20 square feet in size.
 - (b) Will not be operative for more than 45 days prior to the opening, or five days after the opening or completion of construction.
 - (c) Will be located at least 10 feet from the edge of the pavement.
- (2) Sandwich board/sidewalk signs:
 - (a) Will not exceed six square feet.
 - (b) Must be portable and removed at the close of business each day.
 - (c) Must be located between the facade of the building/business to which it belongs and the street or parking lot. However, the sign shall be set back at least 10 feet from the edge of pavement of any public street or highway.

Chapter 270. Zoning

Article V. Uses Permitted and Dimensional Regulations by District

§ 270-24.2. Freemans Bridge Road Corridor District.

- A. Purpose. The purpose of the Freemans Bridge Road Corridor District is as follows:
- (1) To provide a destination gateway to Glenville, consistent with the Freemans Bridge Road Complete Streets Concept Plan, safely connecting the riverfront to Thomas Corners and the Town Center while providing accommodations for all users, including pedestrians, bicyclists, and vehicles.
 - (2) Economic development will be encouraged through mixed use, research and technology, retail, and office development.
- B. Objectives. The following are objectives for the Freemans Bridge Road Corridor District:
- (1) The size and scale of buildings in the Freemans Bridge Road Corridor should be complementary to a pedestrian- and bicycle-friendly environment.
 - (2) The architectural character of new and renovated buildings should be harmonious with the surrounding area.
 - (3) Improve pedestrian and bicycling infrastructure and conditions along the Corridor. Amenities shall be provided to promote pedestrian and bicycling usage.
 - (4) Improve safety, better manage congestion, and implement access management along the Corridor.
 - (5) Increase the potential for transit service to destinations along the Corridor.
 - (6) Incorporate green infrastructure and sustainability into future development along the Corridor.
 - (7) Provide streetscape amenities that give Freemans Bridge Road an identity.
 - (8) Accommodate retail development, research and development, medical and office uses and foster economic development.
- C. Uses permitted by site plan review.
- (1) Offices and professional offices.
 - (2) Bed-and-breakfast establishments.
 - (3) Hotels and motels.
 - (4) Microbreweries, microwineries, and microdistilleries.

- (5) Sidepaths and bike paths.
- (6) Roadside produce stands.
- (7) Restaurants, food services, taverns, and nightclubs.
- (8) Restaurants, fast-food.
- (9) Retail businesses.
- (10) Medical offices.
- (11) Personal wireless service facilities.
- (12) Personal and general services.
- (13) Indoor, outdoor, and not-for-profit recreation facilities.
- (14) Shopping centers.
- (15) ~~Attached dwellings.~~
- (16) Publicly owned parks, recreation areas, and open spaces.

D. Uses permitted by conditional use permit which also require site plan review.

- (1) Veterinary clinics, animal training facilities and animal hospitals with completely enclosed pens or kennels.
- (2) Research and development facilities.
- (3) Hospital.
- (4) Craft production.
- (5) Marinas.

E. Dimensional requirements.

- (1) Front yard setback: 40 feet.
- (2) Minimum side yard setback (one side): 15 feet.
- (3) Rear yard setback: 30 feet.
- (4) Minimum lot size: 30,000 square feet. For the following specific uses:
 - (a) Mixed-use developments and attached dwellings: three-acre minimum;
 - (b) For research and development facilities: five-acre minimum;
 - (c) For shopping centers: five-acre minimum.
- (5) (Reserved)
- (6) Minimum lot width: 60 feet.
- (7) Minimum lot depth: 100 feet.
- (8) Maximum lot coverage: 35%.
- (9) Building height: 35 feet.

F. (Reserved)

§ 270-57. Harboring of animals.

