

MEETING OF THE TOWN BOARD  
TOWN OF GLENVILLE  
NOVEMBER 16, 2016  
AT THE GLENVILLE MUNICIPAL CENTER  
18 GLENRIDGE ROAD, GLENVILLE, NEW YORK

Supervisor Koetzle called the meeting to order at 7:00 PM;

Supervisor Koetzle asked the Town Clerk, Linda C. Neals, to call the roll.

**Present:** Supervisor Christopher A. Koetzle, Councilmen James M. Martin, John C. Pytlovany, Alan Boulant and Councilwoman Gina M. Wierzbowski

**Absent:** None

Also present: Jason Cuthbert, Comptroller

**Town Council Reports:**

Councilwoman Wierzbowski – “We are still in high leaf season so I would just like to take this opportunity to remind the residents that if you have leaves out at the curb you can check the town’s website to see where we have been. We are making one pass throughout the town. When you do place your leaves at the curb please do not place them in the road and do not put debris in the leaf piles.”

Supervisor Koetzle – “Item No. 5 on the agenda is a public hearing to hear all persons interested in a proposed local law to amend Chapter 255, “Vehicle & Traffic” (Yield Intersections) of the Code of the Town of Glenville.”

Supervisor Koetzle opened the public hearing at 7:02 PM

No one wished to speak; Supervisor Koetzle closed the public hearing at 7:03 PM.

Supervisor Koetzle – “Item No. 6 on the agenda is a public hearing regarding the proposed imposition of liens on certain parcels of real property for cutting of Grass, Brush, and administrative fees imposed pursuant to Chapter 99 of the Code of the Town of Glenville.”

Supervisor Koetzle opened the public hearing at 7:04 PM

No one wished to speak; Supervisor Koetzle closed the public hearing at 7:05 PM.

No one wished to exercise the privilege of the floor.

Supervisor Koetzle moved ahead with the agenda items.

**Discussion...**

Supervisor Koetzle – “As you all know we moved from the preliminary to the final budget that will begin with our budget year of January 1, 2017. We conducted our public hearing on November 2, 2016, no one spoke at the public hearing. We have had our opportunities to discuss this budget and make any alterations but none have been made so this will adopt the final budget. Copies have been distributed to you and will also be sent to the County Legislature as required by law.

We talked about the budget at the last couple of meetings. The budget stayed under the tax cap as every single budget we’ve enacted has done so far. It’s a 1.24% levy adjustment and when you take into account all of the different funds. Once again for an average town homeowner, \$3.42 for the year and for the average village homeowner, \$2.00 increase for the year. We reduced our fund balance allocation, as I

mentioned at our last meeting, utilizing a total of \$465,000 fund balance down from a 1.4 million utilization of fund balance that we inherited seven years ago. We reduced our debt loans from 23 million to 15 million a reduction of nearly 8 million since 2010. This budget reduces it another 1.2 million debt payment so that's another issue of ours that we have been focused on over the past seven or eight years.

I think it is a solid budget. I thank Jason for all of his work on the budget, Mike, Jamie our department heads. I think it was a flawless process this year. I am proud of the budget because it achieves all our goals and it keeps our tax levy adjustment under the tax cap.”

**RESOLUTION NO. 195-2016**

**Moved by:** Councilman Martin  
**Seconded by:** Councilman Pytlovany

**WHEREAS**, the 2017 Preliminary Budget of the Town of Glenville was filed with the Town Clerk on October 19, 2016; and

**WHEREAS**, the Town Board of the Town of Glenville has met and considered the Preliminary Budget for the fiscal year beginning January 1, 2017 and conducted a public hearing thereon on November 2, 2016 as required by Town Law §108; and

**WHEREAS**, the Town Board has had the opportunity to discuss the Preliminary Budget and any changes, alterations and revisions thereto as the members considered advisable and consistent with law;

**NOW, THEREFORE, BE IT RESOLVED** that the 2017 Preliminary Budget is hereby adopted and established as the 2017 Final Adopted Budget for the Town of Glenville for the fiscal year commencing January 1, 2017; and

**BE IT FURTHER RESOLVED** that the 2017 Final Adopted Budget shall be spread upon the minutes of this Town Board Meeting in its entirety and the Town Clerk shall prepare and certify as provided by law, duplicate copies of the said 2017 Final Adopted Budget hereby adopted and deliver one of such copies to the Supervisor of the Town and one copy to the County Legislature of the County of Schenectady as required by law.

