

**REGULAR MEETING OF THE TOWN BOARD**  
TOWN OF GLENVILLE  
APRIL 2, 2014  
AT THE GLENVILLE MUNICIPAL CENTER  
18 GLENRIDGE ROAD, GLENVILLE, NEW YORK

Supervisor Koetzle called the meeting to order at 7:45 PM;

Supervisor Koetzle asked the Town Clerk, Linda C. Neals, to call the roll.

**Present:** Supervisor Christopher A. Koetzle, Councilmen James M. Martin, John C. Pytlovany, Sid Ramotar and Councilwoman Gina M. Wierzbowski

**Absent:** None

Also present Mike Cuevas, Attorney for the Town, Jason Cuthbert, Comptroller and Kevin Corcoran Town Planner.

#### Town Council Reports

Councilman Pytlovany – “I was absent from the last meeting. I would like to congratulate all of the dispatchers that were honored last month. I certainly appreciate the job that all of the dispatchers do for the Town of Glenville.”

Recognition of the Scotia-Glenville Boys’ Basketball Team “State Champions”

The following spoke during Privilege of the Floor

Matthew Schultz, 78 Hetcheltown Road – Mr. Schultz announced that he is an 18 year old senior at the Burnt Hills High School and is currently running for the Burnt Hills Board of Education.

He has attended most of the board meetings this year and is aware of the procedures and policies of the school district. He is focused on communication and wants to make sure that all members of the board and community are heard and respected. He believes it is imperative to welcome input and maintain mutual respect when making decisions about the district.

Supervisor Koetzle shared the following:

I attended the Unified Communication Center (UCC) on March 20<sup>th</sup> and the budget discussion came up. I brought the issues forward as we talked about in our work session. Unfortunately neither were supported and the budget passed. I was the only one that voted no, bringing up the inequity in the Niskayuna line not be assessed at the proper level it should be assessed for the 2011 actuals. Our residents were hurt about \$20,000 because of that. Anyone who represents Scotia-Glenville could not vote for that budget and do a service to the residents so I voted not.

Jim and I attended the Alplaus Neighborhood Association meeting on the 20<sup>th</sup>. Commissioner Coppola was also there. Everyone seems to be pleased.

On March 21<sup>st</sup>, I traveled with Catholic Charities to deliver meals to our seniors in the Town with the “Meals on Wheels Program”. This is a great program and the Town supports it through our budget every year.

Also on March 21<sup>st</sup> I attended the Baptist Health fund raiser. Phase II is a hold right now, no news on when that will get going again.

On March 25<sup>th</sup> I attended the CEG lunch on infrastructure and improvements for the Capital Region to meet with members of the Regional Transportation various boards. Talking about the plan they are putting together on light rail and how it might

impact some of the municipalities and what we need to do to get into that mix.

On the 25<sup>th</sup> of March I met with the Department of Environmental Conservation (DEC), Commissioner Coppola and the members of our wellhead protection committee to talk about ideas the Town has to protect the wellheads. DEC was very opened to hearing our ideas and we will continue that dialogue with DEC.

On the 26<sup>th</sup> of March UMAC has a meeting in Niskayuna. I was not able to attend but they are planning an airplane pull here at Richmor Aviation. They are bringing corporate teams together and they are going to try and pull one of those C-130's. That is in June.

I met with our energy provider to discuss our energy contracts. Some of them are starting to expire and we have really done well with them. They kept us protected during all of the increases that we are hearing about now. We have to make some decisions soon on locking down again but right now is not a great time because the rates are going up. He also gave us some ideas for our beautification of our business corridor here, Town Center Plan on lighting.

On the 27<sup>th</sup>, Councilman Martin and Councilwoman Wierzbowski and I met with the residents from Glen Oaks and Indian Hills regarding the Amedore project. I think it was a very productive meeting, a long meeting and sometimes emotional and spirited but I think overall most people understand where everyone's coming from. The feedback I got from a vast majority of the people afterwards was, "thank you for having an informational meeting". That's really what they wanted, they had heard so many rumors they really didn't know what was going on. People were stirring the pot somewhere along the way. I think just giving them an opportunity to see the plan. Dana did a phenomenal presenting it and I think that was very helpful.