A. Agricultural-related animals.

- (1) ~~As used in this chapter, agricultural-related animals include, but are not necessarily limited to: cows, pigs, horses, sheep, chickens and other fowl, turkeys, goats, minks and all other animals which are kept for the purpose of monetary gain.~~
As used in this chapter, agricultural-related animals include, but are not necessarily limited to: cows, pigs, horses, sheep, chickens, other fowl, turkeys, goats, minks, and other animals that are traditionally kept for monetary gain.
- (2) Agricultural-related animals may only be harbored and raised within the Rural Residential and Agricultural Zoning District.
- (3) All structures used to house, care for, or feed agricultural-related animals must comply with the setback provisions for agricultural activities/farms, as prescribed for the Rural Residential and Agricultural Zoning District.
- (4) All new structures used to house, care for, or feed agricultural-related animals, and all structures containing manure, fertilizer, feed and other farm-related chemicals or by-products must be located at least 150 feet from any existing residence. This setback does not apply to any residence located on the same property as the agricultural structure.
- (5) All agricultural-related animals must be contained on the property via fencing or other means.

B. Domestic animals.

- (1) As used in this chapter, domestic animals include those animals which are typically deemed "pets," and which are usually found sharing a residence or residential accessory structure with people. Such animals include, but are not necessarily limited to: dogs, cats, rabbits, hamsters, gerbils, guinea pigs, songbirds, fish, turtles, frogs, hermit crabs, snakes, salamanders and ferrets.
- (2) Domestic animals may be kept in any zoning district.
- (3) Domestic animals are to be confined to the owner's property, or when off the owner's property, shall be controlled in such a manner as to not trespass onto lands of other nonconsenting property owners.
- (4) All provisions of Chapter 88, Animals, must be complied with. In the event that any provisions of this chapter conflict with provisions of Chapter 88, the provision which is the most restrictive shall apply.

AUTOMOBILE TOWING OPERATION — A business licensed by New York State and engaged primarily in the towing and temporary storage of motor vehicles for the purposes set forth in § 255-9 of the Code of the Town of Glenville. **[Added 12-4-2019 by L.L. No. 7-2019]**

AUTOMOBILE TOWING OPERATION STORAGE YARD — A lot or parcel of land used by a licensed automobile towing operation, approved by the Chief of Police, for the temporary storage of motor vehicles for the purposes set forth in § 255-9 of the Code of the Town of Glenville. This use is distinguished from a junkyard or salvage yard in that it permits the storage of motor vehicles only and no vehicle may be stored for more than 30 days; no salvage or junkyard operations are permitted. This storage yard use is designed to permit a convenient location for motor vehicle owners to redeem a vehicle which has been towed for the reasons set forth in § 255-9. Abandoned vehicles must be expeditiously processed for disposition and removal from the site. **[Added 12-4-2019 by L.L. No. 7-2019]**

AVERAGE LIVABLE FLOOR AREA — The area, in square feet, of all floor levels of any dwelling unit, measured from the inside of all walls. In calculating this figure, all porches, patios, garages, breezeways, terraces and other attached and detached accessory buildings or structures shall be excluded.

AVIATION AND SPACE-RELATED MUSEUMS — A building for exhibiting, or an institution in charge of, a collection of historical, or scientific objects related to space and flight. **[Added 8-19-2020 by L.L. No. 10-2020]**

BALUSTER — A small bulging column, supporting a parapet.

BANKS — A financial institution that is open to the public and engaged in deposit banking, and that performs closely related functions such as making loans, investments, and fiduciary activities. **[Added 8-19-2020 by L.L. No. 10-2020]**

BARBERSHOP — An establishment for the cutting of hair, and the shaving or trimming of beards. **[Added 5-27-2015 by L.L. No. 2-2015]**

BASEMENT — A story partly underground but having at least 1/2 of its height above the average level of the adjoining ground. A basement shall be counted as a story for the purposes of height measurement if the vertical distance between the ceiling and the average level of the adjoining ground is more than five feet or if used for business or dwelling purposes. For the purposes of this chapter, a basement is not the same as a "cellar" (see "cellar" definition).