**Ayes:** Councilmen Martin, Pytlovany, Boulant, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 196-2016**

**Moved by:** Councilman Boulant  
**Seconded by:** Councilwoman Wierzbowski

**A RESOLUTION** adopting the assessment roll for Water District No. 11 of the Town of Glenville, Schenectady County, New York and the assessment roll for **Extensions No. 1 through 46** of said Water District for the year 2017

**WHEREAS**, on November 2, 2016 the Town Board of the Town of Glenville adopted a preliminary capital expense budget for Water District No. 11 of the Town of

Glenville and Extensions Nos. 1 through 46 of said Water District; and

**WHEREAS**, assessment rolls have been prepared by the Water Commissioners of Water District No. 11, Town of Glenville, Schenectady County, New York based upon said preliminary capital expense budget for and in connection with said Water District; and

**WHEREAS**, said assessment rolls were completed and filed in the office of the Town Clerk of said Town on June 1, 2016; and

**WHEREAS**, due notice of the completion of said assessment rolls and of the time and place when and where this Town Board would meet to hear and to consider any objections that might be made to said rolls was duly given by the Town Clerk by the publication of due notice thereof in The Daily Gazette, a newspaper published in the County of Schenectady and circulated in the Town of Glenville, and this Town Board duly met at the time and place specified and a hearing was duly had upon said assessment rolls,

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS BY THE TOWN BOARD OF THE TOWN OF GLENVILLE, NEW YORK:

SECTION 1. Said assessment rolls are hereby approved, affirmed and adopted by the Town Board.

SECTION 2. This resolution takes effect immediately.

**Ayes:** Councilmen Martin, Pytlovany, Boulant, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 197-2016**

**Moved by:** Councilman Boulant

**Seconded by:** Councilwoman Wierzbowski

**A RESOLUTION** adopting the assessment rolls for **Sewer District No. 9 and Woodcrest Sewer District** of the Town of Glenville, Schenectady County, New York for the year 2017

**WHEREAS**, on November 2, 2016 the Town Board of the Town of Glenville adopted a preliminary capital expense budget for Sewer District No. 9 and Woodcrest Sewer District of the Town of Glenville; and

**WHEREAS**, assessment rolls have been prepared by the Sewer Commissioners of Sewer District No. 9 and Woodcrest Sewer District, Town of Glenville, Schenectady County, New York based upon said preliminary capital expense budget for and in connection with said Sewer Districts; and

**WHEREAS**, said assessment rolls were completed and filed in the office of the Town Clerk of said Town on June 1, 2016; and

**WHEREAS**, due notice of the completion of said assessment rolls and of the time and place when and where this Town Board would meet to hear and to consider any objections that might be made to said rolls was duly given by the Town Clerk by the publication of due notice thereof in The Daily Gazette, a newspaper published in the County of Schenectady and circulated in the Town of Glenville, and this Town Board duly

met at the time and place specified and a hearing was duly had upon said assessment rolls,

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS BY THE TOWN BOARD OF THE TOWN OF GLENVILLE, NEW YORK:

SECTION 1. Said assessment rolls are hereby approved, affirmed and adopted by the Town Board.

SECTION 2. This resolution takes effect immediately.

**Ayes:** Councilmen Martin, Pytlovany, Boulant, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 198-2016**

**Moved by:** Councilman Boulant

**Seconded by:** Councilwoman Wierzbowski

**A RESOLUTION** adopting the assessment roll for the **Acorn Drive Sewer District** and **Woodhaven Sewer District** of the Town of Glenville, Schenectady County, New York for the year 2017

**WHEREAS**, on November 2, 2016 the Town Board of the Town of Glenville adopted a preliminary capital expense budget for Acorn Drive Sewer District and Woodhaven Sewer District Waste Treatment Plant of the Town of Glenville; and

**WHEREAS**, an assessment roll has been prepared by the Sewer Commissioners of the Acorn Drive Sewer District and Woodhaven Sewer District, Town of Glenville, Schenectady County, New York based upon said preliminary capital expense budget for and in connection with said Sewer Districts; and

