

**Meeting of the Town Board  
Town of Glenville  
March 2, 2022  
At The Glenville Municipal Center  
18 Glenridge Road, Glenville, NY**

Supervisor Koetzle Calls the meeting to order at 7:00 PM

Invocation

Roll Call

Present: Supervisor Koetzle, Councilwoman Wierzbowski, Councilman Godlewski

Absent: Councilmen Martin and Ramotar

Also present: Earl T. Redding Attorney for the Town, Melissa Cherubino- Director of Community Development

Town Council Reports:

Councilman Godlewski: Just that the GECC met on Monday, that's the Glenville Environmental Conservation Committee. It's our first meeting since I've been the liaison and first meeting in a quite some time. It was really just a house keeping meeting to talk about some different issues going on, on and about town. Melissa Cherubino was there and filled us in on some different issue that might be coming our way. We just discussed some out standing issues as well. It was meeting and nice to get to know everybody. I appreciated them as welcoming on a liaison.

Councilwoman Wierzbowski: Nothing

Public Hearing open 7:06 PM - Public hearing at 7:00PM or as soon thereafter as possible to hear all persons interested in proposed Local Law 1 to amend Article IX, "Sign Requirements", for the Code of the Town of Glenville.

A representative from ABD Engineering, Luigi Pollachi, came and gave a brief description of the project.

Lynn Hamil of 339 Simmons Lane. She expressed her concern regarding the lighting and its impact on the area. She also is concerned about who and what will be stored at the facility. Worried about drug trafficking. She asked why this storage facility is necessary. She also doesn't feel rules and regulations regarding lights are not enforced. She is also worried about its impact on the environment. She has many concerns about the project.

Supervisor explained this is just a site change, not approving the project. It will then go on to the Planning Dept., at that time they will hear all those concerned about the project.

Public Hearing Closed 7:08 PM

Privilege of the Floor: Open 7:08 PM, no one spoke. Closed 7:08 PM

Supervisors Comments: I'll start with financials first. Closing out our 2021 financials and is just want to report on a few things we hit some miles stones which are positive actually. For sales tax we received our 4<sup>th</sup> quarter 2021 Metroplex sales tax check and I'm pleased to report for the first time we topped a million dollars, with this revenue source. You might have read the article that sales tax has gone pretty steadily up for everybody. If we add in the contracted sale tax receipt from the Schenectady County, we ended last year with a total of 2.98 million dollars in sales tax revenue. So hopefully if we hit 3 million this year in sales tax revenue which would be the first time we hit that, which will be nice. Our 2021 mortgage tax revenue also topped a million dollars for the first time ever as well. We ended 2021 with one point one four million. All local municipalities this large mortgage increase as you all know last year. We do not anticipate that to continue into 2022 for very long. From October 2021 from January 2022 our mortgage revenue was down actually 13% over the previous year. But better than budgeted so we budgeted 650,000 for mortgage tax revenue which is our historic average. So, think about that it was normally 650 we hit a million, there is a lot of activity going on out there.

On the flip side of that our cable franchise fee is continues to decline. In 2021 we only received \$348,000. That our lowest since 2016. Last year was our third straight drop in revenue and I don't think we are going to see that end any time soon.

On the expense side we came in below our budgeted levels, but certain supplies are starting to creep up like fuel and road salt. We are little worried about that and the equipment line because of the price that spiked in the later part of the year. As you are aware I think the higher prices are going to be around for a little bit. We were able to absorbed these price increases over all and we also absorbed the payouts totaling over \$300,000 for five employees for 2021, who you remember left.

Seven months into the 2023 tax cap year we are probably based on where we are now guaranteed it will be 2% as far as the cap. That only allows for \$90,000 in new growth and with the new levy in 2023, we think with inflation it might actually be higher than 2% because you get that growth, we are seeing in our tax base.

Over all we have growth we have surpluses in 2021 all major funds, town general, town inside sewer and water. We anticipated these surpluses, in December the Town Board transferred funds as you remember to various capital reserves and debt accounts keeping our area where our adopted fund balance policies. So within that we are just

fine. So hopefully we will see 2022 end in the same position we are in 2021.

So far as we turn our attention to what's going on around Town, we've spent a lot of time trying to get sidewalks in the ground we have a lot of sidewalks going on out there.

O'Rourke School sidewalks- Lake Hill bid was awarded to Newcastle and construction will start this spring.