BEAUTY SALON — An establishment for the hairdressing, manicuring, or other cosmetic treatment of customers, typically women and girls. **[Added 5-27-2015 by L.L. No. 2-2015]**

BED-AND-BREAKFAST ESTABLISHMENT — A transient lodging establishment, generally in an owner-occupied single-family dwelling, primarily engaged in providing overnight or otherwise temporary lodging for the general public and may provide meals for compensation. **[Amended 8-19-2020 by L.L. No. 10-2020]**

BIKE PATHS — Any road, street, path or way which in some manner is specifically designated as being open to bicycle travel, regardless of whether the facility is designed for the exclusive use of bicycles or is to be shared with other transportation modes. **[Added 8-19-2020 by L.L. No. 10-2020]**

Sponsored by: Sid Ramotar, Town Councilman
Submitted by: Jason Cuthbert, Town Comptroller

RESOLUTION NO. 10

Moved by:
Seconded by:

A RESOLUTION approving preliminary capital expense budgets of **Water District No. 11** of the Town of Glenville and **Extensions No. 10 through 51** for the year 2023.

BE IT RESOLVED AS FOLLOWS BY THE TOWN BOARD OF THE TOWN OF GLENVILLE, NEW YORK:

SECTION 1. The Town Board of the Town of Glenville as Commissioners of Water District No. 11 hereby adopts the following preliminary capital expense budget of Water District No. 11 and its extensions of the Town of Glenville for the calendar fiscal year 2023:

Appropriations:

Increase of Facilities for Water District No. 11 and Extensions (Redemption of Bonded Debt)	
Principal Due 6/15/23 & 12/1/23	\$ 700,500.00
Interest Due 6/1/23, 6/15/23, 12/1/23, 12/15/23	\$ 84,174.00
Bond Anticipation Note (BAN) / Principal (Increase in facility for Water District 11)	\$ 79,000.00
Bond Anticipation Note (BAN) / Interest (Increase in facility for Water District 11)	\$ 14,278.00
Charges of Paying Agents in connection with BAN	\$ 831.00
	<u>\$ 878,783.00</u>

Estimated Revenue:

Income from temporary investment of assessment for benefit for debt service	\$ 225.00
Allocation of metered water sales	\$ 56,736.00
Appropriated fund balance	\$ 98,000.00
Appropriated debt reserve	\$ 93,000.00
	<u>\$ 247,961.00</u>

Equivalency Charges:

Charlton Water District	\$ 49,772.00
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Net amount to be raised by assessment for benefit (based on assessed value and on front footage) for capital expense budget for Water District No. 11 and Extensions \$ 581,050.00

Total Revenue \$ 878,783.00

SECTION 2. (a) A proposed assessment roll has been prepared for raising funds for the above preliminary capital expense budget of Water District No. 11 of the Town of Glenville and Extension Nos. 10 thru 51 thereof, including the apportionment to said Extension Nos. 10 thru 51 of their respective share of the water supply and transmission and distribution lines;

(b) Computation of assessments based on assessed value of real property:

Portion of debt service to be paid by assessments based on assessed value on real property:

Transmission lines, water supply and treatment:
 Gross expense facilities (Section 1 of Resolution).... \$ 247,961.00
 Total debt service for transmission lines,
 water supply and treatment..... \$ 630,822.00

Rate for Water District No. 11, Extension Nos.
 10 thru 51 and Charlton Water District based
 on aggregate full value of.....\$ 2,373,139,837.00

SECTION 3. The assessment roll for Water District No. 11 and Extension Nos. 10 thru 51 thereof, as mentioned above, shall be filed with the Clerk of the Town Board.

SECTION 4. This resolution takes effect immediately.

Ayes:
Noes:
Absent:
Abstentions:

Motion Carried/Defeated

Town Board decision on November 2, 2022.

Sponsored by: Sid Ramotar, Town Councilman
Submitted by: Jason Cuthbert, Town Comptroller

RESOLUTION NO. 11

Moved by:
Seconded by:

A RESOLUTION approving preliminary Capital expense budget of **Sewer District No. 1** for the year 2023.