**WHEREAS**, said assessment roll was completed and filed in the office of the Town Clerk of said Town on June 1, 2016; and

**WHEREAS**, due notice of the completion of said assessment rolls and of the time and place when and where this Town Board would meet to hear and to consider any objections that might be made to said rolls was duly given by the Town Clerk by the publication of due notice thereof in The Daily Gazette, a newspaper published in the County of Schenectady and circulated in the Town of Glenville, and this Town Board duly met at the time and place specified and a hearing was duly had upon said assessment rolls,

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS BY THE TOWN BOARD OF THE TOWN OF GLENVILLE, NEW YORK:

SECTION 1. Said assessment rolls are hereby approved, affirmed and adopted by the Town Board.

SECTION 2. This resolution takes effect immediately.

**Ayes:** Councilmen Martin, Pytlovany, Boulant, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 199-2016**

**Moved by:** Councilman Boulant

**Seconded by:** Councilwoman Wierzbowski

**A RESOLUTION** adopting the assessment roll for **Alplaus Sewer District No. 1 and Extension No. 1** of the Town of Glenville, Schenectady County, New York of the year 2017

**WHEREAS**, on November 2, 2016 the Town Board of the Town of Glenville adopted a preliminary capital expense budget for Alplaus Sewer District No. 1 and Extension No. 1 of the Town of Glenville; and

**WHEREAS**, assessment rolls have been prepared by the Sewer Commissioners of Alplaus Sewer District No. 1, Town of Glenville, Schenectady County, New York based upon said preliminary capital expense budget for and in connection with said Sewer District; and

**WHEREAS**, said assessment rolls were completed and filed in the office of the Town Clerk of said Town on June 1, 2016; and

**WHEREAS**, due notice of the completion of said assessment rolls and of the time and place when and where this Town Board would meet to hear and to consider any objections that might be made to said rolls was duly given by the Town Clerk by the publication of due notice thereof in The Daily Gazette, a newspaper published in the County of Schenectady and circulated in the Town of Glenville, and this Town Board duly met at the time and place specified and a hearing was duly had upon said assessment rolls,

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS BY THE TOWN BOARD OF THE TOWN OF GLENVILLE, NEW YORK:

SECTION 1. Said assessment rolls are hereby approved, affirmed and adopted by the Town Board.

SECTION 2. This resolution takes effect immediately.

**Ayes:** Councilmen Martin, Pytlovany, Boulant, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 200-2016**

**Moved by:** Councilwoman Wierzbowski

**Seconded by:** Councilman Boulant

**WHEREAS**, the Commissioner of Public Works of the Town of Glenville has filed a report in writing with the Town Board of the Town of Glenville containing his actions regarding properties cited by the Building Inspector and/or Code Enforcement Officer for violations of Chapter 99 "Brush, Grass and Weeds" of the Code of the Town of Glenville during calendar year 2016; and

**WHEREAS**, the Commissioner of Public Works of the Town of Glenville has reported that the brush, grass and weeds at each of the cited properties exceeded 10 inches in height at each of the cited locations in violation of Chapter 99 of the Code of the Town of Glenville; and

**WHEREAS**, the Commissioner caused each of the Property Owners, to be notified in accordance with Section 99-2 of the Code of the Town of Glenville of the requirement to bring their property into compliance with Section 99-1 of the Code of the Town of Glenville; and

**WHEREAS**, the Property Owners listed on the attached Schedule "A" having taken no steps to cut the brush, grass and/or weeds at the listed premises within the time period provided in the notice served, requiring the Commissioner to cause the brush, grass and weeds to be cut and removed at town expense; and

**WHEREAS**, the Commissioner caused each of the Property Owners listed to be sent a bill for the removal of the brush, grass and weeds from the listed properties, plus the administrative fees provided for by Chapter 99 of the Code of the Town of Glenville and such charges and fees for the properties listed below remain wholly unpaid; and

**WHEREAS**, the Town Board of the Town of Glenville adopted a resolution calling for a public hearing on November 16, 2016 at 7:00 PM at the Glenville Municipal Center, 18 Glenridge Road, Glenville, New York to hear all persons interested regarding the proposed imposition of a lien upon the listed properties for the charges and fees stated; and