The Alplaus school sidewalk we are waiting on Saratoga County who is working with the resident who is just over the county border in Saratoga County who has that big stone wall right in the middle of that right a way where the side walk is suppose to go. I don't think they are getting very far so we are waiting for them to get back to us on what they want to do on that side of the county line.

The Freemans Bridge Road multi-path we are on schedule to finalize design and bid for construction this year but will be meeting with railroad to ensure they update the Freemans Bridge crossing. Now there is talk, they want to delay that and I say there is no way you can delay that. I've got to believe there is liability here for them, they are certainly on notice. Many people have complained about and we've sent them those complaints. So, I would strongly encourage any resident who had any who has any damage from that to certainly go after the railroad company because I believe they are duly noted. I am going to make sure and fight that they don't push that back any further. They already pushed back from last year and we don't want to see that happen again.

Mohawk Hudson trail we are working with national grid to amend our license permitting us to construct the path.

Van Buren Road path we uploading the work plan and budget for State contract. We should be able to sign the contract and issue an RFP for design this spring.

Maalwyck boat launch we are meeting with Canal Authority on March 11th to discuss project specifics prior to signing the State contract.

Micro enterprise loan we will request funds in about a month and marketing the program for small businesses starting up or expanding.

CDC will be presenting a draft report of their analysis of pedestrian access between Glenridge Road and Alplaus neighborhood.

We will receive the draft tree management plan within a month for public presentation by consultant Davey resource group.

We will be finalizing the list of street light upgrades to led lighting for national grid to perform the work this year using NYSEDA and national grid grant funds.

Bellgios is expanding with PollyO line and we are working on getting a water line to the

site...this will help us to further expand town water into the park and help us with the Glen Oaks and below the Ave projects that are currently under engineering study.

Legacy Park, we started a rough cut on our path.

ARPA money is starting to go out the door. Montessori School received 15,000, YMCA the Glenville Branch received 15, 000, ESAM received 15,000. Small Business grants Thistle Be Perfect 10,000, Girl Fight 10,000 and TJ's Flightline 10,000. Next week we will be cutting the checks for the Sports Leagues. We wanted to group those in stages.

Lastly, next week at the Town Boards Work Session we will be having a Tree Health Forum. Based on the moth infestation of last year we are concerned there might be more this year and so we are trying to get ahead of it. We are bringing in the DEC, Schenectady County Environmental Conservation, Cornell Cooperative Extension will come here and address the Board with concerns over invasive species and Gypsy Moth which is being called something else, Spongey Moth, it's now being called Spongey Moth and a few other issues with our trees. That is all I have to report tonight.

There is some discussion on the moths and their infestation.

Sponsored by: James Martin, Councilman

Submitted by: Melissa Cherubino, Director of Community Development

### **RESOLUTION NO. 91-2022**

**Moved by: Councilwoman Wierzbowski**

**Seconded by: Councilman Godlewski**

**WHEREAS**, the Town Board amended section 270-24.1 of the Code of the Town of Glenville to add a new sub-section C, "Storage Overlay District" in the Highway Commercial zone; and

**WHEREAS**, the intent of this section is to accommodate storage of automobiles associated with automobile dealerships, automobile towing operations and automobile rental operations and provide for self-storage. However, in accommodating such activities, it is the intent that there be no appreciable degradation of the character of the surrounding neighborhoods in which these activities occur; and

**WHEREAS**, the overlay district is a floating zone in the HC District with additional permitted uses (Storage of automobiles for automobile dealerships, automobile towing operations, automobile rental operations, and self-storage)

permitted so long as the enumerated conditions are met; and

**WHEREAS**, the applicant has submitted drawings, a SEQR full environmental assessment form (FEAF), project narrative and application for approval of a storage facility at 4232 Amsterdam Road; and

**WHEREAS**, the application is an Unlisted Action for SEQR purposes as it neither rises to a Type I Action under 6 CRR-NY §615.4 nor is it listed as a Type II Action in §617.5; and

**WHEREAS**, the application, SEQR full environmental assessment form (FEAF), project narrative, site plan has all been forwarded to all interested and involved agencies, namely Schenectady County, and NYSDOT the 30 days tolling with no other entity seeking lead agency nor disputing the Town Board's claim to lead agency status; and

**WHEREAS**, the Town Board reviews such applications with regard to whether:

- [a] The uses proposed will not be detrimental to surrounding uses, but will have a beneficial effect, which could not be achieved in another district.
- [b] Land surrounding the proposed development can be planned in coordination with the proposed development and that it be compatible in use.
- [c] The proposed zoning change is in conformance with the general intent of this chapter and the Town of Glenville Comprehensive Plan.
- [d] The proposed location does not create any adverse visual impacts to surrounding uses; and