On March 28<sup>th</sup> I met with a vendor who provides software to help integrate the flow of work using GPS systems and other technology. He met with the Comptroller and Tom Coppola to talk about the program.

On March 28<sup>th</sup> the Town along with the County hosted a national company that is looking to come here to Glenville. We are down to three or four sites. I think they were impressed with Glenville and the site selection that we presented.

I received word from Congressman Tonko's Office that there is finally after 30 some odd years, there's funding in the federal budget to demolish those GSA buildings that have been the vein of our existence for a long time. If that budget holds then the government will have 15 million dollars to demolish those buildings and clean up the site. That is the critical next step to continue redeveloping that technology park.

Attended the YMCA's Excellent in Education Breakfast Day honoring all of the kids from Burnt Hills, Scotia-Glenville and Niskayuna as far as our districts are concerned, on their excellence in education.

On April 22<sup>nd</sup> our very own Councilman Ramotar is honored with the President's Award.

On April 23<sup>rd</sup> the Woodhaven Neighborhood Association will be held here at the Town Municipal Center at 7:00pm.

April 24<sup>th</sup> is the Good News Lunch at the Chamber of Commerce and Let's Talk Business is in the evening at the Riverstone Manor.

On April 30<sup>th</sup> the Town will be hosting a meeting for Sunnyside Gardens and Sunnyside Road residents on the plume on Freemans Bridge Road. DEC and DOH will both be in attendance.

Councilman Martin – "Specifically who was it that voted yes from the Town of Glenville representation?"

Supervisor Koetzle – “I am the only Town representative that voted and I voted no. There was a County Legislature, who represents Scotia-Glenville, as well as Niskayuna and he voted “yes”.

Councilman Martin – “Let’s name names.”

Supervisor Koetzle – “His name is Rory Fluman.”

Councilman Martin – “It’s just amazing how politics take over after the election. It’s time to be a stand-up guy.”

Supervisor Koetzle – “It wasn’t a good vote for Scotia-Glenville.”

Supervisor Koetzle moved ahead with the agenda items.

**Discussion...**

Supervisor Koetzle – “I’d like to point out that there was an editorial and some discussion after that on the towns that are starting to charge fees for these types of services, services that had no additional charge for them. We are the only municipality left in Schenectady County that does not charge for this and I am proud of that.”

**RESOLUTION NO. 85-2014**

**Moved by:** Councilwoman Wierzbowski

**Seconded by:** Councilman Ramotar

**WHEREAS**, Thomas R. Coppola, Commissioner of Public Works solicited for bids on March 10, 2014 and held the bid opening on March 24, 2014 for the Annual Bulk Item Program to be conducted curbside; and

**WHEREAS**, only one bid was received from County Waste & Recycling which included two options: Option A in the sum of \$39,000 for a one week program or Option B in the sum of \$27,000 for a two week program; and

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby authorizes the Commissioner of Public Works to enter into an agreement not to exceed \$27,000 for services to be rendered by County Waste & Recycling Service, Inc. of Clifton Park, NY for the Annual Bulk Item Program in the Town of Glenville.

**BE IT FURTHER RESOLVED** that said program is a budgeted item and to be funded by the Recycling Line 02.00.8160.4192.

**Ayes:** Councilmen Martin, Pytlovany, Ramotar, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** None

**Abstention:** None

**Motion Carried**

**RESOLUTION NO. 86-2014**

**Moved by:** Councilman Pytlovany

**Seconded by:** Councilman Martin

**WHEREAS**, the New York State Department of Civil Service requires that the appointing authority of an employee hired on the basis of a Civil Service Law section 211 waiver reapply for such waiver on behalf of such individual and formally approve same; and

**WHEREAS**, the Town Board of the Town of Glenville believes that Police Chief Michael Ranalli has performed his duties in an exemplary manner and desires to continue to retain his services as Police Chief; and

**WHEREAS**, the Town Board believes there currently are no other candidates qualified to serve as Chief of the Glenville Police Department;

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby authorizes the submission of a Civil Service Law section 211 waiver application to the NYS Department of Civil Service on behalf of Police Chief Michael Ranalli.