**WHEREAS**, having heard all persons at the public hearing held on this matter and after due deliberation thereon;

**NOW, THEREFORE, THE TOWN BOARD OF THE TOWN OF GLENVILLE HEREBY FINDS AND DETERMINES THAT:**

1. Brush, grass and weeds of a height in excess of 10 inches were found on the listed properties on the dates cited by the Building Inspector and/or Code Enforcement Officer.
2. That the Commissioner of Public Works of the Town of Glenville notified each property owner, in the manner provided by Town Code section 99-2, of the nature of the violations thereon and demanded that the brush, grass and weeds be cut and removed as required by Chapter 99 of the Code.
3. That the brush, grass and weeds were not cut or removed from the listed properties prior to the dates required by the notices given.
4. The brush, grass and weeds on the listed properties were caused to be cut and removed by the Commissioner of Public Works at town expense.
5. That the Town Board adopted a resolution calling for a public hearing regarding the proposed imposition of liens for the unpaid charges and fees associated with the cutting and removal of brush grass and weeds from the listed properties.
6. That the Town Board held the aforementioned public hearing on November 16, 2016 and heard all persons interested in addressing the Board on this issue.

**NOW THEREFORE, BE IT RESOLVED** that inasmuch as the property owners listed on Schedule "A" attached hereto have failed to comply with the requirements of Chapter 99 of the Code of the Town of Glenville within the deadlines established therein, the Town was authorized and empowered (by virtue of the provisions of the Town Code, Town Law, the New York State Property Maintenance Code, and other applicable provisions of law), to enter upon the premises and to cause the brush, grass and weeds to be cut and removed. The total expense of such work and removal shall be assessed by the Town Board on the property, and the expense so assessed shall constitute a lien and charge on the property on which it is levied until paid or otherwise satisfied or discharged and shall be collected in the same manner and at the same time as other Town charges.

**Ayes:** Councilmen Martin, Pytlovany, Boulant, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstention:** None

**Motion Carried**

**RESOLUTION NO. 201-2016**

**Moved by:** Councilman Martin  
**Seconded by:** Councilman Pytlovany

**WHEREAS,** the Town Board of the Town of Glenville, New York, retained The Bonadio Group, Certified Public Accountants, to complete an independent audit of the Town's financial statements for the fiscal year ending December 31, 2015; and

**WHEREAS,** the audit of the Town's financial statements for the fiscal year ending December 31, 2015 was completed on November 9, 2016 and was presented to the Town Board on November 14, 2016;

**NOW, THEREFORE, BE IT RESOLVED,** that the Town Board of the Town of Glenville hereby approves and formally accepts the Town of Glenville independently audited financial statements for the fiscal year ending December 31, 2015, prepared by The Bonadio Group, Certified Public Accountants.

**Ayes:** Councilmen Martin, Pytlovany, Boulant, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 202-2016**

**Moved by:** Councilman Pytlovany  
**Seconded by:** Councilman Martin

**WHEREAS,** the Town Board of the Town of Glenville has been considering a Local Law to amend Chapter 255, "Vehicle and Traffic" of the Code of the Town of Glenville; and

**WHEREAS,** this Town Board has held a public hearing on November 2, 2016 at 7:00 P.M., at which time all parties in interest were afforded an opportunity to be heard and to publicly comment on the amending of the Code of the Town of Glenville as set forth above;

**NOW, THEREFORE, BE IT RESOLVED,** that the Town Board of the Town of Glenville does hereby establish a local law to amend the Code of the Town of Glenville to adopt Local Law #12 of 2016, an amendment to Chapter 255, "Vehicle and Traffic" as set forth below:

**§ 255-4 – Yield Intersections.**

ADD:

The following intersections are hereby designated as yield intersections, and yield signs shall be erected on entrances thereto as indicated:

**Intersection Yield Sign On Entrances**

Jennifer Road Wagner Lane West

**BE IT FURTHER RESOLVED**, that this resolution shall take effect when filed with the Secretary of State of the State of New York.

**Ayes:** Councilmen Martin, Pytlovany, Boulant, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstentions:** None

**Motion Carried**

Supervisor Koetzle asked for a motion to adjourn; motion to adjourn; Moved by Councilman Martin; Seconded by Councilwoman Wierzbowski, everyone being in favor the meeting was adjourned at 7:18 PM.

ATTEST:

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Linda C. Neals  
Town Clerk