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AGENDA
TOWN BOARD MEETING
TOWN OF GLENVILLE
18 GLENRIDGE ROAD
October 19, 2022
7:00 P.M.
www.townofglenville.org

Supervisor:
Christopher A. Koetzle
Council Members
Gina M. Wierzbowski,
Deputy Supervisor
Michael Godlewski
James M. Martin
Sid Ramotar

1. Invocation
2. Pledge of Allegiance to the Flag
3. Roll Call
4. Town Council Reports
5. Public Hearing at 7:00 PM or as soon thereafter as possible to hear all persons interested in hearing objections to the Assessment Roll for Water District No. 11 and Extensions Nos. 10 through 51.
6. Public Hearing at 7:00 PM or as soon thereafter as possible to hear all persons interested in hearing objections to the Assessment Roll for Sewer District No. 9 and Extension No. 7.
7. Public Hearing at 7:00 PM or as soon thereafter as possible to hear all persons interested in hearing objections to the Assessment Roll for Sewer District No. 1.
8. Public Hearing at 7:00 PM or as soon thereafter as possible to hear all persons interested in hearing objections to the Assessment Roll for Sewer District No. 2.
9. Privilege of the Floor
10. Supervisor's Comment
11. Resolution appointing police officer Andrew Goyer to the position of Sergeant in the Glenville Police Department.

Swearing in of Andrew Goyer to Sergeant.
12. Resolution appointing Craig D'Allaird to the position of Commissioner of Public Works.
13. Resolution appointing Joshua Schmidt to the position of Parks Worker.
14. Resolution adopting the 2023 Preliminary Budget and scheduling a public hearing on the 2023 Preliminary Budget on November 2, 2022 at 7:00 PM.

15. Resolution authorizing the purchase of a 2024 Western Star 47X cab/chassis from Tracey Road Equipment in the amount of \$144,860.
16. Resolution authorizing the purchase of plow upfit equipment from Tracey Road Equipment in the amount of \$145,476.
17. Resolution approving the minutes of the Regular Town Board Meeting held on October 5, 2022.
18. Resolution approving the Monthly Department Reports for September 2022.
19. Resolution approving the time Halloween is to be celebrated with the Town of Glenville is from 4:00 to 8:00 PM on Monday, October 31, 2022.
20. New Business

Sponsored by: Christopher A. Koetzle, Town Supervisor
Submitted by: Stephen V. Janik, Chief of Police

RESOLUTION NO. 11

Moved by:
Seconded by:

WHEREAS, a vacancy in the position of Sergeant in the Glenville Police Department has existed since April 27, 2022 when the Administrative Sergeant position was created; and

WHEREAS, Officer Andrew Goyer placed in the top three positions on the current certified Sergeant list from Schenectady County Civil Service; and

WHEREAS, following an interview of the top three candidates by police officials, Stephen V. Janik, Chief of Police, hereby recommends that Officer Andrew Goyer be promoted to the position of Sergeant;

NOW, THEREFORE, BE IT RESOLVED, that the Glenville Town Board does hereby authorize the Chief of Police to provisionally appoint Police Officer Andrew Goyer to the position of Sergeant with the Glenville Police Department effective October 20, 2022; and

BE IT FURTHER RESOLVED that the compensation for Sergeant Andrew Goyer be as set forth in the current P.B.A. Collective Bargaining Agreement for Police Sergeant (1st year); and

BE IT STILL FURTHER RESOLVED that the Town Clerk, on behalf of this Town Board, be and she hereby is authorized and directed to notify Sergeant Andrew Goyer of the aforementioned appointment.

Ayes:
Noes:
Absent:
Abstention:

Motion Carried/Defeated

Town Board decision on October 19, 2022.

Sponsored by: Christopher Koetzle, Town Supervisor
Submitted by: Jason Cuthbert, Town Comptroller

RESOLUTION NO. 12

Moved by:
Seconded by:

WHEREAS, the Town of Glenville continues to experience significant growth which impacts all Town infrastructure; and

WHEREAS, the Town is currently engaged in numerous projects which would benefit from the services and oversight of a professional engineer, including new pedestrian paths, park improvements, building renovations or replacement, and water distribution system expansion; and

WHEREAS, for decades the Town has relied on a model in which the elected Highway Superintendent also serves as the Commissioner of Public Works with oversight of all Town water, sewer, parks, and municipal facilities operations; and

WHEREAS, the growth of the Town has made this model obsolete and made apparent the need for a dedicated Commissioner of Public Works; and

WHEREAS, to best serve the current and future needs of the Town, the full-time Commissioner of Public Works position requires a valid license to practice as a Professional Engineer issued by the New York State Education Department and three years of engineering experience in a variety of public works activities; and