BE IT RESOLVED AS FOLLOWS BY THE TOWN BOARD OF THE TOWN OF GLENVILLE, NEW YORK:

SECTION 1. The Town Board of the Town of Glenville as Commissioners of Sewer District No. 1 hereby adopts the following capital expense budget of Sewer District No. 1 of the Town of Glenville for the calendar fiscal year 2023:

Appropriations:

Redemption of Bonded Debt	
on 06/01/23 of \$1,148,588	\$82,042.00
0% interest on \$1,148,588 in 2023	<u>0.00</u>
	\$82,042.00

Estimated Revenue:

Clifton Park equivalency charge	\$43,343.00
Appropriated Debt Reserve	<u>25,000.00</u>
	\$68,343.00

Amount to be raised on benefit plan	\$13,699.00
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SECTION 2. A proposed assessment roll shall be prepared for raising funds for the above preliminary capital expense budget of Sewer District No. 1 pursuant to the benefit unit basis set forth in the engineering plan for said sewer districts.

SECTION 3. Said benefit unit plan provides for the assignment of benefit units to each individual parcel of land based on engineering planning report.

Amount to be raised by benefit plan	\$13,699.00
Number of Benefit Units	228.00
Charge per Benefit Unit	\$60.0833

Annual Charge Per Single
Family Residence \$60.08

SECTION 4. The proposed assessment roll for Sewer District No. 1 shall be prepared and the appropriate extensions made thereon pursuant to this resolution and such proposed assessment roll and estimate of income and expenditures shall be filed with the Clerk of the Town Board.

SECTION 5. This resolution takes effect immediately.

Ayes:

Noes:

Absent:

Abstentions:

Motion Carried/Defeated

Town Board decision on November 2, 2022.

Sponsored by: Sid Ramotar, Town Councilman
Submitted by: Jason Cuthbert, Town Comptroller

RESOLUTION NO. 12

Moved by:
Seconded by:

A RESOLUTION approving a preliminary Capital expense budget of the **Sewer District No. 2** for the year 2023.

BE IT RESOLVED AS FOLLOWS BY THE TOWN BOARD OF THE TOWN OF GLENVILLE, NEW YORK:

SECTION 1. The Town Board of the Town of Glenville as Commissioners of the Sewer District No. 2 hereby adopts the following capital expense budget of Sewer District No. 2 of the Town of Glenville for the calendar fiscal year 2023:

Appropriations:

Redemption of Bonded Debt	
on 12/01/23 of \$177,000	\$43,200.00
Interest payments on \$177,000 in 2023	<u>3,878.00</u>
	\$47,078.00

Estimated Revenue:

Appropriated Debt Reserve	<u>\$35,000.00</u>
Amount to be raised on benefit plan	\$12,078.00

SECTION 2. A proposed assessment roll shall be prepared for raising funds for the above preliminary capital expense budget of Sewer District No. 2 pursuant to the benefit unit basis set forth in the engineering plan for said sewer districts.

SECTION 3. Said benefit unit plan provides for the assignment of one (1) benefit unit for each 1,000 gallons of water used.

Amount to be raised by benefit plan	\$12,078.00
Estimated Number of Benefit Units	153,752.63
Estimated Charge Per Benefit Unit	\$0.078555

Estimated Annual Charge Per Single Family Residence (40 benefit units)	\$3.14
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SECTION 4. The proposed assessment roll for Sewer District No. 2 shall be prepared and the appropriate extensions made thereon pursuant to this resolution and such proposed assessment roll and estimate of income and expenditures shall be filed with the Clerk of the Town Board.

SECTION 5. This resolution takes effect immediately.

Ayes:

Noes:

Absent:

Abstentions:

Motion Carried/Defeated

Town Board decision on November 2, 2022.

Sponsored by: Sid Ramotar, Town Councilman
 Submitted by: Jason Cuthbert, Town Comptroller

RESOLUTION NO. 13

Moved by:
 Seconded by:

A RESOLUTION approving a preliminary capital expense budget of **Sewer District No. 9** and **Extension No. 7** for the year 2023.