**Ayes:** Councilmen Martin, Pytlovany, Ramotar, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 87-2014**

**Moved by:** Councilman Pytlovany  
**Seconded by:** Councilman Martin

**WHEREAS**, the Town of Glenville is currently participating in the process of the consolidation and transfer of the dispatch function to a county wide Unified Communications Center; and

**WHEREAS**, the Town Police Department currently has eleven (11) full time dispatchers whose current duties include staffing a walk up window for persons requiring various types of administrative assistance from the police department; and

**WHEREAS**, effective May of 2014 the current Town of Glenville dispatchers will vacate their current location and become Schenectady County employees to be headquartered in the new Unified Communications Center located in the Town of Rotterdam; and

**WHEREAS**, the Police Department will lose the ability to staff a customer service window upon the transfer of the dispatchers to the County but wishes to maintain some level of service to citizens in need of various forms of assistance who come to the Police Department; and

**WHEREAS**, Entropy USA, Inc. manufactures a Police E-Desk Kiosk that was designed and created as a self-service replacement to the typical administrative functions that would typically be handled by Police Department employees, and after the exercise of due diligence in a search by the Chief of Police for such an automated replacement, Entropy USA, Inc. was the only company located with this unique product specifically designed to meet the needs of the Police Department;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Glenville hereby authorizes the Chief of Police to purchase an E-Desk Kiosk from Entropy USA, Inc. in an amount not to exceed \$8,200.00 to be paid from budget line 02.00.3120.4100.

**Ayes:** Councilmen Martin, Pytlovany, Ramotar, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 88-2014**

**Moved by:** Councilman Pytlovany  
**Seconded by:** Councilman Martin

**WHEREAS**, the Town of Glenville is currently participating in the process of the consolidation and transfer of the dispatch function to a county-wide Unified Communications Center; and

**WHEREAS**, the Town Police Department currently has eleven (11) full time dispatchers who do administrative functions in addition to their dispatching duties; and

**WHEREAS**, dispatcher Jayne Peeney is retiring as of March 30, 2014 and possesses specialized and technical knowledge of the additional functions currently performed by the dispatchers; and

**WHEREAS**, the Police Department administrative functions will still need to be completed once the Town of Glenville dispatchers become Schenectady County employees; and

**WHEREAS**, the Police Department is in need of a part-time employee to perform these required administrative functions and can obtain such help through a part-time clerk at the rate of \$15.00/hour, with no additional benefits over and above those collected as a retired Town of Glenville employee;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Glenville hereby authorizes the Chief of Police to hire Jayne Peeney as a part-time clerk for the performance of Police Department administrative functions at an hourly rate of \$15.00 per hour, with no additional benefits and with total compensation for 2014 not to exceed three thousand dollars (\$3,000.00), effective March 31, 2014, to be paid from budget line 02.00.3120.1000.

**Ayes:** Councilmen Martin, Pytlovany, Ramotar, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 89-2014**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Ramotar

**WHEREAS**, a written petition has been presented to and filed with the Town Clerk of the Town of Glenville requesting an extension to Water District No. 3 of the Town of Glenville be established to include real property described by section, block and lot number in the petition and consisting of one parcel located at 491-493 Vley Road in the Town of Glenville; and

**WHEREAS**, a site plan and water connection details prepared by Environmental Design Partnership, LLP, an engineering firm, with a date of November 19, 2013, was been filed in the office of the Town Clerk of the Town of Glenville; and

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby adopts the following order:

ORDER

1. A petition to add an Extension to Water District No. 3 from an existing water main in Vley Road to the premises at 491-493 Vley Road has been filed with the Town Clerk on or about November 21, 2013.
2. The real property to be included in the extension is described by section, block and lot number as identified on the Schenectady County Real Property Tax Service Agency Tax Map as: 29.11-2-4.11.
3. The improvements proposed are the installation of a lateral connection to the existing main with corporation stop of approximately five feet for two individual service connections of about 50 feet each on the property owner's land as described in "1" as indicated above.
4. The amount proposed to be expended for the extension is approximately \$5,000.00 to be borne entirely by the developer.
5. No portion of the cost this extension will be attributable to Water District No.3.
6. The estimated annual cost to the typical property is:
  - a. District debt service: \$ 48.00
  - b. O & M (including water) \$.160.00
7. The map, plan and report describing this extension to Water District 3 regarding this potential extension is on file in the Town Clerk's Office and may be inspected by members of the public.
8. The proposed financing method to be employed in the construction of this connection in this water district extension is private financing by the developer.