WHEREAS, the Town advertised widely for the new, full-time position of Commissioner of Public Works and received several applications; and

WHEREAS, the Town Supervisor and Town Comptroller served as an interview committee for the position; and

WHEREAS, applicant Craig D'Allaird has been a licensed engineer since 2004, possesses a Master's degree in civil engineering from Rensselaer Polytechnic Institute, has public sector experience as an engineer for the New York State Department of Environmental Conservation, has private sector engineering experience with The Chazen Companies, served over 20 years as an educator at Hudson Valley Community College, and is a member of the American Society of Civil Engineers; and

WHEREAS, the interview committee determined that Craig D'Allaird possesses the necessary experience, education, demeanor, and tact to best fill the position;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Glenville hereby appoints Craig D'Allaird, 89 Governor Drive, Glenville, New York to the position of Commissioner of Public Works effective October 31, 2022 at an annual salary of \$107,000; and

BE IT FURTHER RESOLVED, that Mr. D'Allaird shall receive five days of vacation leave upon appointment and, every January 1 thereafter, 20 days of vacation leave and four days of personal leave, with all other management benefits as determined by the Town of Glenville Employee Personnel Manual.

Ayes:

Noes:

Absent:

Abstention:

Motion Carried/Defeated

Town Board decision on October 19, 2022.

Sponsored by: Christopher Koetzle, Town Supervisor
Submitted by: Vicki Hillis, Director of Human Services

RESOLUTION NO. 13

Moved by:
Seconded by:

WHEREAS, there currently exists a vacancy for the position of Parks Worker in the Glenville Parks Department; and

WHEREAS, the Town of Glenville advertisement for the position resulted in several applicants for the position; and

WHEREAS, the Commissioner of Public Works and Director of Human Services conducted interviews to fill the vacancy; and

WHEREAS, the Commissioner of Public Works and Director of Human Services recommend that Joshua Schmidt be appointed to the position;

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Glenville hereby provisionally appoints Joshua Schmidt of Schenectady, New York to the position of Parks Worker effective October 24, 2022, at a starting rate for such title of \$16.34 per hour and benefits as determined by the agreement between the Town and the CSEA Highway Employees Unit.

Ayes:
Noes:
Absent:
Abstention:

Motion Carried/Defeated

Town Board decision on October 19, 2022.

Sponsored by: Christopher A. Koetzle, Town Supervisor
Submitted by: Jason Cuthbert, Town Comptroller

RESOLUTION NO. 14

Moved by:
Seconded by:

WHEREAS, the 2023 Tentative Budget for the Town of Glenville was filed with the Town Clerk on September 30, 2022; and

WHEREAS, the Tentative Budget was presented to the members of the Town Board of the Town of Glenville by the Town Clerk on September 30, 2022; and

WHEREAS, the Town Board has had the opportunity to discuss the Tentative Budget and any changes, alterations and revisions thereto as the members considered advisable and consistent with law; and

WHEREAS, the Tentative Budget as modified by the Town Board shall become the Preliminary Budget; and

WHEREAS, Section 108 of the Town Law requires that a public hearing be held by the board on said Preliminary Budget, on or before the Thursday immediately following the General Election;

NOW, THEREFORE, BE IT RESOLVED that the 2023 Tentative Budget as presented is hereby adopted as the 2023 Preliminary Budget; and

BE IT FURTHER RESOLVED by the Town Board of the Town of Glenville that a public hearing upon said preliminary budget shall be held at the Glenville Municipal Center, 18 Glenridge Road, in said Town on November 2, 2022 at 7:00 P.M., or as soon thereafter as can be reached; and

BE IT FURTHER RESOLVED that the Town Clerk be and she hereby is directed to prepare the proper notice of said public hearing and to publish and post said notice in accordance with said Section 108 of the Town Law; and

BE IT STILL FURTHER RESOLVED that the Town Clerk be and she hereby is directed to have five (5) copies produced of the Preliminary Budget for public distribution and another five (5) copies should the need arise.

Ayes:
Noes:

Absent:
Abstentions:

Motion Carried/Defeated

Town Board decision on October 19, 2022.

