

TOWN OF GLENVILLE
18 Glenridge Road, NY 12302-4518
(518) 688-1200, Ext 405 ~ Fax (518) 384-0140
www.townofglennville.org

**APPLICATION FOR
REVISIONS TO CURRENT BUILDING PERMIT**

This form can only be used if a Certificate of Occupancy/Compliance has not been issued

If this revision involves an increase in overall size of the structure a new plot plan is required to be submitted. Upon review by the Building Dept., a new building permit may be required for the additional construction.

Date _____

➤ **Building Steet Address** _____

Current Building Permit Number: _____

Residential _____ Commercial _____

➤ **Property Owner's Name** _____ **Day Phone** _____

Address _____

City _____ State _____ Zip _____

➤ **Contractor's Name** _____ **Day Phone** _____

Address _____

City _____ State _____ Zip _____

➤ **Work Applied For:**

- _____ Structural changes. (i.e. rafters instead of trusses)
- _____ Changing the use of a room as shown on approved plans. (i.e. room shown as den to be used as a bedroom)
- _____ Completion of room(s) shown as unfinished on approved plans (floor plan required)
- _____ Change in footprint of construction (i.e. increasing size of addition)
- _____ Changes to submitted documentation. (i.e. insulation changes)

➤ **APPLICANT'S CERTIFICATION:**

I certify that the construction plot plan, and all other information submitted as part of this permit application are accurate.

VALUE OF REVISION (labor and materials) \$ _____

SIGNATURE OF PROPERTY OWNER _____

(Contractor/Builder's signature accepted with a copy of the signed agreement with the property owner)

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FOR OFFICE USE ONLY:

Date Approved: _____ Fee: _____

Date Denied: _____

Authorized Signature: _____

Sewer/Septic Approval _____ Date _____

Notes or Comments: _____