**NOW, THEREFORE BE IT RESOLVED** that the Town Board of the Town of Glenville will hold a public hearing on the petition to establish this extension to Water District No. 3 on April 16, 2014 at 7:30 PM or as soon thereafter as the matter can be reached, at the Glenville Municipal Center at 18 Glenridge Road, Glenville, New York to hear all persons interested in the establishment of this extension to the water district; and

**BE IT FURTHER RESOLVED** that a copy of this order certified by the Town Clerk shall be published at least once in the official newspaper of the Town and that said publication be not less than ten nor more than twenty days before the April 16, 2014 public hearing date.

**Ayes:** Councilmen Martin, Pytlovany, Ramotar, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstention:** None

**Motion Carried**

**RESOLUTION NO. 90-2014**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Ramotar

**WHEREAS**, a written petition was presented to and filed with the Town Clerk of the Town of Glenville requesting an extension to Sewer District No. 5 of the Town of Glenville be established to include real property described by section, block and lot numbers as 30.9-2-5 and 30.9-2-6 and the paper street in between being parcels located at 117 and 119 Horstman Drive in the Town of Glenville; and

**WHEREAS**, a map and plan was prepared by Charles D. Baker, P.E. of Environmental Design Partnership, LLP, which detailed the sewer improvements to consist of approximately 230 feet of sewer main, a manhole and other improvements commencing from 117 Horstman Drive and thence westerly in the southerly right of way

of Horstman Drive approximately 165 feet to a point then northwesterly across Horstman Drive to an existing manhole in the northerly right of way of Horstman Drive, to be constructed according to the specifications of the Town of Glenville and which was approved by the Acting Superintendent for the Water and Sewer divisions; and

**WHEREAS**, the Town Board of the Town of Glenville adopted Resolution No.228-2000 approving the extension to Sewer District No. 5, but did not specifically accept the dedication of the improvements in the Town rights of way;

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby adopts the following order:

ORDER

1. Petitions to add an Extension to Sewer District No. 5 consisting of existing residences at 117 and 119 Horstman Drive and the paper street in between was filed with the Town Clerk on or about March 24, 2000.
2. The real property to be included in the extension is described by section, block and lot number as identified on the Schenectady County Real Property Tax Service Agency Tax Map as: 30.9-2-5 and 30.9-2-5 (and the paper street in between).
3. The improvements proposed are the installation of approximately 230 feet of sewer main and a manhole as indicated above.
4. The amount expended for the extension was approximately \$6000.00 borne entirely by the property owners.
5. While the improvements may benefit other users in the future, no portion of the cost this extension will be attributable to Sewer District No.5.
6. The estimated annual cost to the typical property is:
  - a. District: \$ 0.00
  - b. O & M: \$ 92.24
7. A map, plan and report describing the extension was prepared by Charles D. Baker, P.E. dated August 22, 2000.
8. The proposed financing method employed in the construction of this connection in this sewer district extension was private financing by the property owners.
9. By a resolution No. 228-2000, dated October 18, 2000, the Town Board of the Town of Glenville approved the creation of the extension to Sewer District No. 5, but did not formally accept the dedication of the improvements in the Town's rights of way.

**NOW, THEREFORE BE IT RESOLVED** that the Town Board of the Town of Glenville will hold a public hearing on the petition to accept the public improvements consisting of approximately 230 feet of sewer main and a manhole for Sewer District No. 5 on April 16, 2014 at 7:30 PM or as soon thereafter as the matter can be reached, at the Glenville Municipal Center at 18 Glenridge Road, Glenville, New York to hear all persons interested in the dedication and acceptance of the public improvements to the sewer district; and

**BE IT FURTHER RESOLVED** that a copy of this order certified by the Town Clerk shall be published at least once in the official newspaper of the Town and that said publication be not less than ten nor more than twenty days before the April 16, 2014 public hearing date.