Sponsored by: Sid Ramotar, Town Councilman
Submitted by: Thomas Coppola, Highway Superintendent

RESOLUTION NO. 15

Moved by:
Seconded by:

WHEREAS, the Highway Superintendent has informed the Town Board that the Highway Department is in need of one new 6-wheel dump/plow truck for the highway department to replace equipment which is reaching the end of useful life; and

WHEREAS, the Highway Superintendent recommends purchase of a 2024 Western Star 47X model cab/chassis to best meet the needs of the Town; and

WHEREAS, in order to achieve cost savings, the Highway Superintendent recommends the utilization of pricing available to the Town under the New York State Contract list - Onondaga County Heavy Truck Class #8 Statewide Contract #8996, pursuant to Section 104 of the General Municipal Law of the State of New York; and

WHEREAS, the purchase is not subject to the bidding requirements of General Municipal Law Section 103, as the purchase represents a piggybacking of the methods employed by Onondaga County for such equipment;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Glenville hereby authorizes the Highway Superintendent to purchase one 2024 Western Star 47X model cab/chassis per a quote dated September 29, 2022, at New York State Contract pricing from Tracey Road Equipment, Inc., 115 Railroad Ave, Albany NY 12205, in a sum not to exceed One Hundred Forty-Four Thousand Eight Hundred Sixty Dollars (\$144,860), with the expense charged to capital account HH-051 as included in the 2022 Amended Budget.

Ayes:
Noes:
Absent:
Abstentions:

Motion Carried/Defeated

Town Board decision on October 19, 2022.

Sponsored by: Sid Ramotar, Town Councilman
Submitted by: Thomas Coppola, Highway Superintendent

RESOLUTION NO. 16

Moved by:
Seconded by:

WHEREAS, the Highway Superintendent has informed the Town Board that the Highway Department is in need of one new 6-wheel dump/plow truck for the highway department to replace equipment which is reaching the end of useful life; and

WHEREAS, the Highway Superintendent recommends purchase of dump/plow upfit equipment for a 2024 Western Star 47X model cab/chassis, including reversible snow plow, leveling wing, MUNIBody II multi-task body, other necessary accessories, and installation as included in a quote received August 19, 2022 to best meet the needs of the Town; and

WHEREAS, in order to achieve cost savings, the Highway Superintendent recommends the utilization of pricing available to the Town under the New York State Contract list - Onondaga County Heavy Truck Class #8 Statewide Contract #8996, pursuant to Section 104 of the General Municipal Law of the State of New York; and

WHEREAS, the purchase is not subject to the bidding requirements of General Municipal Law Section 103, as the purchase represents a piggybacking of the methods employed by Onondaga County for such equipment;

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the Town of Glenville hereby authorizes the Highway Superintendent to purchase dump/plow upfit equipment including reversible snow plow, leveling wing, MUNIBody II multi-task body, other necessary accessories, and installation as included in a quote received August 19, 2022, at New York State Contract pricing from Tracey Road Equipment, Inc., 115 Railroad Ave, Albany NY 12205, in a sum not to exceed One Hundred Forty-Five Thousand Four Hundred Seventy-Six Dollars (\$145,476), with the expense charged to capital account HH-051 as included in the 2022 Amended Budget.

Ayes:
Noes:
Absent:
Abstentions:

Motion Carried/Defeated

Town Board decision on October 19, 2022.

Sponsored by: Christopher A. Koetzle, Town Supervisor
Submitted by: Julie Davenport, Town Clerk

RESOLUTION NO. 17

Moved by:
Seconded by:

BE IT RESOLVED, that the minutes of the Town Board meeting held on October 5, 2022 are hereby approved and accepted as entered.

Ayes:
Noes:
Absent:
Abstention:

Motion Carried/Defeated

Town Board decision on October 19, 2022.

Sponsored by: Christopher A. Koetzle, Town Supervisor
Submitted by: Julie Davenport, Town Clerk

RESOLUTION NO. 18

Moved by:
Seconded by:

BE IT RESOLVED that the **Monthly Departmental Reports** for September, 2022 as received from the following:

Assessors Department
Justice Department
Receiver of Taxes
Town Clerk's Office
Police Department

be, and they hereby are accepted, approved for payment and ordered placed on file.

Ayes:
Noes:
Absent:
Abstention:

Motion Carried/Defeated

Town Board decision on October 19, 2022.

Sponsored by: Christopher Koetzle, Town Supervisor
Submitted by: Julie Davenport, Town Clerk

RESOLUTION NO. 19

Moved by:
Seconded by:

WHEREAS, it is the intent of this resolution to keep Halloween a safe day for the children trick or treating in the Town of Glenville;

NOW, THEREFORE, BE IT RESOLVED that the time Halloween is to be celebrated within the Town of Glenville is from 4:00 PM to 8:00 PM on Monday, October 31, 2021; and

BE IT FURTHER RESOLVED that the Chief of Police be and he hereby is authorized to print notices of "Safe Sunday Halloween" and have them distributed to the Neighborhood Watch Groups, schools, churches, newspapers and at any other locations deemed appropriate.

Ayes:
Noes:
Absent:
Abstention:

Motion Carried/Defeated

Town Board decision on October 19, 2022.