



**TOWN OF GLENVILLE
APPLICATION FOR BUILDING
AND ZONING PERMIT**

18 Glenridge Road
Glenville, New York 12302
Phone 518-688-1200, Ext. 405 Fax 518- 384-0140
www.townofglenville.org

Building Dept. Use Only
Fee Due: \$ _____
Date Approved: _____

APPLICATION IS HEREBY MADE to the Town of Glenville Building Department for the issuance of a building and zoning permit pursuant to the New York State Uniform Fire Prevention and Building Code for the construction of buildings, additions or alterations, or for the removal or demolition, as herein described. The Applicant or Owner agrees to comply with all applicable laws, ordinances, regulations and all conditions expressed on this application which are part of these requirements, and will also allow or arrange for all inspectors to enter the premises for inspections.

BUILDING SITE ADDRESS _____

CHECK ONE: _____ COMMERCIAL USE
_____ RESIDENTIAL USE

DESCRIBE WORK APPLIED FOR _____

ESTIMATED VALUE OF ALL WORK: (labor and materials) TOTAL \$ _____

Submit two sets of plans with this application.

APPLICANT _____ **DAY PHONE** _____

CHECK ONE: _____ CONTRACTOR
_____ HOMEOWNER
_____ OTHER (explain) _____

ADDRESS _____

CITY _____ **STATE** _____ **ZIP** _____ **EMAIL** _____

CONTRACTOR _____ **DAY PHONE** _____

ADDRESS _____

CITY _____ **STATE** _____ **ZIP** _____ **EMAIL** _____

Note: All General Contractors must prove compliance with Section 57 of the Workers' Compensation Law and Section 220 Sub. 8 of the Disability Benefits Law by providing proof of insurance at the time of application.

Homeowners doing own work may sign a BP-1 waiver – found in the Building Department and requires notarization.

PROPERTY OWNER _____ **DAY PHONE** _____

ADDRESS (if different than above) _____

CITY _____ **STATE** _____ **ZIP** _____ **EMAIL** _____

PLEASE SIGN BACK OF APPLICATION

The applicant has reviewed and fully understands the requirements and conditions listed on this application. The Town of Glenville requires that where such application is made by a person other than the owner, it shall be accompanied by proof that the proposed work is authorized by the owner and that the applicant is authorized to make such application.

Certification of Applicant

I certify that the construction plans and all other information submitted as part of this permit application are authorized and accurate.

Signature of Applicant/Owner _____ Date: _____

(FOR OFFICE USE ONLY)

_____ Approved Date _____ Permit Fee Due \$ _____

Approved by: _____

Notes: _____

_____ Denied Date _____

Denied by: _____

Reason(s): _____