BE IT RESOLVED AS FOLLOWS BY THE TOWN BOARD OF THE TOWN OF GLENVILLE, NEW YORK:

SECTION 1. The Town Board of the Town of Glenville as Commissioners of Sewer District No. 9 and Extension No. 7 hereby adopts the following preliminary capital expense budget of Sewer District No. 9 and Extension No. 7 of the Town of Glenville for the calendar fiscal year 2023.

<u>Appropriations, Sewer District No. 9:</u>	
Redemption of Bonded Debt	
on 04/01/2023 of \$1,860,000.....	\$ 155,000.00
Interest on Bond Note	
due 04/01/2023 and 10/01/2023.....	\$ 10,410.00
Administration fee on Bond Note due 05/15/2023.....	<u>\$ 3,100.00</u>
	\$ 168,510.00
 <u>Estimated Revenue, Sewer District No. 9:</u>	
Appropriated Debt Reserve	\$ <u>90,000.00</u>
Amount to be raised on benefit plan	\$ 78,510.00
 <u>Appropriations, Extension No. 7:</u>	
Redemption of bond anticipation note (BAN)	
on 03/17/2023 of \$142,500.....	\$ 13,000.00
BAN interest due on 03/17/2023 on \$142,500.....	\$ 1,393.00
Charges of Paying Agents and miscellaneous expenses in connection with payment of principal and interest	<u>\$ 677.00</u>
Amount to be raised on benefit plan	\$ 15,070.00

SECTION 2. A proposed assessment roll shall be prepared for raising funds for the above preliminary capital expense budget of Sewer No. 9 pursuant to the benefit unit basis set forth in the engineering plan for said sewer district.

Amount to be raised by benefit plan	\$ 78,510.00
Number of Benefit Units	13,490.00
Charge Per Benefit Unit	\$ 5.819867

SECTION 3. A proposed assessment roll shall be prepared for raising funds for the above preliminary capital expense budget of Sewer District No. 9, Extension No. 7 pursuant to the benefit unit basis set forth in the engineering plan for said sewer extension, said benefit unit plan providing for the assignment of one (1) benefit unit to each individual parcel of land.

<u>Extension No. 7</u>	
Amount to be raised by benefit plan	\$ 15,070.00
Number of Benefit Units	19
Charge Per Benefit Unit	\$ 793.16

SECTION 4. The proposed assessment roll for Sewer District No. 9 and Extension No. 7 shall be prepared and the appropriate extensions made thereon pursuant to this resolution and such proposed assessment roll and the estimate of income and expenditures shall be filed with the Clerk of the Town Board.

SECTION 5. This resolution takes effect immediately.

Ayes:

Noes:

Absent:

Abstentions:

Motion Carried/Defeated

Town Board decision on November 2, 2022.

Sponsored by: Gina M. Wierzbowski, Deputy Supervisor
Submitted by: Jason Cuthbert, Town Comptroller

RESOLUTION NO. 14

Moved by:
Seconded by:

A RESOLUTION adopting the assessment rolls for **Water District No. 11 and Extension Nos. 10 through 51** of the Town of Glenville, Schenectady County, New York for the year 2023

WHEREAS, on November 2, 2022 the Town Board of the Town of Glenville adopted a preliminary capital expense budget for Water District No. 11 and Extension Nos. 10 through 51 of the Town of Glenville; and

WHEREAS, assessment rolls have been prepared by the Water Commissioners of Water District No. 11 and Extension Nos. 10 through 51, Town of Glenville, Schenectady County, New York based upon said preliminary capital expense budget for and in connection with said Water Districts; and

WHEREAS, said assessment rolls were completed and filed in the office of the Town Clerk of said Town on June 1, 2022; and

WHEREAS, due notice of the completion of said assessment rolls and of the time and place when and where this Town Board would meet to hear and to consider any objections that might be made to said rolls was duly given by the Town Clerk by the publication of due notice thereof in The Daily Gazette, a newspaper published in the County of Schenectady and circulated in the Town of Glenville, and this Town Board duly met at the time and place specified and a hearing was duly had upon said assessment rolls;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS BY THE TOWN BOARD OF THE TOWN OF GLENVILLE, NEW YORK:

SECTION 1. Said assessment rolls are hereby approved, affirmed and adopted by the Town Board.