**Ayes:** Councilmen Martin, Pytlovany, Ramotar, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstention:** None

**Motion Carried**

**RESOLUTION NO. 91-2014**

**Moved by:** Councilman Ramotar  
**Seconded by:** Councilwoman Wierzbowski

**BE IT RESOLVED**, that the minutes of the regular meeting held on February 19, 2014 are hereby approved and accepted as entered.

**Ayes:** Councilmen Martin, Pytlovany, Ramotar, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 92-2014**

**Moved by:** Councilman Martin  
**Seconded by:** Councilman Pytlovany

**WHEREAS**, the New York State Department of Transportation (NYSDOT) has developed a plan to construct sidewalks in the Town of Glenville along New York State Route 50; and

**WHEREAS**, while the NYSDOT plan would encompass a significant portion of the Town Center area, it would not provide for sidewalks along Route 50 south of Glenridge Road; and

**WHEREAS**, the Town staff and Town Board have studied the feasibility, benefits and costs of extending a sidewalk along the westerly side of Route 50 from the intersection with Glenridge Road southerly to a distance approximately midway through the lands of William and Donna Purdy as shown on NYSDOT drawing No. GNP-01 and on the easterly side of Route 50 from the intersection with Glenridge Road southerly across the lands of First National Bank of Scotia as shown on NYSDOT drawing No. GNP-02; copies of both NYSDOT drawings are attached hereto; and

**WHEREAS**, the Town Board of the Town of Glenville believes that a sidewalk constructed along the routes described above will benefit the residents of the Town and County and will greatly enhance the Town Center; and

**WHEREAS**, the County Department of Economic Development and Planning has previously assisted with the development of projects along Route 50 in the Town and the proposed sidewalk would enhance and contribute to the economic success of those projects; and

**WHEREAS**, the Town has the ability to petition the County for the construction of a sidewalk along a state highway within the Town as provided by Highway Law section 54, with the cost thereof shared by the Town and the County,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Glenville hereby requests, pursuant to Highway Law section 54, that the County Legislature of the County of Schenectady direct the county superintendent of highways to prepare and submit to the Legislature an estimate of the probable cost of such work, together with a general outline plan thereof setting forth the type, material and width of the proposed walk or path, and also its location, specifying the highway, the beginning and terminal points of the walk or path and its distance laterally from the improved roadway according to the drawings attached hereto and that the County Legislature authorize the construction of same under the provisions of Highway Law section 54; and

**IT IS FURTHER RESOLVED**, that the Town Clerk is hereby directed to

transmit a certified copy of this Resolution to the Clerk of the Schenectady County Legislature, together with a copy of the attached map, forthwith.

**Ayes:** Councilmen Martin, Pytlovany, Ramotar, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** None  
**Abstentions:** None

**Motion Carried**

New Business

Councilwoman Wierzbowski – “We recognized our dispatchers who assisted with the delivery of three (3) infants in the Town but I think that we would be remiss without thanking our volunteer firefighters who responded to those calls and to the ambulance personnel who responded as well. When you have a situation like this everyone has to work together and you have two patients instead of one (mom & baby). Our fire departments do an exemplary job within our town and without their quick response and assistance as well working with our dispatchers. They deserve a heartfelt thank you as well.”

Councilman Martin – “The Local Development Corporation (LDC) is expected to be making a decision next week on their first loan, which will be for Riverstone Manor for some improvements that are in the process of being made there at the restaurant. In processing the loan application it was discovered that Riverstone Manor had been making a payment to the Town for a loan that was made about ten (10) years ago. Apparently there is some \$300,000 in the account and when fully paid in 2019 it will be in access of \$400,000. This gives us a chance to more than double our loan fund as one potential use of that money.”

Councilman Pytlovany – “The DARE Golf Tournament is June 7<sup>th</sup> at the Fairways of Halfmoon. Shotgun starts at 9:00 AM.”

Supervisor Koetzle asked for a motion to adjourn; Moved by Councilwoman Wierzbowski; Seconded by Councilman Ramotar, everyone being in favor the meeting was adjourned at 8:35 PM.

ATTEST:

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Linda C. Neals  
Town Clerk