**WHEREAS**, the Town's Planning Zoning Commission has reviewed the application at its February 14<sup>th</sup> meeting and found that it meets the intent of the Storage Overlay District and recommends the Town Board approve the zoning change request; and

**WHEREAS**, the Town Board of the Town of Glenville has reviewed the application;

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby approves the storage overlay application for property located at 4232 Amsterdam Road, changing the zoning to a storage overlay; and

**Ayes: Councilwoman Wierzbowski, Councilman Godlewski and Supervisor Koetzle**

**Noes: None**

**Absent: Councilmen Martin and Ramotar**

**Abstention: None**

## **Motion Carried**

Town Board decision on March 2, 2022

Sponsored by: Jim Martin, Councilman

Submitted by: Melissa Cherubino, Director of Community Development

### **RESOLUTION NO. 92-2022**

**Moved by: Councilman Godlewski**

**Seconded by: Councilwoman Wierzbowski**

#### **NOTICE OF AWARD FOR CONSTRUCTION OF LAKE HILL ROAD MULTI-USE PATH AT O'ROURKE MIDDLE SCHOOL TO NEW CASTLE PAVING, LLC**

**WHEREAS** the Town of Glenville applied for and was awarded a New York State Department of Environment Conservation (NYSDEC) Climate Smart Communities grant for the design and construction of a sidewalk along Lake Hill Road serving O'Rourke Middle School for the safety of school children walking to and from school; and

**WHEREAS** the consultant, PRIME ENGINEERING, Solicited Sealed competitive bids for the sidewalk construction, said bids being returnable to PRIME ENGINEERING by 11:00 AM on February 10, 2022 to be publicly opened and read at that time and date and

**WHEREAS**, the sole bidder, New Castle Paving, LLC of 1 Madison Street, Suite 100, Troy New York submitted the low bid at \$281,925.00, meeting the bid specifications; and

**WHEREAS**, the solicitation for the bids included an optional, alternate bid to include unforeseen circumstances and New Castle Paving, LLC bid such work in the amount of \$5,000.00; and

**WHEREAS**, a committee of interdepartmental town hall staff reviewed the BID, requesting additional information from New Castle Paving, LLC as the low bidder, namely resumes, suppliers, subcontractors, safety plan and financial documents; and

**WHEREAS**, the committee recommends that the Town Board accept the bid of the New Castle Paving, LLC and the optional, alternate bid,

#### **NOW, THEREFORE, BE IT RESOLVED THAT,**

The town Board of the Town of Glenville hereby accepts the bid of New Castle Paving, LLC as the lowest qualified bid and authorizes the Town Supervisor to enter into as agreement with New Castle Paving, LLC for the construction of a multi-use path on Lake Hill Road.

**Ayes: Councilwoman Wierzbowski, Councilman Godlewski and Supervisor**

**Koetzle**  
**Noes: None**  
**Absent: Councilmen Martin and Ramotar**  
**Abstention: None**

**Motion Carried**

Town Board decision on March 2, 2022

Sponsored by: James Martin, Councilman  
Submitted by: Melissa Cherubino, Community Development Director

**RESOLUTION NO.93-2022**

**Moved by: Councilwoman Wierzbowski**  
**Seconded by: Councilman Godlewski**

**WHEREAS**, the Town of Glenville retained Delaware Engineering to design Legacy Park a development in the northeast quadrant of Dutch Meadows and Ballston Road at SBL#30.-1-24-411 which would include two park buildings, walking paths and ancillary parking; and

**WHEREAS**, the Town received a proposed Zoning Change application to create Legacy Park which requires SEQRA review; and

**WHEREAS**, Delaware Engineering submitted the Short Environmental Assessment Form (SEAF) Part I and II to determine whether the activities could result in any significant environmental impacts under the State Environmental Quality Review Act (SEQRA); and

**WHEREAS**, the Town Board finds the project meets Unlisted standards described in 6 CRR-NY §617.4(b)(3) and (b)(11) which necessitates closer scrutiny; and

**WHEREAS**, the Town Board wishes to declare itself lead agency for SEQR purposes and requests notice be sent to all involved agencies; and