SECTION 2. This resolution takes effect immediately.

Ayes:
Noes:
Absent:

Abstentions:

Motion Carried/Defeated

Town Board decision on November 2, 2022.

Sponsored by: Gina M. Wierzbowski, Deputy Supervisor
Submitted by: Jason Cuthbert, Town Comptroller

RESOLUTION NO. 15

Moved by:
Seconded by:

A RESOLUTION adopting the assessment roll for **Sewer District No. 1** of the Town of Glenville, Schenectady County, New York for the year 2023

WHEREAS, on November 2, 2022 the Town Board of the Town of Glenville adopted a preliminary capital expense budget for Sewer District No. 1 of the Town of Glenville; and

WHEREAS, assessment rolls have been prepared by the Sewer Commissioners of Sewer District No. 1, Town of Glenville, Schenectady County, New York based upon said preliminary capital expense budget for and in connection with said Sewer Districts; and

WHEREAS, said assessment rolls were completed and filed in the office of the Town Clerk of said Town on June 1, 2022; and

WHEREAS, due notice of the completion of said assessment rolls and of the time and place when and where this Town Board would meet to hear and to consider any objections that might be made to said rolls was duly given by the Town Clerk by the publication of due notice thereof in The Daily Gazette, a newspaper published in the County of Schenectady and circulated in the Town of Glenville, and this Town Board duly met at the time and place specified and a hearing was duly had upon said assessment rolls;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS BY THE TOWN BOARD OF THE TOWN OF GLENVILLE, NEW YORK:

SECTION 1. Said assessment rolls are hereby approved, affirmed and adopted by the Town Board.

SECTION 2. This resolution takes effect immediately.

Ayes:
Noes:
Absent:
Abstentions:

Motion Carried/Defeated

Town Board decision on November 2, 2022.

Sponsored by: Gina M. Wierzbowski, Deputy Supervisor
Submitted by: Jason Cuthbert, Town Comptroller

RESOLUTION NO. 16

Moved by:
Seconded by:

A RESOLUTION adopting the assessment roll for **Sewer District No. 2** of the Town of Glenville, Schenectady County, New York for the year 2023

WHEREAS, on November 2, 2022 the Town Board of the Town of Glenville adopted a preliminary capital expense budget for Sewer District No. 2 of the Town of Glenville; and

WHEREAS, assessment rolls have been prepared by the Sewer Commissioners of Sewer District No. 2, Town of Glenville, Schenectady County, New York based upon said preliminary capital expense budget for and in connection with said Sewer Districts; and

WHEREAS, said assessment rolls were completed and filed in the office of the Town Clerk of said Town on June 1, 2022; and

WHEREAS, due notice of the completion of said assessment rolls and of the time and place when and where this Town Board would meet to hear and to consider any objections that might be made to said rolls was duly given by the Town Clerk by the publication of due notice thereof in The Daily Gazette, a newspaper published in the County of Schenectady and circulated in the Town of Glenville, and this Town Board duly met at the time and place specified and a hearing was duly had upon said assessment rolls;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS BY THE TOWN BOARD OF THE TOWN OF GLENVILLE, NEW YORK:

SECTION 1. Said assessment rolls are hereby approved, affirmed and adopted by the Town Board.

SECTION 2. This resolution takes effect immediately.

Ayes:
Noes:
Absent:
Abstentions:

Motion Carried/Defeated

Town Board decision on November 2, 2022.

Sponsored by: Gina M. Wierzbowski, Deputy Supervisor
Submitted by: Jason Cuthbert, Town Comptroller

RESOLUTION NO. 17

Moved by:
Seconded by:

A RESOLUTION adopting the assessment rolls for **Sewer District No. 9 and Extension No. 7** of the Town of Glenville, Schenectady County, New York for the year 2023

WHEREAS, on November 2, 2022 the Town Board of the Town of Glenville adopted a preliminary capital expense budget for Sewer District No. 9 and Extension No. 7 of the Town of Glenville; and

WHEREAS, assessment rolls have been prepared by the Sewer Commissioners of Sewer District No. 9 and Extension No. 7, Town of Glenville, Schenectady County, New York based upon said preliminary capital expense budget for and in connection with said Sewer Districts; and

WHEREAS, said assessment rolls were completed and filed in the office of the Town Clerk of said Town on June 1, 2022; and

WHEREAS, due notice of the completion of said assessment rolls and of the time and place when and where this Town Board would meet to hear and to consider any objections that might be made to said rolls was duly given by the Town Clerk by the publication of due notice thereof in The Daily Gazette, a newspaper published in the County of Schenectady and circulated in the Town of Glenville, and this Town Board duly met at the time and place specified and a hearing was duly had upon said assessment rolls;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS BY THE TOWN BOARD OF THE TOWN OF GLENVILLE, NEW YORK:

SECTION 1. Said assessment rolls are hereby approved, affirmed and adopted by the Town Board.

SECTION 2. This resolution takes effect immediately.

Ayes:
Noes:
Absent:
Abstentions:

Motion Carried/Defeated

Town Board decision on November 2, 2022.

Sponsored by: Christopher A. Koetzle, Town Supervisor
Submitted by: Julie Davenport, Town Clerk

RESOLUTION NO. 18

Moved by:
Seconded by:

BE IT RESOLVED, that the minutes of the Town Board meeting held on October 19, 2022 are hereby approved and accepted as entered.

Ayes:
Noes:
Absent:
Abstention:

Motion Carried/Defeated

Town Board decision on November 2, 2022.

Sponsored by: James M. Martin, Councilmember
Submitted by: Christopher Koetzle, Town Supervisor

RESOLUTION NO. 19

Moved by:
Seconded by:

WHEREAS, the Town of Glenville, New York, celebrates our local small businesses and the contributions they make to our local economy and community; and

WHEREAS, according to the United States Small Business Administration, there are 32.5 million small businesses in the United States, small businesses represent 99.7% of firms with paid employees, small businesses are responsible for 62% of net new jobs created since 1995, and small businesses employ 46.8% of the employees in the private sector in the United States; and

WHEREAS, 79% of consumers understand the importance of supporting the small businesses in their community on Small Business Saturday®, 70% report the day makes them want to encourage others to Shop Small®, independently owned retailers, and 66% report that the day makes them want to Shop Small all year long; and

WHEREAS, 58% of shoppers reported they shopped online with a small business and 54% reported they dined or ordered takeout from a small restaurant, bar, or café on Small Business Saturday in 2021; and

WHEREAS, the Town of Glenville, New York supports our local businesses that create jobs, boost our local economy, and preserve our communities; and

WHEREAS, advocacy groups, as well as public and private organizations, across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Glenville hereby proclaims November 26, 2022 as Small Business Saturday and urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.

Ayes:
Noes:
Absent:
Abstentions:

Motion Carried/Defeated

Town Board decision on November 2, 2022.

Sponsored by: Christopher Koetzle, Town Supervisor
Submitted by: Patrick Aragosa, Receiver of Taxes

RESOLUTION NO. 20

Moved by:
Seconded by:

WHEREAS, there currently exists a vacancy in the position of Deputy Receiver of Taxes; and

WHEREAS, the Town of Glenville advertisement for the position resulted in several applicants for the position; and

WHEREAS, the Town Supervisor and Receiver of Taxes comprised the Town committee which conducted interviews to fill the vacancy; and

WHEREAS, the interview committee recommends that Janet Davignon be appointed to the position based upon her extensive experience with the New York State Department of Financial Services;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Glenville hereby appoints Janet Davignon of Summit, New York to the position of Deputy Receiver of Taxes effective November 14, 2022, at a starting rate for such title of \$28.00 per hour.