**WHEREAS**, the Town of Glenville is duly qualified to act as Lead Agency for compliance with SEQRA which requires environmental review of certain actions undertaken by local governments and in accordance with the coordinated review procedures of SEQRA, the Town of Glenville wishes to be designated as the SEQRA Lead Agency for the proposed Project;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Glenville met at the Glenville Municipal Center, 18 Glenridge Road, Glenville, New York on Wednesday, March 2, 2022 at 7:00 P.M., and declares its intent to act as lead agency with regard to SEQRA; and

**BE IT FURTHER RESOLVED**, that the Town Board of the Town of Glenville

authorizes and directs the Town of Glenville's Town Supervisor to send a copy of the Short Environmental Assessment Form Part I and II presented at this meeting, along with a certified copy of this resolution stating the Town of Glenville's intention to be declared as Lead Agency, to any and all communities or agencies that it is necessary to give written notice to in accordance with New York State Town Law, including the New York State Department of Environmental Conservation, New York State Department of Transportation, and Schenectady County.

**Ayes: Councilwoman Wierzbowski, Councilman Godlewski and Supervisor Koetzle**

**Noes: None**

**Absent: Councilmen Martin and Ramotar**

**Abstention: None**

**Motion Carried**

Town Board decision on March 2, 2022

Sponsored by: Jim Martin, Councilman

Submitted by: Melissa Cherubino, Director of Community Development

**RESOLUTION NO. 94-2022**

**Moved by: Councilman Godlewski**

**Seconded by: Councilwoman Wierzbowski**

**WHEREAS**, the Town of Glenville applied for and was awarded NYS Office of Community Renewal (OCR) Community Development Block Grant (CDBG) Microenterprise funds to offer small business grants to community businesses with less than five (5) employees; and

**WHEREAS**, the NYSOCR CDBG Microenterprise program requires the Town to appoint a Certifying Officer responsible for all activities associated with the environmental review process to be completed in conjunction with NYS CDBG project contract number 461ME994-21 who will conduct all environmental reviews of each project application in accordance with SEQR and NEPA requirements; and

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby designates the Community Development Director as the certifying officer for the Microenterprise program.

**Ayes: Councilwoman Wierzbowski, Councilman Godlewski and Supervisor Koetzle**

**Noes: None**

**Absent: Councilmen Martin and Ramotar**

**Abstention: None**



**Motion Carried**

Town Board decision on March 2, 2022

Sponsored by: Christopher Koetzle, Town Supervisor  
Submitted by: Thomas Coppola, Highway Superintendent

**RESOLUTION NO. 95-2022**

**Moved by: Councilwoman Wierzbowski**  
**Seconded by: Councilman Godlewski**

**WHEREAS**, there is a vacant Laborer position in the Glenville Highway Department; and

**WHEREAS**, the Town of Glenville advertisement for the position resulted in several applicants for the position; and

**WHEREAS**, the Highway Superintendent and Deputy Commissioner of Public Works conducted interviews to fill the vacancy; and

**WHEREAS**, the Highway Superintendent and Deputy Commissioner of Public Works recommend that Jacob Leffler be appointed to the position;

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby provisionally appoints Jacob Leffler, 934 Washout Road, Glenville, New York to the position of Laborer, effective March 7, 2022, at a starting rate for such title of \$16.34 per hour and benefits as determined by the agreement between the Town and the CSEA Highway Employees Unit.

**Ayes: Councilwoman Wierzbowski, Councilman Godlewski and Supervisor Koetzle**

**Noes: None**

**Absent: Councilmen Martin and Ramotar**

**Abstention: None**

**Motion Carried**

Town Board decision on March 2, 2022

Sponsored by: Christopher A. Koetzle, Town Supervisor  
Submitted by: Julie Davenport, Town Clerk

**RESOLUTION NO. 96-2022**

**Moved by: Councilman Godlewski**

**Seconded by: Councilwoman Wierzbowski**

**BE IT RESOLVED**, that the minutes of the Regular Town Board meeting held on February 16, 2022 are hereby approved and accepted as entered.

**Ayes: Councilwoman Wierzbowski, Councilman Godlewski and Supervisor Koetzle**

**Noes: None**

**Absent: Councilmen Martin and Ramotar**

**Abstention: None**

**Motion Carried**

Town Board decision on March 2, 2022

**New Business:**

Councilman Godlewski- Nothing

Councilwoman Wierzbowski- Nothing

Supervisor: Nothing

Supervisor: I will take a motion to adjourn the Town Board Meeting

Moved Councilman Godlewski

Seconded Councilwoman Wierzbowski

Everyone is in favor.

Meeting is adjourned at 7:30 PM

ATTEST

*Julie Davenport*

Julie Davenport

Town Clerk