Ayes:
Noes:
Absent:
Abstention:

Motion Carried/Defeated

Town Board decision on November 2, 2022.

Sponsored by: Christopher Koetzle, Town Supervisor
Submitted by: Vicki Hillis, Director of Human Services

RESOLUTION NO. 21

Moved by:
Seconded by:

WHEREAS, there currently exists a vacancy in the position of Director of Planning; and

WHEREAS, this management position will supervise the Economic Development & Planning Department and the Building Department, and may also serve as Stormwater Management Officer and Zoning Administrator for the Town of Glenville; and

WHEREAS, widespread advertisements for the position yielded numerous applicants; and

WHEREAS, the Town Supervisor and Director of Human Services served as an interview committee for selected candidates; and

WHEREAS, the interview committee determined that Anthony Tozzi, with a municipal government career which includes 10 years of service as the Building and Planning Director of the Town of Malta and multiple years in planning positions for the cities of Troy, Schenectady, and Saratoga Springs, possesses the necessary experience, education, demeanor, and tact to best fill the vacant position;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Glenville hereby provisionally appoints Anthony Tozzi, 13 Berkshire Drive, Albany, New York to the position of Director of Planning, effective November 14, 2022, at a salary of \$85,000; and

BE IT FURTHER RESOLVED, that Mr. Tozzi shall receive two days of vacation leave upon appointment and, every January 1 thereafter, 15 days of vacation leave and four days of personal leave, with all other management benefits as determined by the Town of Glenville Employee Personnel Manual.

Ayes:
Noes:
Absent:
Abstention:

Motion Carried/Defeated

Town Board decision on November 2, 2022.

Sponsored by: Christopher Koetzle, Town Supervisor
Submitted by: Vicki Hillis, Director of Human Services

RESOLUTION NO. 22

Moved by:
Seconded by:

WHEREAS, there currently exists a vacancy in the position of Deputy Town Clerk; and

WHEREAS, the Town of Glenville advertisement for the position resulted in several applicants for the position; and

WHEREAS, the Town Supervisor and Town Clerk comprised the Town committee which conducted interviews to fill the vacancy; and

WHEREAS, the interview team recommends that Cassidy Monfils be appointed to the position based upon her previous municipal government experience; and

WHEREAS, during collection periods for the Receiver of Taxes, the Deputy Town Clerk is sometimes assigned to assist in collections as a Deputy Receiver of Taxes;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Glenville hereby appoints Cassidy Monfils, 20 Surrey Road, Glenville, New York to the positions of Deputy Town Clerk and Deputy Receiver of Taxes effective November 14, 2022, at an annual salary of \$45,913 and management benefits as determined by the Town of Glenville Employee Personnel Manual.

Ayes:
Noes:
Absent:
Abstention:

Motion Carried/Defeated

Town Board decision on November 2, 2022.

Sponsored by: James Martin, Town Councilman
Submitted by: Courtney Heinel, Attorney

RESOLUTION NO. 23

Moved by:
Seconded by:

WHEREAS, a vacancy currently exists on the Town of Glenville Zoning Board of Appeals due to a resignation; and

WHEREAS, Town Law provides that in the event of such vacancies, the Town Board is empowered to appoint town residents to serve for the remainder of the unexpired terms; and

WHEREAS, the Town Board has maintained a list of candidates qualified to serve the Town well in different capacities; and

WHEREAS, members of the Town Board and staff have recommended Charlie Beers to fill the vacancy on the Zoning Board of Appeals; and

WHEREAS, Mr. Beers has expressed his interest and willingness to serve as a member of the Zoning Board of Appeals and is qualified by employment and experience as an engineer and firefighter;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Glenville hereby appoints Charlie Beers of Glenville, New York to the position of Member of the Town of Glenville Zoning Board of Appeals to a term of office commencing November 2, 2022 and ending December 31, 2027.

Ayes:
Noes:
Absent:
Abstention:

Motion Carried/Defeated

Town Board decision on November 2, 2022